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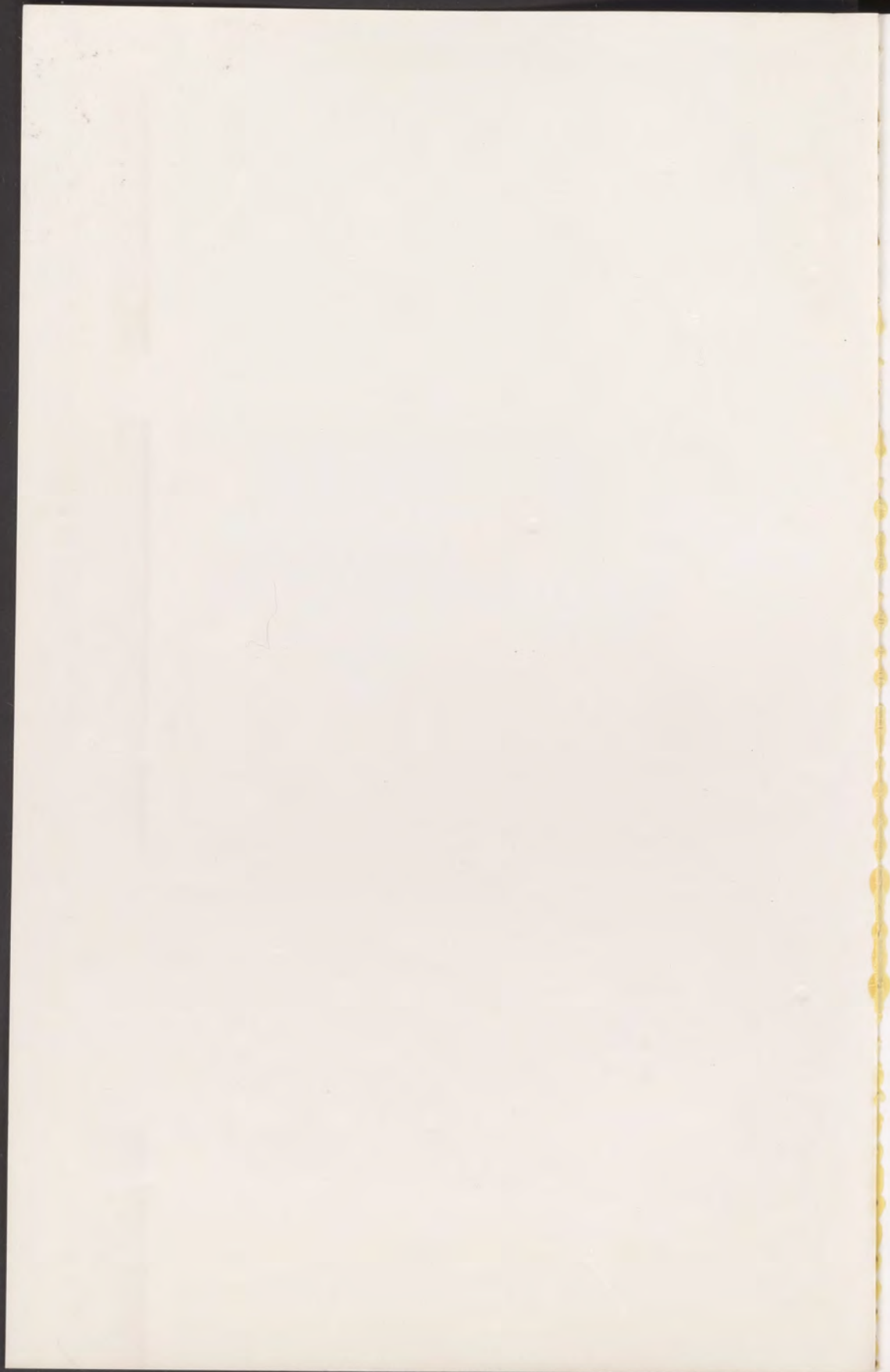


COAHOMA COMMUNITY COLLEGE



"THE COLLEGE THAT CARES"

**CATALOG
1989-91**



VOLUME XXIII

NUMBER 1

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OF
COAHOMA COMMUNITY COLLEGE

CLARKSDALE, MISSISSIPPI 38614
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1989-91

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The College Reserves the Right to Amend or
Change Policies and Procedures
Herein When Necessary

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SECTION ONE

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FACULTY, AND STAFF



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WILLIE HOUSTON Security Officer

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COAHOMA COMMUNITY COLLEGE
Clarksdale, Mississippi

1989-90 Academic Calendar

Fall Semester 1989

August	17-18	Thursday-Friday	Faculty Planning Conference & Workshops
August	20	Sunday	Dormitories & Cafeteria Open
August	21	Monday	Freshman Orientation
August	22	Tuesday	Freshman Registration
August	23	Wednesday	Sophomore Registration
August	24	Thursday	Classes and Late Registration Fee Begin
September	4	Monday	Labor Day Holiday
September	5	Tuesday	Classes Resume, 8:25 a.m.
September	15	Friday	Last Day for Registration or Add Courses
October	11-13	Wednesday-Friday	Mid-Term Examinations
November	23	Wednesday	Thanksgiving Holidays Begin
November	27	Monday	Classes Resume, 8:25 a.m.
December	1	Friday	Last Day to Officially Drop a Course Without Receiving a Grade
December	1	Friday	Last Day to Remove Incompletes of Previous Semester
December	11-13	Monday-Wednesday	Final Examinations
December	14	Thursday	Final Grades due in Admissions and Records Office
December	15	Friday	Christmas Holidays Begin

Spring Semester 1990

January	5	Friday	Faculty Orientation
January	7	Sunday	Dormitories and Cafeteria Open
January	8	Monday	Freshman Registration
January	9	Tuesday	Sophomore Registration
January	10	Wednesday	Classes & Late Registration Fee Begin
January	15	Monday	Martin Luther King's Birthday
January	16	Tuesday	Classes Resume, 8:25 a.m.
January	26	Friday	Last Day to Register or Add Courses
March	7-9	Wednesday-Friday	Mid-Semester Examinations
March	12-16	Monday-Friday	Professional Meetings and Spring Holidays
March	19	Monday	Classes Resume, 8:25 a.m.
April	12	Thursday	Easter Holidays Begin
April	17	Tuesday	Classes Resume, 8:25 a.m.
April	27	Friday	Last Day to Officially Drop a Course Without Receiving a Grade
April	27	Friday	Last Day to Remove Incompletes of Previous Semester
May	9-11	Wednesday-Friday	Final Examinations for Graduating Students
May	14-16	Monday-Wednesday	Final Examinations for Non-Graduating Students
May	20	Sunday	Graduation Exercises

COAHOMA COMMUNITY COLLEGE
Clarksdale, Mississippi

1989-90 Academic Evening Calendar

Fall Semester 1989

August	21-24	Monday-Thursday	Registration
August	28	Monday	Classes & Late Registration Fee Begins
September	4	Monday	Labor Day Holiday
September	15	Friday	Last Day to Register or Add Courses
October	9-12	Monday-Thursday	Mid-Semester Examinations
November	23	Thursday	Thanksgiving Holiday
December	1	Friday	Last Day to Officially Drop a Course Without Receiving a Grade
December	1	Friday	Last Day to Remove Incompletes from Previous Semester
December	11-14	Monday-Thursday	Final Examinations
December	15	Friday	Final Grades due in Admission and Records Office
December	15	Friday	Christmas Holidays Begin

Spring Semester 1990

January	8-11	Monday-Thursday	Registration & First Class Meetings
January	15	Monday	Martin Luther King's Birthday Holiday
January	16	Tuesday	Late Registration Fee Begins
January	26	Friday	Last Day to Register or Add Courses
March	5-8	Monday-Thursday	Mid-Semester Examinations
March	12-16	Monday-Friday	Professional Meetings and Spring Holidays
April	27	Friday	Last Day to Officially Drop a Course Without Receiving a Grade
April	27	Friday	Last Day to Remove Incompletes from Previous Semester
May	7-10	Monday-Thursday	Final Examinations for Graduating Students
May	14-17	Monday-Thursday	Final Examinations for Non-Graduating Students
May	20	Sunday	Graduation Exercises

COAHOMA COMMUNITY COLLEGE
Clarksdale, Mississippi

1990 Summer Session

First Term

June 3	Sunday	Dormitories and Cafeteria Open
June 4	Monday	Registration
June 5	Tuesday	Classes and Late Registration Fee Begin
June 6	Wednesday	Last Day to Register or Add Courses
June 16	Saturday	Classes Will Meet
June 27	Friday	Last Day to Officially Drop a Course Without Receiving a Grade
June 30	Saturday	Final Examinations

Second Term

July 2	Monday	Registration
July 3	Tuesday	Classes and Late Registration Fee Begin
July 4	Wednesday	Holiday
July 5	Thursday	Last Day to Register or Add Courses
July 14	Saturday	Classes Will Meet
July 20	Friday	Last Day to Officially Drop a Course Without Receiving a Grade
July 21	Saturday	Classes Will Meet
July 28	Saturday	Final Examinations

SECTION TWO

GENERAL INFORMATION



HISTORY OF COAHOMA COMMUNITY COLLEGE

By establishing Coahoma County Agricultural High School in 1924, Coahoma County became the first county in Mississippi to provide an agricultural high school for Negroes under the then existing "separate but equal" doctrine of education. The junior college curriculum was added in 1949, and the name of the institution was changed to Coahoma Junior College and Agricultural High School.

During the first two years, the college program was conducted by one full-time college director-teacher and a sufficient number of part-time teachers from the high school division. A full-time dean and college faculty were employed the third year.

During the first year of operation, Coahoma Community College was supported entirely by county funds. In the next year it became the first educational institution for Negroes to be included in Mississippi's system of public junior colleges and to be eligible to share in funds appropriated by the Mississippi Legislature for the support of public junior colleges. Counties, other than Coahoma, that now support the college are Bolivar, Quitman, and Sunflower.

Since 1965 the institution has been open to all students without regard to race, color, national origin or handicap.

During its history the institution has been headed by six superintendents and presidents: M.L. Strange, 1924-25; J.M. Mosley, 1925-29; J.W. Addison, 1929-37; J.B. Wright, 1937-45; B.F. McLaurin, 1945-66; J.E. Miller, 1966-79; and the incumbent, McKinley C. Martin, since 1980.

Increased support has made possible the expansion of physical facilities and instructional staff to provide improved educational service to a rapidly growing student body.

Upon approval of the Board of Trustees of Coahoma Junior College and the State Board for Community and Junior Colleges, Coahoma Junior College's name was changed to Coahoma Community College effective July 1, 1989.

LOCATION OF SCHOOL

Coahoma Community College, located in Coahoma County, Mississippi, about four miles north of the city of Clarksdale, is easily accessible from three major highways: U.S. 61, U.S. 49, and Miss. 6. The seventy-acre campus lies in an agrarian setting along with Clarksdale-Friars Point road near the Mississippi River which forms the western boundary of Coahoma County. Bordered on the east by a quiet and picturesque little lake, the school site is conducive to wholesome recreation as well as to serious study.

MISSION STATEMENT OF COAHOMA COMMUNITY COLLEGE

Authorized under the status of the state of Mississippi and presently administered under the authority of the State Board for Community and Junior Colleges, Coahoma Community College was established in 1949. Coahoma Community College is a comprehensive community college offering a wide range of programs. The College serves students primarily from Coahoma, Bolivar, Quitman and Sunflower counties but also attracts students from other counties and other states in the United States of America.

The College maintains a two-year curriculum leading to the Associate of Arts and the Associate in Applied Science degrees. The College also maintains programs of vocational training leading to certificates as well as short-term training to upgrade job skills.

The College seeks to provide access to higher education to citizens within its primary services area of Coahoma, Bolivar, Quitman and Sunflower counties. It further seeks to meet community needs. The College, through its programs, encourages students to develop a general ability which includes the following attributes: effective communications, analytical capability, problem-solving ability, valuing in a decision-making context, effective social interaction, effective citizenship, aesthetic responsiveness, and responsibility for contributing to a global environment.

Consistent with its mission statement, the college has adopted the following goals:

1. To provide the first two years of university parallel programs for students who wish to earn a four year degree.
2. To work with colleges and universities in order to facilitate matriculation in university programs in general education, university parallel programs and 2 + 2 relations.
3. To provide vocational and technical training for students who wish to enter the job market upon completion of a training program.
4. To provide hands-on opportunities for students in order that they may be better prepared to select a vocation and may be better prepared to enter a vocation.
5. To provide lifelong opportunities through credit and non-credit programs.
6. To foster career enhancement through short-term training programs.
7. To seek an active partnership with industry and business both local and national.
8. To support economic development and entrepreneurship in the community.

9. To develop a student service program which will help students develop intellectually, socially, and personally.
10. To develop special programs which meet the needs of gifted students, non-traditional students, and academically disadvantaged.
11. To serve as a center of cultural enrichment for the community.
12. To strengthen existing links between the college and secondary schools.
13. To provide adequate human, physical, and financial resources to conduct the education and community services programs.
14. To support planning and evaluation processes which enhance the effectiveness of college programs.
15. To improve the level of education in the community through the support of literacy programs.

ACCREDITATION

Coahoma Community College is accredited by the Southern Association of Colleges and Schools to award associate degrees and the Accrediting Commission of the State of Mississippi. The college holds membership in the Southern Association of Junior Colleges, American Association of Junior Colleges, Association of Mississippi Colleges and Mississippi Junior College Association.

TERMINAL FUNCTIONS

The administration realizes that many students receive no further organized training beyond the junior college level. For this reason, several of the programs offered at Coahoma Community College are of direct vocational nature. Upon completion of these programs, students are better able to earn a living.

HIGH SCHOOL AND COLLEGE

Coahoma Agricultural High School is located on the community college campus. It has its own facilities, instructional and administrative personnel, and program of student activities. It serves students in grades nine through twelve.

The Community college provides educational opportunities in four areas: general studies, business and commerce, vocational-technical education, and adult and continuing education. Transfer curricula in the academic programs parallel similar curricula at Mississippi's public-supported four-year colleges and universities. The students who desire to pursue degrees at such institutions may transfer without loss of credit.

BUILDINGS

J. W. ADDISON ADMINISTRATION BUILDING

Originally constructed in 1963 and enlarged in 1969, this building is the center for the administrative activities of the campus. It houses the president's office, business office, and other administrative offices.

ZEE A. BARRON STUDENT UNION

Named in honor of one of the former organizers of the school, Mrs. Zee A. Barron, this modern air conditioned building houses facilities for various types of student activities such as bowling, billiards, ping pong, student government, student publications and lounging, as well as food service. This building, which is the center of student activities, was constructed in 1975.

THE BLACKBURN ANNEX

This modern computer-equipped building which is named in honor of Mr. Samuel Blackburn will house a farm equipment shop, a shop for diesel mechanics, classroom space, an office for the Assistant Dean of Vocational Technical Education and an agricultural industrial technical program.

ROSA BROWN SANDY BAYOU BUILDING

Sandy Bayou was constructed on the campus as a county elementary school and was considered as part of the Coahoma Community College and Agricultural High School family. Because of declining enrollment, the school was closed. In 1976 the college purchased the facility to be used as a classroom building. This building was dedicated in memory of one of its most outstanding teachers and administrators, Mrs. Rosie Brown.

L. L. BRYSON HALL

Named in honor of one of the early school board members, Mr. L. L. Bryson, this is a modern one-story men's dormitory. It was constructed in 1958.

CAIN VOCATIONAL BUILDING

Named in honor of Mr. & Mrs. Joseph Cain, this facility was dedicated in 1985. The facility houses the programs in heat, air conditioning and refrigeration, industrial wiring, and a high school class in industrial arts.

CONSUELLA CARTER MUSIC HALL

This building was named in honor of Miss Consuella Carter, a former band director and music instructor at Coahoma Community College. This modern air conditioned facility houses the band, choir, and rooms for teaching music. It was constructed in 1966.

MARTIN CENTER FOR LIFE LONG LEARNING

This building was originally constructed in 1928 as the college dining hall. An addition was made in 1969, and it was renovated in 1975 to serve as the central location for the Division of Continuing Education. In 1987 it was named in honor of Dr. McKinley C. Martin, the present president/superintendent of Coahoma Community College and Agricultural High School.

CHRISTINE J. CURRY BUSINESS AND COMMERCE HALL

This building was constructed in 1965 as a business building. An addition was made in 1969 to house the Fine Arts Department. It now houses the Division of Business and Commerce and is named in honor of Mrs. Christine J. Curry a long time head of the Business Department.

DICKERSON-JOHNSON LIBRARY CENTER

The library was named in honor of the school's first librarian, Miss Ethel Dickerson, and Mrs. Lillian R. Johnson who served on some of the committees that helped to organize the college.

The facility has over 28,000 square feet enclosing a media center, seminar room, alumni room, Delta Heritage room and various offices. It has the capacity of housing more than 60,000 volumes. It was constructed in 1973.

GEORGE ELLIS COMPUTER CENTER

The George Ellis Computer Center is located on part of the first floor of the library. It houses the mainframe for the campus-wide computer system and classroom space for computer science. The center was named in honor of a deceased faculty member who introduced the first Computer Science Curriculum at Coahoma Community College.

LEE FLOWERS VOCATIONAL BUILDING

This facility was named in honor of Mr. Lee Flowers, a deceased instructor in the building trades. The facility was originally constructed in 1962 to house classrooms, shops, and laboratories for brick masonry. After the building sustained heavy damages from a tornado in 1984, it was completely renovated in 1986 to a two-story structure. The first floor of this facility houses a hair and skin care center with programs in barbering and cosmetology. The second floor is designed for intensive business courses which includes laboratories for typewriting, accounting, computers, and clerk-cashier training.

FRIENDS HALL

This three-story air conditioned facility was constructed in 1983. It provides housing for 120 male students and includes lounging areas, lobbies, and kitchenettes.

FRANK W. GAMBRELL, JR. RESIDENTIAL CENTER

Named in honor of a deceased faculty member and academic dean, this facility was constructed during the 1977-78 school year. This modern three-story air conditioned building provides for 120 female students. It also includes lounging areas, lobbies and kitchenettes.

MATRONS RESIDENCE HALL

This newly remodeled building contains a spacious lobby, a well equipped kitchen, and rooms large enough to accommodate a female student and her child. This building is being dedicated to the many courteous and worthy matrons who have helped to guide our female students to finer womanhood.

Some of the ladies are Mrs. E. Nichols, Mrs. L. Lucas, Mrs. A. B. Wilson, Mrs. E. Oliver, Mrs. N. Harris, Mrs. D. Micou, Mrs. E. Thomas, Mrs. E. Fulcher, and Mrs. L. Miller. From time to time, various faculty members served as matrons on a part-time basis.

B. F. MCLAURIN VOCATIONAL-TECHNICAL CENTER

Named in honor of the first president of the school, Mr. B. F. McLaurin, this modern air conditioned building houses facilities for drafting and design, electronics, auto mechanics, diesel mechanics, auto body and fender repair, carpentry, cosmetology, machine shop, welding, and offices. It was constructed in 1969.

SEZZIE MCLAURIN RESIDENTIAL HALL

Named in honor of the deceased wife of the first president, this facility was constructed during 1983-84 school year. This modern two-story air conditioned building provides housing for 60 female students. It also includes lounging areas, lobbies and a kitchenette.

JAMES E. MILLER STADIUM

This athletic field which is the home of the "Tigers" football team is named in honor of the second president. The stadium was constructed in 1979 and has a seating capacity of 2,500.

MARION M. REID GYMNASIUM

Named in honor a deceased faculty member and registrar, this facility is used for athletic activities, assemblies, and class instruction. It was constructed in 1960, and renovated in 1986 after the building sustained heavy damages from a tornado in 1984.

TRUSTEE CENTER FOR PHYSICAL OPERATIONS

This facility was named in honor of all present and past members of the Board of Trustees. It houses shipping and receiving, buildings and grounds, a general maintenance shop, a bus shop, and general warehouse.

MARY G. WHITESIDE ACADEMIC HALL

Named in honor of a deceased faculty member, registrar and academic dean, this two-story building was originally constructed in 1958. Additions were made in 1961 and 1968. This building houses, in addition to general classrooms, offices of the Vice President for Instruction and Community Service Programs, Dean of General Studies, Dean of Admissions and Records, and faculty.

CLEO DAUGHERTY MERCHANDIZING CENTER

This facility is named in honor of Mrs. Cleo Daugherty, a long time employee and loyal supporter of the College. The facility was originally constructed to house vocational programs for the high school. After the building sustained heavy damages from a tornado in 1984, it was completely renovated in 1988 to house the College's merchandizing program.

IRMA GAMBRELL CHILD CARE CENTER

This facility is named in honor of Mrs. Irma Gambrell, a long time employee and loyal supporter of the College. The facility was originally constructed to house vocational programs for the high school. After the building sustained heavy damages from a tornado in 1984, it was completely renovated in 1988 to house the child care training center.

EVENING AND OFF-CAMPUS PROGRAMS

The evening program is an extension of the junior college program. It provides educational opportunities for people who are unable to attend regular classes. The standard courses are taught by the regular faculty members or instructors with equivalent qualifications. Additionally, the evening activities include certain non-credit cultural and vocational courses.

Admission for credit and/or degree programs are the same as for regular day students (see "Admissions"). Evening classes are organized on the semester system. The courses which carry three semester hours credit meet one night per week from 6 p.m. - 9 p.m. Classes which meet for longer time periods will meet the appropriate number of times per week to obtain the necessary contact hours.

The off-campus program is designed to carry the college to all areas in the college's community to facilitate attendance in continuing education efforts of working adults. Courses offered through the off-campus program do not require laboratory work and can be taught in any properly heated and lighted facility.

Evening on- and off-campus class activities for degree programs are administered through the Office of Continuing Education. The Division of Continuing Education is charged with administering selected developmental, experimental, and community service programs.

ALUMNI ASSOCIATION

The Alumni Association of Coahoma Community College is an organization of former students, both graduates and non-graduates. The purpose of the association is to serve and extend the programs of the college; to promote a spirit of fellowship and cooperation among its members; and to solicit their help in the future development of the college.

DICKERSON-JOHNSON LIBRARY

The library located in the center of the academic cluster contains a well selected collection of books, bound periodicals, and audio-visual materials.

Reference materials, current periodicals, bound periodicals, and microfilm are all housed on the second floor of the library. Use of carrels provide quiet and individual study for students.

The professional reading room is designed for utilization by the faculty members and the administration. Professional magazines and newspapers are provided for their use. The room is also for small professional meetings.

The third floor provides a spacious reading room, four typing rooms, a seminar room, two group study rooms, alumni room, and Delta Heritage room.

PUBLIC RELATIONS

The program of public relations at Coahoma Community College endeavors to foster and maintain public goodwill toward the institution by evaluating public attitudes, identifying the policies of the college with the public interest, and carrying out other activities to earn public understanding and acceptance. Specifically, the public relations officer seeks to (1) interpret the college's philosophy and objectives; (2) stress the public services of the college; (3) enlist the support of the public; (4) aid graduates of the college in transferring to the upper division of four-year institutions or in finding employment; and (5) make contact with promising prospective students.

COMMUNITY ACTIVITIES AND SERVICES

The Division of Adult and Continuing Education is the institutional unit that is responsible for coordinating and administering community service activities.

This division is the means by which the college enriches, expands, and extends its primary mission of teaching and service. The overall goal of this unit is to extend the resources of the college to a wide range of individuals, special interest groups, and target audiences not otherwise reached by on-going programs. Accordingly, these activities are designed with both the letter and spirit of the mission statement of

the institution in mind. This division is in philosophical congruence with the institution to provide "...opportunities for individuals to engage in carefully planned experiences which aim to cultivate and develop their inherent capacities in order that they will achieve the finest development of which they are capable." Simultaneously, each effort in this division is predicated on an identified need of an individual, group, or other agencies and institutions.

Continuing education concerns are interdisciplinary in nature; therefore, this division can provide the machinery to effect program development efforts in all departments.



SCHEDULE OF STUDENT EXPENSES

All fees and other charges are due and payable on the semester basis. General fees and expenses for all students are as follows.

For assessing students' expenses, the college classifies students into three groups: district, non-district, and out-of-state.

District students are those who live in counties that give financial support to Coahoma Community College-Coahoma, Bolivar, Quitman, and Sunflower.

Non-district students are those whose homes are in the state of Mississippi, but in counties other than the supporting counties.

Out-of-state students are those whose legal residence is outside the state of Mississippi.

Day Students

	<u>District</u>	<u>Non-District</u>	<u>Out-of-State</u>
Matriculation Fee, Per Semester	\$ 300.00	\$ 300.00	\$ 300.00
Publication Fee, First Semester	50.00	50.00	50.00
Activity Fee, Per Semester	25.00	25.00	25.00
Maintenance Fee, Per Semester		200.00	200.00
Out-of-State Tuition, Per Sem.			500.00
Total First Semester Fees	\$ 375.00	\$ 575.00	\$1,075.00
Total Second Semester Fees	\$ 325.00	\$ 525.00	\$1,025.00
Total for Year	\$ 700.00	\$1,100.00	\$2,100.00

Boarding Students

Matriculation Fee, Per Semester	\$ 300.00	\$ 300.00	\$ 300.00
Publication Fee, First Semester	50.00	50.00	50.00
Activity Fee, Per Semester	25.00	25.00	25.00
Maintenance Fee, Per Semester		200.00	200.00
Out-of-State Tuition, Per Sem.			500.00
Board Fee, Per Month	126.50	126.50	126.50
Room Fee, Per Month	61.60	61.60	61.60
Laundry Fee, Per Month	13.20	13.20	13.20
Additional Room, Board, and Laundry Fees, First Semester	704.55	704.55	704.55
Total First Semester Fees	\$1,280.85	\$1,480.85	\$1,980.85
Total Second Semester Fees	\$1,230.85	\$1,430.85	\$1,930.85
Total for Year	\$2,511.70	\$2,911.70	\$3,911.70

Evening Students

	<u>On-Campus</u>	<u>Off-Campus</u>
Matriculation Fee, \$30 per semester hr. x 12 hrs.	\$ 360.00	\$ 360.00
Evening Registration Fee, Per Semester	25.00	25.00
Off-Campus Fee, Per Semester		35.00
Activity Fee, Per Semester	25.00	25.00
Publication Fee, Per Year	50.00	50.00

Other Costs

In addition to the above fees, all new students are required to pay a \$15 application fee. Under certain other conditions, students are required to pay special fees. These fees are as follows:

<u>Condition</u>	<u>Fee</u>
Late Registration Fee	\$ 25.00
Room Deposit	75.00
Schedule Change	3.00
Audit Fee	20.00 Per Semester Hour
Part-time Fee	30.00 Per Semester Hour
Transportation Fee	100.00 Per Semester

Any damage to the room will be charged to the person or occupants of the room and the cost will be deducted from the deposit.

Summer School Fees

Registration Fee, Per Summer Term	\$ 25.00
Fee, Per Semester Hour	30.00
Activity Fee, Per Summer Term	10.00
Off-Campus Fee, Per Term	35.00

REFUND OF FEES, TUITION ROOM, AND BOARD

Refund Policies:

A student withdrawing from the college from the end of the semester should file a withdrawal form with the Dean of Admissions and Records at the college along with surrendering the student's identification card. A copy of the withdrawal form should be delivered to the Business Office.

Refunds in general will be determined from the date of registration. If a student withdraws before the first class meets or within one week after the beginning of classes for the semester, a refund of 75 percent will be made of the total fees assessed and paid. Each week thereafter, the amount to be refunded will be reduced by 25 percent, and no refund will be made after four (4) weeks. Refunds are made on board charges if the student officially withdraws.

During the summer term, refunds will be made as follows: 75 percent before classes meet for the first time or within one day after classes begin; 50 percent after classes meet the second day; 25 percent after classes meet the third day; and no refund after classes meet for the fourth day of the term.

If a class fails to develop or is terminated by order of the administration, all fees assessed and paid will be refunded.

BOOKS AND SUPPLIES

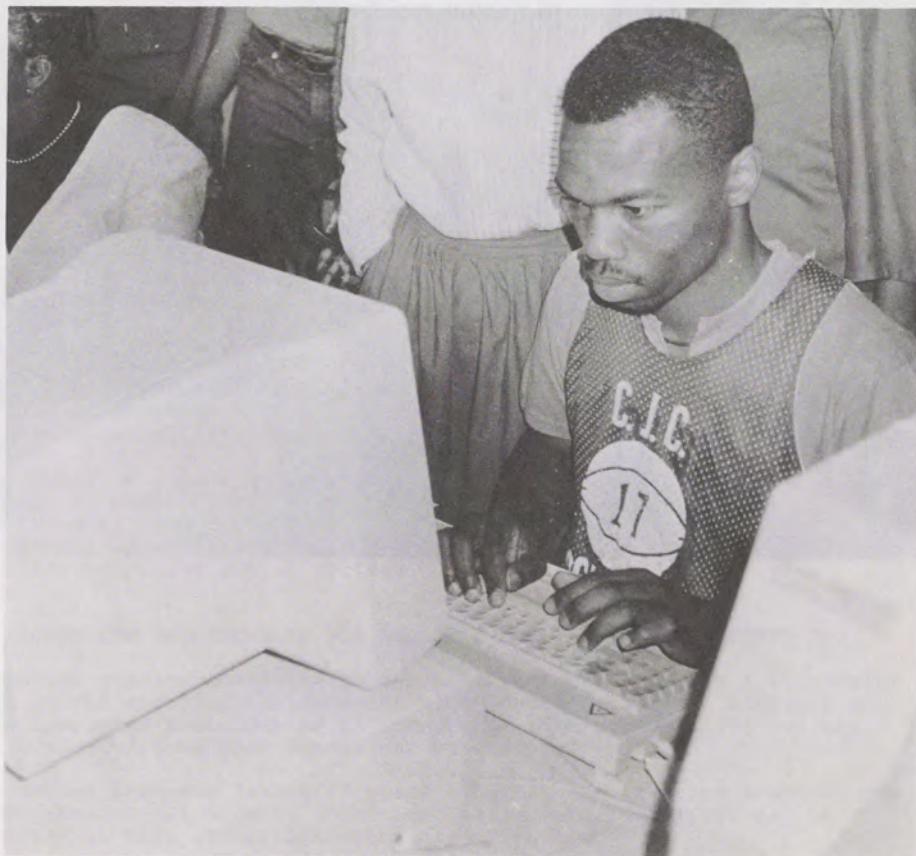
Textbooks for courses in the junior college division may be purchased from the college bookstore. The cost of books range from \$100 to \$125 and upwards per year. School supplies, paper, pencils and ink pens, and other supplies are available in the bookstore.

GRADUATION FEE

A graduation fee of \$25 is charged all students who are graduating. This includes the cost of the diploma and cap and gown rental.

A student's account must be cleared in the Business Office before his/her transcript is released.

NOTE: All fees are subject to change.



SECTION THREE

ACADEMIC REQUIREMENTS AND REGULATIONS



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ADMISSIONS

Inquiries about admission to Coahoma Community College should be addressed to the Office of Admissions and Records. The Dean of Admissions and Records receives and processes all routine applications, evaluates credentials and issue statements relative to admission to applicants. Academic and technical students may enter at the beginning of either of the two semesters or at the beginning of the summer school term. Vocational students may enroll during the first week of any month. Application forms may be secured from the Admissions and Records Office.

GENERAL ADMISSION POLICIES

Coahoma Community College does not discriminate in the admission of students because of race, color, sex, national origin or handicap. The institution operates under the "open door" policy. However, admission to the college does not necessarily guarantee admission to a specific program desired by a student.

Coahoma Community College provisionally admits students whose American College Test (ACT) scores are not on file in the Admissions and Records Office. Students seeking admission to the academic and technical programs are required to take the ACT and request that the results be sent to the Admissions and Records Office before credit is granted. Students 21 years of age or older are not required to take the American College Test unless they are planning to enter a specific program that requires it, such as the Computer Technology Program. All admission requirements must be met before a student is officially accepted by the institution.

Immunization Requirement: In cooperation with the Mississippi State Board of Health, Coahoma Community College requires certification of appropriate immunization against rubella and measles of all entering students whose birth dates are after December 13, 1956.

A student on academic probation at another college, if otherwise acceptable, is admitted to Coahoma Community College on probation. A student excluded from another college because of academic suspension may be considered for admission to Coahoma Community College on probationary status after remaining out of college for one semester.

ADMISSION REQUIREMENTS FOR ACADEMIC AND TECHNICAL STUDENTS

1. A student seeking admission to the college should provide a transcript with proper verification from the high school attended. Students who have completed a minimum of 17 acceptable high school units but have not graduated from high school may be accepted.
2. For mature students (above 17 years of age), satisfactory score on the high school level General Education Development Test (GED) may be accepted in lieu of certification of graduation.
3. Students should request that their American College Test (ACT) scores be mailed to the Admissions and Records Office.

4. Transfer Students: A student from a college of recognized standing may be admitted to the college on the basis of an official transcript of credits from the institution previously attended. However, transfer credit will be accepted in accordance with the following policy: a student whose transcript indicates an overall quality point average of C (2.0) or better will be allowed to transfer all courses in which he/she has a grade of D. If the transcript indicates an overall average of below C, only those courses bearing grades of C or better will be accepted. All transfer students should have their transcripts evaluated in the Office of Admissions and Records prior to enrolling. No transfer student is required to submit ACT scores if he/she has completed at least 15 semester hours of acceptable college level courses. Transfer students are denied admission if they are on academic suspension from the previous institution.
5. All applicants are required to submit completed applications that are supplied by the institution.
6. All applicants are notified of their admission status as completed applications and other required admission data are received in the Admissions and Records Office. When all required admission materials are on file in the Admissions and Records Office, each applicant will be sent a "Notice of Acceptance Form" which must be presented when the applicant begin registration.

ADMISSION REQUIREMENTS FOR VOCATIONAL STUDENTS

Students may be admitted to vocational programs at Coahoma Community College if they are interested in the trades. High school graduation or satisfactory scores on the General Education Development test are not required. However, a transcript or record of previous education training is required. Students who enroll in barbering and cosmetology are required to have completed the tenth grade. Those students who meet the admission requirements for the academic and technical programs also meet the admission requirements for vocational programs. Students enrolled in vocational courses will be provisionally admitted until they have taken the TABE test.

Applicants may be admitted to vocational programs after they have provided the Office of Admissions and Records with a completed application form and an official transcript or record of previous education and training.

ADMISSION REQUIREMENTS FOR EVENING STUDENTS

Admission requirements for evening students are the same as for regular day students.

ADMISSION REQUIREMENTS FOR VETERANS OR ELIGIBLE PERSONS

Admission requirements for veterans or eligible persons are the same as for regular students. However, they must meet all admission

requirements and provide the Admissions and Records Office with documented evidence of all previous education and training prior to being admitted and certified to the Veteran's Administration.

Veterans who intend to utilize G.I. benefits cannot be admitted to the college under provisional or special admission status and be eligible to receive financial benefits under the G.I. Bill.

TYPES OF ADMISSION

Admission approval is one of three types:

1. Regular indicates that a student has satisfactorily fulfilled all admission requirements.
2. Provisional indicates that the prospective student has not completed part of the admission requirements and that the student has been admitted pending receipt of the necessary information. Failure to clear admission deficiencies may result in the termination of a student's enrollment. This also includes those students who graduate from non-traditional schools.
3. Special Admission is designed to meet the needs of special interest groups that seek admission for specifically designed programs without concern for credit transfer.

RE-ADMISSION OF FORMER STUDENTS

A former student who was not in attendance the semester prior to the for which he/she wishes to be enrolled is required to submit an "Application for Re-Admission." A student in attendance the semester preceeding the one for which he/she wishes to be enrolled does not need to submit an application for re-admission.

A student re-admitted will return to the same academic status, unless he/she has earned additional college credits to alter his/her status. Any former student who has attended another college after leaving Coahoma Community College will be required to provide the Admissions and Records Office with an official transcript from that college.

A student returning after academic suspension will be re-admitted on academic probation registering in 12 semester hours only.

A student who has dropped out of school for two consecutive semesters after having received financial aid each of these semesters will be required to pay all of his/her own tuition and fees for the third semester upon reinstatement as a student at the college.

GRADUATION REQUIREMENTS

Degree Programs

Coahoma Community College awards two degrees: the Associate in Arts and the Associate in Applied Science. For either degree, the minimum requirement is 65 semester hours and 130 quality points (a "C" average) based upon all courses completed.

Any student who plans to transfer to one of Mississippi's eight public universities and who has not achieved the required ACT score for admission must complete the following core requirements with at least a 2.0 average on a 4.0 scale:

- 6 semester hours of English Composition
- 3 semester hours of college algebra
- 6 semester hours of laboratory science
- 9 semester hours of humanities and fine arts

To receive the Associate in Arts degree in general education, a student must:

1. Earn a minimum of 65 semester hours which must include 6 semester hours of English Composition, 6 semester hours of literature, 3 semester hours of art or music appreciation, 6 semester hours of mathematics, 6 semester hours of science, 6 semester hours of social science or history, 2 semester hours of physical education and 1 semester hour of orientation.
2. Earn an average of two quality points for each semester hour completed.
3. Complete the last fifteen (15) semester hours at Coahoma Community College.
4. Satisfactorily meet his/her financial obligations at Coahoma Community College.

To receive the Associate in Arts or the Associate in Applied Science degree in a specific area, a student must:

1. Complete the course requirements of the appropriate curriculum outlined in the catalog.
2. Earn an average of two quality points for each semester hour completed.
3. Complete the last fifteen (15) semester hours at Coahoma Community College.
4. Satisfactorily meet his/her financial obligations at Coahoma Community College.

Exceptions:

1. A student may comply with the catalog requirements of the first two years of the specific four-year accredited institution to which he/she will transfer. However, the student must provide the Dean of

Admissions and Records and the appropriate instructional dean with the name of the institution during the first week of the semester preceeding graduation.

2. A student who is physically unable may earn equivalent semester hours in lieu of those required in general activities if his/her claim is verified by a written statement from a physician and approved by the appropriate instructional dean.

Certificate Programs

To graduate from the college with a certificate in a particular program, a student must:

1. Satisfactorily complete all courses in the chosen program as indicated in the catalog.
2. Complete the final semester as a full-time students at Coahoma Community College.
3. Satisfactorily meet his/her financial obligations at Coahoma Community College.

Exception:

A certificate is awarded those students who do not take any of the above options, but complete two years of general study at the institution.

REGISTRATION

Registration for each semester will take place on the dates stated in the college calendar. Failure to register on the dates set aside for this purpose will result in a charge of late registration fee of \$25.00. All students are expected to register at the beginning of the semester and remain in classes until the end of the semester.

CHANGE OF SCHEDULE

An official change in schedule may be made only with special permission from the student's advisor and the appropriate instructional dean. This includes adding and dropping courses. All changes must be made not later than the dates designated in the college calendar. The student must file a change of schedule form with the Admissions and Records Office after the change has been approved by the appropriate instructional dean. No student will receive credit for a course which he/she is not enrolled. Any student who unofficially drops a course will receive a grade of "N". A fee of \$3.00 must be paid for each change in schedule.

Official Change of Schedule - A change of schedule approved by the student's advisors and the appropriate instructional dean.

Unofficial Change of Schedule - A change of schedule not approved by the student's advisor nor the appropriate instructional dean.

DIRECTED INDEPENDENT STUDY (DIS)

Students satisfying the following condition will be permitted to earn a maximum of 12 semester hours by directed independent study, but allowed to enroll in only one DIS course per semester if he/she:

1. Possesses an overall grade point average of 2.0;
2. Enters into a contractual agreement with the instructor of the courses desired;
3. Enrolls in scheduled course, but has to drop that course due to insufficient enrollment;
4. Shows where circumstance beyond his/her control would prevent him/her from enrolling in a course prescribed in his/her program.

A student who is desirous of pursuing a DIS course should first consult his/her advisor. Afterwards and only if recommended by the advisor, the student should contact the instructor so that a contract can be drawn up. This contract should spell out exactly what is expected of the student. In order to be awarded credit for a DIS course, a student must satisfactorily complete the requirements of the course. Courses which carry labs -- i.e., biology, physical science, vocational courses, etc. -- will not be offered through DIS.

Final approval for a student to take a DIS course will be granted by the appropriate instructional dean. No student entering as a first semester freshman or first time student will be permitted to enroll in a DIS course.

STUDENT LOAD

The minimum number of semester hours which classify one as a full-time student is twelve (12). The "normal student load" is fifteen (15) to nineteen (19) hours. In order for a student to carry a load in excess of the "normal student load," he/she must receive permission from his/her advisor and the approval of the appropriate instructional dean. Students who have been placed on academic probation or who are taking remedial courses are advised to reduce the number of hours to twelve (12) and they may not take more than fourteen (14) hours without first securing the permission from their advisor and approval of the appropriate instructional dean.

CLASSIFICATION OF STUDENTS

The classification of students at Coahoma Community College is as follows: Freshman - a student who has fewer than 28 semester hours credit. Sophomore - a student who has earned 28 or more semester hours credit. Full-time student - a student who is enrolled in 12 or more semester hours of work in a given semester. Part-time student or special student - a student who is enrolled in fewer than 12 semester hours of work in a given semester.

SEMESTER HOURS CREDIT

Coahoma Community College operates on the semester system, having changed from the quarter system in the fall of 1976. Semester hour credit is determined by the number of hours a course meets per week. A course which gives three semester hours credit will normally meet for three lecture/recitation hours per week or for two lecture/recitation hours and two laboratory hours per week or, for some, a combination of the above.

AUDITING COURSES

No credit is granted for courses on an auditing basis. Once a student has enrolled in a course or courses for audit, no future credit will be allowed for enrollment in a course on this basis. Special students may be admitted to the college to audit courses on the basis of a regular application and without being required to take the ACT.

EXAMINATIONS

Examinations are given periodically during the academic year. The academic year is divided into two semesters and a summer session. Each semester is approximately seventeen weeks in length, and mid-semester and final examinations length and divided into two five-week terms. All students are required to take a written examination at the time designated on the schedule.

Make-up examinations are given to students who, because of unavoidable circumstances, have missed examinations during the school term. Examination deficiencies must be removed the first semester following the semester in which the deficiency occurred. Permission for make-up examination must be secured from the appropriate dean prior to the date for which the examination is rescheduled.

INCOMPLETE GRADES

The grade of "I" (Incomplete) indicates that the student has not completed the course for some unavoidable reason. This grade may be changed by the instructor and credit allowed when the course requirements have been met, provided the "I" has been removed during the first semester following the semester in which the "I" was received or no later than the next semester in which the course is taught. If the student fails to complete the course within the specific time, the grade of "F" will be recorded by the Office of Admissions and Records. The student has the responsibility of making the necessary arrangements with the instructor concerned. In some cases an Audit Fee may be charged in order to remove an "I".

CHANGE OF GRADES

A grade other than "I" (Incompletes), once reported, is subject to change only if it has been caused by a clerical error. An instructor wishing to change such a grade or change the grade of "I" to another letter must obtain a "Grade Correction Memo" for the Office of Admissions and Records and have it approved by the department chairperson and the appropriate instructional dean.

GRADING SYSTEM

Coahoma Community College changed from the 3.0 system to the 4.0 system effective September, 1974. College students' academic progress is evaluated according to the following grading system.

<u>GRADE</u>	<u>SCALE</u>	<u>QUALITY POINTS</u>
A - Excellent	92 - 100	4
B - Good	83 - 91	3
C - Average	74 - 82	2
D - Poor	65 - 73	1
F - Failure	Below 65	0
I - Incomplete		
N - Non-Attendance		
W - Official Withdrawal		

QUALITY POINTS

Quality of work will be measured by "quality point." Quality points are acquired as follows: for each semester hour completed with a grade point of "A", four quality points are given; for each semester hour completed with a grade of "C", two quality points are given; for each semester hour completed with a grade of "D", one quality point is given. Thus, a three hour course completed with a grade of "A" gives twelve (12) quality points, "B" nine quality points, "C" six quality points, and "D" three quality points.

To be in good standing academically, students are required to earn a 2.0 average on the 4.0 system.

Each grade reported as having been earned by the student at the end of a semester or summer term will be included in computing his/her grade point average. The student should observe that the grade of "F" carries zero quality points and will be included in the computation. The grade of "I" will not be computed until after some disposition has been made concerning it. (See section on INCOMPLETE GRADES.) The grade of "W" will not affect the student's grade point average. The student should be reminded, however, that the unofficial withdrawal from any class will result in the recording of the grade of "N".

REPEATED COURSES

On any course which is repeated, the grade recorded last will be considered when computing the student's cumulative grade point average. A student may not repeat any course in which he/she already has a grade of "C" or better without permission from his/her advisor and the appropriate instructional dean.

HONORS

At the end of each semester the names of honor students are published and posted. A full-time student who earns a quality point average of 4.0 will be on the president's list; those students who carry a full load and earn a minimum quality point average of 3.5 will be on the dean's list; those students who carry a full load and earn a minimum quality point average of 3.0 will be given honorable mention.

Students who earn an average of 3.0 for each semester hour will graduate with honor; those who earn an average of 3.5 for each semester hour will graduate with special honor; and those who earn an average of 3.8 or more for each semester hour will graduate with highest honor. The two graduating students with the highest averages that have completed their requirements in two consecutive years carrying a full load of 15 hours or more will be the valedictorian and salutatorian, respectively. A minimum quality point average of 2.0 is required for graduation from the college.

ACADEMIC PROBATION AND SUSPENSION

Students are responsible for knowing their own standing in reference to the published academic regulations, policies, and standards of the college.

Probation is a means of informing a student that his/her academic record is unsatisfactory while there is still time to remedy the situation.

Any student who fails to maintain a 1.0 grade point average (GPA) during his/her first semester of attendance at Coahoma Community College will be placed on temporary academic probation. During the next semester of attendance, the student must achieve a cumulative GPA of 1.5 or be placed on academic probation. When possible, students on probation will be provided academic counseling.

At the end of the next semester enrolled, a student is removed from academic probation if he/she achieves a cumulative GPA of 2.0. Students failing to achieve the mandatory 2.0 will be suspended for one semester or will be required to obtain special permission from the appropriate instructional dean in order to remain in school.

A student on academic probation who attends summer school and earns an average of 2.0 in a minimum of six semester hours during any one session will be re-admitted in good standing.

After completing four semesters of work, the student must have and maintain a 2.0 GPA. Students failing to achieve and maintain this average will be suspended from the college and will be re-admitted only at the discretion of the appropriate dean.

If a student is approved for re-admission after serving one semester of academic suspension, he/she will be readmitted on academic probation. His/her load will be a maximum of (14) semester hours for the first regular semester of attendance following the suspension.

ATTENDANCE POLICY AND PROCEDURES

The nature of the educational programs at Coahoma Community College is such that it is necessary for every student to attend class regularly. Instructors will keep accurate class attendance records, and these records will become part of the student's official record.

Approved absences may be permitted in the event of personal illness, death in the immediate family, or an official school function. The student is still responsible for all work missed regardless of the reason for being absent.

Instructors are expected to encourage regular class attendance by organizing classes in such a manner that students will recognize the necessity of attending classes regularly in order to meet the established objectives of the course.

Academic and Technical Courses

When a student's unexcused absences in an academic or technical course equal three times the number of times the course meets per week, not to exceed nine absentees, the student will be dropped from the course and a grade of "N" will be recorded.

If a student has accumulated more than the total unexcused absences allowed because of justifiable causes, he/she may appeal to the attendance committee for an extension of allowed absences. To be considered for reinstatement, the student must appeal to the attendance committee in writing within three days from the dropped date. The request for an appeal must be made by the student to the appropriate dean. The student will be allowed to remain in class until the hearing is held and a decision has been made.

Tardies: Three tardies will count as one absence. A student is counted tardy from class if he/she is later than fifteen (15) minutes arriving to class.

Vocational Programs

When a student enrolls in any of the vocational programs, he/she accepts the responsibility of attending all classes and doing the work prescribed by the instructor. When a student's unexcused absences in a vocational program exceed ten days, the student will be dropped from the program and a grade of "N" will be recorded. Once a student has been dropped by the institution, the student cannot re-enroll until the beginning of the next semester.

Should a student take more than the allowed number of unexcused absences and if there is just cause, the student may request a hearing with the attendance committee. The student must make a written request to the Dean of Vocational Technical Education. The same appeal procedure will be followed as that of academic and technical students.

Tardies: A student is counted as tardy if he/she is later than fifteen (15) minutes arriving to class after any break in instruction. Tardies equaling sixty percent of a day will constitute one absence.

Evening Classes

Evening class students are expected to attend classes on a regular basis. After two unexcused absences, the instructor will submit each student's name to the Dean of Continuing Education. The dean will in turn notify the student that these absences are jeopardizing his/her grade point and continued enrollment. After the third absence, the student will be notified that he/she has been dropped from the course and the grade of "N" will be recorded.

Should a student enrolled in evening classes take more than the allowed number of absences, he/she may request an appeal if there is just cause. The appeal must be made by the student in writing to the Dean of Continuing education. The dean will present the request to the attendance committee for a decision. The student will remain in class until a decision has been made.

Tardies: A student is counted as tardy if he/she is later than thirty (30) minutes arriving to class. Three tardies shall constitute one absence.

WITHDRAWAL FROM SCHOOL

A student who finds it necessary to withdraw from school should do so officially in order to leave with a clear record. The student should pick up withdrawal form from the Office of Admissions and Records. This form must be signed by all appropriate persons. Failure to conform to this regulation will result in loss of rights to honorable dismissal, re-entry, and refund.

A student who officially withdraws will receive a grade of "W" in all courses. A student who leaves school and does not officially withdraw will receive a grade of "N" in all courses.

STUDENT UNETHICAL PRACTICES

Student unethical practice, such as cheating on examinations, will not be tolerated. Any student found guilty of doing so will be dismissed from class. When unethical practices are confirmed, the instructor will discuss the problem with the student involved and file a disciplinary report with the appropriate instructional dean. The dean shall review the report and make a decision either (1) to send the student involved a letter of reprimand or (2) to summon the student before the Judicial Council for a hearing and appropriate disciplinary action.

EVENING CLASSES

The regular academic, technical, and vocational evening classes are extensions of the college program. They provide educational opportunities for people who are unable to attend regular day classes. The courses offered are taught by the regular faculty members or instructors with equivalent qualifications. Classes are scheduled during the hours between 6 p.m. and 10 p.m. These requirements are the same as for regular day students.

SUMMER SCHOOL

Coahoma Community College offers summer school (1) to render services to the college community; (2) to give students an opportunity to accelerate their efforts in meeting academic requirements for graduation; and (3) to give students who are deficient in academic subjects an opportunity to remove the deficiencies.

Students desiring to attend summer school will comply with the regular requirements. An applicant must make application through the Office of Admission and Records even if he/she desire to do summer work or even academic credit only.

The summer session for day classes is approximately ten weeks, divided into five-week terms. The "normal student work load" is six semester hours per term. Detailed information concerning course offerings, admission requirements, fees, and facilities will be available about May 1. Additional information may be obtained from the Office of Admissions and Records, Office of General Studies, Office of Continuing Education, and Office of Vice President for Instruction and Community Service Programs.

TRANSCRIPTS

Transcripts are released only upon written and signed requests by the students. After the first transcript is issued, a fee of one dollar is charged for each additional copy.

Transcripts can be released as requested provided the requestee has met all of the admission requirements and satisfied all Business Office accounts. Only unofficial copies can be released to an individual.

COMPLIANCE POLICY

In compliance with Title VI of the Civil Rights Act of 1964, Title IX, Educational Amendments of 1972 of the Higher Education Act and Section 504 of the Rehabilitation Act of 1973, the Board of Trustees of Coahoma Community College has adopted a policy assuring that no one shall, on the grounds of race, color, national origin, sex, or handicap, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination in any program, activity, or employment of the college.

PRIVACY RIGHTS OF PARENTS AND STUDENTS

Coahoma Community College complies with all provisions of the Federal law entitled "Privacy Rights of Parents and Student." Copies of a policy statement, indicating the records affected by this law and outlining the student's rights and obligations, may be obtained from the Office of Admissions and Records.

Coahoma Community College will release directory information about any student unless he/she has notified the Office of Admissions and Records in writing that he/she does not want such information released. This written request must be filed within two weeks after the student registers. Any future request from non-college persons or organizations for such directory information will be refused.

Director information includes the student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, dates of attendance, the most recent educational agency attended by the student and other similar information.

VETERANS

All academic, technical, and vocational programs are open to veterans or eligible persons. The accounts and permanent records of veterans and eligible persons are identifiable and available for examination by duly authorized persons including representatives of the Veterans Administration.

Admission Requirements

Any persons who anticipates enrolling at Coahoma Community College and receiving educational assistance from the Veterans Administration must meet all admission requirements prior to being certified to the Veterans Administration. Documented evidence that all admission requirements are met shall be a part of the veteran's or eligible person's permanent record. (See section on ADMISSION.)

Previous Education and Training Records

Documented evidence of all previous education and training must be provided and filed in his/her permanent record. Proper credit will be given and submitted to the Veterans Administration. The recommendation of the American Council on Education in their handbook, GUIDE TO THE EVALUATION OF EDUCATION EXPERIENCES IN THE ARMED SERVICES, is used for evaluating military credit where possible.

Progress Records

A permanent record is maintained to show academic progress. This record shows a final grade in each course for each semester, a record of withdrawal from any course, and/or record of re-enrollment in any course from which there was a withdrawal.

A veteran or eligible person ceases to make satisfactory progress when he/she (a) fails or withdraws (unofficially) from all courses in which he/she enrolled, (b) drops all courses, and (c) earns a grade point average of less than 1.5. A grade point average of 2.0 is required for graduation.

A veteran's or eligible person's academic progress is evaluated according to the grading system. (See section on GRADING SYSTEM.) Each grade reported as having been earned by the student at the end of the semester or summer term will be included in computing his/her grade point average. The student should observe that the grade of "F" carries zero quality point. If received, it will be included in computing grade point average. A grade point average is computed by dividing the total number of quality points by the total number of semester hours attempted.

A veteran or eligible person shall not be permitted to repeatedly enroll in courses, not attend classes and withdraw from classes without penalty.

Attendance

A standard class record book is maintained by each instructor and all absences are recorded to determine the last date of attendance. Attendance requirements for veterans or eligible persons are the same as for regular students. (See section on ATTENDANCE.)

Reports to the Veterans Administration

Any change in status from the last certification will be reported promptly to the Veterans Administration. Reports of unsatisfactory progress, drops, withdrawals and unscheduled interruptions will be made within the month of occurrence or immediately thereafter. In case of unsatisfactory progress, the veteran or eligible person will not be certified for further enrollment prior to approval by the Veterans Administration.

RESIDENTIAL STATUS

Application for admission to Coahoma Community College falls into one of three categories: (1) "District" which includes Coahoma, Bolivar, Quitman, and Sunflower counties; (2) "Non-District" which includes other Mississippi counties, and (3) "Out-of-State." The student is responsible for identifying and enrolling under the appropriate residential status.

For specific details, refer to Sections 37-103-1 to 37-103-29, Mississippi Code of 1972 Annotated.

SECTION FOUR

STUDENT DEVELOPMENT SERVICES



STUDENT DEVELOPMENT SERVICES OBJECTIVES

The Student Development Services constitute the non-teaching services provided for the students. These services complement the academic offerings and aid the student toward optimal development as a "whole person." Administration officers, the instructional faculty, and personnel staff are involved in group guidance, student activities, campus organizations, and individual counseling.

The Student Development Program objectives are:

- a. To provide a multiple of non-teaching services that aid the student in developing socially, academically, and professionally as he/she participates in the programs the school provides.
- b. To develop good citizens by providing a democratic setting and an atmosphere of learning in which students may develop individually and collectively through co-curricular activities.
- c. To assist student in setting attainable goals and making the beginning step toward those goals in the transfer program and becoming "job ready" through the terminal program.
- d. To provide developmental programs, screen students, and counsel them in areas of greatest benefit to each student predicated on his/her needs and desire for assistance.

The Student Development Services are:

- a. Orientation
- b. Counseling and Guidance Services
- c. Testing Services
- d. Health Services
- e. Housing Services
- f. Food Services
- g. Student Organizations
- h. Religious Life
- i. Career Planning, Placement and Follow-up
- j. Extra-Class Activities
- k. Student Discipline
- l. Student Government

ORIENTATION

The orientation period is designed to help the entering freshman become adjusted to life at Coahoma Community College. The orientation period begins when the freshman arrives on the campus. During this period the Dean of Students and a committee made up of a selected group of sophomore college students and faculty representatives assist the new students in becoming acquainted with other students, faculty members, advisors, and sites on the campus and in the community. An envelope consisting of orientation material is given each freshman. Entrance

examinations, campus tours, talent and social night, lecture-discussion meetings, and registration are some of the activities conducted during this period.

The orientation period is continued as a part of the regular college curriculum for one semester. College rules, regulations, and policies are reviewed along with other activities designed to help freshman adjust to college. Student handbooks and college catalogs are distributed.

TESTING

As a requirement before registration, all entering freshmen must take the Stanford Test of Academic Skills (TASK). For those students who score low on the TASK, a curriculum of basic developmental courses in reading, mathematics and English will be devised.

STUDENT HANDBOOK

The Personnel and Guidance Committee publishes a student handbook which is essentially designed to acquaint the student with the privileges and responsibilities, policies, and traditions that affect his/her academic and social life at Coahoma Community College.

STUDENT COUNSELING

The Counseling Center, located on the second floor of the Zee A. Barron Student Union Building, offers a variety of services for students. Some of the services provided are career/personal counseling, testing, academic advising, and providing educational and career information.

The Counseling Center is composed of professional counselors who are dedicated to helping each individual to reach his/her highest potential academically, vocationally, culturally, and socially. Students are encouraged to visit the counselor's office for assistance as needed.

REGULATIONS GOVERNING STUDENTS

The student handbook, The Maroon and White, carries a complete list of the rules and regulations governing student life. These include the "due process procedures."

DUE PROCESS

The following "due process procedures" are given students at Coahoma Community College who are involved in cases which may result in suspension, expulsion, or dismissal:

1. The student affected shall be notified in writing of the charges made against him/her and of the time and place where the hearing will be held. The letter of notification shall be dated at least three (3) days prior to the time designated for the student to appear before the Faculty-Student Judicial Council. In cases requiring immediate action, notification shall be at once.
2. The aforesaid letter of notification will specifically inform the student that he/she may bring witnesses to the arranged meeting to testify in his/her behalf. Said letter will further inform the student that he/she has the right to be accompanied by an advisor during any appearance he/she makes before the committee.
3. The student shall be permitted to face and question his/her accuser(s) and witnesses testifying against him/her at the hearing.
4. A record of the hearing before the Faculty-Student Judicial Council shall be made by the secretary of the council and filed with the Dean of Students.
5. After due consideration, the Faculty-Student Judicial Council shall render to the Dean of Students a written decision relative to the charges made.
6. The student affected has the right to appeal the decision of the Dean of Students and the Faculty-Student Judicial Council. A request for appeal shall be written and submitted to the Dean of Students for referral to the President no more than three days after the student has been notified of the committee's recommendations and the President's decision.
7. The right to appeal shall be based on:
 - a. new evidence
 - b. new witnesses
8. In cases of extreme emergencies, the Dean of Students may temporarily suspend a student for breaking a civil law or violating a college regulation.

ADMINISTRATIVE HEARING

Students admitting guilt to school infractions will be given an administrative hearing. Reprimands and other penalties may be given including suspension.

CAMPUS SECURITY

The campus security force is responsible for the general safety,

protection, and security of the students, faculty, and property of the college. In this regard, it is particularly concerned with the following responsibilities.

1. The enforcement of campus traffic regulations.
2. The maintenance of sound security measures regarding the properties belonging to the college.
3. The performance of other duties regarding social conduct as stated in the student handbook.
4. The enforcement of all laws of the state, county, city, and college will fall under its jurisdiction.

The campus police officers are charged with the duties and vested with all the powers of police officers. They may eject trespassers from the college buildings and grounds and may, without warrant, arrest any person guilty of disorderly conduct, trespassing on the property of the college, or for any public offense committed in their presence. The campus police should be contacted for assistance on any questions of security, auto ownership, parking, and traffic.

CIVIL DEFENSE

The Civil Defense Committee is responsible for the formulation of instructions to be followed in cases of fire or severe weather. Information is posted throughout the buildings on the campus as to the course of action to be taken in any emergency.

STUDENT HEALTH SERVICES

The college provides health services for students by utilizing the services and facilities of the Northwest Mississippi Regional Medical Center and local medical and dental personnel. This service includes making provisions for physical examinations and for emergencies.

Junior college students participate in the Mississippi Hospital and Medical Service Plan which provides certain hospital, surgical, and medical benefits as specified in the master contract of the plan that is issued to the college. Students requiring medical or other health services not covered by the plan are responsible for their own bills. These medical or dental bills are to be paid directly to the agency rendering the services. Certain services are rendered free of charge by the Coahoma County Health Department, e.g., chest x-rays, immunizations against common communicable diseases, and advisory services.

CAMPUS RESIDENCE

The young men and women of Coahoma Community College who do not live at home may be housed in separate dormitories on the campus. Each

dormitory has a counselor. Through their respective house councils, the students and house counselors adopt regulations designed to promote good residential life. The students make themselves subject to the regulations of their house councils in matters of daily routine and minor discipline.

Visitors of the opposite sex will not be permitted to the dormitories without the knowledge of and permission granted by the dormitory counselors. Female visitors having business in the men's dormitories should inquire at the office in the dormitory to secure permission to visit. Violation of this regulation will result in withdrawal, dismissal, suspension, or expulsion.

RELIGIOUS LIFE

Coahoma Community College recognizes the importance of a religious life and lends encouragement to students seeking guidance in this direction. The religious life of Coahomans may be enriched through the following channels: the Campus Sunday School, the B.S.U., and the Wesley Foundation. Local churches welcome Coahoma's students and faculty, and participation in the religious activities of the local churches is encouraged by the college.

SOCIAL LIFE

Formal and informal entertainment, banquets, weekly recreation hours, calling hours, and other opportunities for social contacts are planned cooperatively by students and faculty members through the year. Through these occasions, opportunity is provided for the normal development of social graces.

STUDENT UNION

The Zee A. Barron Student Union houses the cafeteria, bookstore, counseling center, student financial aid office, security office, recreational areas, and other offices. See student handbook for other details.

STUDENT ACTIVITIES AND ORGANIZATIONS

Coahoma's student activities consist of programs designed to serve the cultural, educational, recreational, and social interests and needs of the general student body.

EDUCATION CLUB: Membership in the education club gives experiences in leadership and group activities, and acquaint students with the opportunities and responsibilities of the teacher.

ENGLISH CLUB: The English Department sponsors the English Club for the purpose of stimulating student's interest in reading and language.

English majors are required to become members; however, all students are welcome to join.

CLASS ORGANIZATIONS: The students in the college are organized into class clubs. In their meetings throughout the year, they and their sponsors plan and carry out social and other class programs.

PHI BETA LAMBDA: Phi Beta Lambda, a post secondary organization for business students, has as its purposes (1) to develop leadership experience that will enable students to participate effectively in business, professional, and community life, (2) to offer an insight into and provide an opportunity for participating in the decision making process, (3) to aid in the selection of a field of vocational specialization, (4) to engage in projects that will strengthen students' background in the area of business, (5) to develop loyalty to the school and for the democratic way of life, (6) to broaden students' understanding of business and its complexities, and (7) to promote scholarship.

STUDENTS IN FREE ENTERPRISE (SIFE): Students in Free Enterprise (SIFE) is an organization of students interested in studying the free enterprise. The chapter operates as part of a national organization. Objectives of SIFE are (1) to involve students in an organization whereby they can provide a worthwhile service to the community, (2) to focus attention on the free enterprise goals, (3) to educate persons in the community regarding free enterprise values, and (4) to instill in students a desire to preserve the free enterprise system.

PHI THETA KAPPA (Alpha Omicron Pi Chapter). A national junior college honorary fraternity promoting scholarship, leadership and the development of character. Eligibility for membership in Phi Theta Kappa is based on a grade point average of 3.5 for all college work completed before election. During the semester preceding election and the semester of election, the student must be enrolled in a minimum of 15 semester hours of academic courses.

SCIENCE SYMPOSIUM: The objective of this club is to keep abreast of the new scientific developments through current literature and activities. This organization is composed of science majors and other students who are interested in the objective of the club.

ATHLETICS: The school provides opportunities for students to participate in both interscholastic and intramural athletics. Varsity sports are provided in basketball, football, baseball, and track. Physical fitness, good sportsmanship and teamwork are stressed. Letters are awarded to players who prove themselves worthy.

THE CHOIR is a volunteer organization designed to give students an opportunity to participate in group singing. This organization introduces students to the best in church and classical music. Upon the permission of the director, students of any classification may join. The choir participates in state meetings and festivals, gives concerts on and off campus.

THE BAND: The institution's band is composed of junior college and high school students. It has achieved acclaim for its proficiency and is very popular. The band which is an essential part of campus activities, participates regularly in off campus activities.

STUDENT GOVERNMENT ASSOCIATION: The Coahoma Community College Student Government Association serves as an instrument in democratic education. It provides for student participation in school government, establishes better student-teacher relationships, affords training in citizenship, and insures a sincere respect for the aims and objectives of Coahoma Community College. It is composed of class and club representatives and staff advisors.

THE COAHOMA TRIBUNE is the official newspaper publication by the students of Coahoma Community College. The newspaper is published every six weeks during the school year by the students of Coahoma Community College and a faculty advisor. The Coahoma Tribune places emphasis on news of interest to students, faculty, and alumni.

THE COAHOMAN is the school yearbook published annually by a student staff. It succeeds the Aggian which was edited formerly by the Agricultural High School.

THE SOCIAL SCIENCE FORUM: The weekly forums under the sponsorship of the Social Science Department provide the opportunity for students to make use of current reading materials in discussing vital social problems.

THE BLACK LITERACY SOCIETY is an informal organization open to all students, especially English majors, who are interested in the works of Black authors. The society sponsors presentations which emphasize oral interpretation of Black poetry. The society also has a speech choir which take part in the presentations.

PEMS: The Physical Education Majors Club affords the opportunity for physical education majors and other interested students to participate in many phases of physical education athletics. The club is responsible for those ordinary activities associated with the PEMS club. Members are taught to officiate and render this service to the school's intramural program. Awards are presented yearly.

VOCATIONAL INDUSTRIAL CLUB OF AMERICAN (VICA) is the official student organization for those individuals enrolled in trade, industrial, technical, and training programs. As an integral part of the instructional program, the club activities that are planned, initiated, and conducted by members help the student develop social and leadership abilities as well as occupational skills. All vocational and technical students are expected to be "active" and "supportive" in club activities.

YOUNG MEN PROGRESSIVE CLUB: The purpose of this club is to develop an environment of student-student, student-faculty, and student school togetherness. This is done by sponsoring religious programs, social events and dormitory projects.

YOUNG WOMEN PROGRESSIVE DORMITORY CLUB: This is a combination club in the women's dormitories. The membership in the club consists of young women who live in the dormitories. It is designed to serve the cultural, recreational and social interests of the general student body. The club sponsors annual events that give the young women opportunities to exhibit their talent and leadership abilities.

THE DORMITORY COUNCIL: This is an active group elected or appointed by the residents in the women's dormitory. The president is the point of contact between the residents and supervisors. Matters affecting the residents are communicated with her and she, in turn, is responsible for making decisions and passing the matter on to the proper authority.

FINANCIAL AID

Coahoma Community College uses the College Scholarship Service (CSS) from the College Board. Participants in CSS subscribe to the principle that the amount of the financial aid granted a student should be based on financial need. Financial need is the difference between the amount of money the student and his/her family can reasonably be expected to contribute for an academic year and the cost of his/her education at the college for the same period.

The CSS assists colleges and universities and other agencies in determining the student's need for financial assistance. To receive primary consideration for financial aid for the school year beginning in August, entering students are required to file the Financial Aid Form (FAF) with CSS designating Coahoma Community College as a recipient by April 1. Institutional financial aid applications must be received by April 15 to be given top priority consideration. Applications will be accepted after these dates and will be considered according to the availability of funds. Awards will be made after June 30.

PREFERRED APPLICATION SUBMISSION DATES

Academic Year (Fall and Spring)	April 15
Spring Only	November 30
Summer Only	April 30

In order to finalize any financial award, a student must have filed a Coahoma Community College application for admission.

The college will also accept the following need analysis documents: the Family Financial Statement (FFS) through the American College Testing Program, the Application for Federal Student Aid, and the Pennsylvania Higher Education Assistance Agency Form (PHEAA).

SOURCE OF FINANCIAL AID

PELL GRANT. The Pell grant is a major source of financial aid. It is used as a foundation in developing a complete financial aid package. Student eligibility is primarily based upon financial need. The formula

for determining need is developed by the Department of Education and approved by Congress annually. To be eligible for the Pell grant, students must be a U.S. citizen (or an eligible non-citizen), be enrolled at least half-time in an eligible program and have not previously received a bachelor's degree.

SUPPLEMENTAL EDUCATION OPPORTUNITY GRANT. Additional grants ranging from \$100-\$4,000 are available to needy students who could not attend college without financial assistance. These grants are received each year provided the students shows satisfactory academic progress. The financial aid administrator will determine whether or not the student's financial aid package will contain SEOG.

STATE STUDENT INCENTIVE GRANTS. These grants are available to Mississippi residents only. Recipients must show a financial need, be enrolled at an eligible Mississippi institution and must make satisfactory academic progress. These funds will be awarded on a first come- first serve basis according to a plan developed by the financial aid administrator.

COLLEGE WORK STUDY. Part-time jobs are available on campus for students demonstrating financial need who must earn part of their educational expenses. Students will work in a variety of departments around the college. The amount of a student's CWS award depends upon the available funds and the student's financial need.

JOB LOCATION AND DEVELOPMENT. The college maintains a program to assist students in finding part-time jobs in the local community. It is primarily intended to assist students who are unable to obtain the CWS jobs. Students will be paid by the businesses hiring them.

PERKINS LOANS. The Perkins Loans (formerly NDSL) are reserved for the neediest students. Students may borrow up to \$4,500 for the first two years of undergraduate study up to an aggregated limit of \$18,000. The interest rate on this loan is five (5%) percent. Repayment will begin nine months after a student ceases to be enrolled at least half-time.

GUARANTEED STUDENT LOANS. Banks, credit unions, savings and loan associations and similar agencies make loan funds available for educational purposes. Qualified borrowers are eligible for loans up to \$2,625 per years for the first two years of study with an aggregated limit of \$17,250 for undergraduate study. The interest rate on these loans is eight (8%) percent. Repayment will begin six months after a student ceases to be enrolled at least half-time. Applications are available at the lending institution and the College's Financial Aid Office.

SCHOLARSHIPS AND AWARDS

The Marion M. Reid Award is a cash award given to a Coahoma Community College freshman student from Coahoma County who has good academic potential, leadership ability, who participates in civic activities, and who has expressed a desire to continue his/her formal education beyond two years of college.

The Lawrence H. and Joel Davis Memorial Award is a cash award given in memory of the late Lawrence and Joel Davis, who was a student at Coahoma Community College. The award is given each year to the student who meets the following qualifications: the student must be a freshman social science or biological science major who wishes to continue his/her education at Coahoma Community College; he/she must show academic potential, and must show a need for additional finance in order to continue his/her education. The award alternates between the two majors beginning with the social science major for the 1975-76 school year.

The Frank W. Gambrell, Jr. Memorial Scholarship is awarded to the Coahoma Community College freshman science major with the highest scholastic average above 3.0, and with a desire to continue his/her education beyond the two-year college level.

The Elizabeth Maynard Award is a cash award given to a freshman student for proficiency in science.

The Frankie Stutts-Gray Memorial Award is a cash award given to the graduating sophomore of the college who exhibits the most courteous conduct at all times. The student is selected by a vote of the faculty. The award is given by Mrs. Laura H. Hearn.

The Mattie Henry-Pettis Memorial Award is a cash award of \$100 (\$50 each semester) awarded to a Coahoma Community College freshman student returning for his/her sophomore year and has met all admission requirements; is majoring in political science; and has maintained a "C" average; and if 18 years of age, must be a registered voter. This award will not be affected by any other monies received.

The Lillian Rogers-Johnson Memorial Award is made on the basis of academic potential and Christian character among freshmen students.

The Lula H. Pendleton Memorial Scholarship is awarded to a freshman student majoring in Mathematics or Computer Science from Coahoma County. The award is given by Ms. Montel Pendleton through the Oral L. Mangram Literacy and Arts Club.

The Mable Thompson Thomas Award is a cash award given to the graduating sophomore with the highest scholastic average.

The First National Bank of Clarksdale Scholarship in Business is awarded to a graduating senior of a high school located within Coahoma County who has demonstrated a desire to major in business. The bank will award two scholarships each year based on a criteria established by the bank and the college. The scholarships are renewable if the students maintain a 3.0 average during the freshman year.

Academic Scholarships are awarded to students who demonstrate academic excellence. They are open to freshman students. The Vice President for Instruction and Community Service should be contacted for additional information.

Departmental Scholarships are awarded to students entering their sophomore year. Students must major in one of the disciplines covered under the awarding department. The selection criteria may vary by departments.

Music Scholarships are available on a competitive basis to members of the band and choir. Auditions may be required.

Athletic Scholarships are available on a competitive basis in football and basketball.

The Alpha Phi Alpha Scholarship is a scholarship awarded to a Coahoma Community College freshman student who has good academic potential, leadership ability, community involvement, and will be returning as a sophomore. The recipient must have a "B" average and a desire to continue his/her formal education beyond two years of college.

The L. C. Scott Memorial Scholarship Award is sponsored by the Coahoma County Sunday School and Baptist Training Union Congress through the membership churches of that congress and only seniors who are members of associated churches are eligible to participate in the scholarship program. The award is determined by high scholastic achievement and the winner must further his/her education at Coahoma Community College.

The Friars Point Scholarship Award is awarded to the Coahoma Agricultural High School senior with the highest scholastic average and is a citizen of Friars Point, Mississippi. The recipient must attend Coahoma Community College.

The Ezra Towner III Memorial Award is given to a student, freshman or sophomore, from Quitman County who is interested in studying in the area of special education.

The Ben-Glo Scholarship will be awarded to two entering freshman students (one male and one female) each year who are from one of the supporting counties of Coahoma Community College. The scholarship will be awarded to students who meet the following qualifications: high school honor graduate, show evidence of financial need, leadership potential, good moral character, and an expressed desire to continue their formal education at the upper division of a senior college or university. The scholarship is a foundation trust established by the Daugherty family in memory of their family members, Ben Allen, a student and Gloria, an instructor in Audio Visual Education at the college.

The Fannie Lue Hamer Memorial Scholarship is awarded by the Clarksdale-Marks Alumnae Chapter of Delta Sigma Theta Sorority. It is a cash scholarship awarded each year to a student from one of the supporting counties of Coahoma Community College. The student must possess scholarship, good moral character, an interest in the institution and must be a sophomore at Coahoma Community College.

The Delta Sigma Theta Sorority Scholarship in the amount of \$200 is given each year by the Clarksdale-Marks Alumnae Chapter to a sophomore student who is enrolled at Coahoma Community College. The

qualifications include scholastic achievement, good moral character, and versatility.

SATISFACTORY PROGRESS FOR FINANCIAL AID

All students must make satisfactory progress toward the completion of a chosen academic or vocational-technical program to remain eligible to receive any federal financial aid. Students must maintain a grade point average according to the formula below to be considered making satisfactory progress:

- a. minimum cumulative grade point average of 1.0 after one semester;
- b. minimum cumulative grade point average of 1.5 after two semesters;
- c. minimum cumulative grade point average of 2.0 after three semesters;
- d. minimum cumulative grade point average of 2.0 for all remaining semesters.

Students must pass at least 12 hours of the total number of hours attempted. Courses may be repeated only once. For computational purposes, the "N" and "I" grades count the same as an "F", zero quality points.

Eligibility Time Frames

Full-time students are expected to complete their educational goal within six full semesters. Evening and part-time students are expected to complete their educational goal within ten full semesters. Summer enrollment is not included in the time frame. However, students will be allowed to earn a maximum of two degrees and/or certificates from the college and be eligible for federal financial aid. The time frame may be extended by the Director of Financial Aid to allow the student to earn the second degree or certificate. The cumulative GPA requirements will be in effect.

Standards of Satisfactory Progress

- I. Satisfactory progress determination will be based upon:
 - a. the number of credit hours attempted;
 - b. minimum cumulative grade point average for total credits attempted;
 - c. program completion within the specified time frame.
- II. A student will be placed on financial aid probation if he/she does not achieve the minimum grade point average. A warning letter will be sent from the Director of Financial Aid. The student will be considered on temporary academic probation and will also receive a warning letter from the Vice President for Instruction and Community Service.

III. If the student's cumulative grade point average does not meet the minimum by the end of the semester following placement on financial aid probation, he/she will be placed on conditional financial aid probation. A second warning letter will be sent from the Director of Financial Aid. The director may impose conditions on the student in order to receive financial aid. They will typically be proof that the student is seeking counseling and other forms of help from the appropriate staff members. The director will determine the conditions on a case by case basis.

The student will be considered on academic probation. A second warning letter will be sent to the student by the Vice President for Instruction and Community Service.

IV. A student will be placed on financial aid suspension if his/her cumulative grade point average is below the minimum standard after three consecutive semesters of attendance. A student may remain on conditional financial aid probation a second semester if:

- a. he/she achieves at least a 2.0 average in the current semester, and
- b. receives special permission from the appropriate instructional dean in order to remain in school.

A student on financial aid suspension is not eligible to receive any federal Title IV financial aid.

V. A student enrolled in at least six (6) hours of developmental courses will be granted extra time on financial aid probation or conditional financial aid probation if needed up to a maximum of two additional semesters.

VI. Students will be allowed one time to withdraw from the institution without penalty. Students receiving all N's or all N's and F's will be treated the same as students receiving W's. In both cases the students will be on probation. If the student's academic performance is comparable for two consecutive semesters, he/she will be placed on financial aid suspension.

Reinstatement After Financial Aid Suspension

Students must re-establish their eligibility for financial aid by raising their cumulative grade point average to the minimum standard. Students may upgrade their status from suspension to conditional probation by maintaining a semester average of at least 2.0 during the semester of readmittance. Students will be eligible to receive financial aid during the first semester following readmittance if their status is upgraded. All time frame requirements will still apply.

Appeal Process

Students may appeal any probation or suspension decisions by writing the Financial Aid Committee. The request should include all pertinent facts with proper documentation and should be submitted to the Director of Financial Aid. A hearing with the Financial Aid Committee may be scheduled.

General Information

Transfer students are considered in good academic standing at the time they enroll at the college. The maximum time frames will begin upon enrollment.

Individual mitigating circumstances will be reviewed to determine whether a student who does not meet all of the satisfactory progress requirements may still be considered to be making satisfactory progress. This review may be undertaken without recourse to the formal appeal procedure and may justify continuation of financial aid eligibility.

Students are allowed to change majors once without affecting the time frame. The change may be across or within college divisions. Any probation or suspension determinations will remain in effect during the major change.

FOLLOW-UP AND PLACEMENT

The college attempts a follow-up of the Coahoma graduates through the Office of Alumni Affairs, through conferences with the administrators of senior colleges, superintendents of education and other agencies, and through personal conferences with graduates and former students.

SECTION FIVE

PROGRAMS OF STUDIES



CURRICULA NOTICES

During 1952-53 school year, the community college curriculum was expanded to meet the needs of an increased enrollment and the new requirements of the state for teacher certification. In 1956 and 1959, the curriculum was further broadened to include additional courses in general education.

In 1964 and 1965, the curriculum was enlarged to include additional vocational-technical work. The curriculum is under constant evaluation and revision in order that all programs may better meet the needs of the students.

The grading system was changed from the 3.0 to the 4.0 system in September, 1974. In 1976, the institution changed from the quarter to the semester system.

Both the administration and faculty are very much cognizant of the community college's responsibility to give terminal training only at the technical and not professional degrees; however, the reference to majors in this bulletin simply denotes that the student has made some initial decisions about his/her terminal education and/or employment goals.

GENERAL EDUCATION

To achieve the objectives of Coahoma Community College, a basic core of general education courses is provided in all areas. These courses are designed to provide a body of knowledge which will help the student to develop aesthetic appreciation, social, moral and spiritual values, effective communication skills, wise use of scientific knowledge, and a balanced appreciation of man's relation to his environment. To this end, an effort is made to show the ever-present interrelatedness of art, music, literature, science, communication, and the social sciences.

NUMBERING SYSTEM

Each course is designated by a number containing four digits. From the left, the first digit designates the year in which the course is offered; the second digit designates the grouping of courses; the third designates the sequence in the group; and the fourth digit designates the credit.

COAHOMA COMMUNITY COLLEGE CURRICULA

DIVISION OF BUSINESS AND COMMERCE

Advisors: Brown, P., Barnes, L., Bland, C., Edwards, M., Hudson, M., Hunt, B., Mayfield, O., Skipper, R., Steward, B., Twiford, H., West, W.

In an era of immense technological growth, increasing complexity of society, economic fluctuations and continuous social uncertainty, new requirements are being placed on post-secondary institutions throughout the nation. To provide students with the competencies and skill necessary to function effectively, efficiently, and competitively in the market place is essential. Therefore, educational institutions must restructure and update their curriculum to meet the demands and challenges dictated by society.

The Division of Business and Commerce at Coahoma Community College seeks to address this issue by providing academic, vocational, and technical training in order that students may either transfer to senior colleges or universities for advanced level work; or enter the work force immediately after leaving Coahoma.

ACCOUNTING CURRICULUM

This curriculum is designed to meet the first two-year requirements for students who plan to work in private, public or governmental accounting, auditing, or similar positions.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
BIO 1132	General Biology I... 2	CSC 1213	Basic Programming I.... 2
BIO 1131	Gen. Biology I Lab... 1	MAT 1313	College Algebra..... 3
BAD 1313	Business Mathematics. 3	SEC 1123/2113	Typewriting..... 3
SEC 1113/1123	Typewriting..... 3	BAD 1113	Intro. to Business..... 1
HPR 1111	General Activities... 1	HPR 1121	General Activities..... 1
EDU 1311	Orientation..... 1		
	<u>17</u>		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
BAD 2413	Business Law..... 3	SPT 1113	Oral Communication..... 3
ACC 1213	Prin. of Accounting.. 3	ACC 1223	Prin. of Accounting... 3
PHY 2242	Physical Science I... 2	SEC 2613	Bus. Communications I.. 2
PHY 2241	Phy. Science I Lab... 1	ECO 2123	Prin. of Economics..... 3
MUS 1113	Music Appreciation or		
ART 1113	Art Appreciation..... 3		
ECO 2113	Prin. of Economics... 3		
	<u>18</u>		

BUSINESS EDUCATION CURRICULUM

This curriculum is designed to meet the first two-year requirements for students who plan to teach in the business field.

Freshman Year

	Fall Semester	Semester Hours		Spring Semester	Semester Hours	
	ENG 1113	English Composition..	3	ENG 1123	English Composition....	3
	BIO 1132	General Biology I....	2	BIO 1142	General Biology II....	2
	BIO 1131	Gen. Biology I Lab...	1	BIO 1141	Gen. Biology II Lab....	1
	BAD 1113	Intro. to Business...	3	PSY 1513	General Psychology.....	3
	SEC 1113/1123	Typewriting.....	3	SEC 1123/2113	Typewriting.....	3
	SEC 1213/1223	Shorthand.....	3	SEC 1223/2213	Shorthand.....	3
	HPR 1111	General Activities...	1	HPR 1121	General Activities.....	1
	EDU 1311	Orientation.....	1			
			<u>17</u>			<u>16</u>

Sophomore Year

	Fall Semester	Semester Hours		Spring Semester	Semester Hours	
	ENG 2423	World Literature.....	3	ENG 2433	World Literature.....	3
	HIS 1113	Western Civilization.	3	HIS 1123	Western Civilization...	3
	BAD 1313	Business Mathematics.	3	SEC 2533	Word Processing I.....	3
	SEC 2223	Dict. & Transcript...	3	MAT 1313	College Algebra.....	3
	SEC 2813	Intro. to Information Processing I.....	3	SPT 1113	Oral Communication.....	3
	SEC 2723	Human Relations.....	3	SEC 2523	Office Machines.....	3
			<u>18</u>			<u>18</u>

COMPUTER SCIENCE CURRICULUM (Business Oriented)

This curriculum in computer science is structured to give the individual a broad based education and to provide the students with a strong foundation in computer science for entry into the computing profession.

Freshman Year

	Fall Semester	Semester Hours		Spring Semester	Semester Hours	
	ENG 1113	English Composition..	3	HIS 1123	Western Civilization... 3	
	HIS 1113	Western Civilization.	3	ENG 1123	English Composition... 3	
	SEC 1113/1123	Typewriting.....	3	MAT 1323	Trigonometry..... 3	
	CSC 1613	Comp. Programming I..	3	CSC 2623	Comp. Programming II... 3	
	MAT 1313	College Algebra.....	3	HPR 1121	General Activities..... 1	
	EDU 1311	Orientation.....	1	SEC 1123/2113	Typewriting..... 3	
	HPR 1111	General Activities...	1			
			<u>17</u>			<u>16</u>

Sophomore Year

	Fall Semester	Semester Hours		Spring Semester	Semester Hours	
	BIO 1132	General Biology I....	2	BIO 1142	Gen. Biology II.....	2
	BIO 1131	Gen. Biology I Lab...	1	BIO 1141	Gen. Biology II Lab....	1
	PHY 2413	General Physics I....	3	PHY 2423	General Physics II.....	3

PHY 2411	Gen. Physics I Lab... 1	PHY 2421	Gen. Physics II Lab.... 1
PSY 1513	General Psychology... 3	SPT 1113	Oral Communication..... 3
ACC 1213	Prin. of Accounting.. 3	ACC 1223	Prin. of Accounting.... 3
CSC 1313	Fortran Programming.. 3	CSC 2543	Adv. Comp. Programming. 3
ECO 2113	Prin. of Economics... 3	ART 1113	Art Appreciation or
		MUS 1113	Music Appreciation..... 3

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COMPUTER SCIENCE CURRICULUM (Mathematics Oriented)

This curriculum is designed to provide instructional programs that generally describe the coding, processing and storage of data through repetitious and highly complex mathematical operations at high speed, and in accordance with strictly defined systems and procedures. In addition, exposure is given to the methods and procedures used in flow charting and writing instructions in computer language for the direction of computer operation in the solution of a problem.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
SEC 1113/1123	Typewriting..... 3	ART 1113	Art Appreciation or
CSC 1613	Comp. Programming.... 3	MUS 1113	Music Appreciation..... 3
MAT 1313	College Algebra..... 3	CSC 2623	Comp. Programming II... 3
EDU 1311	Orientation..... 1	HPR 1121	General Activities..... 1
HPR 1111	General Activities... 1	MAT 1323	Trigonometry..... 3
		SEC 1123/2113	Typewriting..... 3

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Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 1132	General Biology I.... 2	BIO 1142	General Biology II..... 2
BIO 1131	Gen. Biology I Lab... 1	BIO 1141	Gen. Biology II Lab.... 1
PHY 2413	General Physics I.... 3	PHY 2423	General Physics II..... 3
PHY 2411	Gen. Physics I Lab... 1	PHY 2421	Gen. Physics II Lab.... 1
PSY 1513	General Psychology... 3	SPT 1113	Oral Communication..... 3
MAT 1813	Calculus I..... 3	MAT 1823	Calculus II..... 3
CSC 1313	Fortran Programming.. 3	CSC 2543	Adv. Comp. Programming. 3
ENG 2433	World Literature..... 3	ENG 2433	World Literature..... 3

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ECONOMICS CURRICULUM

The economics curriculum is designed for those students who plan to continue their education beyond the first two years of college and are interested in careers in various businesses, industries, all levels of federal, state, and local government, and are interested in advance study in law or other professional schools.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
BIO 1132	General Biology I.... 2	BIO 1142	General Biology II.... 2
BIO 1131	Gen. Biology Lab I... 1	BIO 1141	Gen. Biology Lab II.... 1
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
HPR 1213	Per. & Com. Health... 3	MAT 1313	College Algebra..... 3
CSC 1213	Basic Programming I.. 3	ART 1113	Art Appreciation..... 3
EDU 1311	Orientation..... 1	HPR 1121	General Activities.... 1
HPR 1111	General Activities... 1		
	<u>17</u>		<u>16</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
PHY 2242	Physical Science I... 2	PHY 2252	Physical Science I.... 2
PHY 2241	Phy. Science I Lab... 1	PHY 2251	Phy. Science I Lab.... 1
ECO 2113	Prin. of Economics... 3	ECO 2123	Prin. of Economics.... 3
SOC 2113	Intro. to Sociology.. 3	SPT 1113	Oral Communication.... 3
ACC 1213	Prin. of Accounting.. 3	ACC 1223	Prin. of Accounting.... 3
PSC 1113	American Government.. 3	PSC 1123	State & Local Gov't.... 3
	<u>18</u>		<u>18</u>

GENERAL BUSINESS CURRICULUM

This curriculum is designed for students who plan to transfer to a senior institution. It provides the first two years of study for students majoring in such fields as finance, management, etc.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
BIO 1132	General Biology I.... 2	BIO 1142	General Biology II.... 2
BIO 1131	Gen. Biology I Lab... 1	BIO 1141	Gen. Biology II Lab... 1
BAD 1113	Intro. to Business... 3	BAD 2513	Prin. of Management.... 3
SEC 1113/1123	Typewriting..... 3	ART 1113	Art Appreciation or
EDU 1311	Orientation..... 1	MUS 1113	Music Appreciation.... 3
HPR 1111	General Activities... 1	HPR 1121	General Activities.... 1
	<u>17</u>		<u>16</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
BAD 2413	Business Law..... 3	SEC 2613	Business Commun..... 3
ACC 1213	Prin. of Accounting.. 3	ACC 1223	Prin. of Accounting.... 3
ECO 2113	Prin. of Economics... 3	ECO 2123	Prin. of Economics.... 3
PHY 2242	Physical Science I... 2	CSC 1213	Basic Programming I... 3
PHY 2241	Phy. Science I Lab... 1	BAD 2713	Real Estate..... 3
MAT 1313	College Algebra..... 3		
	<u>18</u>		<u>18</u>

INTRODUCTION

TECHNICAL BUSINESS TECHNOLOGY

The overall objective of the Business Technology Curricula is to provide business training in theory and practical applications necessary for employment in business, industry, government agencies, and professional areas. The curricula consist primarily of training to provide employable skills using up-to-date procedures, processes, and equipment.

The Associate in Applied Science degree is awarded for successful completion of any of the following two-year programs of study:

ADMINISTRATIVE SUPPORT SERVICES
MICROCOMPUTER INFORMATION PROCESSING
MANAGEMENT AND ACCOUNTING
COMPUTER PROGRAMMING

A Certificate of Proficiency is awarded for successful completion of either of the following one-year programs of study:

OFFICE ASSISTANT
COMPUTER OPERATIONS

The number of programs offered at each junior/community college should be determined through needs assessment surveys of students and the business community.

GENERAL EDUCATION

The Commission on Colleges of Southern Association of Colleges and Schools addresses the general education requirements for associate degree programs with the following statement of criteria:

"...a minimum of 15 semester hours;...One component of this core must be courses designed to develop skills in oral and written communication and in computational skills. Components of the core must be drawn from each of the following areas; the humanities or fine arts, the social or behavioral sciences, and the natural sciences or mathematics."

The fifteen semester hours of general education must be courses that

1. encourage the above stated SACS criteria.
2. are listed in the Uniform Course Numbering System in Mississippi Public Junior Colleges, and
3. are approved by the Junior/Community College Board.

TECHNICAL BUSINESS TECHNOLOGY

OFFICE ASSISTANT CURRICULUM

The Office Assistant program consists of two semesters of training in basic technical and interpersonal office skills. Satisfactory completion of the two-semester program earns a Certificate of Proficiency. In addition, the Office Assistant program satisfies the first year's requirements of the two-year program in Administrative Support Services and Microcomputer Information Processing.

The Office Assistant program is designed to provide students with

- *incentives to enter business and office careers
- *opportunities to update knowledge and skills to reenter the marketplace
- *retraining in order to maintain a present position or obtain a promotion
- *employable skills to obtain a position where office technology and effective interpersonal relations are valued and used
- *realistic, relevant experiences to simulate office tasks and job functions required of entry-level workers
- *assistance in the development of a positive work attitude and techniques for continuing professional activities

The Office Assistant curriculum is a one-year program of study which requires a minimum of 33 semester hours of courses. These minimum course requirements are 24 semester hours of business courses and 9 semester hours of courses selected from general education or business courses at the discretion of the local junior/community college.

ENG 1113	English Composition..	3	ENG 1123	English Composition....	3
*TBT 1113/1123	Typewriting.....	3	*TBT 2523	Office Machines.....	3
*TBT 2813	Information Proc. I..	3	TBA 1313	Business Mathematics... 3	
TBT 2723	Prof. Development....	3	TBT 2613	Business Comm. I.....	3
TAC 1213	Accounting I.....	3	*TBT 1313	Records Management.....	3
EDU 1311	Orientation.....	1	*TBT 2533	Word Processing I.....	3
		<u>16</u>			<u>18</u>

ADMINISTRATIVE SUPPORT SERVICES CURRICULUM (CIP: 07.0701)

The Administrative Support Services program is designed to offer a student the opportunity to become an administrative secretary or hold other positions requiring shorthand skill. The curriculum is designed to give students:

- *a broad overview of the entire office function, not only his/her individual position
- *an opportunity to investigate the integration of systems--people and technology
- *an exposure to career options available within the office which involves the management of people and equipment resources, as well as an opportunity to recognize the relationship between worker and supervisor

Emphasis is placed on the following skills and concepts: typewriting and shorthand; capturing, storing, and retrieving information manually and electronically; oral and written communications; and time management and decision making.

Administrative Support Services is a two-year program and the student will receive an Associate in Applied Science degree upon successful completion of the required curriculum. This curriculum requires a minimum of 66 semester hours of courses. These minimum course requirements are 1 semester hours of general education and 51 semester hours of business courses. The first year of this program is identical to the one-year Office Assistant Curriculum

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Composition..	3	ENG 1123 English Composition....	3
HPR 1111 General Activities...	1	HPR 1121 General Activities.....	1
EDU 1311 Orientation.....	1	MAT 1313 College Algebra.....	3
*TBT 1113/1123 Typewriting.....	3	TBA 1313 Business Mathematics...	3
*TBT 2813 Information Proc. I..	3	*TBT 1313 Records Management....	3
TBT 2723 Prof. Development....	3	*TBT 2533 Word Processing I.....	3
TAC 1213 Accounting I.....	3	TBT 2613 Business Comm. I.....	3
	<u>17</u>		<u>19</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
SPT 1113 Oral Communication...	3	*TBT 2523 Office Machines.....	3
*TBT 2543 Word Processing II...	3	TBT 1223 Shorthand.....	3
TBT 1513 Machine Transcription	3	*TBT 1813 Data Base Management...	3
TBT 1213 Shorthand.....	3	*TBT 3113 Electronic Spreadsheet	
TBT 1123/2113 Typewriting.....	3	Applications.....	3
TBT 2623 Business Comm. II....	3	TBT 2513 Super. Work Experience..	3
	<u>18</u>	PSY 1513 General Psychology.....	3
			<u>18</u>

MICROCOMPUTER INFORMATION PROCESSING (CIP: 11.0601)

The Microcomputer Information Processing program is designed to offer a student the opportunity to become a microcomputer specialist or hold other positions requiring microcomputer skills. The curriculum is designed to give students:

- *a broad overview of the entire office function, not only his/her individual position
- *an opportunity to investigate the integration of systems--people and technology
- *an exposure to career options available within the office which involves the management of people and equipment resources, as well as an opportunity to recognize the relationship between worker and supervisor

Emphasis is placed on the following skills and concepts: keyboarding, electronic spreadsheets, data base management, and word and information processing.

The Microcomputer Information Processing curriculum is a two-year program of study which requires a minimum of 66 semester hours of courses. The student will receive an Associate in Applied Science degree upon successful completion of the required curriculum. These minimum course requirements are 15 semester hours of general education of 51 semester hours of business courses. The first year of this program is identical to the one-year Office Assistant curriculum.

Freshman Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
ENG 1113	English Composition..	3	ENG 1123	English Composition....	3
HPR 1111	General Activities...	1	HPR 1121	General Activities.....	1
EDU 1311	Orientation.....	1	*TBT 2523	Office Machines.....	3
*TBT 1113/1123	Typewriting.....	3	TBA 1313	Business Mathematics... 3	
*TBT 2813	Inf. Processing I....	3	*TBT 1313	Records Management.....	3
TBT 2723	Prof. Development....	3	*TBT 2533	Word Processing I.....	3
TAC 1213	Accounting I.....	3	TBT 2613	Business Communication. 3	
<hr/>			<hr/>		
17			19		

Sophomore Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
MAT 1313	College Algebra.....	3	SPT 1113	Oral Communication.....	3
*TBT 2543	Word Processing II... 3		*TBT 2823	Inf. Processing II.....	3
TBT 2623	Bus. Communication... 3		*TBT 1813	Data Base Management... 3	
ECO 2113	Prin. of Economics... 3		*TBT 3113	Electronic Spreadsheet	
TBA 1113	Intro. to Business... 3			Applications.....	3
PSY 1513	General Psychology... 3		TBT 2513	Supervised Work Exp.... 3	
			*TBT 2913	Desktop Publishing.....	3
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18			15		

MANAGEMENT AND ACCOUNTING (CIP: 06.0101)

Employment opportunities in Management and Accounting are available in a wide variety of career settings--business, industry, educational institutions, government, social services agencies and public accounting firms. The goal of this program is to prepare students to gain employment management and accounting careers. The curriculum is designed to give students

- *a broad overview of the entire office function, not only his/her individual position
- *an opportunity to investigate the integration of systems--people and technology
- *an exposure to career options available within the office which involves the management of people and equipment resources, as well as an opportunity to recognize the relationship between worker and supervisor

Students in management and accounting will study the financial and structural side of organizations: accounting, management, information processing, economics--as well as the human side: supervision, communication skills, organizational behavior, and psychology.

The Management and Accounting curriculum is a two-year program of study which requires a minimum of 66 semester hours of courses. These minimum course requirements are 15 semester hours of general education and 51 semester hours of business courses. Successful completion of the Management and Accounting curriculum results in the student's being awarded an Associate in Applied Science degree.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition....
HPR 1111	General Activities... 1	HPR 1211	General Activities.....
EDU 1311	Orientation..... 1	MAT 1313	College Algebra.....
*TBT 1113/1123	Typewriting..... 3	TBA 1313	Business Math.....
*TBT 2813	Inform. Processing... 3	TBT 2613	Business Comm. I.....
TAC 1213	Accounting I..... 3	TAC 1223	Accounting II.....
TBA 1113	Intro. to Business... 3	*TBT 2823	Infor. Processing II...
	17		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
TBA 2413	Business Law..... 3	BAD 2513	Prin. of Management....
SPT 1113	Oral Communication... 3	*TBT 1813	Data Base Management...
*TBT 2333	Computer. Accounting. 3	*TBT 3113	Electronic Spreadsheet Applications.....
TBT 2623	Business Comm. II... 3	ECO 2123	Prin. of Economics II..
ECO 2113	Prin. of Economics I. 3	TBT 2513	Super. Work Exper.....
PSY 1513	General Psychology... 3		
	18		

COMPUTER TECHNOLOGY

A one year Computer Operations curriculum and a two-year Computer Programming curriculum may be offered in Business Computer Technology. Both these programs emphasize the knowledge necessary to function in a complex business environment utilizing the microcomputer and/or mini/mainframe computers. In addition to these technical skills, the graduate will have job skills and work habits with emphasis on punctuality, loyalty, and job performance under deadlines.

COMPUTER OPERATIONS

The Computer Operations curriculum is a one-year program of study designed to prepare the student for employment and advancement in the data entry and computer operations field. The curriculum requires a minimum of 33 semester hours of courses. These minimum requirements are 27 semester hours of courses in business, computer, and general education and 6 semester hours of courses selected from general education or business courses at the discretion of the local junior/community college.

At the discretion of the local junior/community college, the successful completion of the Computer Operations curriculum may serve as the first year of the two-year Computer Programming curriculum.

One Year Program

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition... 3
*TBT 1113/1123	Typewriting..... 3	TBA 1313	Business Mathematics... 3
TBT 2813	Information Proc. I.. 3	*TCT 2123	Computer Operations... 3
TAC 1213	Accounting I..... 3	*TBT 3112	Electronic Spreadsheet Applications..... 3
EDU 1311	Orientation..... 1	*TBT 1813	Data Base Management... 3
TCT 1313	Basic Programming I.. 3	*TBT 2533	Word Processing I..... 3
	<u>16</u>		<u>18</u>

COMPUTER PROGRAMMING (CIP: 11.02011)

The Computer Programming curriculum is a two-year program of study designed to prepare the student for employment and advancement in computer programming, systems analysis, and computer operations. This curriculum requires a minimum of 66 semester hours of courses. The minimum course requirements are 15 semester hours of general education (must include College Algebra), 39 semester hours of computer and business courses, and 12 semester hours of courses selected from general education, computer or business courses at the discretion of the local junior/community college.

Successful completion of the Computer Programming curriculum results in the students being awarded an Associate in Applied Science degree.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition... 3
HPR 1111	General Activities... 1	TCT 1323	PASCAL..... 3
EDU 1311	Orientation..... 1	HPR 1121	General Activities..... 3
*TBT 1113/1123	Typewriting..... 3	TAC 1223	Accounting II..... 3
TAC 1213	Accounting I..... 3	*TBT 3113	Electronic Spreadsheet Applications..... 3
*TBT 2813	Information Proc. I.. 3	*TCT 1324	Basic Programming II... 3
*TCT 1313	Basic Programming I.. 3		
	<u>17</u>		<u>16</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
SPT 1113	Oral Communication... 3	*TCT 1333	FORTRAN..... 3
*TCT 2134	Introduction to RPG Programming..... 4	*TCT 2244	Systems Analysis and Design..... 4
*TCT 2123	Computer Operations.. 3	TBT 2623	Business Comm. II..... 3
*TBT 2613	Business Comm. I..... 3	TBA 1113	Intro. to Business.... 3
TBT 2723	Prof. Development.... 3	PSC 1513	Amer. State & Local Government..... 3
MAT 1313	College Algebra..... 3		
	<u>19</u>		<u>16</u>

*Classes that carry lab. Students and teachers MUST BE PRESENT ON LAB DAYS.

CLERK-CASHIER TRAINING
(Terminal Vocational Program)

This curriculum is designed to meet the nine-month, 1,080-hour theory and practice requirements for students who want to be trained to become clerks, cashiers, or checkers for supermarkets, large chain stores and department stores.

Handling cash, cashing checks (payroll and personal), bagging groceries, serving customers, and identifying shoplifters are integral parts of the training. In addition, related studies include mathematics, English, natural and social science, and shop management. Furthermore, personality, mannerism, loyalty, dependability, grooming, and dressing properly for the job are stressed and taught throughout the training period. Nine months; 1,080 clock hours.

The Vocational Clerk/Cashier Program is a one year, two semesters, open entry, open exit, thirty (30) clock hours per week, postsecondary program designed for those students who have limited or no experience in the occupational area of clerks/cashiers. Students who successfully complete the prescribed program will have acquired the necessary knowledge and skills to enter the labor force in the occupational area of clerks/cashiers. However, the time may vary depending on the interests, aptitudes, and abilities of the students. Shop practice as well as theory will be stressed. Related studies consist of mathematics, English, retailing, human relations, filing, and shop safety and management.

OBJECTIVES OF PROGRAM

The Vocational Clerk/Cashier Program will offer students the following:

1. To provide an orientation on clerk/cashier safety and equipment.
2. To provide knowledge and demonstration in the use of various electronic and computerized cash registers.
3. To provide concepts relative to understanding and knowledge of the various types of clerk/cashier procedures.
4. To provide hands-on opportunities for students in order that they may be better prepared to enter a vocation.
5. To provide lifelong opportunities through credit and non-degree programs.
6. To foster career enhancement through short-term training programs.
7. To seek an active partnership with industry and business both local and national.

8. To support economic development and entrepreneurship in the community.
9. To develop a student service program which will help students develop intellectually, socially, and personally.
10. To develop special programs which meet the needs of gifted students, non-traditional students, and academically disadvantaged students.
11. To serve as a center of cultural enrichment for the community.
12. To strengthen existing links between the college and secondary schools.
13. To provide adequate human, physical, and financial resources to conduct the education and community service programs.
14. To support planning and evaluation processes which enhance the effectiveness of college programs.
15. To improve the level of education in the community through the support of literacy programs.

Fall Semester

VCT 1115 Related Studies
VCT 1119 Shop Practice

Spring Semester

VCT 1225 Related Studies
VCT 1229 Shop Practice

DIVISION OF GENERAL STUDIES

The Division of General Studies consist of six departments: Department of Education and Psychology, Department of English and Foreign Language, Department of Fine Arts, Department of Health, Physical Education and Recreation, Department of Natural Science and Mathematics, and Department of Social Science.

DEPARTMENT OF EDUCATION AND PSYCHOLOGY

Advisors: Gooden, E., Barron, L., West, B.

ELEMENTARY EDUCATION CURRICULUM

This curriculum is designed for students who plan to teach in elementary schools after having earned at least a four year college degree and obtained a teacher's certificate.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
BIO 1132	General Biology..... 2	BIO 1142	General Biology 2
BIO 1131	Gen. Biology I Lab... 1	BIO 1141	Gen. Biology I Lab..... 1
PSY 1513	General Psychology... 3	EDU 1613	Foundations in Edu.... 3
MAT 1313	College Algebra..... 3	HPR 1223	Personal & Com. Health. 3
HPR 1111	General Activities... 1		*Mathematics Elective... 3
EDU 1311	Orientation..... 1	HPR 1121	General Activities..... 1
	<u>17</u>		<u>19</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
PHY 2242	Physical Science..... 2	PHY 2252	Physical Science..... 2
PHY 2241	Phy. Science I Lab... 1	PHY 2251	Phy. Science I Lab..... 1
EPY 2513	Child Psychology..... 3	ART 1913	Art for Elem. Teachers. 3
ART 1113	Art Appreciation or	ART 1113	Art Appreciation or
SPT 1113	Oral Communication... 3	SPT 1113	Oral Communication.... 3
SOC 2113	Intro. to Sociology.. 3	SOC 2123	Intro. to Sociology..... 3
MUS 1113	Music Appreciation... 3	MUS 2513	Music for Children..... 3
	<u>18</u>		<u>18</u>

GENERAL EDUCATION CURRICULUM

This curriculum is suggested for students who have not chosen a major field of study but may or may not transfer to a four-year institution.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
BIO 1132	General Biology I.... 2	BIO 1142	General Biology II..... 2

BIO 1131	Gen. Biology I Lab...	1
HIS 1113	Western Civilization.	3
MAT 1313	College Algebra.....	3
PSY 1513	General Psychology...	3
EDU 1311	Orientation.....	1
HPR 1111	General Activities...	1
		<u>17</u>

BIO 1141	Gen. Biology II Lab....	1
HIS 1123	Western Civilization...	3
	*Mathematics Elective...	3
EDU 1613	Foundations in Edu. ...	3
HPR 1121	General Activities.....	1
		<u>16</u>

Sophomore Year

Fall Semester	Semester Hours	
ART 1113	Art Appreciation.....	3
HPR 1213	Per. & Com. Health...	3
ENG 2423	World Literature.....	3
SOC 2113	Intro. to Sociology..	3
PHY 2242	Physical Science I... 2	
PHY 2241	Phy. Science I Lab... 1	
	Elective.....	3
		<u>18</u>

Spring Semester	Semester Hours	
MUS 1113	Music Appreciation.....	3
SPT 1113	Oral Communication.....	3
ENG 2433	World Literature.....	3
SOC 2123	Intro. to Sociology....	3
PHY 2252	Physical Science II... 2	
PHY 2251	Phy. Science II Lab....	1
	Elective.....	3
		<u>18</u>

EARLY CHILDHOOD EDUCATION CURRICULUM

Freshman Year

Fall Semester	Semester Hours	
ENG 1113	English Composition..	3
MAT 1313	College Algebra.....	3
BIO 1132	General Biology I....	2
BIO 1131	Gen. Biology I Lab... 1	
HIS 1113	Western Civilization.	3
HPR 1213	Per. & Com. Health...	3
HPR 1111	General Activities... 1	
EDU 1311	Orientation.....	1
		<u>17</u>

Spring Semester	Semester Hours	
ENG 1123	English Composition....	3
	*Mathematics Elective...	3
BIO 1142	General Biology II....	2
BIO 1141	Gen. Biology II Lab....	1
SPT 1113	Oral Communication.....	3
PSY 1513	General Psychology....	3
HIS 1123	Western Civilization... 3	
HPR 1121	General Activities.....	1
		<u>19</u>

Sophomore Year

Fall Semester	Semester Hours	
ENG 2423	World Literature.....	3
MUS 2513	Music For Children... 3	
EDU 2103	Introduction to ECE.. 3	
EPY 2513	Child Psychology.... 3	
SOC 2113	Intro. to Sociology.. 3	
PHY 2242	Physical Science I... 2	
PHY 2241	Physical Science Lab.. 1	
		<u>18</u>

Spring Semester	Semester Hours	
ENG 2433	World Literature.....	3
ART 1913	Art for Elem. Teachers.	3
ENG 2703	Literature for Child... 3	
HPR 2213	First Aid.....	3
ART 1113	Art Appreciation.....	3
EDU 2203	Pract. in Child Develop 3	
		<u>18</u>

*Check senior college catalog.

DEPARTMENT OF ENGLISH AND FOREIGN LANGUAGE

Advisors: Reed, W., Griffin, V., Lewis, G., Stamps, D.

The instructors of the English and Foreign Language Department believe that the courses offered by this area should provide experiences necessary to improve the student's skills in reading, writing, speaking, listening, and thinking so that the student may communicate clearly, correctly, and effectively.

The communication problem is evident in all areas of the college; therefore, the English and Foreign Language Department seeks the cooperation of each of the other areas in making the student's knowledge and use of oral and written expression functional.

ENGLISH CURRICULUM

This curriculum is designed for the student who plans to earn at least a four-year college degree in the area of English and Foreign Language.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
MFL 1113	Elementary French.... 3	MFL 1123	Elementary French..... 3
HIS 1113	Western Civilization.. 3	HIS 1123	Western Civilization... 3
JOU 1313	Prin. of Journalism.. 3	JOU 1323	Prin. of Journalism... 3
ART 1113	Art Appreciation..... 3	PSY 1513	General Psychology..... 3
EDU 1311	Orientation..... 1		
	<u>19</u>		<u>18</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2423	World Literature..... 3
MFL 2113	Intermediate French.. 3	MFL 2113	Intermediate French... 3
MAT 1313	College Algebra..... 3	SPT 1113	Oral Communication.... 3
SOC 2113	Intro. to Sociology.. 3	SOC 2113	Intro. to Sociology... 3
PHY 2242	Physical Science I... 2	PHY 2252	Physical Science II... 2
PHY 2241	Physical Sci. I Lab.. 1	PHY 2251	Physical Sci. II Lab... 1
HPR 1111	General Activities... 1	HPR 1121	General Activities..... 1
	<u>16</u>		<u>16</u>

RADIO AND TELEVISION BROADCASTING CURRICULUM

This major in radio and television broadcasting is an interdisciplinary program designed to permit a student to specialize in course work with direct application to the broadcasting industry.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Composition..	3	ENG 1123 English Composition....	3
HIS 1113 Western Civilization.	3	HIS 1123 Western Civilization...	3
MFL 1113 Elementary French....	3	MFL 1123 Elementary French.....	3
BIO 2413 General Zoology.....	3	BIO 2423 General Zoology.....	3
BIO 2411 General Zoology Lab..	1	BIO 2421 General Zoology.....	1
SPT 1113 Oral Communication...	3	*SPT 2223 Intro. to Dram. Arts...	3
HPR 1111 General Activities...	1	HPR 1121 General Activities.....	1
EDU 1311 Orientation.....	<u>1</u>		
	18		<u>17</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423 World Literature.....	3	ENG 2423 World Literature.....	3
MAT 1313 College Algebra.....	3	MAT 1323 Trigonometry.....	3
MFL 2113 Intermediate French..	3	MFL 2123 Intermediate French....	3
PSY 1513 General Psychology...	3	COM 1413 Fund. of Broadcasting..	3
SOC 2113 Intro. to Sociology..	3	*SPT 1213 Fund. of Theatre.....	3
ART 1113 Art Appreciation.....	<u>3</u>		
	18		<u>15</u>

*SPT 2223 Introduction to Dramatic Arts and SPT 1213 Fundamentals of the Theatre are offered alternate years beginning the Spring Semester of 1983 with SPT 1213 Fundamentals of the Theatre.

DEPARTMENT OF FINE ARTS

Advisors: Dorsey, H., Evans, W.

Some education in the arts is necessary for effective participation in today's society. The Fine Arts Department is committed to the goals of creating the aesthetic experiences and developing the inherent sensitivity toward aesthetic quality for all students.

ART CURRICULUM

This curriculum is designed for students who plan to continue their study at a four-year institution in the area of art.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition... 3	ENG 1123	English Composition.... 3
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
HPR 1213	Per. & Com. Health... 3	MAT 1313	College Algebra..... 3
ART 1213	Introductory Art..... 3	ART 1413	Design I..... 3
BIO 1132	General Biology I.... 2	BIO 1142	General Biology II.... 2
BIO 1131	General Biology I Lab 1	BIO 1141	Gen. Biology II Lab.... 1
HPR 1111	General Activities... 1	HPR 1121	General Activities..... 1
EDU 1311	Orientation..... 1		
	<u>17</u>		<u>16</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
PHY 2242	Physical Science I... 2	PHY 2252	Physical Science II... 2
PHY 2241	Physical Sci. I Lab.. 1	PHY 2251	Physical Sci. II Lab... 1
ART 1313	Drawing I..... 3	ART 1323	Drawing II..... 3
PSY 1513	General Psychology... 3	SPT 1113	Oral Communication.... 3
ART 2713	Art History I..... 3	ART 2723	Art History II..... 3
ART 1243	Inventive Crafts..... 3	ART 2513	Painting (Opt.) 3
	<u>18</u>		<u>18</u>

DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND RECREATION

Advisors: Washington, J., Stampley, E.

The Department of Health, Physical Education and Recreation primary role in the total instructional program is to prepare prospective health educators, physical educators, athletic coaches, and recreation leaders. Further, the department contributes to the general education of all students through its health classes, physical education activity program, intramural program and dance activity classes.

HEALTH AND PHYSICAL EDUCATION CURRICULUM

This curriculum is primarily designed for the students who plan to continue his/her education beyond the two-year college level. It provides two years of basic training for the student who anticipates a career as a physical education teacher, athletic coach or recreation director.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Composition.	3	ENG 1123 English Composition...	3
BIO 1132 General Biology I...	2	BIO 1142 General Biology II...	2
BIO 1131 Gen. Biology I Lab..	1	BIO 1141 Gen. Biology II Lab...	1
HPR 1313 Introduction to HPR.	3	PSY 1513 General Psychology...	3
HPR 1213 Per. & Com. Health..	3	HPR 1123 Per. & Com. Health...	3
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization..	3
HPR 1111 General Activities..	1	MAT 1313 College Algebra.....	3
EDU 1311 Orientation.....	1	HPR 1121 General Activities....	1
	<u>17</u>		<u>19</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423 World Literature... 3		ENG 2433 World Literature..... 3	
PHY 2242 Physical Science I. 2		PHY 2252 Physical Science II... 2	
PHY 2241 Physical Sci. 1		PHY 2251 Physical Sci. II Lab.. 1	
SOC 2113 Intro. to Sociology 3		SOC 2123 Intro. to Sociology... 3	
HPR 2213 First Aid..... 3		ART 1113 Art Appreciation..... 3	
HPR 2111 General Activities. 1		HPR 2413 Individual & Team Sports	
Elective..... 3		Officiating..... 3	
	<u>16</u>	HPR 2121 General Activities....	1
			<u>16</u>

DEPARTMENT OF NATURAL SCIENCE AND MATHEMATICS

Advisors: Booker, B., Catchings, C., Furdge, J., Howard, F.
Green, G., Shaw, J., Smith, E.

The Department of Natural Science and Mathematics is dedicated to providing relevant and influential education in the areas of science and mathematics. The department, through its curriculum and teaching, attempts to: (1) provide a general appreciation of the relevance of

of science and mathematics for personal achievement, self-expression and satisfaction and intelligent participation in a diversified society; (2) meet the needs of non-science and non-mathematics majors; (3) provide adequate preparation for science, mathematics and associate majors who plan to continue study in these fields; and (4) assist in meeting the basic science and mathematics needs of the adult community.

MATHEMATICS CURRICULUM

This curriculum is designed to prepare the student for advanced study in the area of mathematics at a senior institution.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
CHE 1213	General Chemistry I.. 3	CHE 1223	General Chemistry II... 3
CHE 1211	Gen. Chemistry Lab I. 1	CHE 1221	Gen. Chemistry Lab II.. 1
MAT 1313	College Algebra..... 3	MAT 1323	Trigonometry..... 3
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
HPR 1111	General Activities... 1	HPR 1121	General Activities..... 1
EDU 1311	Orientation..... 1		Elective..... 3
MUS 1113	Music Appreciation... 3		
	<u>18</u>		<u>17</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
CSC 1613	Comp. Programming I.. 3	CSC 2623	Comp. Programming II... 3
PHY 2413	General Physics I.... 3	PHY 2423	General Physics II.... 3
PHY 2411	Gen. Physics I Lab... 1	PHY 2421	Gen. Physics II Lab.... 1
BIO 1132	General Biology I.... 2	BIO 1141	General Biology II.... 2
BIO 1131	Gen. Biology Lab I... 1	BIO 1141	Gen. Biology II Lab.... 1
MAT 1813	Calculus I..... 3	MAT 1823	Calculus II..... 3
	<u>16</u>		<u>16</u>

MATHEMATICS EDUCATION CURRICULUM

This curriculum is designed to prepare the student for advanced study in the area of mathematics at a senior institution and to become a teacher of mathematics.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
MAT 1313	College Algebra..... 3	MAT 1323	Trigonometry..... 3
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
CHE 1213	General Chemistry I.. 3	CHE 1223	General Chemistry II... 3
CHE 1211	Gen. Chemistry Lab I. 1	CHE 1221	Gen. Chemistry Lab II.. 1
EDU 1613	Foundations in Educ.. 3	MUS 1113	Music Appreciation.... 3
HPR 1111	General Activities... 1	HPR 1121	General Activities..... 1
EDU 1311	Orientation..... 1		
	<u>18</u>		<u>17</u>

Sophomore Year

Fall Semester	Semester	Hours	Spring Semester	Semester	Hours
ENG 2423	World Literature....	3	ENG 2433	World Literature.....	3
BIO 1132	General Biology I... 2		BIO 1142	General Biology II... 2	
BIO 1131	Gen. Biology I Lab.. 1		BIO 1141	Gen. Biology II Lab... 1	
PSY 1513	General Psychology.. 3		PHY 2423	General Physics II.... 3	
PHY 2413	General Physics I... 3		PHY 2421	Gen. Physics II Lab... 1	
PHY 2411	Gen. Physics I Lab.. 1		MAT 1823	Calculus II..... 3	
MAT 1813	Calculus I..... 3			Elective..... 3	
		<u>16</u>			<u>16</u>

NATURAL SCIENCES

The curricula in the natural sciences are designed for students who desire to specialize in a specific area of science and plan to continue their education beyond the two-year college level. The curricula include biology, chemistry, medical technology, pre-agriculture, pre-dental hygiene, pre-forestry, pre-medical, pre-nursing, pre-optometry, pre-pharmacy, pre-physical therapy, pre-veterinary science, and science education for those who desire to teach science.

BIOLOGY CURRICULUM

Freshman Year

Fall Semester	Semester	Hours	Spring Semester	Semester	Hours
ENG 1113	English Composition. 3		ENG 1123	English Composition... 3	
CHE 1213	General Chemistry I. 3		CHE 1223	General Chemistry II.. 3	
CHE 1211	Gen. Chemistry Lab I 1		CHE 1221	Gen. Chemistry Lab II. 1	
BIO 2413	General Zoology..... 3		BIO 2423	General Zoology..... 3	
BIO 2411	Gen. Zoology Lab.... 1		BIO 2421	Gen. Zoology Lab..... 1	
MAT 1313	College Algebra..... 3		MAT 1323	Trigonometry..... 3	
MFL 1113	Elementary French... 3		MFL 1123	Elementary French.... 3	
HPR 1111	General Activities.. 1		HPR 1121	General Activities.... 1	
EDU 1311	Orientation..... 1				
		<u>19</u>			<u>18</u>

Sophomore Year

Fall Semester	Semester	Hours	Spring Semester	Semester	Hours
ENG 2423	World Literature.....	3	ENG 2433	World Literature.....	3
CHE 2423	Organic Chemistry I..	3	CHE 2433	Organic Chemistry II... 3	
CHE 2421	Organic Chem. Lab I..	1	CHE 2431	Organic Chem. Lab II... 1	
BIO 1313	General Botany.....	3	BIO 1323	General Botany.....	3
BIO 1311	Gen. Botany Lab.....	1	BIO 1321	Gen. Botany Lab.....	1
HIS 1113	Western Civilization. 3		HIS 1123	Western Civilization... 3	
	Elective.....	3	MUS 1113	Music Appreciation or	
		<u>17</u>	ART 1113	Art Appreciation.....	3
					<u>17</u>

CHEMISTRY

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition... 3
CHE 1213	General Chemistry I.. 3	CHE 1223	General Chemistry II.. 3
CHE 1211	Gen. Chemistry Lab I.. 1	CHE 1211	Gen. Chemistry Lab I.. 1
MAT 1313	College Algebra..... 3	SPT 1113	Oral Communication... 3
PHY 2413	General Physics I.... 3	PHY 2423	General Physics II.... 3
PHY 2411	Gen. Physics I Lab... 1	PHY 2421	Gen. Physics II Lab... 1
HPR 1111	General Activities... 1	MAT 1323	Trigonometry..... 3
EDU 1311	Orientation..... 1	HPR 1121	General Activities... 1
	<u>16</u>		<u>18</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CHE 2433	Organic Chemistry I.. 3	CHE 2433	Organic Chemistry II.. 3
CHE 2421	Organic Chem. Lab I.. 1	CHE 2431	Organic Chem. Lab II.. 1
BIO 1132	General Biology..... 2	BIO 1142	General Biology II.... 2
BIO 1131	Gen. Biology I Lab... 1	BIO 1141	Gen. Biology II Lab... 1
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization.. 3
MAT 1813	Calculus I..... 3	MAT 1823	Calculus II..... 3
HPR 2113	General Activities... 1	HPR 2121	General Activities... 1
ART 1113	Art Appreciation or		Elective..... 3
MUS 1113	Music Appreciation... 3		
	<u>17</u>		<u>17</u>

MEDICAL TECHNOLOGY CURRICULUM (Transfer Program)

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition... 3
BIO 2413	General Zoology..... 3	BIO 2423	General Zoology..... 3
BIO 2411	Gen. Zoology Lab..... 1	BIO 2421	Gen. Zoology Lab..... 1
MAT 1313	College Algebra..... 3	MAT 1323	Trigonometry..... 3
CHE 1213	General Chemistry I.. 3	CHE 1223	General Chemistry II.. 3
CHE 1211	General Chem. Lab I.. 1	CHE 1221	General Chem. Lab II.. 1
MFL 1113	Elementary French... 3	MFL 1123	Elementary French.... 3
HPR 1111	General Activities... 1	HPR 1121	General Activities... 1
EDU 1311	Orientation..... 1		
	<u>19</u>		<u>18</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
CHE 2423	Organic Chemistry I.. 3	CHE 2433	Organic Chemistry II.. 3
CHE 2421	Organic Chem. Lab I.. 1	CHE 2431	Organic Chem. Lab II.. 1
ART 1113	Art Appreciation..... 3	PHY 1513	General Psychology.... 3
BIO 2923	Microbiology..... 3	CSC 1613	Computer Programming I 3
BIO 2921	Microbiology Lab..... 1	PHY 2423	General Physics II.... 3
PHY 2413	General Physics I.... 3	PHY 2421	Gen. Physics II Lab... 1
PHY 2411	Gen. Physics I Lab... 1		
	<u>18</u>		<u>17</u>

PRE-AGRICULTURE CURRICULUM

This curriculum is designed to prepare the student for transfer to a university where he/she may study general agriculture or specialize in one of the following areas: agricultural and biological engineering, agricultural and extension education, agricultural economics, agronomy, animal science, entomology, horticulture, or plant pathology and weed science.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CHE 1213	General Chemistry I.. 3	CHE 1223	General Chemistry II.. 3
CHE 1211	Gen. Chemistry Lab I. 1	CHE 1221	Gen. Chemistry Lab II. 1
BIO 2413	General Zoology..... 3	SPT 1113	Oral Communication.... 3
BIO 2411	Gen. Zoology Lab..... 1	ENG 1123	English Composition... 3
MAT 1313	College Algebra..... 3	SOC 2123	Intro. to Sociology.... 3
ENG 1113	English Composition.. 3	HPR 1121	General Activities.... 1
SOC 2113	Intro. to Sociology.. 3	ART 1113	Art Appreciation or... 1
HPR 1111	General Activities... 1	MUS 1113	Music Appreciation.... 3
EDU 1311	Orientation..... 1		
	<u>19</u>		<u>17</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 1313	General Botany..... 3	BIO 1323	General Botany..... 3
BIO 1311	Gen. Botany Lab..... 1	BIO 1321	Gen. Botany Lab..... 1
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
HIS 2213	American History.... 3	HIS 2223	American History.... 3
ECO 2113	Prin. of Economics... 3	ECO 2123	Prin. of Economics... 3
BAD 1113	Intro. to Business... 3	BIO 2923	Microbiology..... 3
		BIO 2921	Microbiology Lab.... 1
	<u>16</u>		<u>17</u>

PRE-FORESTRY CURRICULUM

This curriculum provides the basic education required for entering the profession of forestry as established in the School of Forest Resources of Mississippi State University.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition... 3
CHE 1213	General Chemistry I.. 3	CHE 1223	General Chemistry II.. 3
CHE 1211	Gen. Chemistry Lab I. 1	CHE 1221	Gen. Chemistry Lab II. 1
MAT 1313	College Algebra..... 3	MAT 1323	Trigonometry..... 3
BIO 2413	General Zoology..... 3	SPT 1113	Oral Communication.... 3
BIO 2411	Gen. Zoology Lab..... 1	HIS 1123	Western Civilization.. 3
HIS 1113	Western Civilization. 3	HPR 1121	General Activities.... 1
HPR 1111	General Activities... 1		
EDU 1311	Orientation..... 1		
	<u>19</u>		<u>17</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
PHY 2413	General Physics..... 3	PSY 1513	General Psychology.... 3
PHY 2411	Gen. Physics I Lab... 1	BIO 1323	General Botany..... 3
BIO 1313	General Botany..... 3	BIO 1321	Gen. Botany Lab..... 1
BIO 1311	Gen. Botany Lab..... 1	BIO 2923	Microbiology..... 3
MAT 1813	Calculus I..... 3	BIO 2921	Microbiology Lab..... 1
ECO 2113	Prin. of Economics... 3	ART 1113	Art Appreciation or
	<u>17</u>	MUS 1113	Music Appreciation.... 3
			<u>17</u>

PRE-MEDICAL CURRICULUM

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
CHE 1213	General Chemistry I.. 3	CHE 1223	General Chemistry II.. 3
CHE 1211	Gen. Chemistry Lab I. 1	CHE 1221	Gen. Chemistry Lab II.. 1
MAT 1313	College Algebra..... 3	MAT 1323	Trigonometry..... 3
BIO 2413	General Zoology..... 3	BIO 2323	General Zoology..... 3
BIO 2411	Gen. Zoology Lab..... 1	BIO 2421	Gen. Zoology Lab..... 1
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
EDU 1311	Orientation..... 1	HPR 1121	General Activities..... 1
HPR 1111	General Activities... 1		
	<u>19</u>		<u>18</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 1313	General Botany..... 3	BIO 1323	General Botany..... 3
BIO 1311	Gen. Botany Lab..... 1	BIO 1321	Gen. Botany Lab..... 1
PHY 2413	General Physics I... 3	PHY 2423	General Physics II.... 3
PHY 2411	Gen. Physics I Lab... 1	PHY 2421	Gen. Physics II Lab... 1
MUS 1113	Music Appreciation or	ENG 2433	World Literature..... 3
ART 1113	Art Appreciation.... 3	CHE 2433	Organic Chemistry II... 3
CHE 2423	Organic Chemistry I.. 3	CHE 2431	Organic Chem. II Lab... 1
CHE 2421	Organic Chem. I Lab.. 1		Elective..... 3
ENG 2423	World Literature..... 3		
	<u>18</u>		<u>18</u>

PRE-NURSING CURRICULUM

Freshman Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
BIO 2413	General Zoology.....	3	BIO 2423	General Zoology.....	3
BIO 2411	General Zoology Lab..	1	BIO 2421	General Zoology Lab....	1
MAT 1313	College Algebra.....	3	PSY 1513	General Psychology.....	3
SOC 2113	Intro. to Sociology..	3	ART 1113	Art Appreciation or	
HPR 1111	General Activities... 1		MUS 1113	Music Appreciation....	3
ENG 1113	English Composition..	3	HPR 1121	General Activities.....	1
CHE 1213	General Chemistry I..	3	CHE 1223	General Chemistry II... 3	
CHE 1211	Gen. Chemistry Lab I.	1	CHE 1221	Gen. Chemistry Lab II..	1
EDU 1311	Orientation.....	1	ENG 1123	English Composition....	3
		<u>19</u>			<u>18</u>

Sophomore Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
BIO 2513	Human Anat. & Phy....	3	BIO 2523	Human Anat. & Phy.	3
BIO 2511	Human Anat. Phy. Lab.	1	BIO 2521	Human Anat. & Phy. Lab.	1
CHE 2423	Organic Chemistry I..	3	CHE 2433	Organic Chemistry II... 3	
CHE 2421	Organic Chem. Lab I..	1	CHE 2431	Organic Chem. Lab II... 1	
BIO 2923	Microbiology.....	3	BIO 2973	Parasitology.....	3
BIO 2921	Microbiology Lab....	1	BIO 2971	Parasitology Lab.....	1
HIS 1113	Western Civilization..	3	HIS 1123	Western Civilization... 3	
SPT 1113	Oral Communication... 3				
		<u>18</u>	SOC 2143	Marriage and Family....	3
					<u>18</u>

PRE-OPTOMETRY CURRICULUM

Freshman Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
BIO 2413	General Zoology.....	3	BIO 2423	General Zoology.....	3
BIO 2411	Gen. Zoology Lab....	1	BIO 2421	Gen. Zoology Lab.....	1
CHE 1213	General Chemistry I..	3	CHE 1223	General Chemistry II... 3	
CHE 1211	Gen. Chemistry Lab I.	1	CHE 1221	Gen. Chemistry Lab II..	1
ENG 1113	English Composition..	3	ENG 1123	English Composition....	3
MAT 1313	College Algebra.....	3	MAT 1323	Trigonometry.....	3
ART 1113	Art Appreciation....	3	HPR 1121	General Activities.....	1
HPR 1111	General Activities... 1			Elective.....	3
EDU 1311	Orientation.....	1			
		<u>19</u>			<u>18</u>

Sophomore Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
BIO 2513	Human Anat. & Phy. . .	3	BIO 2523	Human Anat. & Phy.	3
BIO 2511	Human Anat./Phy Lab..	1	BIO 2521	Human Anat./Phy. Lab... 1	
CHE 2423	Organic Chemistry I..	3	CHE 2433	Organic Chemistry II... 3	
CHE 2421	Organic Chem. Lab I..	1	CHE 2431	Organic Chem. Lab II... 1	
PHY 2413	General Physics.....	3	PHY 2423	General Physics.....	3
PHY 2411	Gen. Physics I Lab... 1		PHY 2421	Gen. Physics II Lab.... 1	
MFL 1113	Elementary French....	3	MFL 1123	Elementary French.....	3
ENG 2423	World Literature.....	3	ENG 2433	World Literature.....	3
		<u>18</u>			<u>18</u>

PRE-PHARMACY CURRICULUM

Freshman Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
ENG 1113	English Composition..	3	ENG 1123	English Composition...	3
CHE 1213	General Chemistry I..	3	CHE 1223	General Chemistry II..	3
CHE 1211	Gen. Chemistry Lab I.	1	CHE 1221	Gen. Chemistry Lab II.	1
MAT 1313	College Algebra.....	3	MAT 1323	Trigonometry.....	3
BIO 2413	General Zoology.....	3	BIO 2423	General Zoology.....	3
BIO 2411	Gen. Zoology Lab.....	1	BIO 2421	Gen. Zoology Lab.....	1
HIS 1113	Western Civilization.	3	HIS 1123	Western Civilization..	3
HPR 1111	General Activities...	1	HPR 1121	General Activities....	1
EDU 1311	Orientation.....	1			
		<u>19</u>			<u>18</u>

Sophomore Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
ECO 2113	Prin. of Economics...	3	ECO 2123	Prin. of Economics....	3
BIO 1313	General Botany.....	3	BIO 1323	General Botany.....	3
BIO 1311	Gen. Botany Lab.....	1	BIO 1321	Gen. Botany Lab.....	1
CHE 2423	Organic Chemistry I..	3	CHE 2433	Organic Chemistry II..	3
CHE 2421	Organic Chem. Lab I..	1	CHE 2431	Organic Chem. Lab II..	1
PHY 2413	General Physics I....	3	PHY 2423	General Physics II....	3
PHY 2411	Gen. Physics I Lab...	1	PHY 2421	Gen. Physics II Lab... 1	1
BIO 2923	Microbiology.....	3	MUS 1113	Music Appreciation or	
BIO 2921	Microbiology Lab....	1	ART 1113	Art Appreciation.....	3
		<u>19</u>			<u>18</u>

PRE-PHYSICAL THERAPY CURRICULUM

Freshman Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
BIO 2413	General Zoology.....	3	BIO 2423	General Zoology.....	3
BIO 2411	Gen. Zoology Lab.....	1	BIO 2421	Gen. Zoology Lab.....	1
CHE 1213	General Chemistry I..	3	CHE 1223	General Chemistry II..	3
CHE 1211	General Chem. Lab I..	1	CHE 1221	General Chem. Lab II..	1
MAT 1313	College Algebra.....	3	MAT 1323	Trigonometry.....	3
ENG 1113	English Composition..	3	ENG 1123	English Composition...	3
HIS 1113	Western Civilization.	3	HIS 1123	Western Civilization...	3
HPR 1111	General Activities...	1	HPR 1121	General Activities....	1
EDU 1311	Orientation.....	1			
		<u>19</u>			<u>18</u>

Sophomore year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
BIO 2513	Human Anat. & Phy. . .	3	BIO 2523	Human Anat. & Phy.	3
BIO 2511	Human Anat./Phy. Lab.	1	BIO 2521	Human Anat./Phy. Lab...	1
CHE 2423	Organic Chemistry I..	3	CHE 2433	Organic Chemistry II...	3
CHE 2421	Organic Chem. Lab I..	1	CHE 2431	Organic Chem. Lab II... 1	1

MFL 1113	Elementary French....	3	MFL 1123	Elementary French.....	3
ENG 2423	World Literature.....	3	ENG 2433	World Literature.....	3
MUS 1113	Music Appreciation... 3		ART 1113	Art Appreciation.....	3
		<u>17</u>			<u>17</u>

PRE-VETERINARY SCIENCE CURRICULUM

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours		
ENG 1113	English Composition..	3	ENG 1123	English Composition....	3
MAT 1313	College Algebra.....	3	MAT 1323	Trigonometry.....	3
MFL 1113	Elementary French....	3	MFL 1123	Elementary French.....	3
CHE 1213	General Chemistry I..	3	CHE 1223	General Chemistry II... 3	
CHE 1211	Gen. Chemistry Lab I.	1	CHE 1221	Gen. Chemistry Lab II.. 1	
BIO 2413	General Zoology.....	3	BIO 2423	General Zoology.....	3
BIO 2411	Gen. Zoology Lab.....	1	BIO 2421	Gen. Zoology Lab.....	1
HPR 1111	General Activities... 1		HPR 1121	General Activities.....	1
EDU 1311	Orientation.....	<u>1</u>			<u>18</u>
		<u>19</u>			

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours		
PHY 2413	General Physics.....	3	PHY 2423	General Physics.....	3
PHY 2411	Gen. Physics I Lab... 1		PHY 2421	Gen. Physics II Lab.... 1	
CHE 2423	Organic Chemistry I.. 3		CHE 2433	Organic Chemistry II... 3	
CHE 2421	Organic Chem. Lab I.. 1		CHE 2431	Organic Chem. Lab II... 1	
BIO 1313	General Botany.....	3	BIO 1323	General Botany.....	3
BIO 1311	Gen. Botany Lab.....	1	BIO 1321	Gen. Botany Lab.....	1
HIS 1113	Western Civilization. 3		HIS 1123	Western Civilization... 3	
ART 1113	Art Appreciation or			Elective.....	3
MUS 1113	Music Appreciation... 3				<u>18</u>
		<u>18</u>			

PRE-DENTAL HYGIENE CURRICULUM

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours		
BIO 2413	General Zoology.....	3	BIO 2423	General Zoology.....	3
BIO 2411	Gen. Zoology Lab.... 1		BIO 2421	Gen. Zoology Lab.....	1
CHE 1213	General Chemistry I.. 3		CHE 1223	General Chemistry II... 3	
CHE 1211	Gen. Chemistry Lab I.	1	CHE 1221	Gen. Chemistry Lab II.. 1	
MAT 1313	College Algebra.....	3	MAT 1323	Trigonometry.....	3
ENG 1113	English Composition.. 3		ENG 1123	English Composition.... 3	
ART 1113	Art Appreciation.... 3		MUS 1113	Music Appreciation.... 3	
HPR 1111	General Activities... 1		HPR 1121	General Activities..... 1	
EDU 1311	Orientation.....	<u>1</u>			<u>18</u>
		<u>19</u>			

Sophomore Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
BIO 2513	Human Anat. & Phy....	3	BIO 2523	Human Anat. & Phy.....	3
BIO 2511	Human Anat./Phy. Lab.	1	BIO 2521	Human Anat. & Phy Lab..	1
CHE 2423	Organic Chemistry I..	3	CHE 2433	Organic Chemistry II... 3	
CHE 2421	Organic Chem. Lab I..	1	CHE 2431	Organic Chem. Lab II... 1	
PHY 2413	General Physics I....	3	PHY 2423	General Physics II..... 3	
PHY 2411	Gen. Physics I Lab... 1		PHY 2421	Gen. Physics II Lab.... 1	
MFL 1113	Elementary French....	3	MFL 1123	Elementary French..... 3	
PSY 1513	General Psychology... 3			Elective.....	3
		<u>18</u>			<u>18</u>

SCIENCE EDUCATION CURRICULUM

Freshman Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
ENG 1113	English Composition..	3	ENG 1123	English Composition....	3
CHE 1213	General Chemistry I..	3	CHE 1223	General Chemistry II... 3	
CHE 1211	Gen. Chemistry Lab I.	1	CHE 1221	Gen. Chemistry Lab II.. 1	
MAT 1313	College Algebra.....	3	MAT 1323	Trigonometry.....	3
HPR 1213	Per. & Com. Health... 3		HPR 1223	Per. & Com. Health.... 3	
BIO 2413	General Zoology.....	3	BIO 2423	General Zoology.....	3
BIO 2411	Gen. Zoology Lab.... 1		BIO 2421	Gen. Zoology Lab..... 1	
HPR 1111	General Activities... 1		HPR 1121	General Activities..... 1	
EDU 1311	Orientation.....	1			
		<u>19</u>			<u>18</u>

Sophomore Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
ENG 2423	World Literature.....	3	ENG 2433	World Literature.....	3
PHY 2413	General Physics I....	3	PHY 2423	General Physics II.... 3	
PHY 2411	Gen. Physics I Lab... 1		PHY 2421	Gen. Physics II Lab... 1	
BIO 1313	General Botany.....	3	BIO 1323	General Botany.....	3
BIO 1311	Gen. Botany Lab.....	1	BIO 1321	Gen. Botany Lab.....	1
HIS 1113	Western Civilization. 3		HIS 1123	Western Civilization... 3	
ART 1113	Art Appreciation.... 3		PSY 1513	General Psychology.... 3	
		<u>17</u>			<u>17</u>

DEPARTMENT OF SOCIAL SCIENCE

Advisors: Johnson, T., Pitts, C., Reid, B., Wade, R., Wiley, J.

The curricula of the Social Science Department include criminal justice, pre-law, social science, social science education, and social work. Students seeking a baccalaureate degree will find that the department offers the courses necessary to complete the freshman and sophomore requirements at the four-year colleges and universities.

CRIMINAL JUSTICE CURRICULUM

This curriculum is designed to give transfer and terminal students a broad career preparation including a foundation in general courses, and a specialization in criminal justice.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
SOC 2113	Intro. to Sociology.. 3	SOC 2123	Intro. to Sociology.... 3
CRJ 1313	Intro. to Crim. Just. 3	CRJ 1398	Criminology..... 3
PSC 1113	American Government.. 3	SPT 1113	Oral Communication.... 3
BIO 1132	General Biology I.... 2	BIO 1142	General Biology II..... 2
BIO 1131	Gen. Biology I Lab... 1	BIO 1141	Gen. Biology II Lab.... 1
HPR 1111	General Activities... 1	HPR 1121	General Activities..... 1
EDU 1311	Orientation..... 1	PSY 1513	General Psychology.... 3
	<u>17</u>		<u>19</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	EMG 2433	World Literature..... 3
HIS 2213	American History or	HIS 2223	American History or
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
CRJ 2333	Crim. Investigation.. 3	ART 1113	Art Appreciation or
CRJ 2313	Police Operations.... 3	MUS 1113	Music Appreciation.... 3
MAT 1313	College Algebra..... 3	CRJ 2323	Criminal Law..... 3
		CRJ 2513	Law Enforce. & the Juv. 3
		CRJ 2343	Crime Investigation II. 3
	<u>15</u>		<u>18</u>

PRE-LAW CURRICULUM

This curriculum is designed for those students who are interested in continuing their education at senior institutions, and specializing in the area of law.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
MAT 1313	College Algebra..... 3	PSY 1513	General Psychology.... 3
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
BIO 1132	General Biology I.... 2	BIO 1142	General Biology II..... 2
BIO 1131	Gen. Biology I Lab... 1	BIO 1141	Gen. Biology II Lab.... 1
MFL 1113	Elementary French.... 3	MFL 1123	Elementary French..... 3
EDU 1311	Orientation..... 1	HIS 1613	Surv. of Afro-Amer. His 3
HPR 1111	General Activities... 1	HPR 1121	General Activities..... 1
	<u>17</u>		<u>19</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
PSC 1113	American Government.. 3	PSC 1123	Amer. State & Local Gov 3
SOC 2113	Intro. to Sociology.. 3	SOC 2123	Intro. to Sociology.... 3
HIS 2213	American History..... 3	HIS 2223	American History..... 3
MFL 2113	Intermediate French.. 3	MFL 2123	Intermediate French.... 3
ART 1113	Art Appreciation or	HPR 2121	General Activities..... 1
MUS 1113	Music Appreciation... 3		
HPR 2111	General Activities... 1		
	<u>19</u>		<u>16</u>

SOCIAL SCIENCE CURRICULUM

This curriculum is designed to meet the first two years requirements of a variety of specialized careers in the social sciences and is recommended for those students who plan to continue their education beyond the two-year college level.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
MFL 1113	Elementary French.... 3	MFL 1123	Elementary French..... 3
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
MAT 1313	College Algebra..... 3	ART 1113	Art Appreciation or
BIO 1132	General Biology I.... 2	MUS 1113	Music Appreciation..... 3
BIO 1131	Gen. Biology I Lab... 1	BIO 1142	General Biology II.... 2
EDU 1311	Orientation..... 1	BIO 1141	Gen. Biology II Lab.... 1
HPR 1111	General Activities... 1	HPR 1121	General Activities..... 1
	<u>17</u>		<u>16</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 2423	World Literature..... 3	ENG 2433	World Literature..... 3
MFL 2113	Intermediate French.. 3	MFL 2123	Intermediate French.... 3
SOC 2113	Intro. to Sociology.. 3	SOC 2123	Intro. to Sociology.... 3
PHY 2242	Physical Science I... 2	PHY 2252	Physical Science II.... 2
PHY 2241	Phy. Science I Lab... 1	PHY 2251	Phy. Science II Lab.... 1
HIS 2213	American History..... 3	HIS 2223	American History..... 3
HPR 2111	General Activities... 1	HPR 2121	General Activities..... 1
	<u>16</u>		<u>16</u>

SOCIAL SCIENCE EDUCATION CURRICULUM

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113	English Composition.. 3	ENG 1123	English Composition.... 3
HIS 1113	Western Civilization. 3	HIS 1123	Western Civilization... 3
BIO 1132	General Biology I.... 2	BIO 1142	General Biology II.... 2
BIO 1131	Gen. Biology I Lab... 1	BIO 1141	Gen. Biology II Lab.... 1

HIS 1613	Afro-Amer. History... 3	ART 1113	Art Appreciation or
HPR 1111	General Activities... 1	MUS 1113	Music Appreciation..... 3
PSY 1513	General Psychology... 3	MAT 1313	College Algebra..... 3
EDU 1311	Orientation..... 1	HPR 1121	General Activities..... 1
	<u>17</u>		<u>16</u>

Sophomore Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
ENG 2423	World Literature.....	3	ENG 2433	World Literature.....	3
PHY 2242	Physical Science I... 2		PHY 2252	Physical Science II... 2	
PHY 2241	Phy. Science I Lab... 1		PHY 2251	Phy. Science II Lab... 1	
SOC 2113	Intro. to Sociology.. 3		SOC 2123	Intro. to Sociology... 3	
HIS 2213	American History..... 3		HIS 2223	American History..... 3	
	Soc. Sci. Elective... 3			Soc. Sci. Elective... 3	
HPR 2111	General Activities... 1		HPR 2121	General Activities..... 1	
	<u>16</u>			<u>16</u>	

SOCIAL WORK CURRICULUM

This curriculum is designed to meet the educational needs of students with career interest in the human service fields.

Freshman Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
ENG 1113	English Composition.. 3		ENG 1123	English Composition.... 3	
HIS 1113	Western Civilization. 3		HIS 1123	Western Civilization... 3	
BIO 1132	General Biology I... 2		BIO 1142	General Biology II..... 2	
BIO 1131	Gen. Biology I Lab... 1		BIO 1141	Gen. Biology II Lab... 1	
MFL 1113	Elementary French.... 3		MFL 1113	Elementary French..... 3	
SPT 1113	Oral Communication... 3		MAT 1313	College Algebra..... 3	
EDU 1311	Orientation..... 3		HPR 1211	General Activities..... 1	
HPR 1111	General Activities... 1				
	<u>17</u>			<u>16</u>	

Sophomore Year

Fall Semester		Semester Hours	Spring Semester		Semester Hours
ENG 2423	World Literature.....	3	ENG 2433	World Literature.....	3
MFL 2113	Intermediate French.. 3		MFL 2123	Intermediate French... 3	
SOC 2113	Intro. to Sociology.. 3		SOC 2123	Intro. to Sociology... 3	
ART 1113	Art Appreciation or		PSY 1513	General Psychology.... 3	
MUS 1113	Music Appreciation... 3		SOC 2143	Marriage & Family..... 3	
PSC 1113	American Government.. 3		HPR 2121	General Activities..... 1	
HIS 1613	Afro-Amer. History... 3				
HPR 2111	General Activities... 1				
	<u>19</u>			<u>16</u>	

SPECIAL PROGRAMS

UPWARD BOUND

The Upward Bound Program is authorized under Title II-A of the Economic Opportunity Act and funded by the Department of Education. The program is divided into two parts: (1) an academic year component consisting of fifteen Saturdays and (2) a six-week summer residential component.

The major aim of the program is to provide skills and motivation necessary to ensure success at the post-secondary level for the enrollees who come from low-income backgrounds. The enrollees must also show evidence of inadequate secondary training.

HEALTH CAREERS OPPORTUNITY PROGRAM (HCOP)

The Coahoma Community College HCOP program is designed for minority and disadvantaged individuals who are interested in the health related professions of medical records, medical technology, physical therapy, and respiratory therapy. The program is designed to help students prepare for college study through enrichment in English, math, science, and study skills.

VOCATIONAL-TECHNICAL EDUCATION DIVISION

The Coahoma Community College faculty believes that lifelong learning is one of the accepted functions of the community college, and it considers vocational and technical education a very important part of the college programs. The college faces tremendous responsibility in the years ahead in training young people and adults who have been displaced by automation and technological changes. Whether these citizens are able to get a job will depend upon the skills and know-how obtained from their educational experiences.

The college seeks to provide a diversified program of vocational-technical education which makes it possible for people to have the opportunity to continue their education, and to realize their greatest potential. The faculty believes that in addition to the skills and know-how for the job, each student should secure instruction in the art of communication, in personal and community health, in American ideas and heritage and in the science of human behavior. All vocational and technical programs are open to male and female students.

DRAFTING AND DESIGN TECHNOLOGY CURRICULUM

Advisors: Caswell, F., and Maxwell, J.

This terminal curriculum is designed for those students who are interested in drafting and design technology, and desire to enter the job market immediately after completion of the specialized course of study.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
TDR 1114 Fund. of Drafting.....	4	TDR 1313 Descriptive Geometry...	3
MAT 1313 College Algebra.....	3	MAT 1323 Trigonometry.....	3
ECO 2113 Prin. of Economics...	3	ENG 1123 English Composition....	3
ENG 1113 English Composition..	3	TDR 1215 Machine Drafting.....	5
TRS 1613 Intro. to Computer Science & Graphics.	3	TRS 2113 Tech. Physics.....	3
EDU 1311 Orientation.....	<u>1</u>		
	17		17

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
TDR 2415 Arch. Drafting.....	5	TDR 2123 Surv. to Topo. Draft... 3	3
TDR 2314 Elect., Pip. & Sheet Metal Drafting.....	4	TRS 2313 Statics & Strengths of Materials.....	3
TDR 2113 Surv. & Topo. Draft..	3	TDR 2423 Arch. Design & Model Construction.....	3
TRS 2123 Technical Physics....	3	TDR 2215 Structural Drafting....	5
SPT 1113 Oral Communication... 3	<u>3</u>	TRS 1313 Industrial Psychology..	<u>3</u>
	18		17

ELECTRONICS TECHNOLOGY CURRICULUM

Advisors: Albert, D., and Harris, D.

This terminal curriculum is designed for those students who are interested in electronics, and desire to enter the world of work immediately upon completion of the specialized area of study.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
TEL 1113 Direct Cur. Circuits..	3	TEL 1413 Alter. Cur. Circuits....	3
TRS 1213 Drafting for Elect...	3	TEL 1313 Digital Principles.....	3
MAT 1313 College Algebra.....	3	CSC 1613 Comp. Programming I....	3
ENG 1113 English Composition..	3	MAT 1323 Trigonometry.....	3
ECO 2113 Prin. of Economics... 3		TRS 1313 Industrial Psychology..	3
EDU 1311 Orientation.....	1	ENG 1123 English Composition....	3
	<u>16</u>		<u>18</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
TEL 2115 Digital Circuits.....	5	TEL 2415 Industrial Instrument.	
TEL 2215 Elect. Communication. 5		& Controls.....	5
TRS 2113 Technical Physics... 3		TEL 2315 Microprocessor Fund... 5	
TEL 1215 Solid State Circuits		TRS 2123 Technical Physics.....	3
& Devices.....	5	SPT 1113 Oral Communication....	3
	<u>18</u>		<u>16</u>

PRE-ENGINEERING CURRICULUM

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Composition..	3	ENG 1123 English Composition....	3
CHE 1213 General Chemistry I..	3	CHE 1223 General Chemistry II...	3
CHE 1211 General Chem. I Lab..	1	CHE 1221 General Chem. II Lab... 1	
TDR 1114 Fund. of Drafting....	4	TDR 1313 Descriptive Geometry... 3	
MAT 1313 College Algebra.....	3	MAT 1323 Trigonometry.....	3
PSC 1113 American Government..	3	PSC 1123 State & Local Gov't....	3
EDU 1311 Orientation.....	1		
	<u>18</u>		<u>16</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
SPT 1113 Oral Communication... 3		PSY 1513 General Psychology.....	3
CSC 1613 Computer Program. I..	3	CSC 1313 Fortran Programming....	3
MAT 1813 Calculus I.....	3	MAT 1823 Calculus II.....	3
PHY 2413 General Physics I....	3	PHY 2423 General Physics II.....	3
PHY 2411 Gen. Physics I Lab... 1		PHY 2421 Gen. Physics II Lab....	1
ECO 2113 Prin. of Economics... 3		ECO 2123 Prin. of Economics....	3
	<u>16</u>		<u>16</u>

AGRICULTURAL INDUSTRY TECHNOLOGY CURRICULUM

Advisors: Monty, C., and Powell, T.

This curriculum is designed to give specialized training in the organization and operation of farm managers.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Composition..	3	ENG 1123 English Composition....	3
MAT 1233 Intermediate Algebra.	3	MAT 1313 College Algebra.....	3
EDU 1311 Orientation.....	1	AIT 1323 Field Crops.....	3
AIT 1111 Surv. of Agriculture.	1	AIT 1214 Prin. of Animal Sci. ..	4
AIT 1313 Plant Science.....	3	AIT 1294 Farm Shop Production...	4
AIT 1413 Farm Machinery.....	3		
AIT 1223 Weed Control.....	3		
	<u>17</u>		<u>17</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
SPT 1113 Oral Communication...	3	AIT 1243 Row Crop Insects.....	3
TCT 1113 Concepts of Data Process. & Comp. ..	3	AIT 1233 Elementary Surveying...	3
BIO 1313 General Botany	3	AIT 2314 Basic Soils.....	4
BIO 1311 Gen. Botany Lab.....	1	AIT 1203 Intro. to Fish Mgt. ...	3
AIT 2413 Farm Business Mgt....	3	AIT 1263 Agri. Mach. Mgt.	3
AIT 2111 Comp. Farm. Bdgt.....	1	AIT 2121 Computer. Farm Bdgt....	1
AIT 2713 Prin. of Agri. Econ..	3		
	<u>17</u>		<u>17</u>

COMPUTER MAINTENANCE TECHNOLOGY CURRICULUM

Advisor: Tolliver, A.

This two year terminal computer maintenance curriculum is designed to provide specialized training to interested students in the repair and service of computers as competent computer technicians.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CMT 1113 Intro. to D.C. Cir. .	3	CMT 1223 Intro. to Comp. Oper. .	3
CMT 1213 Draft. for Comp.	3	CMT 1323 Intro. to Comp. Cir. ..	3
EDU 1311 Orientation.....	1	MAT 1313 College Algebra.....	3
MAT 1233 Intermediate Algebra.	3	TRS 1313 Industrial Psychology..	3
ENG 1113 English Composition..	3	CMT 1133 Intro. to Comp. Prog. .	3
CMT 1123 Computer Literacy....	3		
	<u>16</u>		<u>15</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CMT 1313	Intro. to Comp. Solid State Circuits..... 3	CMT 2115	Digital Circuits..... 5
CMT 1233	Intro. to Computer Integrated Cir..... 3	CMT 2315	Digital Comp. Fund. ... 5
TRS 2113	Technical Physics.... 3	TRS 2123	Technical Physics..... 3
CMT 1333	Comp. Maint. Serv. .. 3	SPT 1113	Oral Communication..... 3
ECO 2113	Prin. of Economics... 3		
	15		16

VOCATIONAL PROGRAMS

The vocational programs at Coahoma Community College have been established to provide educational opportunities for those students who are not interested in a degree program. Vocational students pay the same fee as other students. A certificate of completion will be awarded each student who successfully completes any of the programs.

Student who enroll in the various vocational programs possess a wide range of general educational skills. Special assistance is provided in mathematics and communication skills through the Vocational Individualized Developmental System (VIDS) for those students whose general educational range is below the expected competence level. A standardized test to determine the educational level is required of all vocational students, and those students who grade placement is shown to be below ninth grade are required to take the system. Students may be referred to the system by the instructor of any of the vocational programs.

AUTO BODY AND FENDER REPAIR (Terminal Program)

Advisors: Campbell, M., and Ferguson, A.

This is a regular program for students above the high school age. It gives them the knowledge needed to estimate damages and develop skills needed by a body and fender repairman in the world of work. Related studies include mathematics, English, natural and social science, blueprint reading, shop safety and management, and contracts and specifications as they relate to the auto body and fender repair trade.

The instructor emphasizes theory and shop work in the straightening of bodies and fenders, the alignment of bodies, and the proper use and care of the tools and equipment used in the industry; installation of the various types of glasses make up and properly installing upholstery; disassembling and assembling auto bodies; learning the skill of painting; the theory of paints, and the mixing of colors; practicing the techniques of electric and gas welding; studying theory and skills of using the various materials on the market; operating and owning a shop, and the maintenance of shop tools and equipment. The program is designed to run 30 hours per week for four semesters. However, the time may vary in accordance to the ability, aptitude and interest of the individual.

AUTO MECHANICS
(Terminal Program)

Advisor: Weston, A.

A regular program of auto mechanics is offered for students above high school age. The course of study consists of the training of students in the various techniques of automotive tools and equipment. Related studies include mathematics, blueprint reading, natural and social science, English, contracts and specifications and shop safety and management as related to the auto mechanics trade.

Shop practice consists of overhauling engines, transmissions, clutches, and rear ends; laboratory practice in brake repair, replacements, adjustments, electrical systems, carburetors, use of test equipment and such other operations as are required of an auto mechanic. It is designed to span a period of 30 hours per week for four semester. However, the time may vary in accordance with individual student's interest, aptitude, and ability, etc.

AUTOMOTIVE DIESEL MECHANICS
(Terminal Program)

Advisor: Hamilton, J.

This program is an extension of the automotive mechanics program and is designed for advanced students to allow for diversification in the program. Also students who have experiences at the secondary level will be able to devote more time to a desired speciality such as transmissions, ignition systems, power trains, front ends, brake systems, diesel engines, etc.

The theory, operations and maintenance of all types of diesel engines including stationary power units, trucks, buses, tractors, and marine engines will be addressed in the program. However, the main concern of the course will be those diesel engines that are used in the automotive industry.

Shop practice consists of repair and maintenance of diesel engines referred to above. Related studies include blueprint reading, natural and social science, English, contracts and specifications and shop safety and management as they relate to mechanics. The program is designed for two semesters, 30 hours per week, but the time may vary depending on the student's interest, aptitude, and ability.

BARBERING
(Terminal Program)

Advisor: Bonney, H.

This is an instructional program that prepares students to cut, shampoo, style hair and shave; special attention is given to hygiene, skin and scalp diseases and equipment sterilization. A total of 1,500 hours is required for completion of the program. After completion of this program, students may choose to take an additional 500 clock hours in cosmetology and become certified in both areas.

Students are required to show proof of having completed the 10th grade or its equivalent for admission into the program.

Upon completion of the program, students will be issued a certificate which entitles them to write the state board for examination which is required for licenses as barbers.

CARPENTRY
(Terminal Program)
Advisor: Brown, O.

This four-semester, 30 hours per week program in carpentry is designed for regular students of college age whether they are high school graduates or not. It is a course of study consisting of training in the various techniques and skills of the carpentry trade. Shop practices will span the entire trade as it relates to course construction including use and care of hands and machine tools, foundations, floors, wall and roof framing, and exterior and interior finishing. The time may vary for individuals depending on aptitudes, ability, and interest.

Related studies include such courses as mathematics, English, natural and social science, blueprint reading, shop safety and management, contracts and specifications, and materials and cost of construction.

COMBINATION WELDING
(Terminal Program)

Advisor: Carpenter, D.

This program of two semesters, 30 hours per week is designed for those who have limited or no experience in the field of welding. Students who successfully complete the program will have acquired the necessary knowledge and skills to enter the labor market in the welding trade and advance. However, the time may vary depending on the interests, aptitudes, and abilities of the students.

Shop practice as well as theory will be stressed. Shop practice will consist of tack, plate, and pipe welding techniques. Related studies consist of mathematics, English, natural and social science, blueprint reading, material estimating, contracts and specifications, and shop safety and management.

CONSTRUCTION MASONRY
(Terminal Program)

Advisor: Myles, J.

This program is designed primarily for young adults who have dropped out of school and have no saleable skills. It is designed to prepare students to enter the labor market at least as advanced apprentices or semi-skilled worker to enter other more sophisticated programs in the same area of training.

The program consists of theory and shop practices in the fundamentals of masonry, bricklaying, patterns and bonds, concrete block, terra cotta tile and stone construction, plastering and stucco, concrete construction and finishing and scaffolding. The related studies are mathematics, English, blueprint reading, safety and management for the masonry trade.

This program is designed to be completed in two semesters, 30 hours per week. The time may vary depending on the interest, aptitude, and ability of the individual.

COSMETOLOGY
(Terminal Program)

Advisors: Crowder, N. and Davis, I.

This program is designed to prepare the student to acquire skills and knowledge in cosmetology. A total of 1,500 hours is required for completion of the program. Each student must spend 230 hours in theory, 1,200 hours in skill training and the remaining 70 hours in any area where the student and teacher determine that the need exists. The program is "open entry" and "open exit" and continues during the summer. It operates six hours per day, five days per week.

Students who wish to enter this program must show proof of having completed the 10th grade or its equivalent; complete health form which is provided by the state board; and be of such age that they will be at least sixteen (16) years and three months old upon enter the program.

Upon completion of the program, students will be issued a certificate which entitles them to write the state board for examination which is required for licenses as cosmetologists.

FARM TRACTOR AND IMPLEMENT MECHANICS
(Terminal Program)

Advisor: Morris, M.

This instructional program is designed for mature students interested in farm tractor and implement mechanics. It will prepare the student to select, operate, service, maintain and repair a variety of agricultural power units and agricultural machinery and equipment. It includes instruction in gas, diesel and electric units, welding, hydraulics and other power systems.

Related studies will include such courses as mechanics, blueprint reading, the sciences, English contracts and specifications and shop safety and management as they relate to the farm tractor and implement mechanics trade.

This course will span four semesters, 30 hours per week. However, the time may vary in accordance with the individual student's interest, aptitude, and ability, etc.

HEAT, AIR CONDITIONING, REFRIGERATION AND WIRING
(Terminal Program)

Advisor: Ellison, H.

This course of study aims to prepare the student to understand the theory of heat, air conditioning, refrigeration and wiring; to know the different kinds of refrigerants and how and when to use them; to be able to read and interpret blueprint and/or schematic for heat, wiring and care for temperature and pressure instruments and charts; to understand the function of motors and motor controls; and to know how to provide preventive maintenance and repair of all component parts of a heat and refrigeration system.

This course also includes related studies such as: mathematics, blueprint reading, the sciences, English, contracts and specifications and shop safety and management as they relate to the heat, air conditioning, refrigeration and wiring trade.

A total of four semesters, 30 hours per week is suggested for completion; however, the time may vary in according with the individual student's interest, aptitude and ability, etc.

INDUSTRIAL ELECTRICITY
(Terminal Program)

Advisor: Moore, G.

This program includes classroom, shop and laboratory practical experiences as they relate to planning, functions, generating and transmitting electricity, and installing and maintaining industrial, electrical and communication systems.

Specific experience will be provided in the proper procedures for safe working in the proper use of test meters and tools under the industrial electrical trade; the wiring of various circuits; installing circuit and electrical devices; installation of motors, types of electrical voltage, AC, DC, single phase and three phase; preventive maintenance and repair of motors and various electrical equipment and electrical devices.

Related studies will include blueprint, electrical codes, color codes for wires, the science, English, mathematics, and contracts and specifications.

This program of four semesters, 30 hour per week is designed to help the student master some of the information and skills needed to be a successful electrician.

MACHINE SHOP
(Terminal Program)

Advisor: Hopson, W.

This program is designed to train students in the fundamental operations of machine tools and equipment to the extent that they will be able to enter production as entry level machine operators. They will be required to do actual shop practice as well as related studies. Laboratory work or shop practice include bench work; milling machine operations, metal planners, drill presses, lather work, dole saws, tool making, and instrument reading, etc.

The related studies include mathematics, English, natural and social science, blueprint reading, material estimating, contracts and specifications, and shop safety and management as they related to the machine shop trade.

JOB TRAINING PARTNERSHIP ACT (JTPA)

JTPA programs at Coahoma Community College are State funded job training programs that prepare participants for entry level positions in various occupations. The currently funded JTPA programs at the college are: building repair and maintenance, welding micro computer training, in-school dropout prevention, teen parent program, employment preparation for youth, kindergarten teacher aid, and nurse assistant training.

COMPLETION OF VOCATIONAL PROGRAMS

Vocational programs at Coahoma Community College vary in the amount of time required or recommended for normal completion. A certificate of completion will be awarded each eligible person who completes a program as prescribed. A certificate of completion in specific areas may be issued a student who completes component parts of a program which is less than the total program.

DESCRIPTION OF COURSES

TRANSFER COURSES

ACCOUNTING

- ACC/TAC 1213 PRINCIPLES OF ACCOUNTING--A study of the elementary accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting. Three hours; 3 credits.
- ACC/TAC 1223 PRINCIPLES OF ACCOUNTING--Prerequisite: ACC/TAC 1213. A continuation of ACC 1213. Three hours; 3 credits.

ART

- ART 1113 ART APPRECIATION--A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, painting, graphics minor art, and industrial arts) on a conceptual basis. Three hours; 3 credits.
- ART 1213 INTRODUCTORY ART--A studio course designed to familiarize the student with the fundamental elements of drawing and painting and to develop in the student a visually creative vocabulary. A study of the work of prominent artists will augment the student's own creative work in several different media and approaches. Four hours; 3 credits.
- ART 1243 INVENTIVE CRAFTS--A survey of art-craft ideas and production methods. Emphasis on creative invention. Six hours; 3 credits.
- ART 1313 DRAWING I--Study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white--media, pencil, charcoal. Required of art majors. Six hours; 3 credits.
- ART 1323 DRAWING II--Prerequisite: ART 1313. Introduction to color dynamics and precision drawing as used in creative expression. Emphasis on composition. Required of art majors. Six hours; 3 credits.
- ART 1413 DESIGN I--Emphasis on principles and materials in visual design. Introduction to theory and terms. Use of color theory and elementary lettering. Required of art majors. Six hours; 3 credits.
- ART 1913 ART FOR ELEMENTARY TEACHERS--Designed for the needs for the elementary education student. Essentials of public school art; study of development of the children's art; experiences with major forms of two-dimensional art problems; experiences with a variety of media. Four hours; 3 credits.

ART 2513 PAINTING I--Techniques used in painting water colors, oils, pastel or other media, in still life and landscape pictures. Six hours; 3 credits.

ART 2713 ART HISTORY I--Survey course of historical background of art forms from Prehistoric to Renaissance. Emphasis placed on painting, architecture, and sculpture as related to history. Three hours; 3 credits.

ART 2723 ART HISTORY II--Renaissance to Twentieth Century. Special emphasis on modern expressions in fields of art. Three hours; 3 credits.

BIOLOGY

BIO 1132 GENERAL BIOLOGY I--A lecture course in general biological principles including chemical and cellular basis of life, anatomy and physiology, reproduction, genetics, organismal complexity, classification, biosocial problems, and ecology. Two hours; 2 credits.

BIO 1131 GENERAL BIOLOGY I LAB--Must be taken concurrently in phase with the BIO 1132 lecture. Selected experiments to illustrate the principles taught in General Biology I--BIO 1132. Two hours; 1 credit.

BIO 1142 GENERAL BIOLOGY II-- A lecture course of the basic biological principles listed but not covered in BIO 1132. Two hours; 1 credit.

BIO 1141 GENERAL BIOLOGY II Lab-- Must be taken concurrently in phase with the BIO 1142 lecture . Selected experiments to illustrate the principles taught in General Biology II--BIO 1142. Two hours; 1 credit.

BIO 1313 GENERAL BOTANY--A lecture/laboratory course dealing with the application of biological principles to the study of plants including classification, anatomy and physiology, and function. Three hours; 3 credits.

BIO 1311 GENERAL BOTANY LAB--Must be taken concurrently in phase with the BIO 1113 lecture. Selected experiments to illustrate the principles taught in General Botany 1313. Two hours; 1 credit.

BIO 1323 GENERAL BOTANY--A lecture course of principles listed but not covered in BIO 1313. Three hours; 3 credits.

BIO 1321 GENERAL BOTANY II LAB-- Must be taken concurrently in phase with the BIO 1123 lecture. Selected experiments to illustrate the principles taught in General Botany 1323. Two hours; 1 credit.

BIO 2413 GENERAL ZOOLOGY--A lecture/laboratory course dealing with the application of biological principles to the study of animals including classifications, structure, and function. Emphasis

is on the invertebrates and laboratory requires extensive use of the microscope. Three hours; 3 credits.

- BIO 2411 GENERAL ZOOLOGY LAB--Must be taken concurrently in phase with the BIO 2413 lecture. Selected experiments with extensive use of the microscope to illustrate the principles taught in General Zoology 2413. Two hours; 1 credit.
- BIO 2423 GENERAL ZOOLOGY--A continuation of BIO 2413 with emphasis on the vertebrates. Three hours; 3 credits.
- BIO 2421 GENERAL ZOOLOGY II LAB--Must be taken concurrently in phase with the BIO 2423 lecture. Selected experiments which requires dissection to illustrate the principles taught in General Zoology 2423. Two hours; 1 credit.
- BIO 2513 HUMAN ANATOMY AND PHYSIOLOGY--A lecture course dealing with the physiology of the human body as an integrated whole with more detailed studies of the skeletal, muscular, and nervous systems. Prerequisites: BIO 2413 and BIO 2423. General Chemistry recommended. Three hours; 3 credits.
- BIO 2511 HUMAN ANATOMY AND PHYSIOLOGY LAB--Must be taken concurrently in phase with the BIO 2513 lecture. Selected experiments to illustrate the principles taught in Human Anatomy and Physiology 2513. Two hours; 1 credit
- BIO 2523 HUMAN ANATOMY AND PHYSIOLOGY-- A continuation of BIO 2513 in which the circulatory, respiratory, digestive, urinary, reproductive, and endocrine systems are studied. Prerequisite: BIO 2513. Three hours; 3 credits.
- BIO 2521 HUMAN ANATOMY AND PHYSIOLOGY LAB--Must be taken concurrently in phase with the BIO 2523 lecture. Selected experiments to illustrate the principles taught in Human Anatomy and Physiology 2523 . Two hours; 1 credit.
- BIO 2923 MICROBIOLOGY--A lecture course providing a survey of the microbes (microscopic organisms) with emphasis and detailed study being placed on those affecting other forms of life, especially man. Three hours; 3 credits.
- BIO 2921 MICROBIOLOGY LAB-- Must be taken concurrently in phase with the BIO 2923 lecture. Laboratory is devoted to basic techniques of microbial study, such as identification, control, morphology, physiology, life cycles, and culture techniques taught in Microbiology 2923. Three hours; 1 credit.
- BIO 2973 PARASITOLOGY--A lecture course dealing with parasites of animals with emphasis on human pathogenic parasites. Three hours; 3 credits.
- BIO 2971 PARASITOLOGY LAB--Must be taken concurrently in phase with the BIO 2973 lecture. Selected experiments to illustrate the principles taught in Parasitology 2973. Three hours; 1 credit.

BUSINESS ADMINISTRATION

- BAD/TBA 1113 INTRODUCTION TO BUSINESS--This course includes an introduction to the major division of study that will be followed in succeeding business courses such as: business organization, accounting, business law, and other related courses. Three hours; 3 credits.
- BAD/TBA 1313 BUSINESS MATHEMATICS--Emphasis is placed on the study of the fundamental processes, fractions, decimals, percentage, and problem solving. The application of these fundamental processes is applied toward the problems of business which the student will encounter in the various commercial fields. Three hours; 3 credits.
- BAD 2413 BUSINESS LAW--This course is designed to acquaint the student with the fundamental principles of law as they relate to the basic legal problems of business transactions in our economy. Special attention will be given to an introduction to law; law of contracts; agencies and employment; negotiable instruments and commercial papers. Three hours; 3 credits.
- BAD/TBA 2513 PRINCIPLES OF MANAGEMENT--This course is a study of basic management principles as applied to the functions of planning, organizing, directing, controlling, and coordinating with effective communication in business enterprise. Three hours; 3 credits.
- BAD 2713 PRINCIPLES OF REAL ESTATE--The course deals with the nature of the real estate market, types of ownership of property, contracts, methods of transferral of title, instruments and in transfers, title closing, financing, property management, insuring, and appraising. Three hours; 3 credits.

CHEMISTRY

- CHE 1211 GENERAL CHEMISTRY LABORATORY I--Must be taken concurrently in phase with the CHE I--1213 lecture. Selected experiments to illustrate the principles taught in lecture. Three hours; 1 credits.
- CHE 1213 GENERAL CHEMISTRY I--Atomic and molecular structure, periodicity and atomic properties, stoichiometry, the mole concept, types of solutions, energy-enthalpy. Three hours; 3 credits.
- CHE 1221 GENERAL CHEMISTRY LAB II--Must be taken concurrently in phase with the CHE II--1223 lecture. A continuation of CHE 1211. Three hours; 1 credit.
- CHE 1223 GENERAL CHEMISTRY II--Gases, kinetics, equilibria, thermodynamics, electrochemistry, nuclear chemistry, coordination and compounds. Three hours; 3 credits.

- CHE 2421 ORGANIC CHEMISTRY LABORATORY I--A laboratory course designed for the beginning student in organic chemistry. Acquaints with important manipulations and procedures and the preparation and study of organics compounds. Three hours; 1 credit.
- CHE 2423 ORGANIC CHEMISTRY I--A study of the basic principles of carbon chemistry, bonding structure, and behavior; aliphatic compounds; identification and preparation of compounds. Prerequisite: CHE 1223. Three hours; 3 credits.
- CHE 2431 ORGANIC CHEMISTRY LABORATORY II--A continuation of CHE 2421. Three hours; 3 credits.
- CHE 2433 ORGANIC CHEMISTRY II--A continuation of CHE 2423. A study of Aromatic and complex compounds. Three hours; 3 credits.

COMMUNICATIONS

- COM 1413 FUNDAMENTALS OF BROADCASTING--A course designed to acquaint the student with the basic techniques of radion and television broadcasting with practice before microphone and camera. Three hours; 3 credits.

COMPUTER SCIENCE

- CSC 1213 BASIC COMPUTER PROGRAMMING I--The writing of programs using the BASIC computer language. Three hours; 3 credits.
- CSC 1313 FORTRAN PROGRAMMING--Introduction to digital computers and computer programming using the FORTRAN language. Three hours; 3 credits.
- CSC 1613 COMPUTER PROGRAMMING I--Introduction to problem-solving methods and algorithm development; designing, debugging, and documentation is a high-level programming language with a variety of applications. Three hours; 3 credits.
- CSC 2543 ADVANCED COMPUTER PROGRAMMING--An introduction to computer architecture, hardware, software, and programming in an assembly language. Three hours; 3 credits.
- CSC 2623 COMPUTER PROGRAMMING II--Continued program development; algorithm analysis; string processing; recursion, internal search/sort methods; simple data structures; debugging and testing of large programs. Prerequisite: CSC 1613. Four hours; 3 credits.

CRIMINAL JUSTICE

- CRJ 1313 INTRODUCTION TO CRIMINAL JUSTICE--History, development, and philosophy of law enforcement in a democratic society, introduction to agencies involved in the administration of criminal justice; career orientation. Three hours; 3 credits.
- CRJ 1383 CRIMINOLOGY I--The nature and significance of criminal behavior. Theories, statistics, trends, and programs concerning criminal behavior. Three hours; 3 credits.

- CRJ 2313 POLICE OPERATIONS--A study of the operation and administration of enforcement agencies. Particular emphasis is placed on the functions of the patrol division. Three hours; 3 credits.
- CRJ 2323 CRIMINAL LAW-EVIDENCE--Criminal evidence for the law enforcement officer furnishing a practical insight into the rules of evidence; kinds of degrees; and considerations governing the admissibility of evidence in court. Three hours; 3 credits.
- CRJ 2333 CRIMINAL INVESTIGATION--Fundamentals, search and recording, collection and preservation of evidence, finger printing, photography, sources of information, interviews and interrogation. Follow up. Three hours; 3 credits.
- CRJ 2343 CRIMINAL INVESTIGATION II--Use of scientific techniques in investigation; investigate problems in major crimes; arrests, apprehensions, and raids; finger-printing; rules of evidence and testifying in courts. Three hours; 3 credits.
- CRJ 2513 LAW ENFORCEMENT AND THE JUVENILE--The role of police in juvenile delinquency and control. Organization, functions, and jurisdiction of juvenile agencies. Processing, detention, and disposition of cases. Statutes and court procedures applied to juveniles. Three hours; 3 credits.
- ECONOMICS
- ECO 2113 PRINCIPLES OF ECONOMICS--An introduction to economic principles, problems, and policies with emphasis on the monetary system and national income theory and measurement. Three hours; 3 credits.
- ECO 2123 PRINCIPLES OF ECONOMICS--A continuation of ECO 2113 with emphasis on price and production theory and international trade. Three hours; 3 credits.
- EDUCATION
- EDU 1311 ORIENTATION--This course is designed to help the freshman adjust himself to college life. It includes a study of personal and social adjustments. It teaches effective study habits, reading methods, use of the library, note taking, report writing, and gives the student guidance in collegiate life. One hour; 1 credit.
- EDU 1613 FOUNDATION IN EDUCATION--Survey of the history and philosophies of American education with special emphasis on current issues and problems in education. Three hours; 3 credits.
- EDUCATIONAL PSYCHOLOGY
- EPY 2513 CHILD PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT I)--A course which deals with the various aspects of human growth and development. Problems studied include physical, mental, social and emotional development from infancy through preadolescence. Special attention is given to the implications for education. Three hours; 3 credits.

EPY 2523 ADOLESCENT PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT II)--A study of the individual during adolescent years. Three hours; 3 credits.

EPY 2533 HUMAN GROWTH AND DEVELOPMENT--A study of the growth and development of the human organism from conception through old age to death. Topics include changes in abilities and interests, social and emotional adjustments of each maturity level, and implications of growth and development to health professionals and others who work with people. Three hours; 3 credits.

ENGLISH

ENG 1103 DEVELOPMENTAL ENGLISH I--This course in writing stresses basic communication skills--writing of paragraphs, outlines, summaries and essays, general review of mechanics, and reading of ideas included. Three hours; 3 credits.

ENG 1203 DEVELOPMENTAL ENGLISH II--A continuation of ENG 1103. Three hours; 3 credits.

ENG 1113 ENGLISH COMPOSITION--A study of grammar and composition, with emphasis on the sentence, and the paragraph. Readings, frequent themes. Three hours; 3 credits.

ENG 1123 ENGLISH COMPOSITION--Prerequisite: ENG 1113. A continuation of ENG 1113 with emphasis on the whole composition. Readings, themes and research paper required. Three hours; 3 credits.

ENG 2423 WORLD LITERATURE--Selected writings of the Orient, Greece, Rome and Medieval Europe. Three hours; 3 credits.

ENG 2433 WORLD LITERATURE--Prerequisite: ENG 2423. A continuation of ENG 2423. Selected European writings from the Renaissance to the present. Three hours; 3 credits.

HEALTH, PHYSICAL EDUCATION & RECREATION

HPR 1111 GENERAL ACTIVITIES--This course is designed to give students a modern concept of physical education and recreations by developing body skills. It includes individual and team sports, rhythms and recreational activities and is divided into units that coincide with the regular nine weeks school term according to the season, each unit complete within itself. Two hours; 1 credit.

HPR 1121 GENERAL ACTIVITIES--Same description as HPR 1111. Two hours; 1 credit.

HPR 1131 VARSITY SPORTS--Participation in _____ varsity sport.
1 credit. (name sport)

HPR 1141 VARSITY SPORTS--Participation in _____ varsity sport.
1 credit. (name sport)

- HPR 1213 PERSONAL AND COMMUNITY HEALTH--Application of principles and practices of healthful living to the individual and community; major health problems and mutual responsibilities of home, school, and health agencies. Three hours; 3 credits.
- HPR 1223 PERSONAL AND COMMUNITY HEALTH--A continuation of HPR 1213. Three hours; 3 credits.
- HPR 1313 INTRODUCTION TO HEALTH, PHYSICAL EDUCATION & RECREATION--Introduction to the objective, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunity of professional personnel. Orientation of student to opportunities in the field. Three hours; 3 credits.
- HPR 2111 GENERAL ACTIVITIES--Same description as HPR 1111. Two hours; 1 credit.
- HPR 2121 GENERAL ACTIVITIES--Same description as HPR 1111. Two hours; 1 credit.
- HPR 2131 VARSITY SPORTS--Participation in _____ varsity sport.
1 credit. (name sport)
- HPR 2141 VARSITY SPORTS--Participation in _____ varsity sport.
1 credit. (name sport)
- HPR 2213 FIRST AID--Instruction and practice in methods prescribed in the American Red Cross standard and advanced courses. (Does not transfer to some schools as a physical education course.) Three hours; 3 credits.
- HPR 2323 RECREATIONAL LEADERSHIP--Planning and leadership techniques for conducting community recreation centers, playgrounds, parks and school recreation programs. Three hours; 3 credits.
- HPR 2413 INDIVIDUAL & TEAM SPORTS OFFICIATING--Rules, interpretations, officiating techniques, and tournament organizations for individual and team sports for men and women. Open primarily to physical education majors. Three hours; 3 credits.
- HPR 2423 FOOTBALL THEORY--Theoretical study of football from an offensive and defensive standpoint including the fundamental of blocking, passing, tackling, charging, punting, generalship, rules and team play. Three hours; 3 credits.
- HISTORY
- HIS 1113 WESTERN CIVILIZATION--A general study of European history from ancient times to 1600 A.D. Three hours; 3 credits.
- HIS 1123 WESTERN CIVILIZATION--A general study of European civilization since 1660 A.D. Three hours; 3 credits.
- HIS 1613 SURVEY OF AFRO-AMERICAN HISTORY--This is a survey of Afro-American history from the study of one or more African

civilizations to the present day. Attention will be given to the activities of others minority groups. Three hours; 3 credits.

HIS 2213 AMERICAN (U.S.) HISTORY--This course is a survey of U.S. history from the period of discovery and exploration through Reconstruction. Three hours; 3 credits.

HIS 2223 AMERICAN (U.S) HISTORY--This course is a survey of U.S. history from Reconstruction to the present. Three hours; 3 credits.

JOURNALISM

JOU 1111 COLLEGE PUBLICATIONS--A laboratory course designed to give practical experience in working with college newspaper and yearbook production. News, features, and editorial writing, make-up and layout, editing, advertising and photography will be emphasized according to student need. 1 credit.

JOU 1121 COLLEGE PUBLICATIONS--A continuation of JOU 1111. 1 credit.

JOU 1313 PRINCIPLES OF JOURNALISM--Introductory journalism, news reporting, construction of news story, sources, and the types and methods of handling elementary study of typography and headline writing. Three hours; 3 credits.

JOU 1323 PRINCIPLES OF JOURNALISM--The preparation of advertising copy and layouts of newspapers, agencies, and retail advertising. Types of layouts; copy writing and proofreading, with emphasis on proof marks. Three hours; 3 credits.

MATHEMATICS

MAT 1103 DEVELOPMENTAL MATH--This course is designed for the student who is lacking in fundamental arithmetic skills. The course will include the topics of fractions, decimals, percentages, and verbal problems. Three hours; 3 credits.

MAT 1233 INTERMEDIATE ALGEBRA--Prerequisite: one year high school algebra. Designed for students whose preparation in algebra is inadequate for regular college algebra. Materials covered include algebraic factoring fractions; problem solving, exponents, radicals, and quadratics. Three hours; 3 credits.

MAT 1313 COLLEGE ALGEBRA--Prerequisite: at least two units of high school algebra, or MAT 1233. This course includes equations, inequalities, functions and graphs, circles, polynomial and rational functions, and systems of equations and inequalities. Three hours; 3 credits.

MAT 1323 TRIGONOMETRY--Prerequisite: MAT 1313 or equivalent. Trigonometric functions; functions of the composite angle; fundamental relations; trigonometric equations; logarithms; radian measure; solution of right and oblique triangles, inverse trigonometric functions; and vectors. Three hours; 3 credits.

- MAT 1333 FINITE MATHEMATICS--Prerequisite: MAT 1313, or equivalent. Introduction and application of sets, functions, matrices, sequences, and linear programming oriented to business decision making and behavior sciences. Three hours; 3 credits.
- MAT 1513 BUSINESS CALCULUS I--The basics of Differential Calculus with emphasis on business applications. Three hours; 3 credits.
- MAT 1523 BUSINESS CALCULUS II--The basics of Integral Calculus with emphasis on business applications. Three hours; 3 credits.
- MAT 1813 CALCULUS I--Prerequisite: MAT 1313 and MAT 1323, or permission of instructor. This course includes basic theorems of analytic geometry; conics; functions; limits, continuity, and derivative; differentiation of algebraic functions; applications of the derivative; the differential; indefinite integral; the definite integral. Three hours; 3 credits.
- MAT 1823 CALCULUS II--Prerequisite: MAT 1813. This course includes applications of the definite integral; exponential and logarithmic functions; trigonometric functions; hyperbolic functions; techniques of integration; indeterminate forms; improper integrals; Taylor's Formula. Three hours; 3 credits.

MODERN FOREIGN LANGUAGE

- MFL 1113 ELEMENTARY FRENCH--This course is designed to develop basic language skills; speaking, reading, writing. Phonetic symbols are used to aid correct pronunciation, but the principal aid is to be found in the language laboratory. Three hours; 3 credits.
- MFL 1123 ELEMENTARY FRENCH--A continuation of French 1113. Special drill on verb forms and uses, as well as idiomatic vocabulary, by means of oral and written exercises. Three hours; 3 credits.
- MFL 2113 INTERMEDIATE FRENCH--A review of French grammar, and continued development of basic language skills. Reading materials are used with the literary and culture value. Three hours; 3 credits.
- MFL 2123 INTERMEDIATE FRENCH--Literary and cultural appreciation of the language and the country is enhanced by the reading of a book which pictures life in a typical French village, with class conversation concerning the contents of this book. Three hours; 3 credits.

MUSIC FOUNDATIONS

- MUS 1113 MUSIC APPRECIATION--Listening course designed to give the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three hours; 3 credits.
- MUS 1133 FUNDAMENTALS OF MUSIC--Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, triads, and their inversions. Three hours; 3 credits.

- MUS 2413 MUSIC LITERATURE--A listening course to give the student a better understanding of music through the ages. It offers the student an opportunity to explore music as an art. Three hours; 3 credits.
- MUS 2523 MUSIC FOR CHILDREN--A study of the fundamentals of music, sight reading and terminology. Three hours; 3 credits.
- MUSIC ORGANIZATIONS
- MUO 1111, 1121, 2111, 2121 BAND I, II, III & IV--Prerequisite: permission of instructor. Fundamentals of the marching and concert band. Organized to serve the institution at games, concerts, and other public and special functions. One hour daily; 1 credit.
- MUO 1211, 1221, 2211, 2221 CHOIR I, II, III & IV--Prerequisite: permission of instructor. The performing group of the vocal department makes numerous appearances during the year both on the campus and throughout the state. Three hours; 1 credit.
- PHYSICS
- PHY 2241 PHYSICAL SCIENCE I LAB--Must be taken concurrently in phase with the lecture PHY 2242. Selected experiments to illustrate the principles taught in lecture. Two hours; 1 credit.
- PHY 2242 PHYSICAL SCIENCE I--A lecture course designed for the non-technical student. A survey of laws of physics and astronomy. Two hours; 2 credits.
- PHY 2251 PHYSICAL SCIENCE II LAB--Must be taken concurrently in phase with the lecture PHY 2252. Selected experiments to illustrate the principles taught in lecture. Two hours; 1 credit.
- PHY 2252 PHYSICAL SCIENCE II--A lecture course designed for the non-technical student. A survey of chemistry, meteorology, and geology. Two hours; 2 credits.
- PHY 2411 GENERAL PHYSICS I LAB--Must be taken concurrently in phase with the lecture PHY 2413. Selected experiments to illustrate the principles taught in lecture. Two hours; 1 credit.
- PHY 2413 GENERAL PHYSICS I--A lecture course that deals with laws of mechanics and heat. Three hours; 3 credits.
- PHY 2421 GENERAL PHYSICS II LAB--Must be taken concurrently in phase with lecture PHY 2423. Selected experiments to illustrate the principles taught in lecture. Two hours; 1 credit.
- PHY 2423 GENERAL PHYSICS II--A lecture course that deals with laws of electricity and sound. Three hours; 3 credits.

POLITICAL SCIENCE

PSC 1113 AMERICAN NATIONAL GOVERNMENT--Survey of the organizations, political aspects of basic for American government. Three hours; 3 credits.

PSC 1123 AMERICAN STATE AND LOCAL GOVERNMENT--Relationship between state and federal; government and between states and their subdivisions; organizations, function, and operation of executive, legislative, and judiciary; elections and suffrage generally, Mississippi particularly. Three hours; 3 credits.

PSYCHOLOGY

PSY 1513 GENERAL PSYCHOLOGY--An introduction to the scientific study of human behavior. Includes history and methods of psychology; growth and development; principles of learning; sensation and perception; thinking; statistics; personality; and intelligence. Three hours; 3 credits.

READING

REA 1103 DEVELOPMENTAL READING--A laboratory course designed to offer special reading instruction to students deficient in reading skills. Three hours; 3 credits.

REA 1203 DEVELOPMENTAL READING--A continuation of REA 1103. Three hours; 3 credits.

ACADEMIC BUSINESS/TECHNICAL BUSINESS TECHNOLOGY

SEC/TBT 1113 ELEMENTARY TYPEWRITING I--Introduction to the keyboard with emphasis on developing correct typewriting techniques and applying this acquired skill to the typewriting of business letters, tables, outlines, and manuscripts. Five hours; 3 credits.

SEC/TBT 1123 INTERMEDIATE TYPEWRITING--Prerequisite: Elementary Typewriting or equivalent. Continuation of drills for speed and accuracy and the study of letter styles, business forms, manuscripts, and tabulation. Three hours; 3 credits.

SEC/TBT 1213 SHORTHAND I--Introduction to the theory and practice of shorthand with emphasis on the development of speed and accuracy in reading and writing. Five hours; 3 credits.

SEC/TBT 1223 SHORTHAND II--Prerequisite: Shorthand I or equivalent and typewriting. Review of the principles of shorthand with emphasis on speed and accuracy in dictation and transcription. Three hours; 3 credits.

SEC/TBT 1313 RECORDS MANAGEMENT--Introduction to the major filing systems with emphasis on information retrieval, retention and disposal of records, and selection of supplies and equipment. Three hours; 3 credits.

TBT 1323 CLERICAL PROCEDURES--Prerequisite: TBT 1113 or equivalent. Study and application of modern clerical procedures. Three hours; 3 credits.

- SEC/TBT 2113 ADVANCED TYPEWRITING--Prerequisite: Intermediate Typewriting. Emphasis on skill building and production in specialized areas. Three hours; 3 credits.
- SEC/TBT 2213 SHORTHAND III--Prerequisite: Shorthand II. Emphasis on building vocabulary of different types of businesses, mailable transcripts, and dictation and transcription speed. Three hours; 3 credits.
- SEC/TBT 2223 DICTATION AND TRANSCRIPTION IV--Prerequisite: SEC/TBT 1213 and SEC/TBT 1223. Continuation of Shorthand III with further development of speed and accuracy in sustained dictation and transcription. Three hours; 3 credits.
- TBT 2413 OFFICE PROCEDURES--Prerequisite: Typewriting/Keyboarding. Study and application of modern office systems and practices. Three hours; 3 credits.
- TBT 2423 LEGAL OFFICE PROCEDURES--Prerequisite: Typewriting or equivalent. Study of professional aspects of the work of the legal secretary. Laboratory approach to acquiring the skills necessary to accomplish routine legal secretarial tasks. Three hours; 3 credits.
- TBT 2433 LEGAL MACHINE TRANSCRIPTION--Instruction in legal terminology and in use of transcribing machines to prepare legal correspondence and documents. Three hours; 3 credits.
- SEC/TBT 2523 OFFICE MACHINES--Instruction and practice in the operation of the types of adding and calculating machines; development of working knowledge of the ten-key and full keyboard adding machines, key driven and rotary calculators, and other mechanical office devices. Three hours; 3 credits.
- SEC/TBT 2533 INTRODUCTION TO WORD PROCESSING I--Prerequisite: Typewriting/keyboarding. Instruction in the use of the various types of word processing equipment. Three hours; 3 credits.
- SEC/TBT 2543 INTRODUCTION TO WORD PROCESSING II--Prerequisite: TBT 2533. Instruction in the use of the microcomputer word processor. Three hours; 3 credits.
- SEC/TBT 2613 BUSINESS COMMUNICATIONS--Prerequisite English and Typewriting/keyboarding. Introduction to the composition of business letters and reports. Emphasis on the application of grammar, typewriting, speech and human relation skills. Three hours; 3 credits.
- TBT 2623 MEDICAL MACHINE TRANSCRIPTION--Prerequisite: Typewriting. Instruction in medical terminology and in the use of transcribing machines to prepare medical correspondence and reports. Three hours; 3 credits.

TBT 2713 SECRETARIAL PRACTICUM--Supervised practical applications of theory and skills in various job situations within an office. This course is designed for advanced secretarial science majors. One hour lecture and four hours lab exercise per week. Five hours; 3 credits.

SEC/TBT 2723 HUMAN RELATIONS--Study of personal development with emphasis on developing the techniques of working with others. Three hours; 3 credits.

SEC/TBT 2813 INTRODUCTION TO INFORMATION PROCESSING--Prerequisite: SEC/TBT 1113. Instruction and practice in using the spreadsheet, data base, word processing, and MS DOS will be emphasized in this course. Three hours; 3 credits.

TBT 2443 MEDICAL OFFICE PROCEDURES--Prerequisite: Typewriting or equivalent. Study of the general duties and responsibilities of medical secretaries. Three hours; 3 credits.

SOCIOLOGY

SOC 1113 INTRODUCTION TO SOCIAL SCIENCE--The fundamental principles of sociology are presented in an interesting and practical manner for the beginner. Three hours; 3 credits.

SOC 1123 AMERICAN INSTITUTION AND ORGANIZATIONS--Changes since the Industrial Revolution. Roles followed by the individual interactions between individuals and between individuals and groups. Three hours; 3 credits.

SOC 2113 INTRODUCTION TO SOCIOLOGY--Deals with human relationships. Students will receive a synopsis of the whole field of sociology; including the social world, the social and cultural process within this world, and the integration of these processes in relation to the individual and group, and the institution. Three hours; 3 credits.

SOC 2123 INTRODUCTION TO SOCIOLOGY--A continuation of SOC 2113. Three hours; 3 credits.

SOC 2133 SOCIAL PROBLEMS--A study of the nature, scope, and effects of the major social problems of today and the theoretical preventive measures to alleviate them. Course includes such problems as unemployment, urbanization, crime, juvenile delinquency, alcoholism, drug addiction, and disaster, family problems include the aged, mentally ill, and retarded. Field trips to more fully acquaint students with social problems. Three hours; 3 credits.

SOC 2143 MARRIAGE AND FAMILY--A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three hours; 3 credits.

SPEECH AND THEATRE

- SPT 1113 ORAL COMMUNICATION (PRINCIPLES OF SPEECH)--Correct and effective English; correct pronunciation and enunciation; breath control; study and practice in making speeches for all occasions, major emphasis on organization of material; and practice in speaking before the group. Three hours; 3 credits.
- SPT 1213 FUNDAMENTALS OF THEATRE--A basic course in the theatre arts. An introduction to the cultural, historical, and social aspects of the drama; investigation of essential elements of play production. Three hours; 3 credits.
- SPT 2223 INTRODUCTION TO DRAMATIC ARTS--Stagecraft, lighting, make-up, acting, and production techniques. Students are required to participate in assigned plays. Three hours; 3 credits.

TERMINAL COURSES

AGRICULTURAL INDUSTRY TECHNOLOGY

- AIT 1111 SURVEY OF AGRICULTURE--An introductory course covering the general functions, organization, and operation of the agricultural in both national and international. One hour; 1 credit.
- AIT 1203 INTRODUCTION TO FISH MANAGEMENT--A study of the aquaculture suitable for the Mississippi Delta. Catfish, crawfish, freshwater, shrimp, trout, carp, buffalo, minnows, and other species will be included. Five hours; 3 credits.
- AIT 1214 PRINCIPLES OF ANIMAL SCIENCE--Fundamental principles and practical application of livestock, dairy, and poultry science. Five hours; 4 credits.
- AIT 1233 ELEMENTARY SURVEYING--Construction care, and use of surveying instruments, theory and practices of chaining; differential and profile leveling, traversing, computation of areas and earthwork; theory and practices of stadia and its application to topographic surveying. U. S. Government System of Public Land Survey; lines and grades of city surveying; the interpretation and plotting of fields of topographic surveys. Five hours; 3 credits.
- AIT 1223 WEED CONTROL--Identification, dissemination and ecology and weeds, cultural practices, types of herbicides, physiology of herbicidal action, equipment and techniques of application. Four hours; 3 credits.
- AIT 1243 ROW CROP INSECTS--Morphology, biology, ecology, and identification of row crop insects are related to their control. E.P.A. guidelines in Chemical Application and Safety. Four hours; 3 credits.
- AIT 1263 AGRICULTURE MACHINE MANAGEMENT--Basic principles of operation and management of farm power machinery; selection of machinery based on power requirements, economy, and suitability for agricultural systems. Four hours; 3 credits.

- AIT 1284 FISH CULTURE--A study of the culture practices used in the production of catfish, crawfish, freshwater shrimp, trout, carp, buffalo, minnows and other species that may be suitable for the Mississippi Delta. Six hours; 4 credits.
- AIT 1294 FARM SHOP PROCEDURES--Fundamentals of agricultural shop tools, equipment and materials; metal working and welding practices and processes; manufacturing processes related to the farm shop and its maintenance. Six hours; 4 credits.
- AIT 1313 PLANT SCIENCE--Scientific principles as the basic for practice in producing, handling, processing, marketing, and utilizing agronomic and horticultural crops. Four hours; 3 credits.
- AIT 1323 FIELD CROPS--A study of the variety of methods of planting, cultivating and harvesting common fields and forage crops is made. Three hours; 3 credits.
- AIT 1413 FARM MACHINERY--This is a study of the selection, operation, adjusting, maintenance, and repair of the different types of farm machinery; including the use of both acetylene and electric welding equipment. Four hours; 3 credits.
- AIT 2111 COMPUTERIZED FARM BUDGET--A course designed to instruct the student in the use of computers in decision making in the organization and operation of agribusiness including records, finance, taxation, and budgeting. Two hours; 1 credit.
- AIT 2121 COMPUTERIZED FARM BUDGET--A continuation of AIT 2111. Two hours; 1 credit.
- AIT 2314 BASIC SOILS--A general course in soils designed to give the student a basic understanding of all important phases of the subject, including soil genesis, morphology, classification, and the physical, chemical and biological aspects of soils as applied to soil fertility. Soil management, including fertilization and liming of soils, is also included. Four hours; 3 credits.
- AIT 2413 FARM BUSINESS MANAGEMENT--Decision making in the organization and operation of the farm business. Basic principles of farm management, including records, finance, taxation, and budgeting. Three hours; 3 credits.
- AIT 2713 PRINCIPLES OF AGRICULTURAL ECONOMICS--Economics principles applied to production, value, prices, credit, taxation, land tenure, marketing, international trade, and related problems affecting agriculture. Three hours; 3 credits.
- BUSINESS TECHNOLOGY
See Academic Business section under Transfer Courses, p. 66
- COMPUTER MAINTENANCE TECHNOLOGY
CMT 1113 INTRODUCTION TO DIRECT CURRENT CIRCUITS--This course is designed to familiarize the student with the basic electrical

- fundamentals in voltage, current resistance in D. C. circuits (series, parallel and combination); their calculations and measurements. Five hours; 3 credits.
- CMT 1213 DRAFTING FOR COMPUTERS--An elementary course designed for computer maintenance technology students. The course will place emphasis on electrical circuit drawing, terms symbols and interpretation. Five hours; 3 credits.
- CMT/TIE 1123 COMPUTER LITERACY--The student will be taught basic computer language. Three hours; 3 credits.
- CMT 1133 INTRODUCTION TO COMPUTER PROGRAMMING--Prerequisite: CMT 1123. The writing of programs using the BASIC computer language. Three hours; 3 credits.
- CMT 1223 INTRODUCTION TO COMPUTER OPERATION--A basic course designed to introduce the students to the computer keyboard functions and appropriate hardware and software commonly used in business and industry. Three hours; 3 credits.
- CMT 1233 INTRODUCTION TO COMPUTER INTEGRATED CIRCUITS--A course of study designed to provide the student with the opportunity to gain essential knowledge of and experience with intergrated circuits used in computers. Five hours; 3 credits.
- CMT 1313 INTRODUCTION COMPUTER SOLID STATE CIRCUITS--A study of semiconductor devices; including the construction, statics and dynamic characteristics, theory and operation of such devices and diodes, transistors and IC chips. Five hours; 3 credits.
- CMT 1323 INTRODUCTION TO COMPUTER CIRCUITS--Emphasis on the development and design of computer circuits, trouble shooting, repair and servicing, procedures used in such circuits and systems. Five hours; 3 credits.
- CMT 1333 COMPUTER MAINTENANCE SERVICES--A course designed to provide student with prior knowledge of electronics and microcomputer fundamentals with the skills they need to function as competent computer technicians. Seven hours; 3 credits.
- CMT 2115 DIGITAL CIRCUITS--The study of digital circuit construction and trouble-shooting procedures used in such circuits and systems as memory, counters, arithmetic circuits and digital systems. Seven hours; 5 credits.
- CMT 2315 DIGITAL COMPUTER FUNDAMENTAL--This course is primarily designed to show how to use coded digits to solve problems by means of arithmetic. Seven hours; 5 credits.

COMPUTER TECHNOLOGY

Prerequisites for courses should be determined by local Junior College District. Other languages can be substituted if the Junior College District deems necessary.

- TCT 1113 CONCEPTS OF DATA PROCESSING AND COMPUTER--A basic introductory course which deals with the history, concepts, terminology, and theory of data processing and computers. Also, a discussion of the various programming languages including: RPG II, BASIC, COBOL, FORTRAN, AND PASCAL. Three hours; 3 credits.
- TCT 1313 BASIC PROGRAMMING I--An indepth study of the writing debugging, testing, and documentation of the Beginners All-purpose Symbolic Instruction Code language (BASIC). Four hours; 3 credits.
- TCT 1324 ADVANCED BASIC PROGRAMMING--An indepth study of the writing, debugging, testing, and documentation of file usage using the Beginners All purpose Instruction Code language (BASIC). Five hours; 3 credits.
- TCT 1613 MICROCOMPUTER APPLICATIONS--A course designed to introduce the student to the basic concepts of microcomputer application including word processing, data base, and electronic spreadsheet software packages. Three hours; 3 credits.
- TCT 2123 COMPUTER OPERATIONS--A course designed to prepare the student to utilize the available resources, work effectively with the hardware and understand the functions of the software. THIS DEALING WITH THE IBM SYSTEM 36 COMPUTER (MAIN FRAME). Three hours; 3 credits
- TCT 2134 RPG II PROGRAMMING--Designed to introduce the student to Report Program Generator language (RPG II). Practice in writing, compiling, debugging, tsting, implementation, and documentation of RPG II programs. Five hours; 4 credits.
- TCT 2144 COMPUTER BUSINESS APPLICATIONS--Emphasis on practical applications of data processing to solving business applications such a payroll, general ledger, accounts receivable, accounts payable, inventory control, etc. Five hours; 4 credits.
- TCT 2234 COBOL PROGRAMMING (AN INTRODUCTION)--Designed to introduce the student to the Common Business Oriented Language (COBOL). Practice in writing, compiling, debugging, testing, implementation, and documentation of COBOL programs. Five hours; 4 credits.
- TCT 2244 SYSTEM ANALYSIS AND DESIGN--Emphasis on the development and design of data processing systems. Use of data processing equipment and concepts in designing a complete management information system. Shows how all busines functions interrelate by requiring students to analyze manual procedures, design a sound systems approach, make proper selections and implement a management information system. Five hours; 4 credits.
- TCT 2344 ADVANCED RPG II PROGRAMMING--Emphasis on writing, compiling, debugging, testing, implementing, and documentation of RPG II programs. (Study of input/output operations, report headings and editing, calculation specification, resulting indicators, field indicators, multiple

record file concepts, move operations, multiple data files, index-sequential files, tables, sort routines, and screen design.) Five hours; 4 credits.

DRAFTING TECHNOLOGY

- TDR 1114 FUNDAMENTALS OF DRAFTING--This is a basic course for all drafting. It includes the proper care of instruments, lettering, and the information of good drafting habits. Seven hours; 4 credits.
- TDR 1215 MACHINE DRAFTING--The presentation of nuts, bolts, screws, rivets, and other machine shop procedures, methods and techniques and working drawing. Eight hours; 5 credits.
- TDR 1313 DESCRIPTIVE GEOMETRY--A course designed to develop the proper concepts and abilities with respect to points, lines, planes, and surfaces as they relate to the field of drafting. Five hours; 3 credits.
- TDR 2113 SURVEYING AND TOPOGRAPHICAL DRAFTING--An introduction to the fields of surveying and mapping, emphasizing field and computational methods utilized in the preparation of maps and survey plots. Five hours; 3 credits.
- TDR 2123 SURVEYING AND TOPOGRAPHICAL DRAFTING--A continuation of TDR 2113 with emphasis on the development of sophisticated field methods, drafting techniques and application. Five hours; 3 credits.
- TDR 2215 STRUCTURAL DRAFTING--An advanced course in drafting consisting of the preparation of design and working drawings of buildings, tanks, bridges, towers, and structures. Eight hours; 5 credits.
- TDR 2314 PIPING, ELECTRICAL AND SHEET METAL DRAFTING--Advanced knowledge and techniques in planning, plumbing, electrical and mechanical objectives, the effective use of codes, handbooks and other references used in contemporary drafting. Seven hours; 5 credits.
- TDR 2415 ARCHITECTURAL DRAFTING--Presentation and application of standard construction, working drawings, and the production of prints. Designed to prepare students for architectural office work and the work of junior craftsmen. Eight hours; 5 credits.
- TDR 2423 ARCHITECTUAL DESIGN AND MODEL CONSTRUCTION--Applying available drafting standards through detailed delineation to complete a set of working drawings and a scale model with the intent of exceeding stanards set in residential construction. Five hours; 3 credits.

ELECTRONICS TECHNOLOGY

- TEL 1113 DIRECT CURRENT CIRCUITS (BASIC ELECTRICITY PART I)--Voltage, current resistance in d. c. circuits (series, parallel and combination); their calculations and measurements. The course also includes applicable laws and theorems, circuit construction and trouble analysis, as well as designed considerations. Five hours; 3 credits.

- TEL 1413 ALTERNATING CURRENT CIRCUITS (BASIC ELECTRICITY PART II)--A study of alternating current, capacitive and inductive reactance, resistive capacitive circuits, resistive-inductive circuits, resistive capacitive-inductive circuits, transformers, and resonant circuits designed to give the student a thorough knowledge of impedance and voltage current relationships in a.c. circuits. Five hours; 3 credits.
- TEL/TIE 1215 SOLID STATE CIRCUITS AND DEVICES--A study of semiconductor devices; including the construction, static and dynamic characteristic, theory of operation of such devices and diodes, transistors, integrated circuits, and other devices used in rectifiers, amplifiers, and switching circuits. Seven hours; 5 credits.
- TEL 1313 DIGITAL PRINCIPALS--An introduction to basic digital electronics, examining the principles of operation of number systems, logic gates, counters, registers, memory elements, control waveform generation and display devices. Five hours; 3 credits.
- TEL 2115 DIGITAL CIRCUITS--The study of digital circuit construction and trouble-shooting procedures used in such circuits and systems as memory, counters, arithmetic circuits, and digital systems. Eight hours; 5 credits.
- TEL 2315 MICROPROCESSOR FUNDAMENTALS--This course is an indepth study of microprocessors and microprocessor based systems that require the writing and implementation of machine language programs; including the operation and control of microprocessor hardware, its family of peripheral interface devices and the development of trouble-shooting techniques. Eight hours; 5 credits.
- TEL 2215 ELECTRONICS COMMUNICATIONS--A study of the most frequently used systems in electronics communications; including theories of operation, use, servicing techniques, and the rules and regulations set by the Federal Communications Commission which is the governing agency for these systems. Seven hours; 5 credits.
- TEL 2415 INDUSTRIAL INSTRUMENTATION AND CONTROLS--The study of devices, circuits, and systems that are used in formal classroom activities as well as demonstrations and experimentations in the laboratory. Seven hours; 5 credits.
- TECHNICAL RELATED STUDIES
- TRS 1113 TECHNICAL ENGLISH--A course in the principles and mechanics of communication applicable to the fields of technology. It stresses letter and report writing, terminology and style used in several types of communication related to this field. Three hours; 3 credits.
- TRS 1213 DRAFTING FOR ELECTRONICS--An elementary course designed for electronic technology students. The course cover the use of templates, including lettering templates; fundamentals of drawing and drafting room practices; electrical circuit drawing, terms, symbols and standards. Emphasis is placed on construction and

interpretation of typical electrical circuits. Five hours; 3 credits.

- TRS 1313 INDUSTRIAL PSYCHOLOGY--The study of practical applied psychology, designed essentially to meet the needs of the technical students. Includes behavior, development, human relations, leadership, selection of employees, individual differences, working conditions, hours and related labor problems. Three hours; 3 credits.
- TRS 1412 COMPUTATIONAL METHODS--Basic principles and procedures in mathematical and technical computations with aid of various mathematical tables and formulas, printing and electronic calculators. It includes the rearranging of formulas to accommodate the calculators and programming of calculators, either manually or card programming. Three hours; 2 credits.
- TRS 1513 COST ESTIMATING--An introduction to the principles and methods of estimating and developing a system of doing quantity surveys. Designed to include some of the kinds of estimates that are commonly used in manufacturing and construction situations. Five hours; 3 credits.
- TRS 1613 INTRODUCTION TO COMPUTER SCIENCE AND GRAPHICS-- An introduction to the scope, significance, history, and development of data processing; organizations and their sources of data; number systems and data representation, hardware, software, operations, data control, system analysis and design, and coordinate systems and graphics are among the concepts introduced. Three hours; 3 credits.
- TRS 2113 TECHNICAL PHYSICS--A fundamental course covering basic principles of physics which are applicable to the needs of electronic technicians. The course includes the nature of scientific measurement, properties of matter, machine and basic machine, the solution of problems related to these areas are stressed. Four hours; 3 credits.
- TRS 2123 TECHNICAL PHYSICS--An examination of the theory and applications heat and temperature, sound and wave motion, light and illumination, optical measurement and the nature of atomic theory. Four hours; 3 credits.
- TRS 2313 STATICS AND STRENGTH OF MATERIALS--An introductory course in the field of structural design, consisting of a study of statics and strength of materials. Emphasis is given to elementary analysis of forces in simple structures, and a study of the properties of such materials as steel, wood, and concrete, and the design of beams, columns and shafts using these materials. Five hours; 3 credits.

INSTITUTIONAL COURSES

- EDU 2103 INTRODUCTION TO EARLY CHILDHOOD EDUCATION--A course which explores career opportunities in the field of Early

Childhood and presents basic concepts in living and working with children. Guided observation and participation. Three hours; 3 credits.

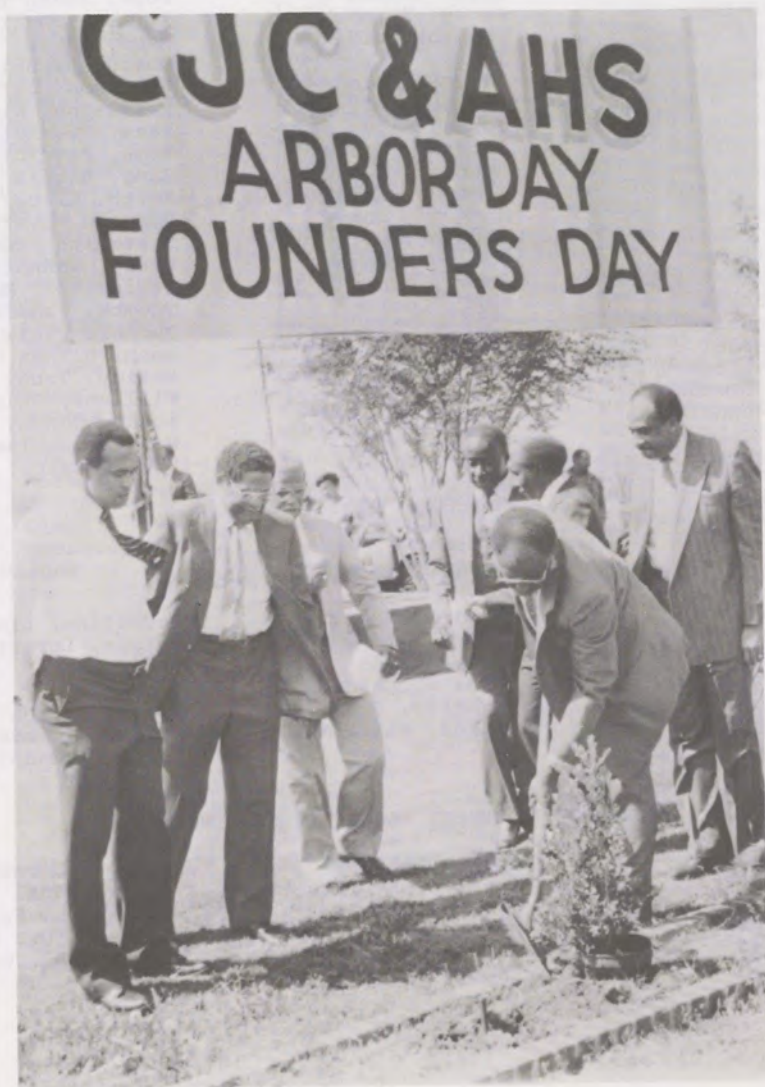
- EDU 2203 PRACTICUM IN CHILD DEVELOPMENT--A course which consists of a critical analysis of the materials, methods, and laboratory equipment used in stimulating readiness in the language arts. Emphasis is placed on the proper socialization of the children in the classroom. Experiences in oral English and lesson planning are included. Five hours; 3 credits.
- ENG 2703 LITERATURE FOR CHILDREN--A course designed to acquaint students in Early Childhood Education with children's literature. Reading and telling stories to children are emphasized. Films of children's stories are observed and evaluated. Three hours; 3 credits.
- HPR 2703 PASTTIME SPORTS--Designed to introduce the student to a wide variety of sports and physical education skills. A brief history of sports, selection and care of equipment, basic rules, fundamentals, techniques, strategies, safety precautions and terminology for various sport activities are important aspects of the course. Three hours; 3 credits.

ADDITIONAL COURSE DESCRIPTIONS
(OUT OF ORDER)

- SEC/TBT 2623 BUSINESS COMMUNICATION II. (Prerequisite: Business Communication I or English Composition I). A continuation of the study of business communication with emphasis on principles of writing business letters and reports, proofreading, and oral communication.
- TBT 2333 COMPUTERIZED ACCOUNTING. (Prerequisite: Keyboarding or Typewriting I, and Accounting I). A study of the major areas of a computerized accounting system--general ledger, a counts receivable, accounts payable, payroll and depreciation. Introduces the student to the business capabilities of the microcomputer for a sole proprietorship, a partnership and a corporation.
- TBT 1813 DATA BASE MANAGEMENT. (Prerequisite: Basic typewriting skills). Introduction to data base concepts using a data management program to create files, enter and update data, and retrieve information.
- TBT 2913 DESKTOP PUBLISHING. (Prerequisite: Word Processing I). Introduction to desktop publishing concepts using microcomputers to write, assemble, and design publications in a business or editorial office.
- TBT 3113 ELECTRONIC SPREADSHEET APPLICATIONS. (Prerequisite: Information Processing I or Computer Concepts). Introduction to the construction and use of electronic spreadsheets as an aid to management decision making.
- SEC/TBT 2823 INFORMATION PROCESSING II. (Prerequisite: Information Processing I). Continuation of Information Processing I with additional study to include telecommunications, electronic mail, desk top publishing, and other microcomputer applications to reflect current technology. Emphasis is placed on supervisory skills and management techniques.
- SEC/TBT 2723 PROFESSIONAL DEVELOPMENT. Designed to provide an awareness of the "people" skills essential for job success. Topics include positive self-image, professional self-image, ethics, time management, human relations, communications skills, organizational dynamics, and professional development.
- TBT 2513 SUPERVISED WORK EXPERIENCE. Related on-the-job training. Employing firm and type of work experience to be approved by the department. Student will make written reports on projects related to his/her job.

SECTION SIX

GRADUATES, 1988 & 1989



1988
ASSOCIATE IN ARTS DEGREES

Allen, Mitchell	Hale, Nina	Myles, Patricia
Allen, Sonya	Hanfor, Zelatrice	Nolen, Ronald
Anderson, Flora	Hill, Earnest	Pace, Jacqueline
Avant, Robert	Hill, Thomas E.	Pope, Joann Thomas
Avant, Verniece	Hooks, Lenora	Porter, Sherry
Barron, Charles K., Jr.	Houston, Lisa	Reed, James
Bass, Debra	Ivory, Oris	Roach, Machelie
Beasley, Kimberly	Jackson, Diana	Robinson, Dafphine
Blake, Hettie L.	Jackson, Glynis	Robinzine, Dimarche
Brown, Tamara	Johns, Magnolia	Shaw, Gwendolyn
Burrel, Athsicia	Johnson, Ellis	Sims, Patricia
Butler, LaShetta	Johnson, Eugene	Sing, Angela
Campbell, Gloria	Johnson, Johnnie Mae	Smith, Alice
Cannon, Carol	Johnson, Lonny	Stanton, Evernell
Christian, Sally	Johnson, Rita	Stevenson, Connie
Cocroft, Kaphne	Johnson, Tammy	Story, Johnnie Mae
Coleman, Linda Stout	Jones, Janet	Strickland, Maxcine
Cosby, Brandla	King, Louise	Toombs, Pamela
Cotton, Justine	Lackey, Delores	Turner, Viola
Crowder, Nigel	Lee, Keric	Webb, Glinda
Dancer, Maurice	Lester, Carrie Fox	Wesley, Trudy Haynes
Davidson, Brenda	Lester, Osby	Williams, Shirley A.
Dorsey, Gwendolyn	Lesure, Artis C.	Woods, Johnny
Dowden, Donald	Lewis, Charles	Wright, Denise
Emerson, Potsha Harris	Macon, Gerald	Young, Carol
Franklin, Laverne	Mangrum, Renetta	
Giles, Lorene	Matthews, Gloria	

ASSOCIATE IN APPLIED SCIENCE DEGREES

Blacke, Miranda	Hampton, Sherry	McCollins, Linda
Bunch, Clarence	James, Miriam	Phipps, Loretta
Davis, Linda G.	King, Amanda	Redd, Mary
Edwards, Jimmy	Love, Richard	Reed, Rodger
Green, Calvin	Mayberry, Grady	Sneed, Martha
Grim, Terry Earl	Miller, Katie M.	Thomas, Vickie
		Young, Gwendolyn D.

CHILD DEVELOPMENT ASSOCIATE CERTIFICATE

Banes, Patricia	Jakes, LaShawn	Townsel, Dorothy
Brown, Bessie	Lunford, Latrice	Tucker, Edna
Caston, Mattie	Martin, Minnie	Washington, Frankie
Cotton, Vinorah	Morganfield, Frankie	Williams, Ora L.
Davis, Julia	Thomas, Joyce	Willingham, Juanita
Fair, Vernon	Thomas, Ruby	

VOCATIONAL CERTIFICATES

Adams, Lela	Jones, George	Short, Terry
Allen, Sharon D.	Jones, Paulette	Smith, Linda
Anthony, Rosemary	Jones, Teressa A.	Sneed, Mamie
Ballard, Alfred	Jordon, Isabell	Spearman, Calvin
Banks, Bertha	Keys, Bonema T.	Stoxstill, Ras
Barks, Curtis	Lackey, Luther	Suggs, James
Beckworth, Albert Jr.	Lane, Charles	Taylor, Eddie
Bounds, Jeanette	Lathan, Eutina	Thomas, Jeffery Sr.
Brady, James	Leaks, Alvester	Thomas, Lamar
Brooks, Wesley	Leonard, Karen	Thomas, Michael
Brown, Andrew	Leonard, Mariea	Thompson, Felicia
Brown, Betty	Martin, Anthony	Toombs, Williams
Caldwell, Stephen	Mason, Timothy	Turner, Robin
Campbell, Lesley	McAbee, Willie C.	Vassel, Greta
Camper, Patricia	McKay, Conrad	Ward, Cynthia
Chambers, Varrie	McNeal, Wallace	Ward, Milton
Christon, Billy	Mems, Veron	Ware, Freddie
Coleman, Lenard	Miller, John	Washington, Willie
Dumas, Johnny	Mitchell, Tommy	Washington, Patricia
Edwards, Geraldine	Montique, Donnell	Watkins, Christopher
Fedrich, Sherman	Moore, Theodore	Watson, Troy D.
Foster, Darlene	Muskin, Venson	Wigenton, Priscilla
Harris, Joseph	Myles, Lee A.	Williams, Genell
Hester, Matthew	Nailer, Richard	Williams, Johnny B.
Howard, Otis	Newell, Ruth	Williams, Dwayne
Ingram, Hazel J.	Richardson, Randa	Wilson, Jerry
Johnson, Anthony	Robinson, Fitzgerald	Woodard, Anthony
Johnson, Earnest L.	Rogers, Margeret M.	Woodard, Bobby
Johnson, Glen	Ross, Glenda W.	Kinnard, James
Johnson, Roosevelt	Sanders, Jerome	
Jones, Dionne	Sherrod, Raymond	

1989
ASSOCIATE IN ARTS DEGREES

Armstrong, Johnny	Harris, Anita A.	Outlaw, Shela
Bane, Rochell	Harris, Yolanda D.	Prince, William D.
Bell, Willie B.	Hawkins, Michael E.	Robinson, Verdean S.
Brady, Barbara	Holiday, Shirley	Rogers, Barbara
Brewer, Donna	Hulett, Denise	Rogers, Johnnie M.
Brown, Garrett C.	Jackson, Demetria	Rollings, Pamela
Brownlee, Ossie M.	James, Brian O'Keith	Ross, Benita
Burton, Stacie	James, Trebia	Ross, Jacqueline
Campbell, Carolyn	Jenkins, Mary	Simmons, Timothy E.
Cannon, Mildred	Johnson, Lindsey	Slater, Ruby S.
Carter, Alisa F.	Johnson, Mary	Smith, Ray
Caston, Mattie	Jones, Sharon	Tatum, Tonia
Collins, Michael	Jones, Tracey	Tellery, Ruthie M.
Cotton, Johnnie Mae	Lunford, Latrice	Towner, Valmadge
Curb, Audrey	Martin, Myron	Tutson, Tina
Dorris, Robbin S.	Mason, Marion	Wade, William
Duncan, Jerry Dean	Matheney, Ulysses	Washington, Victor
Epps, Sherry	Morris, Dorothy	Watkins, Sharon
Furdge, Cheryl A.	Mukes, Sonya	Webb, Bertha
Gaitors, Virginia	Murphy, Myrtle Lowery	Williams, Ardell
Gates, James Edward	Myles, Joseph	Williams, Melinda
Giles, Prophet III	Nelson, Glenda S.	Williams, Verines
Hall, Earnest	Nolen, Reginald	Wilson, Samella
	Stewart, Benita	Woods, Shelia T.

ASSOCIATE IN APPLIED SCIENCE DEGREES

Barnes, Cheryl	Haynes, Daphne	Pryor, Charlotte
Barnes, Tara	Johnson, Felicia A.	Robinson, Daniel
Bates, John	Johnson, Lisa M.	Rodgers, Brenda
Brown, Deaine	Jones, Carolyn J.	Stewart, Doris
Brown, Debra K.	Maiden, Carolyn C.	Sturdivant, Rose
Brown, Linda	Monroe, Marilyn	Titus, Stephanie
Carr, Debra	Monroe, Oliver	Williams, Martha
Davidson, Otha	Pearson, Sheree	Williams, Tonda
Davis, Carolyn D.	President, Helen	Wright, Shadrack III
Fair, Carolyn		

CHILD DEVELOPMENT ASSOCIATE CERTIFICATES

Bankhead, Georgia	Hayes, Mayola	Ramsey, Sherlene
Brown, Myrtis	Hopson, Marie	Richardson, Willela
Collins, Mary A.	Jefferson, Myrtle	Smith, Fannie
Davis, Loretha	Lawson, Mattie	Strong, Josephine F.
Gilbert, Margie	Lee, Alice Ruth	Tanner, Lydia
Goss, Veoria	Myles, Olivia	Thomas, Thydoshia
Greenwood, Verma	Neal, Lillie	Washington, Hattie

VOCATIONAL CERTIFICATES

Allen, Ruth
 Beasley, Debbie
 Boyd, Shirley
 Brady, Mary
 Brooks, Mary
 Brown, Andrew
 Christon, Sharon
 Coleman, Gertrude
 Graig, Daphine
 Edwards, Michael
 Ellington, Harvey
 Fletcher, Linda
 Gooden, Sharon
 Grandberry, Sherry
 Hill, Reginald
 Howard, Juanita
 Jake, Marvin L.
 Johnson, Razel
 Jordan, Theresa

Lang, Kenneth
 Lewis, Linda
 Marshall, Melvin
 McAbee, Willie
 McCullough, Teresa
 McKinney, Reginald
 McNeal, Willie
 Miller, John
 Monroe, Robert
 Moore, Reggie
 Morris, Raechele
 O'Bryant, Dorothy
 Rich, Sharon
 Roach, Rennia
 Robinson, Martin
 Sanders, Tony
 Smith, Carlton
 Stansbury, Henry
 Stephens, Randy

Stevenson, Hester
 Stoxstill, Gregory
 Survillon, Darnell
 Thomas, Felicia
 Thomas, Peggy
 Triblett, Desandra
 Underwood, Pauline
 Ward, Cynthia
 Walker, Freddie
 Washington, Stevenson
 Watson, Terry
 Webb, Lubertha
 Williams, Brenda
 Williams, Lovie
 Williams, Marvin
 Wilson, Debra
 Woodard, Danny
 Yeldell, Edwin Clay

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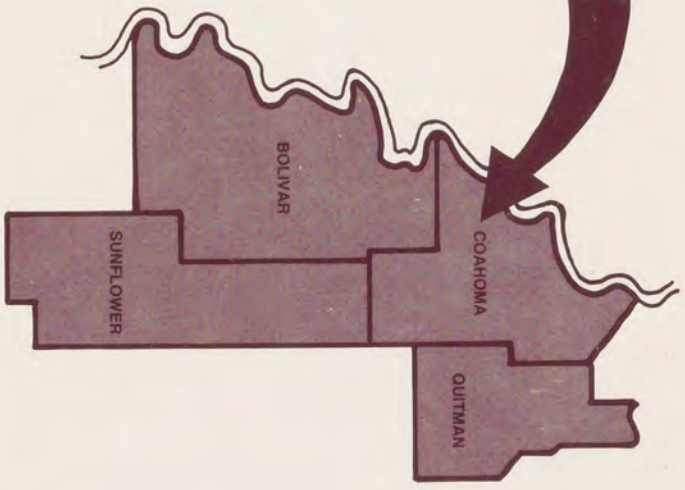
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