

Coahoma
Community
College
SINCE 1949



CATALOG
1999-2001

50 Years of Quality & Excellence

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CLARKSDALE, MS 38614

**BULLETIN
OF
COAHOMA COMMUNITY COLLEGE**

ACCREDITATION

Coahoma Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Decatur, Georgia, 30033-4097; Telephone number 404-679-4501) to award Associate in Arts degrees and Associate in Applied Science degrees. The College holds membership in the Southern Association of Junior Colleges, American Association of Junior Colleges, Association of Mississippi Colleges and Mississippi Junior College Association.

**3240 FRIARS POINT ROAD
CLARKSDALE, MISSISSIPPI 38614
TELEPHONE: 662-627-2571**

**CATALOG EDITION
1999-2001**

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The College Reserves the Right to Amend or
Change Policies and Procedures
Herein When Necessary

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COMPLIANCE POLICY

Coahoma Community College ascribes to an "open admissions" policy consistent with all appertaining laws.

Coahoma Community College embraces the philosophy that students be provided the opportunities for learning experiences, such as developmental courses, counseling, tutorial assistance that will help the individual students to succeed in achieving their educational goals.

Coahoma Community College utilizes relevant diagnostic instruments to determine the strengths and needs of students in order to assure the selection of the most appropriate program options to assure student success.

In compliance with Title VI of the Civil Rights Act of 1964, Title IX, Educational Amendments of 1972 of the Higher Education Act and Section 504 of the Rehabilitation Act of 1973, the Board of Trustees of Coahoma Community College has adopted a policy assuring that no one shall, on the grounds of race, color, national origin, sex, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination in any program, activity, or employment of the College.

TABLE OF CONTENTS

I. BOARDS, ADMINISTRATIVE OFFICERS, FACULTY AND STAFF	4
II. GENERAL INFORMATION	18
III. ACADEMIC REQUIREMENTS AND REGULATIONS	38
IV. STUDENT DEVELOPMENT SERVICES	60
V. PROGRAMS OF STUDY	74
VI. COURSE DESCRIPTIONS	128
VII. INDEX	155

SECTION ONE

BOARDS, ADMINISTRATIVE OFFICERS, FACULTY, AND STAFF

COAHOMA COMMUNITY COLLEGE BOARD OF TRUSTEES

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- CHARLES A. BARNES.....Upward Bound Director
B. S., Jackson State University; M. S., Jackson State University;
Additional Study, Jackson State University
- BARBARA D. BOOKER.....Assistant Superintendent for the High School and
Special Assistant to the President
A. A., Hinds Community College; B. S., Alcorn State University;
M. A., Fisk University; Additional Study, Jackson State University,
Delta State University, University of Southern Mississippi
- PATRICIA BROOKS.....Director of Financial Aid
B. A., B.S., Mississippi Valley State University
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A.A., Coahoma Junior College; B. A., Jackson State University;
M.Ed., University of Mississippi; Additional Study,
University of Mississippi
- HAZELTINE WOODS FOUCHE.....Director of Institutional Advancement/Federal Programs
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Ph.D., Kansas State University
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B. S., Alcorn State University; M.Ed., Delta State University;
Additional Study, University of Mississippi
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Certificate Mississippi Law Enforcement Training Academy
- ROSETTA HOWARD.....Director of Continuing Education
B.S., Mississippi State University; M.Ed., Ed.S., Delta State University
- JESSIE MILDRED JAMES.....Director of Vocational-Technical Education
A. A., Coahoma Community College; B. S., Alcorn State University;
M.Ed., University of Wisconsin; Additional Study, Mississippi
State University, Delta State University
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B. A., M. A., Mississippi State University
- LOIS MCMURCHY.....Director of Skill Tech Center
B.A., The University of Mississippi; M.Ed., Delta State University
- DEBORAH MEEKS.....Business Manager
B.S., University of North Florida; C.P.A.; Additional Study, Delta State University
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B. S., Morehouse College; M.Ed., Ed.S., Delta State University

- JERONE SHAW.....Executive Dean
A.A., Coahoma Junior College; B.S., M.Ed., Delta State University;
Additional Study, Purdue University, University of Mississippi
- OTIS STANFORD.....Director of Student Affairs
B.S., Jackson State University; M.S., Delta State University
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B.S., Delta State University; M.L.S., Louisiana State University;
Additional Study, Delta State University, Mississippi State
University, Louisiana State University Medical Center
- JAMES WASHINGTON.....Director of Athletics, Men's Basketball Coach and
Chairperson, Health and Physical Education Department
A.A., Coahoma Junior College; B.S., Campbellville College;
M.Ed., Delta State University
- CHARLES WHITE.....Industrial Services Coordinator
A.A., Coahoma Junior College; B.S., Mississippi Valley State University;
M.Ed., Delta State University; Additional Study, IBM Computer Repair School

FACULTY

- SHIRLEY ARTIS.....Instructor, Mathematics
A.A., Coahoma Community College; B.S., Alcorn State University
- LARRY D. BARRETT.....Instructor, Residential Carpentry
A.A.S., Mississippi Delta Junior College
- RICHARD BROWER.....Instructor, Welding
Certificate, Coahoma Community College, Additional Study,
University of Mississippi
- CHARLES N. BUTLER.....Guidance Counselor
B.S., Jackson State University; M.Ed., Delta State University
- MAURICE CAMPBELL.....Instructor, Collision Repair Technology
A.S., Coahoma Junior College; B.S., Mississippi Valley State University
- DEBORAH CARTER.....Instructor, Business
B.S., Alcorn State University; M.B.A., Delta State University
- CLEMONTINE B. CATCHINGS.....Instructor, Chemistry
A.A., Natchez Junior College; B.S., Tougaloo College;
M.Ed., Tuskegee Institute; Additional Study, University of Mississippi,
Atlanta University, Delta State University
- ALGERON COOPER.....Instructor, Basic Related Studies
B.S., Mississippi Valley State University
- KAREN WOODS-DONE.....Instructor, Social Science & Reading
B.A., Amherst College; M.S.S., University of Mississippi
- TOMMIE DORRIS.....Instructor, Child Care Technology
B.S., Jackson State University; Additional Study, University of Mississippi

- GLYNDA J. DUNCAN.....Public Relations/Instructor, Journalism
B.A., University of Arkansas; M.Ed., Delta State University;
Additional Study, Mississippi Writing/Thinking Institute
- JAMES DUNN.....Instructor, Industrial Maintenance Mechanics Technology
A.A., New York State University; B.S., Southern Illinois University;
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and Instructor, Life Science
B.S., Alcorn State University; M.Ed., Ed.S., Delta State University;
- GLORIA H. GIPSON.....Instructor, Practical Nursing
B.S.N., Mississippi College
- LASHUN GRIFFIN.....Instructor, English
A.A., Coahoma Community College; B.A., M.A., University of Mississippi
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A.A., Coahoma Junior College; B.S., Jackson State University;
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- MILROY HARRIS.....Instructor, Physical Science
A.A., Coahoma Junior College; B.S., Jackson State University;
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- BETTY L. HUNT.....Workforce Specialist
B.S., Mississippi University for Women; Additional Study, Delta
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- MICHAEL JOSSELL.....Band Director
B.S., Mississippi Valley State University; M.Ed., University of Mississippi
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A.A., Coahoma Junior College; B.S., Jackson State University; M.Ed.,
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Additional Study, Mississippi State University

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M.B.A., Delta State University
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- EARLESS MORRIS.....ABE/GED Instructor
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B.S., Western Washington University
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B.S., Alcorn State University
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A.A.S., Coahoma Junior College; B.B.A., Lemoyne Owen College
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State University, Mississippi State University
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Study, Coahoma Community College
- SHEILA SANDERS.....Special Population Personnel
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B.S., Mississippi Valley State University
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A.A., Coahoma Junior College; B.A., Alcorn State University
- DAVELINE TAYLOR.....Secretary, LPN Program
B.S., University of Mississippi
- ALLEAN HALE-THOMAS.....Secretary, Executive Dean
A.S., Coahoma Junior College; Additional Study, Mississippi Valley State University

- DIANE THOMAS.....Administrative Assistant, ABE Director
Study, Coahoma Community College
- AVRIE TOLIVER.....Computer/Computer Systems Analyst
A.A.S., Coahoma Junior College, B.S., Mississippi Valley State University
Additional Study, Mississippi State University
- LENAGENE G. WALDRUP.....Tech Prep Coordinator
B.S., M.E., Ed.D., Delta State University; Additional Study,
University of Tennessee, Jackson State University, Millsaps,
Mississippi College, Belhaven, University of Mississippi
- ROBBIE WALLACE.....Accounts Receivable
B.A., Mississippi Valley State University
- ZENOLIA H. WASHINGTON.....Clerk, Financial Aid
A.A., Coahoma Junior College; Additional Study, Rust College
- WILLIAM WEST.....Technology Director
B.S. University of Texas at El Paso;
Additional Study, Delta State University
- ARTHUR B. WHITE.....Recreation Manager, Student Union
B.S., Mississippi Valley State University
- HELEN WILLIAMS.....Cashier/Purchasing
Certificate, A.A.S., Additional Study, Coahoma Community College
- SHIRLEY WILLIAMS.....Secretary, Computer Services
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- CREMAYA PARISCENE WILSON.....Administrative Assistant, Skill Tech Center
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- SHELIA WINTERS.....Human Resource Manager
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- CATHA YOUNGBLOOD.....Communications Clerk
A.S., Coahoma Community College; Additional Study, Mississippi Valley
State University

COAHOMA COMMUNITY COLLEGE
Clarksdale, Mississippi

1999 Summer Session

			First Term
June	1	Tuesday	Registration
June	2	Wednesday	Classes and Late Registration Fee Begin
June	3	Thursday	Last Day to Register or Add Courses
June	5	Saturday	Classes Will Meet
June	12	Saturday	Classes Will Meet
June	21	Monday	Last Day to Officially Drop a Course
June	26	Saturday	Without Receiving a Grade Final Examinations
			Second Term
June	28	Monday	Registration
June	29	Tuesday	Classes and Late Registration Fee Begin
June	30	Wednesday	Last Day to Register or Add Courses & First Summer Session Final Grades Due
July	5	Monday	July 4th Holiday
July	10	Saturday	Mid-Term Examinations
July	17	Saturday	Classes Will Meet
July	19	Monday	Last Day to Officially Drop a Course
July	24	Saturday	Without Receiving a Grade Final Examinations
July	26	Monday	Summer Graduates Final Grades Due
July	28	Wednesday	Second Summer Session Final Grades Due
July	31	Saturday	Graduation Exercises

COAHOMA COMMUNITY COLLEGE
 Clarksdale, Mississippi

1999-2000 College Calendar

Fall Semester 1999

August	2	Monday	Registration for Barbering, Cosmetology and Practical Nursing
August	3	Tuesday	Classes Begin for Barbering, Cosmetology and Practical Nursing
August	16	Monday	Faculty Orientation
August	16	Monday	Dormitories and Cafeteria Open
August	17	Tuesday	Orientation & Registration
August	18	Wednesday	Registration
August	19	Thursday	Classes and Late Registration Fee Begin
August	31	Tuesday	Last Day to Register or Add Courses
September	6	Monday	Labor Day Holiday
September	7	Tuesday	Regular Class Schedules Resume
October	13-15	Wednesday-Friday	Mid-Term Examinations
October	22	Friday	Last Day to Officially Drop a Course Without Receiving a Grade and to Remove Incompletes of previous semester
November	24-26	Wednesday-Friday	Thanksgiving Holidays
November	29	Monday	Regular Class Schedules Resume
December	3	Friday	Last Day to Officially Withdraw from the Institution (receiving "WP or WF" grade)
December	10	Friday	Day classes end
December	13-16	Monday-Thursday	Final Examinations
December	17	Friday	Final Grades due in Admissions and Records Office
December	17	Friday	Christmas Holidays Begin

Spring Semester 2000

January	5	Wednesday	Faculty Orientation
January	6	Thursday	Dormitories and Cafeteria Open
January	7	Friday	Orientation & Registration
January	7	Friday	Registration
January	10	Monday	Classes and Late Registration Fee Begin
January	17	Monday	Martin Luther King's Birthday Holiday
January	18	Tuesday	Regular Class Schedules Resume
January	21	Friday	Last Day to Register or Add Courses
March	1-3	Wednesday-Friday	Mid-Term Examinations
March	6-10	Monday-Friday	Professional Meetings & Spring Holidays
March	13	Monday	Regular Class Schedules Resume and Last Day to Officially Drop a Course Without Receiving a Grade and to Remove Incompletes of Previous Semester
April	21-24	Friday & Monday	Easter Holidays
April	25	Tuesday	Regular Class Schedules Resume
April	26	Wednesday	Last Day to Officially Withdraw from the Institution (receiving "WP or WF" grade)
May	3-5	Wednesday-Friday	Final Examinations for graduating students
May	5	Friday	Day classes end
May	8	Monday	Final Grades due in Admissions and Records Office for graduating students
May	8-11	Monday-Thursday	Final Examinations for non-graduating students
May	12	Friday	Final Grades due in Admissions and Records Office for non-graduating students
May	13	Saturday	Graduation Exercises

COAHOMA COMMUNITY COLLEGE
Clarksdale, Mississippi

2000-2001 College Calendar

Fall Semester 2000

August	7	Monday	Registration for Barbering, Cosmetology and Practical Nursing
August	8	Tuesday	Classes Begin for Barbering, Cosmetology and Practical Nursing
August	16	Wednesday	Faculty Orientation
August	16	Wednesday	Dormitories and Cafeteria Open
August	17	Thursday	Orientation & Registration
August	18	Friday	Registration
August	21	Monday	Classes and Late Registration Fee Begin
September	1	Friday	Last Day to Register or Add Courses
September	4	Monday	Labor Day Holiday
September	5	Tuesday	Regular Class Schedules Resume
October	11-13	Wednesday-Friday	Mid-Term Examinations
October	20	Friday	Last Day to Officially Drop a Course Without Receiving a Grade and to Remove Incompletes of previous semester
November	22-24	Wednesday-Friday	Thanksgiving Holidays
November	27	Monday	Regular Class Schedules Resume
December	1	Friday	Last Day to Officially Withdraw from the Institution (receiving "WP or WF" grade)
December	8	Friday	Day classes end
December	11-14	Monday-Thursday	Final Examinations
December	15	Friday	Final Grades due in Admissions and Records Office
December	15	Friday	Christmas Holidays Begin

Spring Semester 2001

January	3	Wednesday	Faculty Orientation
January	4	Thursday	Dormitories and Cafeteria Open
January	5	Friday	Orientation & Registration
January	8	Monday	Registration
January	15	Monday	Classes and Late Registration Fee Begin
January	16	Tuesday	Martin Luther King's Birthday Holiday
January	19	Friday	Regular Class Schedules Resume
January	19	Friday	Last Day to Register or Add Courses
March	7-9	Wednesday-Friday	Mid-Term Examinations
March	12-16	Monday-Friday	Professional Meetings & Spring Holidays
March	19	Monday	Regular Class Schedules Resume and Last Day to Officially Drop a Course Without Receiving a Grade and to Remove Incompletes of Previous Semester
April	13-16	Friday & Monday	Easter Holidays
April	17	Tuesday	Regular Class Schedules Resume
April	25	Wednesday	Last Day to Officially Withdraw from the Institution (receiving "WP or WF" grade)
May	2-4	Wednesday-Friday	Final Examinations for graduating students
May	4	Friday	Day classes end
May	7	Monday	Final Grades due in Admissions and Records Office for graduating students
May	7-9	Monday-Wednesday	Final Examinations for non-graduating students
May	11	Friday	Final Grades due in Admissions and Records Office for non-graduating students
May	12	Saturday	Graduation Exercises

COAHOMA COMMUNITY COLLEGE
Clarksdale, Mississippi

2000 Summer Session

First Term

May	30	Tuesday	Registration
May	31	Wednesday	Classes and Late Registration Fee Begin
June	1	Thursday	Last Day to Register or Add Courses
June	3	Saturday	Classes Will Meet
June	10	Saturday	Classes Will Meet
June	19	Monday	Last Day to Officially Drop a Course Without Receiving a Grade
June	24	Saturday	Final Examinations

Second Term

June	26	Monday	Registration
June	27	Tuesday	Classes and Late Registration Fee Begin
June	28	Wednesday	Last Day to Register or Add Courses & First Summer Session Final Grades Due
July	4	Tuesday	July 4th Holiday
July	8	Saturday	Mid-Term Examinations
July	15	Saturday	Classes Will Meet
July	19	Monday	Last Day to Officially Drop a Course Without Receiving a Grade
July	22	Saturday	Final Examinations
July	25	Tuesday	Summer Graduates Final Grades Due
July	24	Monday	Second Summer Session Final Grades Due
July	29	Saturday	Graduation Exercises

HISTORY OF COAHOMA COMMUNITY COLLEGE

Establishing Coahoma County Agricultural High School in 1924, Coahoma County became the first county in Mississippi to provide an agricultural high school for Negroes under the then existing "separate but equal" doctrine of education. The junior college curriculum was added in 1949, and the name of the institution was changed to Coahoma Junior College and Agricultural High School.

During the first two years (1949-1950), the junior college program was conducted by one full-time college director-teacher and a sufficient number of part-time teachers from the high school division. A full-time dean and college faculty were employed the third year.

During the first year of operation (1949), Coahoma Junior College was supported entirely by county funds. In 1950 Coahoma Junior College became the first educational institution for Negroes to be included in Mississippi's system of public junior colleges and to be eligible to share in funds appropriated by the Mississippi Legislature for the support of public junior colleges. Counties, other than Coahoma, that supported the college were Bolivar, Quitman, and Sunflower.

In 1965 Coahoma Junior College opened its doors to all students without regard to race, color, sex, national origin or disability.

During its history Coahoma Community College and Agricultural High School has been headed by eight superintendents and four presidents: M. L. Strange, 1924-25; J. M. Mosley, 1925-29; J. W. Addison, 1929-37; J. B. Wright, 1937-45; B. F. McLaurin, 1945-66; J. E. Miller, 1966-79; McKinley C. Martin, 1980-92; and the incumbent Vivian M. Presley, 1992 to present. With her appointment as superintendent/president January 6, 1992, Dr. Vivian Presley became the first female to head Coahoma Community College and Agricultural High School, and the first woman to head a community/junior college in the state of Mississippi.

With the approval of the Board of Trustees of Coahoma Junior College and the State Board for Community and Junior Colleges, Coahoma Junior College's name was changed to Coahoma Community College, effective July 1, 1989.

In the spring of 1995, after many years of not having an official district, a bill was introduced into and passed by the Mississippi Legislature and signed by the Governor giving Coahoma Community College a district. Effective July 1, 1995, the Coahoma Community College district became Bolivar, Coahoma, Quitman, Tallahatchie and Tunica Counties.

MISSION STATEMENT OF COAHOMA COMMUNITY COLLEGE

The mission of Coahoma Community College is to provide access to a post secondary education for all students through diverse opportunities and programs. Coahoma Community College offers academic, vocational, technical, and life long learning. Coahoma Community College is committed to quality and excellence in its educational and community programs. To accomplish this mission, the college shall:

1. Provide the first two years of university parallel programs which will prepare students to transfer to four-year institutions.
2. Provide vocational and technical training which will prepare students to enter the job market upon completion of a training program.
3. Provide life-long opportunities through credit and non-credit programs.
4. Provide specialized training programs designed to produce a productive workforce which meets the needs of area businesses and industry and to maintain an active partnership with them.
5. Provide a student service program that will help students develop intellectually, socially, personally, and physically.
6. Provide an interactive telecommunications system for use by the institution as well as by business, industry, and community groups.
7. Plan, evaluate, and assess all activities and programs in order to ensure institutional effectiveness.

LOCATION OF SCHOOL

Coahoma Community College, located in Coahoma County, Mississippi, about four miles north of the city of Clarksdale, is easily accessible from four major highways: U. S. 61, U.S. 49, Miss. 6 and Miss. 1. The ninety-nine acre campus lies in an agrarian setting along Clarksdale-Friars Point Road near the Mississippi River which forms the western boundary of Coahoma County. Bordered on the east by a quiet and picturesque little lake, the school site is conducive to wholesome recreation as well as to serious study.

COAHOMA COMMUNITY COLLEGE POLICIES

Coahoma Community College shall not use federally appropriated funds to pay persons for influencing or attempting to influence an officer or employee of Congress, or an employee of a member of Congress in connection with making any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement nor shall federal funds be used for any partisan political activity.

Coahoma Community College shall comply with all conditions of the Davis-Bacon Act when federal funds are used for construction.

Coahoma Community College shall adhere to the federal rules and regulations relative to the handling of excess federal funds for each of the institution's federal programs to ensure that the College is in compliance with the cash management requirements of each federal program.

Coahoma Community College shall comply with applicable federal financial reporting as dictated by the rules and regulations of each specific federal program.

ACCREDITATION

Coahoma Community College is accredited by the Southern Association of Colleges and Schools and the Accrediting Commission of the State of Mississippi to award associate degrees. The College holds membership in the Southern Association of Junior Colleges, American Association of Junior Colleges, Association of Mississippi Colleges and Mississippi Junior College Association.

HIGH SCHOOL AND COLLEGE

Coahoma Agricultural High School is located on the community college campus. It has its own facilities, instructional and administrative personnel, and program of student activities. It serves students in grades nine through twelve.

The community college provides educational opportunities in three areas: general studies, vocational-technical education, adult and continuing education, and the institution also offers short term training for business and industry at the Skill-Tech Center. Transfer curricula in the academic programs parallel curricula at Mississippi's publicly-supported four-year colleges and universities. The students who desire to pursue degrees at such institutions may transfer without loss of credit.

BUILDINGS

J. W. ADDISON ADMINISTRATION BUILDING

Originally constructed in 1963 and enlarged in 1969, this building is the center for the administrative activities of the campus. It houses the president's office, business office, and other administrative offices.

ZEE A. BARRON STUDENT UNION

Named in honor of one of the former organizers of the school, Zee A. Barron, this modern air conditioned building houses facilities for various types of activities such as bowling, billiards, ping pong, and student government. It also houses student health care, the bookstore, campus security office, lounges and student affairs, which includes counseling, student publications and food service. This building, which is the center of student activities, was constructed in 1975.

THE BLACKBURN ANNEX

This modern building which is named in honor of Samuel Blackburn houses shops for college vocational programs. It also houses secondary automotive mechanics.

ROSIE BROWN SANDY BAYOU BUILDING

Sandy Bayou was constructed on the campus as a county elementary school and was considered as part of the Coahoma Community College and Agricultural High School Complex. Because of declining enrollment, the school was closed. In 1976 the college purchased the facility to be used as a classroom building. This building was dedicated in memory of one of its most outstanding teachers and administrators, Rosie Brown.

CAIN VOCATIONAL BUILDING

Named in honor of Joseph & Hettie Cain, this facility was dedicated in 1985. The facility houses the high school building trades. The building was renovated in 1991 to house the Print Shop that was initiated through Xerox Corporation, the U.S. Department of Interior, and Coahoma Community College.

CONSUELLA CARTER MUSIC HALL

This building was named in honor of Consuella Carter, a former band director and music instructor at Coahoma Community College. This modern air conditioned facility houses the band, choir, and rooms for teaching music. It was constructed in 1966.

MARTIN CENTER FOR LIFELONG LEARNING

This building was originally constructed in 1928 as the college dining hall. An addition was made in 1969, and it was renovated in 1975 to serve as the central location for the Division of Continuing Education. In 1987 it was named in honor of McKinley C. Martin, former president/superintendent of Coahoma Community College and Agricultural High School.

CHRISTINE J. CURRY HALL

This building was constructed in 1965 as a business building. An addition was made in 1969. It now houses the Business offerings, and Practical Nursing Program. It is named in honor of Christine J. Curry, a long time head of the Business Department.

DICKERSON-JOHNSON LIBRARY CENTER

The Dickerson-Johnson Library and Learning Resources Center contains the general, reference, and Black Heritage collections of the college. It strives to provide resources that support the curriculum and various programs of Coahoma Community College. The building is named in honor of the school's first librarian, Ethel Dickerson, and Lillian Rogers Johnson who helped organize the college. The library occupies the second and third floors of the building with Reference being housed on the second floor and the General Collection, Main Reading Room, Black Heritage Collection and Media Center residing on the third floor.

The library is designed to facilitate research and study with open stacks and continuously available assistance from library staff. It offers a wide variety of materials including over 20,000 bound volumes, nearly 400 periodicals in several formats including full-text CD-ROM data bases, over 2,000 microforms, as well as current issues of more than 120 magazines, journals, and newspapers. Services provided include inter-library loan, a microfilm reader/printer, microfilm readers, photocopier, typewriters, a computer network with word processing programs, Internet access and reference sources on CD-ROM, typing rooms, a large group conference room which also serves as a viewing room, and a media center that houses a collection of books, audio-visual materials and equipment. The library automation system provides easy access to the library's collection and facilitates efficient circulation of materials.

The offices of Admissions and Records, Financial Aid, and the Computer Center are located on the first floor.

LEE FLOWERS VOCATIONAL BUILDING

This facility was named in honor of Lee Flowers, a deceased instructor in the building trades. The facility was originally constructed in 1962 to house classrooms, shops, and laboratories for brick masonry. After the building sustained heavy damages from a tornado in 1984, it was completely renovated in 1986 to a two-story structure. The first floor houses the Barbering & Cosmetology Vocational Programs. The second floor is designed for courses and includes laboratories for accounting, and computer training. It also houses the Child Care Technology Programs.

FRIENDS HALL

This three-story air conditioned facility was constructed in 1983. It provides housing for 120 male students and includes lounging areas, lobbies, and kitchenettes.

FRANK W. GAMBRELL, JR. RESIDENCE CENTER

Named in honor of Frank W. Gambrell, a deceased faculty member and academic dean, this facility was constructed during the 1977-78 school year. This modern three-story air conditioned building accommodates 120 female students. It also includes lounging areas, lobbies and kitchenettes.

B. F. MCLAURIN VOCATIONAL-TECHNICAL CENTER

Named in honor of the first president of the school, B. F. McLaurin, this modern air conditioned building houses facilities for Hotel Restaurant Management Technology, Vehicle and Mobile Mechanic Technology, Basic Related Studies, Industrial Maintenance, carpentry, welding, and offices. It was constructed in 1969.

SEZZIE MCLAURIN RESIDENCE HALL

Named in honor of the deceased wife of the first president, this facility was constructed during the 1983-84 school year. This modern two-story air-conditioned building provides housing for 60 male students. It also includes lounging areas, lobbies, and kitchenettes.

JAMES E. MILLER STADIUM

This stadium, which is the home of the "TIGERS" football team, is named in honor of the second president, James E. Miller. The James E. Miller Stadium was constructed in 1979 and has a seating capacity of 2,500. The James E. Miller Stadium was completely renovated during the 1997-98 academic school year with the addition of a new 1678 square feet entrance building which provides space for ticket sales, concession, and bathroom facilities.

MARION M. REID GYMNASIUM

Named in honor of a deceased faculty member and registrar, Marion M. Reid, this facility is used for athletic activities, assemblies, and class instruction. It was constructed in 1960 and renovated in 1986 after the building sustained heavy damages from a tornado in 1984.

TRUSTEE CENTER FOR PHYSICAL OPERATIONS

This facility was named in honor of all present and past members of the Board of Trustees. It houses Shipping and Receiving, Buildings and Grounds, and a bus shop.

MARY G. WHITESIDE ACADEMIC HALL

Named in honor of a deceased faculty member Mary G. Whiteside, who was registrar and academic dean, this two-story building was originally constructed in 1958. Additions were made in 1961 and 1968. This building houses classrooms, and various offices.

IRMA GAMBRELL CHILD CARE CENTER

This facility is named in honor of Irma Gambrell, a long time employee and loyal supporter of the College. The facility was originally constructed to house vocational programs for the high school. After the building sustained heavy damages from a tornado in 1984, it was completely renovated in 1988 to house the Child Care Training Center.

THE BARRON-MILLER CENTER FOR FINE ARTS

The Barron-Miller Center for Fine Arts was originally constructed in 1965 as a small gymnasium to be used primarily by Coahoma Agricultural High School. The facility was used for physical education classes, small assemblies and basketball practice when originally constructed. The facility was renovated in 1990-91 to be used primarily by Coahoma Community College as a facility for art classes, performing arts and small assemblies. The attractive two-story building houses the Henry Dorsey Studio, the Thomas A. Richardson Studio, the Georgia A. Lewis Theater, the Eddie Mae Jackson Drama Laboratory, and the Mirian Green Writer and Artist Laboratory.

THE MARVIN F. SIGMON JR. VOCATIONAL/TECHNICAL BUILDING

The Sigmon Vocational/Technical Building was constructed to house the Auto Body and Fender Repair Vocational Program and the Industrial Maintenance Technology Vocational Program. The building is constructed of metal framing and brick veneer.

The Collision Repair Shop and the Industrial Maintenance Technology Shop both consist of air conditioned classrooms and labs, equipped with the latest in modern furniture and tools. The classrooms also have view windows to the practice labs where the lecture/related (learning) can be observed during the after lab practices. This building is named in honor of Marvin Sigmon, Jr. who served on the Board of Trustees for Coahoma Community College and Agricultural High for more than 30 years and as president of the Board for a number of years.

THE PINNACLE

The Pinnacle was constructed in 1992-93. This modern air conditioned 38,000 square foot facility houses four classrooms, several offices, athlete dressing rooms, a permanent stage area, and an arena floor area for sporting events. The arena seats more than 4,000, houses a press box that doubles as a control and sound booth, and a video taping area. The building is also used for cultural events for the College and the community.

THE PRESIDENT'S HOME

The President's Home was constructed in 1997. This beautiful one story frame building provides 4252 square feet of living space and is located on the south end of the campus east of friars point road.

CONTINUING EDUCATION AND COMMUNITY SERVICES

Coahoma Community College offers traditional academic degree-oriented courses and nontraditional educational activities designed to meet public and community service demands. These activities include off-campus classes, conferences, workshops, direct independent study courses and special interest non-credit classes. Continuing Education units are awarded for participation in non-credit courses.

ALUMNI ASSOCIATION

The Alumni Association of Coahoma Community College is an organization of former students, both graduates and non-graduates. The purpose of the association is to serve and extend the programs of the College; to promote a spirit of fellowship and cooperation among its members; and to solicit their help in the future development of the College.

PUBLIC RELATIONS

The program of public relations at Coahoma Community College endeavors to foster and maintain public goodwill toward the institution by evaluating public attitudes, identifying the policies of the College with the public interest, and carrying out other activities to earn public understanding and acceptance. Specifically, the public relations office seeks to (1) interpret the College's philosophy and objectives; (2) advertise the public services of the College; (3) enlist the support of the public; (4) aid graduates of the College in transferring to the upper division of four-year institutions and/or in finding employment; (5) make contact with promising prospective students.

SCHEDULE OF STUDENT EXPENSES
ALL FEES DUE UPON REGISTRATION
 (All fees subject to change)

DAY STUDENTS

Matriculation Fee (per semester)	\$500.00
Publication Fee (once per year)	\$60.00
Activity Fee (per semester)	\$25.00
Technology Fee (per semester)	\$40.00
Lab Fee (Science Majors)	\$25.00
Fees for Students enrolled in science courses	\$8.00

DORMITORY AND MEALS

Board Fee (per semester)	\$729.00
Room Fee (per semester)	\$615.00
Room/Key Deposit	\$100.00

DEFERRED PAYMENT FOR DORMITORY STUDENTS ONLY

50% of total tuition and all other fees must be paid at registration. Student will sign a promissory note at this time for the balance. Remaining tuition will be due on October 18, 1999 (Fall Semester) or February 28, 2000 (Spring Semester). Strict adherence to these dates will be required.

ALL STUDENT FEES AND ACCOUNTS MUST BE PAID IN FULL BEFORE FINAL EXAMINATIONS ARE TAKEN.

LATE REGISTRATION\$25.00

It is very important that students register during the days provided for registration.

A late registration fee of \$25.00 is charged for any student who registers late.

CLASS CHANGES AND WITHDRAWAL

(For each class change after 1st day of class meeting)\$10.00

AUDIT FEE (per semester hour)\$65.00

COLLEGE WITHDRAWAL PROCESSING FEE\$25.00

TRANSPORTATION FEE-BUS (per semester)\$200.00

OUT-OF-STATE FEE (per semester)\$950.00

INTERNATIONAL FEE (per semester)\$1,050.00

RETURNED CHECK\$30.00

PARKING PERMITS\$8.00

PARKING TICKET\$15.00

GRADUATION FEE\$45.00

STUDENT IDENTIFICATION CARD (replacement)\$10.00

EVENING STUDENTS

Matriculation fee (per semester hour).....	\$65.00
Evening Registration fee.....	\$25.00
Off-Campus Fee.....	\$35.00
Activity Fee (Full-time students only).....	\$25.00
Publication Fee (Full-time students only/once per year).....	\$60.00

SUMMER SCHOOL FEES

Registration Fee (per summer term).....	\$25.00
Tuition (per semester hour).....	\$65.00
Activity Fee (per summer term).....	\$12.50
Off Campus Fee (per summer term).....	\$35.00

GRADUATION FEES

A graduation fee of \$45.00 is required of all students who are graduating. This includes the costs of the degree/certificate and cap/gown rental.

A student's account must be cleared in the Business Office before he/she can graduate or have his/her transcript released.

REFUND POLICIES

If a class fails to develop or is terminated by order of the administration, all fees assessed and paid will be refunded. Otherwise, only a portion of matriculation fees will be refunded.

No refund or student fees will be made unless the student officially withdraws at the **OFFICE OF ADMISSIONS**. All refunds will be calculated on the following schedule.

Fall/Spring Term

First Week of Classes.....	90%
Second Week of Classes.....	75%
Third of Week of Classes.....	50%

Summer Term

First Week of Classes.....	90%
Second Week of Classes.....	0%

DELINQUENT ACCOUNTS

The College reserves the right to deny readmission of a student until all delinquent funds owed to the College has been paid. Transcripts are not issued for students whose accounts are delinquent. The Business Office collects regular student account balances, and if not paid when due, shall constitute delinquent accounts.

BOOKS AND SUPPLIES

Textbooks for courses in the college division may be purchased from the college bookstore. The cost of books ranges from \$350 to \$400 per semester. School supplies, paper, pencils, pens, souvenirs, and other supplies are available in the bookstore.

STUDENT FINANCIAL AID

General Information

For many students, the cost of education beyond high school may be prohibitive. Coahoma Community College students are assisted through various types of financial aid, which may take the form of scholarships, grants, loans, and part-time employment (work study).

Financial assistance is provided to students who have met the admission requirements of the College. Aid recipients who have attended other colleges prior to attending Coahoma Community College must submit a financial aid transcript from those colleges.

TO APPLY FOR FINANCIAL AID

All financial assistance is awarded on an annual basis and no award implies automatic renewal from year to year. The Free Application for Federal Student Aid (FAFSA) and a Coahoma Community College financial aid application must be submitted each year.

PRIORITY DEADLINES

Fall Semester	March 15
Spring Semester	November 1
Summer Session	April 15

Applications will continue to be accepted after these dates and will be considered according to the availability of funds.

SOURCES OF FINANCIAL AID

Federal Pell Grant--A federal student aid program designed to provide a foundation of gift aid to students who demonstrate financial need. All undergraduate students enrolled for their first undergraduate degree are eligible to apply for the Pell Grant. The formula for determining need is developed by the Department of Education and approved by Congress. To be eligible for the Federal Pell Grant, a student must be a U. S. citizen (or an eligible non-citizen), or be enrolled in an eligible program. Pell Grant awards may range from \$400 to \$3,125 per year. (Subject to change).

Federal Supplemental Educational Opportunity Grant (FSEOG)--A federally sponsored program to provide gift aid for those students with exceptional financial need, as determined by the financial aid administrator, based on the availability of funds. SEOG awards may range from \$100 to \$4,000 per academic year.

Leveraging Educational Assistance Partnership (LEAP)--This grant is available to Mississippi residents only. Recipients must show a financial need, be enrolled full-time in an eligible program and must make satisfactory academic progress. LEAP awards are based on availability of funds, as determined by the financial aid administrator. LEAP awards may range from \$200 to \$1,500 per year.

The Mississippi Resident Tuition Assistance Grant (MTAG)--offers financial assistance to Mississippi residents attending state approved public and nonprofit two-year or four-year eligible colleges and universities. Entering freshmen must have a 2.5 high school grade point average and a 15 ACT score as well as meet other eligibility requirements as listed on the MTAG application.

The Mississippi Eminent Scholars Grant (MESG)--offers up to \$2,500 to Mississippi residents who are first-time Freshman attending state approved public and nonprofit two-year or four-year eligible colleges and universities. Students must have a 3.5 high school grade point average and a 29 ACT score as well as meet other eligibility requirements as listed on the MESG application.

Federal Work Study Program (FWS)--Part-time jobs are available on campus for students demonstrating financial need and who must earn part of their educational expenses. Students will work in a variety of departments around the College. The amount of a student's FWS award depends upon available funds and the student's financial need.

Federal Community Service Work Study Program (FCSWS)--A component of FWS designed to encourage students to participate in community service activities. These part-time positions will be related to improving the quality of life for community service residents, or to solve particular problems related to their needs.

Federal Perkins Loan Program--The Perkins Loans (formerly NDSL) are reserved for the neediest students. Undergraduate students may borrow up to \$3,000 per year with an aggregate limit of \$15,000. Repayment will begin six or nine months after a student ceases to be enrolled at least half-time.

Federal Stafford Student Loan Program (Subsidized and Unsubsidized)--Banks, credit unions, savings and loan associations and similar agencies make loan funds available for educational purposes.

Williams D. Ford Direct Loan Program (Federal Direct Subsidized/Unsubsidized and Federal Direct Plus)--Loan capital is provided directly to students and parents borrowers by the Federal Government rather than through private lenders as in the Federal Family Education Loan Program.

The Federal Student Loan Program enables a student to meet his educational expenses by borrowing from an eligible lender at a low interest rate. Borrowers must be enrolled at least half-time (6 hours) in an eligible program of study.

Freshman students may borrow up to \$2,625 and sophomore students may borrow up to \$3,500 per year. Students must show eligibility by filing the Free Application for Federal Student Aid.

A student may borrow up to an aggregate loan amount of \$23,000 maximum if the student has not successfully completed a program of undergraduate education.

Repayment will begin six months after a student ceases to be enrolled at least half-time. Applications are available at various lending institutions.

Federal Parent Loan for Undergraduate Students (PLUS)--The Federal PLUS loan program is a non-need based source of loan funds for parents of dependent undergraduates. Parents can borrow for each undergraduate dependent child, not to exceed the cost of attendance minus financial aid. Repayment will begin 60 days after the loan is disbursed.

SATISFACTORY PROGRESS FOR FINANCIAL AID

All students must make satisfactory progress toward the completion of a chosen academic or vocational-technical program to remain eligible to receive any federal financial aid. Students must maintain a grade point average according to the formula below to be considered making satisfactory progress:

- a. minimum cumulative grade point average of 1.0 after one semester;
- b. minimum cumulative grade point average of 1.5 after two semesters;
- c. minimum cumulative grade point average of 2.0 after three semesters;
- d. minimum cumulative grade point average of 2.0 for all remaining semesters.

Students must pass at least 12 hours of the total number of hours attempted. Courses may be repeated once. Students will not receive aid for courses repeated with a grade of C or better. For computational purposes, the "NF", "NA", "W", and "I" grades count the same as "F", zero quality points.

To receive financial aid from any Federal Aid Program, students must make satisfactory progress toward completion of their chosen academic or vocational-technical program.

Students must maintain the grade point average and program completion rates listed below to be considered making satisfactory progress:

<u>Credits Attempted</u>	<u>Minimum GPA</u>
6 - 18	1.0
19 - 36	1.5
37 - 54	2.0
55 - 72	2.0
73 - Above	2.0

ELIGIBILITY TIME FRAMES

Full-time students (minimum 12 hours) are expected to complete their educational program within eight semesters. Evening and part-time students are expected to complete their educational program within ten semesters. This time allotment will allow for a student's changing his/her major twice, completion of non-credit remedial courses, repetition of courses failed or withdrawal. Receipt of any financial aid beyond this time will require approval of the Financial Aid Committee.

STANDARD OF SATISFACTORY PROGRESS

Satisfactory progress determination will be based on:

- * the number of credit hours attempted;
- * minimum cumulative grade point average for total credits attempted;
- * program completion within the specified time frame.

FINANCIAL AID PROBATION

A student will be placed on financial aid probation if the minimum grade point average or completion rate is not achieved; a warning letter will be mailed from the Director of Financial Aid. The student will also be considered on temporary academic probation and will receive a warning letter from the Academic Dean.

CONDITIONAL FINANCIAL AID PROBATION (for ONE semester ONLY)

If the student's cumulative grade point average or completion rate does not meet the minimum by the end of the semester following placement on financial aid probation, he/she will be placed on conditional financial aid probation; a second warning letter will be mailed by the Director of Financial Aid. The Director may impose conditions for the student to continue receiving financial aid such as proof that the student is seeking counseling, tutorial help, or other forms of assistance from appropriate staff members. The Director will determine the conditions on a case-by-case basis. The student will also be considered on academic probation. A second warning letter will be sent by the Academic Dean.

FINANCIAL AID SUSPENSION

If, after the semester on conditional financial aid probation, the cumulative grade point average or completion rate remains below the minimum standard, the student will be placed on financial aid suspension.

A student on financial aid suspension is not eligible to receive any federal Title IV financial aid.

DEVELOPMENTAL COURSES

If enrolled in at least twelve (12) hours of developmental courses, a student will be granted extra time on financial aid probation or conditional financial aid probation, up to two additional semesters.

WITHDRAWAL, "NF", "NA", AND "F" GRADES

Students receiving "NF", "NA", and "F" grades will be treated the same as students receiving "W" grades. The student will be placed on probation. If the student does not attain the prescribed GPA after two probationary semesters, the student will be placed on financial aid suspension.

REINSTATEMENT AFTER FINANCIAL AID SUSPENSION

Students may re-establish their eligibility for financial aid if they are recommended for readmission by the Academic Dean.

Students re-admitted must raise their cumulative grade point average and completion rate to the minimum level by the end of the semester of readmittance. All time frame requirements will still apply.

APPEAL PROCESS

Any student wishing to appeal a ruling regarding the failure to meet standards for receiving financial aid may appeal to the Financial Aid Committee.

The following will be considered as a basis of appeal:

- a. Extended illness or disability.
- b. Surgery and/or hospitalization.
- c. Loss of job or income.
- d. Death or serious illness of a member of the immediate family.
- e. Other cases deemed extenuating by the Financial Aid Administrator.

The steps to appeal are as follows:

1. The student must submit, in writing, to the Financial Aid Office details describing the claim. Complete documentation must be furnished by the student verifying the facts of the appeal. In all cases, the burden of proof rests with the student. A Coahoma Community College faculty member or administrator who is familiar with the circumstances may be asked to supply a letter of support. Appeals based on medical or psychological problems should be accompanied by a statement from a physical or mental health professional familiar with the circumstances. This statement should be sent directly to the Financial Aid Administrator.
2. Once the appeal is filed, a committee will be appointed to review the appeal. The student's current semester academic record will be considered by the committee in reaching a decision.

Students will be notified by mail of the results of the appeal within approximately two weeks of the submission of the appeal and all documentation.

GENERAL INFORMATION

Transfer students are considered in good academic standing at the time they enroll at the College. The time frames will begin when the student is enrolled.

Individual mitigating circumstances will be reviewed to determine if a student not meeting the satisfactory progress requirements may still be considered to be making satisfactory progress. This review may be undertaken without the formal appeal procedure, and may result in continuation of financial aid eligibility.

Students are allowed to change majors twice without affecting the time frame. The change may be across or within college divisions. Any probation or suspension determination will remain in effect during the change of major.

What Is Financial Aid?

Financial aid is help, usually in the form of grants, scholarships, loans, wages, benefits, stipends and deferments. It may pay for tuition and fees, and may also include assistance for room, board, books, transportation and personal expenses.

Grants are awards that you do not pay back.

Scholarships are awards based on academic excellence or special skills.

Work Programs allow you to work and earn money to help pay for college.

Loans are borrowed money that you must repay with interest.

How Eligibility Is Determined

Coahoma Community College uses the Free Application for Federal Student Aid to assess the financial condition of financial aid applicants. Information is analyzed according to the requirements of the U.S. Congress and federal, state, and institutional guidelines. Such items as

income, assets, family size, marital status, number of family members in college, and family medical and dental expenses are used to determine eligibility.

Results of the needs analysis process indicate the amount the student and his or her family can contribute toward the student's education.

Students Eligibility Requirements

- * Generally, have financial need.
- * Have a high school diploma, a GED, or TABE (the ability to benefit) test.
- * Be enrolled as a regular student in an eligible program. Eligible program includes a degree or certificate program.
- * Be enrolled at least half-time--except for the campus based programs.
- * Be a U.S. citizen or eligible non-citizen.
- * Make satisfactory academic progress as outlined in this publication.
- * Not be in default on any educational loan or owe a refund or repayment on an educational grant.
- * Sign a statement of education purpose/certification statement on refunds and defaults.
- * Sign an Anti-Drug Abuse Act Certification.
- * Sign a statement of registration status with Selective Service, if applicable.

Points To Remember

- YOU must initiate the Application for Financial Aid.
- YOU should be aware that applications are processed throughout the year.
- YOU must reapply for financial aid for each academic year. Aid for the summer is awarded separately.
- YOU should apply BEFORE April 1 and be guaranteed your share of available funds if eligible.
- YOU must apply for the Pell Grant to be considered for other aid.
- YOU must apply for financial aid in order to get College Work-Study.
- YOU must report changes in address or status promptly.
- YOU must respond to your award offer as soon as it is received.
- YOU must be at least a part-time student to receive and continue to receive financial aid.

- YOU must be an eligible student enrolled in an eligible program seeking a degree or certificate to receive aid, and must maintain satisfactory progress to continue eligibility.

SCHOLARSHIPS OPERATION GUIDELINES

Students will not receive two institutional scholarships during one academic year for any institutional program with the exception of the CCC Ambassador Scholarship program. When a student qualifies for more than one scholarship from the institution, the financial aid director may list two institutional scholarships as long as the combined total of the awards does not exceed the value of the largest scholarship.

Outside scholarships which are not funded by the institution may be added to the total award for the student as long as regulations governing federal financial aid are not violated.

Students must be enrolled full-time to be eligible for any institutional scholarship.

SCHOLARSHIPS

Scholarships are presented on the basis of availability and students' eligibility. Scholarships are made possible through the generosity of individuals, corporations, and organizations.

Information regarding scholarship applications may be secured from the Financial Aid Office.

SCHOLARSHIP POLICIES

1. Any student on a scholarship who fails to maintain required GPA and full -time status (minimum of 12 semester hours) forfeits his/her scholarship.
2. Any student who drops out of school forfeits his/her chances of eligibility then and in the future. The student cannot resume the scholarship if he/she returns to Coahoma Community College. Extenuating circumstances should be submitted in writing to the Scholarship Committee for consideration.
3. Any student expelled because of disciplinary action forfeits his/her scholarship and will not be eligible for another scholarship.
4. If a student ceases to attend class and does not withdraw officially he/she will forfeit his/her scholarship then and in the future.
5. Any student who officially withdraws from school will not be required to pay back his/her tuition but must leave any remaining portion of the money in the scholarship account. Official withdrawal papers will be submitted to the Financial Aid Office.
6. If a student officially withdraws, he/she may be granted special approval by the College Scholarship Committee (See policy #11).
7. A student's scholarship applies directly to institution fees only (tuition, room/board, educational supplies, and other related fees).
8. A student may receive an academic scholarship for four semesters if he/she maintains required GPA and full- time status (completing 12 or more hours).

9. If a student fails to attend school in consecutive fall/spring semesters (excluding summer school), he/she will forfeit his/her academic scholarship.
10. Any student receiving a scholarship should be contacted by the donor and must be present at the scholarship awards program. If the student is unable to attend because of extenuating circumstances, these reasons should be put in writing to the Scholarship Committee.
11. The Scholarship Committee will take under advisement a student's special set of circumstances. To process this review a student must submit in writing and/or have an interview regarding his/her special request.
12. Any student receiving an activity scholarship such as band, cheerleader, choir, and ceases to participate, the scholarship will automatically be prorated or terminated.
13. Only the Scholarship Committee with the approval of the President of Coahoma Community College, can make any changes in these policies.

ACT SCHOLARSHIPS

An ACT scholarship is based on the student's ACT (American College Testing Program) score. (See Scholarship Requirements and Scholarship Policies)

COAHOMA COMMUNITY COLLEGE DESCRIPTIONS OF AWARDS AND SCHOLARSHIPS

THE DELTA SIGMA THETA SORORITY assists CCC in providing two scholarship awards each year. The first award is the Fannie Lue Hamer Memorial Scholarship which is awarded by the Clarksdale-Marks Alumnae Chapter of the sorority. Each year the scholarship goes to a sophomore who possesses scholarship, good moral character, and an interest in the institution. The Delta Sigma Theta Award goes to a sophomore who exhibits scholastic achievement, good moral character, and versatility.

THE BEN-GLO SCHOLARSHIP is an annual gift given by a private foundation established by the Daugherty Family in honor of Benjamin Allen Daugherty and Gloria Daugherty Strange. The award is given to two students interested in Audiovisual Education, or show some promise in that field, or an athlete in need of financial assistance. Need is the main criteria for selection as well as scholarship. The award may be given to entering students at CCC, continuing students at CCC, or graduating students furthering their college careers at a four-year educational institution.

THE MARION M. REID AWARD is a cash award given to a freshman from Coahoma County with good academic potential, leadership ability, and one who participates in civic activities and expresses a desire to continue his/her formal education beyond two years of college.

THE ALPHA PHI ALPHA FRATERNITY, INC. SCHOLARSHIP is an award given to a freshman with good academic potential, leadership ability, community involvement, and will be returning to CCC as a sophomore. The student must maintain a "B" average and desire to continue his/her formal education beyond two years of college.

THE FRANK W. GAMBRELL JR. MEMORIAL SCHOLARSHIP is named for a former CCC instructor and is awarded to a freshman Science major with the highest scholastic average above 3.0. The award is given to a student who desires to continue his/her education beyond the two-year college level.

THE EZRA TOWNER III MEMORIAL AWARD is an annual cash award given by Towner's family for a freshman or sophomore student from Quitman County who is interested in the field of Special Education.

THE LULA H. PENDLETON MEMORIAL SCHOLARSHIP is given by Miss Montea Pendleton, daughter of Lula Pendleton, and is given through 21st Century Civic and Art Federated Club. The award goes to a freshman student majoring in Mathematics or Computer Science from Coahoma County.

THE FRIARS POINT SCHOLARSHIP AWARD is an annual award given to a Coahoma Agricultural High School senior from Friars Point with the highest scholastic average.

THE MATTIE HENRY PETTIS MEMORIAL AWARD is a cash award given to a freshman student who is majoring in Political Science, maintains a "C" average, is 18 years of age and is a registered voter.

THE FRANKIE STUTTS-GRAY MEMORIAL AWARD given by Laura Hearn is a cash award given to a graduating sophomore who exhibits the most courteous conduct at all times.

THE LILLIAN ROGERS-JOHNSON MEMORIAL AWARD is made on the basis of academic potential and Christian character among freshmen.

THE MABLE THOMPSON THOMAS AWARD is given to the graduating sophomore with the highest scholastic average.

THE DELTA WIRE SCHOLARSHIP is awarded annually to a Coahoma County student who has participated in the work-study program during high school or a summer work program and wishes to continue his/her education. The student must exhibit leadership abilities, possess a good work ethic, demonstrate outstanding job skills, and maintain at least a "B" average (3.0). The student who applies for the Delta Wire Scholarship must submit a letter of application, a resume, official copy of high school transcript, and copy/proof of high school diploma. The application process also includes completing a form and being interviewed by the Scholarship Committee.

THE EDIE FURNISS LPN SCHOLARSHIP is an annual \$300.00 cash award given to a graduating Practical Nursing candidate who is over 25 years of age and who has overcome many obstacles to receive her/his degree. The Edie Furniss LPN Scholarship was established in 1993 by State Senator Delma Furniss in honor of his wife who received her LPN degree at age 31 and her RN degree at age 34.

THE FRED'S SECOND OPPORTUNITY SCHOLARSHIP is sponsored by the Mississippi Network. The Mississippi Network will provide one (1) \$1,050 scholarship per school year to be paid on a semester basis. The Student must have a "C" average their first semester to be able to qualify for the second semester scholarship. The applicant selected for the Fred's Second Opportunity Scholarship will be chosen by the Coahoma Community College District Scholarship Committee.

SCHOLARSHIP REQUIREMENTS

Each scholarship applicant must have on file at Coahoma Community College the following: (1) Application for Admission; (2) ACT score report; (3) Coahoma Financial Aid Information Form; (4) Federal Financial Aid Form; (5) Completed High School Transcript on file after graduation. A variety of other scholarships are available including cheerleading, band, choir, and athletic.

Trustee Scholarship (MS Resident Only)	Full Tuition & Fees; Room & Board \$400/yr. Book Allowance	26 + ACT 3.50-4.00 HS GPA
Presidential Scholarship* (MS Resident Only)	Full Tuition & Fees Room & Board	23-25 ACT 3.25-3.49 HS GPA
Academic Scholarship*	Full Tuition & Fees	20-22 ACT 3.0 HS GPA
Valedictorian Scholarship	Full Tuition & Fees	
Salutatorian Scholarship	Full Tuition Only	
Principal Scholarship*	Full Tuition Only	
CCC Ambassadors Scholarship	\$175 (one time for uniform) will be Awarded CWS 21 hrs/mo (1,080)	Selection by Sponsor Committee Approval
CCC Leadership	Full Tuition & Fees	Selection to the offices & 3.00 GPA Miss CCC SGA President Yearbook Editor Newspaper Editor
CCC Citizen	Full Tuition & Fees	Involvement in CCC community, 2.5 GPA Approval by President

*Recommendation of Principal or Counselor

SPECIAL NOTE: An application for Federal Student Financial Aid (Pell Grant) and a Coahoma Community College Financial Aid Application **MUST** be processed and on file, **BEFORE** a student can be considered for any type of scholarship or financial assistance. All Scholarships are MINUS ANY OTHER FINANCIAL AID OFFERED (PACKAGE).

SECTION THREE

ACADEMIC REQUIREMENTS AND REGULATIONS

THE FELLOWSHIP PROGRAM is a two-year program of study and research designed to provide a graduate-level education in the field of public administration.

THE MAJOR STUDY AREA is public administration. The program is designed to provide a graduate-level education in the field of public administration.

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ADMISSIONS

Inquiries about admission to Coahoma Community College should be addressed to the Office of Admissions and Records. The Director of Admissions and Records receives and processes all routine applications, evaluates credentials and issues statements relative to admission to applicants. Academic, technical and vocational students may enter at the beginning of either of the two semesters or at the beginning of the two summer school terms. Application forms may be secured from the Admissions and Records Office.

GENERAL ADMISSIONS POLICIES

Coahoma Community College does not discriminate on the admission of students because of race, color, sex, national origin or disability. The institution operates under the "open door" policy. However, admission to the college does not necessarily guarantee admission to a specific program desired by a student.

Coahoma Community College admits students whose American College Test (ACT) scores are on file in the Admissions and Records Office. Students seeking admission to the academic and technical programs are required to take the ACT and request that the results be sent to the Admissions and Records Office before credit is granted. First time college enrolled students 21 years of age or older are not required to take the American College Test unless they are planning to enter a specific program that requires it, such as the Licensed Practical Nursing (LPN) Program. All admissions requirements must be met before a student is officially accepted by the institution.

Immunization Requirement: In cooperation with the Mississippi State Board of Health, Coahoma Community College requires certification of appropriate immunization against rubella and measles of all entering students whose birth dates are after December 13, 1956.

A student who is on academic probation at another college, if otherwise acceptable, is admitted to Coahoma Community College on probation. A student who is excluded from another college because of academic suspension may be considered for admission to Coahoma Community College on probationary status after remaining out of college for one semester.

ADMISSIONS REQUIREMENTS FOR ACADEMIC AND TECHNICAL STUDENTS

1. First time entering students seeking admission to the college should provide a transcript with proper verification from the high school attended. Students who have completed a minimum of 19 acceptable high school units but have not graduated from high school may be accepted.
2. For mature students (above 17 years of age), a satisfactory score on the high school level General Education Development Test (GED) may be accepted in lieu of certification for graduation.
3. Students should request that their American College Test (ACT) scores be mailed to the Admissions and Records Office.
4. Transfer students: A student from a college of recognized standing may be admitted to the College on the basis of an official transcript of credits from the institution previously attended. However, transfer credit will be accepted in accordance with the following policy: a student whose transcript indicates an overall quality point average

of C (2.0) or better will be allowed to transfer all courses relative to a chosen major of study. If the transcript indicates an overall average of below C, only those courses bearing grades of C or better will be accepted. All transfer degree seeking students should have their transcripts evaluated in the Office of Admissions and Records during the first semester of enrollment. Transfer students are denied admission for the period that's required if they are on academic suspension from the previous institution.

5. All applicants are required to submit a copy of their signed social security card.
6. All applicants are required to submit completed applications that are supplied by the institution.
7. All applicants are notified of their admission status as completed applications and other required admission data are received in the Admissions and Records Office. When all required admission materials are on file in the Admissions and Records Office, each applicant will be sent a "Notice of Acceptance Form" which must be presented when the applicant begins registration.

ADMISSIONS REQUIREMENTS FOR VOCATIONAL PROGRAMS

Students may be admitted to vocational programs at Coahoma Community College if they are interested in the trades. High school graduation or satisfactory scores on the General Education Development test are not required in certain programs. However, a transcript or record of previous education and training is required. Students who enroll in barbering and cosmetology are required to have received a high school diploma or GED. Students who enroll in the vocational program must take the TABE test prior to registering.

The Practical Nursing Program admits students into this vocational training program once a year, in August. The following admission policies are either mandated by the State Department of Education, the Mississippi Board of Nursing, or Coahoma Community College. It is the applicant's responsibility to provide the required data.

- . The applicant must be of at least 18 years of age.
- . The applicant must be of good moral character, and should not have a record of conviction or a felony. Having such a record may make him/her ineligible to take the State Board Exam.
- . The applicant must have achieved a score of of 12 in math and reading as indicated by the Test of Adult Basic Education (TABE).
- . The ACT test scores of at least 16 (12 if taken before October 1989) should be in the Office of Admissions and Records if the applicant is 20 years old or under.
- . The applicant must be a high school graduate or have an equivalent score on the G.E.D.
- . Interview or orientation required (date to be announced).
- . Each applicant must have a completed physical form, signed by a physician, on the form provided by the College. It is each applicant's responsibility to insure that this is completed and ready to turn in on, or before, the first day of class. Failure to provide this proof of health will prevent your starting class.

- Hepatitis B immunization is required (at applicant's expense), or a waiver must be signed.
- Immunizations must be updated and records provided. MMR immunization is required.
- A current TB skin test must be provided.
- A current CPR card for a health care provided must be provided on, or before, the first day of class.

ADMISSIONS REQUIREMENTS FOR EVENING STUDENTS

Admissions requirements for evening students are the same as for regular day students.

ADMISSIONS REQUIREMENTS FOR VETERANS OR ELIGIBLE PERSONS

Admissions requirements for veterans or eligible persons are the same as for regular students. However, they must meet all admissions requirements and provide the Admissions and Records Office with documented evidence of all previous education and training prior to being admitted and certified to the Veteran's Administration.

Veterans who intend to utilize G. I. benefits cannot be admitted to the College under special admission status and be eligible to receive financial benefits under the G. I. Bill.

ADMISSION OF FOREIGN STUDENTS

A limited number of foreign students who meet the requirements will be accepted for admission to the college. All of the requirements must be completed two (2) months prior to beginning of classes for the semester in question in order to permit time for forms required by the Immigration and Naturalization Service of the United States Department of Justice to be completed and approved. Admission requirements for foreign students may be found at the Office of Admissions.

TYPES OF ADMISSIONS

Admissions approval is one of three types:

1. Regular indicates that a student has satisfactorily fulfilled all admission requirements.
2. Special Admission is designed to meet the needs of special interest groups that seek admission for specifically designed programs without concern for credit transfer.
3. Transfer.

RE-ADMISSION OF FORMER STUDENTS

A former student who was not in attendance the semester prior to the one for which he/she wishes to be enrolled is required to submit an "Application for Re-Admission." A student in attendance the semester preceding the one for which he/she wishes to be enrolled does not need to submit an application for re-admission.

A student re-admitted will return to the same academic status, unless he/she has earned additional college credits to alter his/her status. Any former student who has attended another college after leaving Coahoma Community College will be required to provide the Admissions and Records Office with an official transcript from that college.

A student returning after academic suspension will be re-admitted on academic probation, registering for 12 semester hours only.

A student who has dropped out of school for two consecutive semesters after having received financial aid each of these semesters will be required to pay all of his/her own tuition and fees for the third semester upon reinstatement as a student at the college.

For the Practical Nursing Program, a student is eligible for readmission based on the criteria listed below in sections A and B. Each case will be considered as a unique situation, examined on its individual circumstances and merits. A student who is readmitted, but has been out of the program for one or more admitting periods, will be considered with other applicants for the Fall Semester.

- A. A student who withdrew with a "C" average or higher in theory and satisfactory performance in clinical may request a second admission (1st readmission).
The student:
 1. Must submit a letter stating the desire for readmission to the department chairperson between 30 and 90 days prior to the date of desired readmission. Exceptions to this time frame may be made by the department chairperson.
 2. May be interviewed if a record of disciplinary action (demerits) exists.
 3. Must be eligible to register for classes. (No restrictions: admissions, business office, counseling, library, or any suspension)
 4. May be interviewed by the Selection Committee at the recommendation of the program chairperson/coordinator. Each student will be notified of date and time of interview.
 5. Will be notified in writing of the committee's decision for readmission.
 6. May request a second readmission (3rd admission) to a program, due to extenuating circumstances which have been documented with the department chairperson/coordinator at the time of the occurrence. (Examples: Personal illness, pregnancy, or death in family).

7. Must meet all program requirements stated on course policy sheets, student handbook, and/or catalog.
 8. A third readmission (4th admission) to a program will not be considered.
- B. A student who withdrew or had unsatisfactory performance in clinical, or who completed the course with a "F" in either theory or clinical practice may be considered for readmission only once. The student:
1. Must submit a letter, stating the desire for readmission, to the department chairperson between 30 and 90 days prior to the date of desired readmission. Exceptions to this time frame may be made by the department chairperson.
 2. May be interviewed if a record of disciplinary action (demerits) exists.
 3. Must be eligible to register for classes. (No restrictions: admissions, business office, counseling, library, or any suspension)
 4. May be interviewed by the Selection Committee at the recommendation of the program chairperson/coordinator. Each student will be notified of date and time of interview.
 5. Will be notified in writing of the committee's decision for readmission.
 6. Must meet all program requirements stated in the course policy sheets, student handbook, or catalog.
 7. A second readmission (3rd admission) to a program will not be considered.
- C. Students who have been absent from the program for 15 months or greater may be considered only for readmission as a new student in the Fall Semester.

HOME SCHOOLING

The application of a student graduating from a homeschool program or from a non-accredited school will be referred to the Admissions/Readmission Committee and will be considered on an individual basis. A home-schooled student must submit a transcript prepared by a parent, guardian, or custodian with a signed affidavit and a written recommendation from one of the above personnel. All other admission requirements must also be met which includes, ACT scores, adult immunization and social security card. The committee will make a recommendation to the Executive Dean of the College regarding enrollment status.

TRANSFER STUDENTS

A transfer student is defined as one who has satisfactorily completed twelve or more semester hours of college transfer credit at another regionally accredited college or university.

Students who are on academic suspension from another institution will not be eligible to enter Coahoma Community College until they are eligible to re-enter the institution from which they are suspended.

Developmental work will not be accepted as transfer work toward meeting graduation requirements.

A student who is transferring less than twelve semester hours of credit must also meet the requirements of first-time entering students as outlined in the College Catalog. If 28 or more semester hours are accepted for transfer, a student may be admitted as a sophomore.

Students who have been in Practical Nursing programs at other schools may be granted transfer credit pending space. After sending a letter requesting a transfer, the person requesting such must see that the following information is forwarded to Coahoma Community College. Coahoma Community College must have a copy of the transcript, a letter from the last school validating that this applicant left that school in good standing, documentation of the courses taken (course number, classroom hours, course content, course grades, clinical hours) to insure that this applicant meets Coahoma Community College admission requirements.

Transfer students must meet admission requirements (see stated requirements under admission recommendations and policies). In addition, this applicant may be subject to clinical procedure check-off's if requested by the faculty. Transfer students are expected to be proficient in the competencies which the other students have at that level. The faculty reserves the right to critique previously learned clinical skills. In addition the transfer student must be validated through a challenge test with a grade of 80% or greater.

TRANSFER OF ACADEMIC COURSES FOR USE IN LIEU OF THE PRACTICAL NURSING COURSES:

- A. Students entering the Practical Nursing Program may use up to six hours of prior credit in designated courses. These courses must be comparable with first semester content as determined by an interview, course description and/or college transcripts. Course work completed within the last five years and/or a grade of "C" or above must be validated through challenge tests with a grade of 80% or greater. Course work after five years is not acceptable.
- B. Students who are admitted to the practical nursing program must be full time students. Transfer credits must not exceed six (6) semester hours. Students are advised to read the course syllabus before making their final decision about using prior credit.
- C. The academic courses which may be substituted for first semester practical nursing courses are:
HEC 1253 may be used in lieu of PNV 1113 Nutrition.
EPY 2533 may be used in lieu of PNV 1312 Growth and Development.
BIO 2513 & BIO 2511 Lab and BIO 2523 & 2521 Lab may be used in lieu of PNV 1213 Body Structure and Function.

DUAL ENROLLMENT POLICY OR PROGRAM

High school students may earn college credit while they are still attending high school and enrolled in high school courses. Only students with a 3.0 grade point average on a 4.0 scale, or better, on all high school courses are eligible to enroll. There is no obligation on the part of the student to enroll at Coahoma Community College after high school graduation. Credits earned by students enrolled in the Dual Enrollment Program are held until regular admission status is obtained at some college or university. Students enrolled in the Dual Enrollment Program are not permitted to receive any Federal or Institutional Financial Assistance. All regulations and fee schedules apply to Dual Enrollment Program students as apply to regular students. To be admitted to the Dual Enrollment Program, students must have the following:

- a. A minimum of fourteen (14) core high school units;
- b. Application for admission to Coahoma Community College
- c. Minimum ACT composite score of twenty-one (21) or the equivalent SAT score;
- d. An overall 3.0 grade point average on a 4.0 scale, or better, on all high school courses, as documented by an official high school transcript; and
- e. Unconditional letter of recommendation from their high school principal and/or guidance counselor stating ACT score and GPA.
- f. Adult Immunization record
- g. Photo copy of Social Security Card

Students may be considered for the dual enrollment program who have not completed the minimum ACT composite score of thirty (30) or the equivalent SAT score, and have the required grade point average and recommendations prescribed above.

EARLY ADMISSIONS PROGRAM

Between their junior and senior year in high school, students may earn as many as twelve semester hours college credit in summer session classes. Applicants for early admission must meet all requirements listed in a, b, c, d, e, f, and g, of the dual enrollment requirements listed above and have a minimum ACT composite of twenty-six (26) or the equivalent SAT score, and a recommendation from the principal or guidance counselors that early admission is in the best additional interest of the student and that the student's age will not prevent him/her from being successful. There is no obligation on the part of the student to enroll at Coahoma Community College after high school graduation. Credits earned by students enrolled in the Early Admissions Program are held until regular admission status is obtained at some college or university. Students enrolled in the Early Admissions Program are not permitted to receive any Federal or Institutional Financial Assistance. All regulations and fee schedules apply to Early Admissions Program students as apply to regular students.

GRADUATION REQUIREMENTS

Degree Programs

Coahoma Community College awards two degrees: the Associate in Arts and Associate in Applied Science. For either degree, the minimum requirement is 62 semester hours and 125 quality points (a "C" average) based upon all courses completed.

Any student who plans to transfer to one of Mississippi's eight public universities and who has not achieved the required ACT score for admission, must complete the following core requirements with at least a 2.0 average on a 4.0 scale:

- 6 semester hours of English Composition
- 3 semester hours of college algebra
- 6 semester hours of laboratory science
- 9 semester hours of humanities and fine arts

To receive the Associate in Arts degree in general education, a student must:

1. Earn a minimum of 62 semester hours which must include 6 semester hours of English Composition, 6 semester hours of literature, 6 semester hours of laboratory science, 3 semester hours of art or music appreciation, 6 semester hours of social science or history, 2 semester hours of physical education, 1 semester hour of orientation, 3 semester hours of oral communication and 6 semester hours of Math to include College Algebra. The remaining 3 hours of math should exclude the selection of developmental math.
2. Earn an average of two quality points for each semester hour completed.
3. Complete the last fifteen (15) semester hours at Coahoma Community College.
4. Satisfactorily meet his/her financial obligations at Coahoma Community College.

To receive the Associate in Arts or the Associate in Applied Science degree in a specific area, a student must:

1. Complete the course requirements of the appropriate curriculum outlined in the catalog.
2. Earn an average of two quality points for each semester hour completed.
3. Complete the last fifteen (15) semester hours at Coahoma Community College.
4. Satisfactorily meet his/her financial obligations at Coahoma Community College.

Exceptions:

1. A student may comply with the catalog requirements of the first two years of the specific four-year accredited institution to which he/she will transfer. However, the student must provide the Director of Admissions and Records and the appropriate instructional dean with the name of the institution within the first month of the second semester of the student's freshman year.
2. A student who is physically disabled may earn equivalent semester hours in lieu of those required in general activities if his/her claim is verified by a written statement from a physician and approved by the appropriate instructional dean.

Certificate Programs

To graduate from the College with a certification in a particular program, a student must:

1. Satisfactorily complete all courses in the chosen program as indicated in the catalog.
2. Complete the final semester as a full-time student at Coahoma Community College.
3. Satisfactorily meet his/her financial obligations at Coahoma Community College.

Exception:

A certificate is awarded those students who do not take any of the above options, but complete two years of general study at the institution.

In order for a student to be eligible for graduation they must have completed all PN course requirements with a grade of C or above.

State Board Of Examination

Students who successfully complete the program requirements for Coahoma Community College Practical Nursing Program will be recommended to write the NCLEX-PN. This licensure examination is take on computer and will be scheduled for each individual applicant.

The Board of Nursing in the jurisdiction in which the student makes application to take the licensure exam determines eligibility. This is based on the student's application and school transcript. Any student who has been convicted of, pled no contest to, or have charges pending for a felony or misdemeanor in any state or jurisdiction; must report this to the Board of Nursing. The board will consider the nature of the charges and determine eligibility. Completion of the Coahoma Community College Practical Nursing Program does not guarantee approval to take the licensure exam. Only the Board of Nursing can give this approval.

EARNING A SECOND DEGREE FROM COAHOMA

A Coahoma Community College student who has received a Certificate of Graduation may earn an AA or AAS degree by completing the degree requirements.

A Coahoma Community College student who has received an AAS degree may earn an AA degree or a second AAS in a different curriculum by completing the degree requirements.

A Coahoma Community College student who has received an AA degree may earn an AAS degree by completing the degree requirements.

A student who wishes to earn a second degree should request a transcript evaluation by the Executive Dean prior to enrolling for courses.

A student who earns a second degree will not be required to participate in the graduation ceremony, but may do so if he chooses.

LETTER OF APPLICATION FOR GRADUATION

Any student wishing to apply for a certificate or for one of the degrees conferred by Coahoma Community College must write a formal letter of application for a specific degree or certificate within the second week of the semester of graduation and pay graduation fees at that time. No student will be graduated and have a degree or certificate awarded until all degree or certificate requirements have been met.

A student may graduate under the requirements of the published catalog for the current session or under the graduation requirements of the published catalog for the year the student entered Coahoma Community College provided those courses are still being offered by the College. Requirements, however, may not be divided between two catalogs.

The graduation fees cover the cost of certificate/degree, cap, and gown. These fees must be paid whether or not the student participates in the formal exercises. All financial obligations to the institution must also be cleared with a (zero) balance.

A transfer student must complete sixteen (16) hours in residency at Coahoma concurrent before a degree is awarded.

REGISTRATION

Registration for each semester will take place on the dates stated in the college calendar. Failure to register on the date set aside for this purpose will result in a charge of late registration fee. All students are expected to register at the beginning of the semester and remain in classes until the end of the semester.

CHANGE OF SCHEDULE

An official change in schedule may be made only with special permission from the student's advisor and the appropriate instructional dean. This includes adding and dropping courses. All changes must be made not later than the dates designated in the college calendar. The student must file a change of schedule form with the appropriate instructional dean. No student will receive credit for a course in which he/she is not enrolled. Any student who unofficially drops a course will receive a grade of "NF". A fee must be paid for each change in schedule.

Official change of schedule--A change of schedule approved by the student's advisor and the appropriate instructional dean.

Unofficial change of schedule--A change of schedule not approved by the student's advisor and the appropriate instructional dean.

DIRECTED INDEPENDENT STUDY (DIS)

Students satisfying the following condition will be permitted to earn a maximum of 12 semester hours by directed independent study, but allowed to enroll in only the DIS course per semester if he/she:

1. Possesses an overall grade point average of 2.0;
2. Enters into a contractual agreement with the instructor of the courses desired;
3. Enrolls in scheduled course, but has not dropped that course due to insufficient enrollment;
4. Shows where circumstances beyond his/her control would prevent him/her from enrolling in a course prescribed in his/her program.
5. No student entering as a first semester freshman or first-time student will be permitted to enroll in a DIS course.

A student who is desirous of pursuing a DIS course should first consult his/her Dean. Then, and only if recommended by the Dean, the student should contact the instructor so that a contract may be drawn up. This contract should spell out exactly what is expected of the student in order that the student be awarded credit for a DIS course. Courses which carry labs--i.e., biology, physical science, vocational courses, math and oral communication, etc.--will not be offered through DIS.

STUDENT LOAD

The minimum number of semester hours which classifies one as a full-time student is twelve (12). The "normal student load" is fifteen (15) to nineteen (19) hours. In order for a student to carry a load in excess of the "normal student load," the student must receive permission from the appropriate instructional dean. Students who have been placed on academic probation or who are taking remedial courses are advised to reduce the number of hours to (12), and they may not take more than fourteen (14) hours without first securing the permission of that instructional dean.

CLASSIFICATION OF STUDENTS

The classification of students at Coahoma Community College is as follows:

Freshman--a student who has fewer than 28 semester hours.

Sophomore--a student who has earned at least 28 semester hours at Coahoma Community College and attended Coahoma Community College the previous semester.

Full-time student--a student who is enrolled in 12 or more semester hours of work in a given semester.

Part-time student or special student--a student who is enrolled in fewer than 12 semester hours of work in a given semester.

Student who needs to take the TABE--a student who has not completed high school or taken and passed the GED. This student must take and pass the TABE test before he/she registers in one of the vocational programs, if he/she receives financial aid.

Cleared student-- a student who has met admissions and financial aid requirements.

Returning student-- a student who has previously attended Coahoma Community College and earned credits, stopped attending, did not attend last semester, and is now returning.

Transfer student-- a student who has earned credit at another accredited college or university and plans to enroll at Coahoma Community College. This student will be unable to enroll at Coahoma Community College if he/she has been expelled from another college or university. However, a student who received an administrative or judicial suspension, must appeal to the Readmission Committee before being accepted.

SEMESTER HOURS CREDIT

Coahoma Community College operates on the semester system, having changed from the quarter system in the fall of 1976. Semester hour credit is determined by the number of hours a course meets per week. A course which gives three semester hours credit will normally meet for the three lecture/recitation hours per week or for two lecture/recitation hours and two laboratory hours per week or, for some, a combination of the above.

AUDITING COURSES

No credit or grade will be assigned for courses on an auditing basis. Once a student has enrolled in a course or courses for audit, no future credit will be allowed for enrollment in a course on this basis. Special students may be admitted to the college for audit courses on the basis of a regular application and without being required to take the ACT.

EXAMINATIONS

Examinations are given periodically during the academic year. The academic year is divided into two semesters and two summer sessions. Each semester is approximately seventeen weeks in length and each summer session is approximately five weeks in length. All students are required to take a written examination at the time designated on the schedule.

Make-up examinations are given to students who, because of unavoidable circumstances, have missed examinations during the school term. Examinations deficiencies must be removed the first semester following the semester in which the deficiency occurred. Permission for make-up examinations must be secured from the appropriate dean prior to the date for which the examination is rescheduled.

INCOMPLETE GRADES

The grade of "I" (Incomplete) indicates that the student has not completed the requirements of the course for some unavoidable reason. This grade may be changed by the instructor and credit allowed when the course requirements have been met, provided the "I" has been removed during the first semester following the semester in which the "I" was received or not later than the next semester in which the course is taught. If the student fails to complete the course within the specified time, the grade of "F" will be recorded by the Office of Admissions and Records. The student has the responsibility of making the necessary arrangements with the instructor concerned. In some cases, an Audit Fee may be charged in order to remove an "I".

GRADE SCALE/GRADE DESCRIPTIONS AND CHANGE OF GRADES

Coahoma Community College changed from the 3.0 system to the 4.0 system effective, September, 1974. College students' academic progress is evaluated according to the following grading system.

GRADE	SCALE	QUALITY POINTS
A - Excellent	92 - 100	4
B - Good	83 - 91	3
C - Average	74 - 82	2
D - Poor	65 - 73	1
F - Failure	Below 65	0
I - Incomplete		0
NA - Non-Attendance		0
WF - Withdrawal Failing		0
WP - Withdrawal Passing		0
NF - Excessive Absentees		0
Z - Unassigned grade		0

In the Practical Nursing Program the grading system is:

A - Excellent	95 - 100
B - Good	88 - 94
C - Average	80 - 87
F - Failure	79 and below

Student must have a final grade of 80 in each subject (lecture, lab, and clinical) in order to progress in the program.

Grade Descriptions

I--This grade will be assigned when a student has missed classwork (including exams) which can be reasonably made up in the time specified in the college catalog.

F--This grade will be assigned when a student has attended class regularly and completed assignments but whose attendance and work are not of sufficient quality to receive a passing grade.

NF--This grade will be assigned when a student stops attending class and the unexcused absences exceed the number allowed under current policy. The instructor must assign the "NF" at the point where the absences exceed the allowable number. The date of attendance should then be reported to the Admissions and Records and Financial Aid Offices through the department chairman, and the appropriate dean. In terms of determining academic progress, the "NF" will be calculated in the total hours attempted and carry a quality point value of 0.

NA--This grade will be assigned when a student registers in a class but fails to attend and failed to officially drop the class. In terms of determining academic progress, the "NA" will be calculated in the total hours attempted and carry a quality point value of 0.

WP and WF--A grade of "WP" or "WF" is recorded if the student officially withdraws before the scheduled time for the final examination. In terms of determining academic progress, the "WP" or "WF" will be calculated in the total hours attempted and will carry 0 hours passed and a quality point value of 0.

Z- This grade will be assigned when a final grade has not been submitted to the admissions and records office by the instructor at the time that grades are posted for releasing to the students at the

end of each, semester. A corrected grade will be assigned when received in the admissions and records office.

Change of Grades

A grade other than "I" (Incomplete), once reported, is subject to change only if it has been caused by a clerical error. An instructor wishing to change such a grade or change the grade of "I" to another letter must obtain a "Grade Correction Memo" from the Office of Admissions and Records and have it approved by the department chairperson and the appropriate instructional dean.

Grade Reports

A report of the students' work is made at mid-term and at the end of each semester. Grade reports are mailed to the students mailing address at the end of each semester enrolled.

QUALITY POINTS

Quality of work will be measured by "quality point." Quality points are acquired as follows: for each semester hour completed with a grade of "A", four quality points are given; for each semester hour completed with a grade of "B" three quality points are given; for each semester hour completed with a grade of "C", two quality points are given; for each semester hour completed with a grade of "D" one quality point is given. Thus, a three hour course completed with a grade of "A" gives twelve (12) quality points, "B" nine quality points, "C" six quality points, and "D" three quality points.

To be in good standing academically, students are required to earn a 2.0 average on the 4.0 system.

Each grade reported as having been earned by the student at the end of a semester or summer term will be included in computing his/her grade point average. The student should observe that the grade "F" carries zero quality points and will be included in the computation. The grade of "I" will not be computed until after some disposition has been made concerning it. (See section on INCOMPLETE GRADE.) The grade of "WF or WP" will not affect the student's grade point average. The student should be reminded, however, that the unofficial withdrawal from any class will result in the recording of the grade of "NF".

REPEATED COURSES

On any course which is repeated, the grade recorded last will be considered when computing the student's cumulative grade point average except for the selection of valedictorian and salutatorian ranking of highest honors. The first initial grades will be computed for the two highest honor positions. A (/) sign will be recorded over the initial grade earned upon receipt of the new grade in the records office.

HONORS

At the end of each semester, the names of honor students are published and posted. A full-time student who earns a quality point average of 4.0 will be on the president's list; those who carry a full load and earn a minimum quality point average of 3.5 will be on the dean's list; those students who carry a full load and earn a minimum quality point average of 3.0 will be given honorable mention.

Students who earn an average of 3.0 for each semester hour will graduate with honor; those who earn an average of 3.5 for each semester hour will graduate with high honor; and those who earn an average of 3.8 or more for each semester hour will graduate with highest honor. The two graduating students with the highest averages that have completed their requirements in two consecutive years carrying a full load of 15 hours or more will be valedictorian and salutatorian, respectively. A minimum quality point average of 2.0 is required for graduation from the College.

ACADEMIC PROBATION AND SUSPENSION POLICIES

Students are responsible for knowing their own standing in reference to the published academic regulations, policies and standards of the college.

Probation is a means of informing a student that his/her academic record is unsatisfactory while there is still time to remedy the situation.

Any student who fails to maintain 1.0 grade point average (GPA) during any semester of attendance at Coahoma Community College will be placed on temporary academic probation. During the following semester of attendance, the student must achieve a GPA of 1.5 or be placed on academic probation. Students on probation will be provided academic counseling.

At the end of the next semester enrolled, a student is removed from academic probation if he/she achieves a GPA of 2.0. Students failing to achieve the mandatory 2.0 will be suspended for one semester and will be required to obtain special permission from the appropriate instructional dean in order to remain in school.

A student on academic probation who attends summer school and earns an average of 2.0 in a minimum of six semester hours during any one session will be re-admitted in good standing.

After completing four semesters of work, the student must have and maintain a 2.0 GPA. Students failing to achieve and maintain this average will be suspended from the College and will be re-admitted only at the discretion of the appropriate dean.

If a student is approved for re-admission after serving one semester of academic suspension, he/she will be readmitted on academic probation. His/her load will be a maximum of (14) semester hours for the first regular semester of attendance following the suspension.

CLASS ATTENDANCE POLICIES AND PROCEDURES

Regular class attendance and punctuality are expected. All arrangements for completing missed work are to be made with the instructor. It is the STUDENT'S responsibility to initiate these arrangements.

Excessive absences may result in loss of credit for the course concerned as well as loss of grant refunds and/or financial aid eligibility.

The nature of the educational programs at Coahoma Community College is such that it is necessary for every student to attend class regularly. Instructors will keep accurate class records, and these records will become part of the student's official record.

Approved absences may be permitted in the event of personal illness, death in the immediate family, or an official school function. The student is still responsible for all work missed regardless of the reason for his/her being absent.

Instructors are expected to encourage regular class attendance by organizing classes in such a manner that students will recognize the necessity for attending classes regularly in order to meet the established objectives of the courses.

Academic and Technical Courses

When a student's unexcused absences in an academic or technical course equal three times the number of times the course meet per week, not to exceed nine absentees for three hour courses or twelve absentees for four hour courses, the student will be dropped from the course and a grade of "NF" will be recorded.

If a student has accumulated more than the total unexcused absences allowed because of justifiable causes, he/she may appeal to the Attendance Committee for an extension of allowed absences. To be considered for reinstatement, the student must appeal to the Attendance Committee in writing within three days from the dropped date. The request for an appeal must be made by the student to the appropriate dean. The student will be allowed to remain in class until the hearing is held and a decision has been made.

Tardies: Three tardies will count as one absence. A student is counted tardy from class if he/she is later than fifteen (15) minutes arriving to class.

Vocational Programs

When a student enrolls in any of the vocational programs, he/she accepts the responsibility for attending all classes and doing the work prescribed by the instructor. When a student's unexcused absentees in a vocational program exceed ten days, the student will be dropped from the program and a grade of "NF" will be recorded. Once a student has been dropped by the institution, the student cannot re-enroll until the beginning of the next semester.

Should a student take more than the allowed number of unexcused absences and if there is just cause, the student may request a hearing with the attendance committee. The student must make a written request to the Dean of Vocational Technical Education. The same appeal procedure will be followed as that of academic and technical students.

Tardies: A student is counted tardy if he/she is later than fifteen (15) minutes arriving to class after any break in instruction. Tardies equaling sixty percent of a day will constitute one absence.

Attendance in the Practical Nursing Program is carefully monitored, and the student is permitted a limited number of absences as directed by the State Department of Education and Coahoma Community College. Each student must be familiar with the attendance policy, as stated in the Coahoma Community College Handbook and on the individual course syllabus sheets. Each course syllabus is very specific about the attendance in that class, and careful records are maintained. The following is information about attendance that each student should become familiar with.

Absence and/or Tardy Form: When a student is absent or tardy from any class, lab or clinical, this form must be completed and signed before attending the next class period. It will save time and effort for you if this is completed prior to class time. The forms will be kept and attendance added to a cumulative record kept in the coordinator's office or appointee.

Calling: Each student is expected to assume responsibility for calling a faculty member, or getting a message to the instructor when he/she will not be in class.

Absences: The student is allowed to miss no more than three (3) days per 1st and 2nd semester and two (2) days during the Summer Semester for a total of not more than eight (8) days during the twelve month program.

Tardies: Students are expected to be prompt in arriving for all classes. A tardy means arriving five (5) minutes after the class begins, or not arriving at your clinical assigned area at 6:45 a.m. If a student arrives tardy, he/she must complete an absence/tardy slip before being permitted to attend class/clinical. Three (3) tardies in a class=one day absence.

Students are advised to give the advisor's name and the facility telephone number to family members in the event of an emergency. When it is necessary to contact the student, it is recommended that this contact be made through the advisor. Also, please advise family members to call only regarding emergencies.

A student may not remain in the program beyond the eight month of pregnancy without the written approval of her physician. The end of a semester should be considered in taking maternity leave from the program. The student may re-enter a future program and she will not have to repeat the subjects in units she has successfully completed.

Weather/School Closure: The President, may declare our school "closed" during bad weather. When such weather persist, students are advised to listen to the TV or radio for an announcement. This announcement will be made very early. Absence without an official closure is treated as an unexcused absence unless it is a danger for you to drive.

WITHDRAWAL PROCEDURES

Students officially withdrawing from school completely, should initiate the process at the admissions office. The Admissions Office will issue the proper form and inform the student of the procedures to be followed. A student who officially withdraws will receive final grades of "WF or WP" in all classes. The withdrawal process must be completed one week prior to the beginning of final exams. Official withdrawal fee of \$25.00 is required.

1. Academic/Technical and Vocational Students
 - A. Return Student I.D. to the Admissions Office
 - B. Obtain withdrawal slip from Admissions Office
 - C. Obtain Signature from:
 1. Divisional Dean, Financial Aid Director, Housing Director (Dormitory students only), and Business ManagerCopies of official withdrawal will be disseminated to:
 - (1) Registrar/Veteran's Coordinator
 - (2) Business Office
 - (3) Financial Aid Office
 - (4) Student
 - D. Return withdrawal slip to Admissions Office after obtaining proper signatures. Withdrawal is not official until student returns withdrawal slip to Admissions Office.

EVENING CLASSES

Evening class students are expected to attend classes on a regular basis. After two unexcused absences, the instructor will submit each student's name to the Director of Continuing Education. The director will in turn notify the student that these absences are jeopardizing his/her grade point average and continued enrollment. After the third absence, the student will be notified that he/she has been dropped from the course and the grade of "NF" will be recorded.

Should a student enrolled in evening classes take more than the allowed number of absences, he/she may request an appeal if there is just cause. The appeal must be made by the student in writing to the Director of Continuing Education. The director will present the request to the attendance committee for a decision. The student will remain in class until a decision has been made.

Tardies: A student is counted as tardy if he/she is later than thirty (30) minutes arriving to class. Three tardies shall constitute one absence.

The regular academic, technical, and vocational evening classes are an extension of the college program. They provide educational opportunities for people who are unable to attend regular day classes. The courses offered are taught by the regular faculty members or instructors with equivalent qualifications. Classes are scheduled between 6 and 10 p.m. weekdays and on Saturdays when necessary. These requirements are the same as for regular day students.

SUMMER SCHOOL

Coahoma Community College offers summer school (1) to render services to the College community; (2) to give students an opportunity to accelerate their efforts in meeting academic requirements for graduation; and (3) to give students who are deficient in academic subjects an opportunity to remove the deficiencies.

Students desiring to attend summer school will comply with the regular requirements. An applicant must make application through the Office of Admissions and Records to do summer work for academic or nonacademic credit.

The summer session for day classes is approximately eight weeks, divided into four-week terms. The "normal student class load" is six semester hours per term. The summer session for evening classes is eight continuous weeks. The normal class load is six semester hours. Detailed information concerning course offerings, admissions requirements, fees, and facilities will be available by April 1. Additional information may be obtained from the Office of Admissions and Records, Office of Continuing Education, and Office of the Academic Dean.

ACADEMIC RECORDS

Student record management is under the supervision of the Director of Admissions and Records and includes a consistent retention and disposal policy. The records are the property of the College; however, the Director of Admissions and Records will honor a students' written request that his/her official academic records not be released or information contained in his/her records not be disclosed. Unless there is written request to the contrary, the following information will be made available to parents, spouses, prospective employees, government security agencies, previous schools attended, campus organizations which require minimum scholastic averages for membership, and organizations awarding financial assistance (grants, scholarships and loans): name, date and place of birth, address, dates of attendance, major field of

study, and quality point average (GPA). Transcripts are released only at the request of the student, and in compliance with the Privacy Act of 1974, or in compliance with court order.

TRANSCRIPTS

Transcripts are released only upon written and signed requests by the student. A fee of three dollars (\$3) is charged for each copy. Personal checks will not be accepted. A fax transcript will be sent for an additional fee of \$10.00 if requested by the student with a written signature and social security number. Note: faxed copies of transcripts are "working copies" only.

FAMILY EDUCATIONAL PRIVACY RIGHTS ACT

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the College receives a request for access.

Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students may ask the College to amend a record that they believe is inaccurate or misleading. They should write the College official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the College decides not to amend the records as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent the FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Coahoma Community College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605

VETERANS

Coahoma Community College is an approved institution for providing educational training for veterans, spouse or dependents of veterans. The Director of Admissions and Records serves as the Veteran Coordinator and offers assistance in handling matters pertaining to veterans at the college.

All academic, technical, and vocational programs are open to veterans or eligible persons. The accounts and permanent records of veterans and eligible persons are identifiable and available for examination by duly authorized persons, including representatives of the Veterans Administration.

Admissions Requirements

Any persons who anticipate enrolling at Coahoma Community College and receiving educational assistance from the Veterans Administration must meet all admissions requirements prior to being certified to the Veterans Administration. Documented evidence that all admissions requirements are met shall be a part of the veteran's or eligible person's permanent record. (See section on ADMISSIONS)

Previous Education and Training Records

Documented evidence of all previous education and training must be provided and filed in the student's permanent record. Proper credit will be given and submitted to the Veterans Administration. The recommendations of the American Council on Education in their handbook, **GUIDE TO THE EVALUATION OF EDUCATION EXPERIENCES IN THE ARMED SERVICES**, is used for evaluating military credit where possible.

Progress Records

A permanent record is maintained to show academic progress. This record shows a final grade in each course for each semester, a record of withdrawal from any course, and/or record of re-enrollment in any course from which there was a withdrawal.

Changing Enrollment Status

Students receiving veterans benefits may not drop any course or stop attending any class without prior approval of the Office of Veterans Affairs and without executing formal drop/withdrawal procedures as outlined in the College Catalog. Students who fail to comply with this regulation will be liable for repayment of any resulting overpayments.

Attendance

A standard class record book is maintained by each instructor and all absences are recorded to determine the last date of attendance. Attendance requirements for veterans or eligible persons are the same as for regular students. (See section on ATTENDANCE)

Reports to the Veterans Administration

Any change in status from the last certification will be reported promptly to the Veterans Administration. Reports of unsatisfactory progress, drops, withdrawals and unscheduled interruptions will be made within the month of occurrence or immediately thereafter. In case of unsatisfactory progress, the veteran or eligible person will not be certified for further enrollment prior to approval by the Veterans Administration.

RESIDENCY REQUIREMENTS

A legal resident of Mississippi is defined as a person who has lived within the state for the past six consecutive months with a legal guardian, spouse of a legal residency or head of household. Several documents must be produced for proof of residency. A list of these documents can be requested from the Office of Admissions and Records. An out-of-district resident is defined as a person who does not live within Bolivar, Coahoma, Quitman, Tallahatchie and Tunica counties, but does live in some other county in Mississippi. An out-of-state resident is defined as a person who has not lived in the state of Mississippi for the past six consecutive months. Accordingly, application for admission to Coahoma Community College falls into one of three categories: (1) "District" which includes Bolivar, Coahoma, Quitman, Tallahatchie and Tunica counties; (2) "Non-District" which includes other Mississippi counties, and (3) "Out-of-state." The student is responsible for identifying and enrolling under the appropriate residential status.

For specific details, refer to Sections 37-103-1 to 37-103-29, Mississippi Code of 1972 Annotated.

FOLLOW-UP AND PLACEMENT

The College attempts a follow-up of the Coahoma graduates through the Office of Alumni Affairs, through conferences with the administrators of senior colleges, superintendents of education and other agencies, and through conferences with graduates and former students.

Reports to the Vermont State Board of Education
The Vermont State Board of Education
100 State Street, Montpelier, Vermont 05602
Telephone: (802) 223-2100

Any change in rules from the last conference will be reported promptly to the Vermont State Board of Education. Reports of non-compliance, errors, omissions, and violations will be made within the working agreement to immediately terminate. In case of non-compliance, the contract will not be renewed for the following year.

SECTION FOUR

RESIDENCY REQUIREMENTS

STUDENT DEVELOPMENT SERVICES

The purpose of this section is to provide a framework for the development of student development services. The Vermont State Board of Education is committed to providing a high quality education for all students. This commitment is reflected in the Vermont State Board of Education's policy on student development services. The Vermont State Board of Education's policy on student development services is to provide a high quality education for all students. This commitment is reflected in the Vermont State Board of Education's policy on student development services. The Vermont State Board of Education's policy on student development services is to provide a high quality education for all students. This commitment is reflected in the Vermont State Board of Education's policy on student development services.

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STUDENT DEVELOPMENT SERVICES OBJECTIVES

The Student Development Services constitute the non-teaching services provided for the students. These services complement the academic offerings and aid the student toward optimal development as a "whole person." Administrative officers, the instructional faculty, and personnel staff are involved in group guidance, student activities, campus organizations, and individual counseling.

The Student Development Program Objectives are:

- a. To provide multiple non-teaching services that aid the student in developing socially, academically, and professionally as he/she participates in the programs the school provides.
- b. To develop good citizens by providing a democratic setting and an atmosphere of learning in which students may develop individually and collectively through co-curricular activities.
- c. To assist students in setting attainable goals and making the beginning step toward those goals in the transfer program and becoming "job ready" through the terminal program.
- d. To provide developmental programs, to screen students and counsel them in areas of greatest benefit to each student predicated on his/her needs and desire for assistance.

The Student Development Services are:

- a. Orientation
- b. Counseling and Guidance Services
- c. Testing Services
- d. Health Services
- e. Housing Services
- f. Student Organizations
- g. Religious Life
- h. Career Planning, Placement and Follow-Up
- i. Student Life
- j. Student Discipline
- k. Student Government
- l. Campus Police
- m. Financial Aid
- n. Publications (Newspaper & Yearbook)

ORIENTATION

The orientation period is designed to help the entering freshmen become adjusted to life at Coahoma Community College. The orientation period begins when the freshmen arrive on the campus. During this period the Dean of Students and a committee made up of a selected group of sophomore college students and faculty representatives assist the new students in becoming acquainted with other students, faculty members, advisors, and sites on the campus and in the community. An envelope consisting of orientation materials is given to each freshman. Entrance examinations, campus tours, talent and social night, lecture-discussion meetings, and registration are some of the activities conducted during this period.

The orientation period is conducted as a part of the regular college curriculum for one semester. College rules, regulations, and policies are reviewed along with other activities designed to help freshmen adjust to college. Student handbooks and college catalogs are distributed.

MANDATORY TESTING AND PLACEMENT PROCEDURE

Placement is mandatory for all entering first year students (including on-campus and off-campus evening students) whose declared program of study is academic or technical and who began their college studies after the spring session of 1996.

The college will utilize sub-scores of ACT or Freshman Placement Examination for placement purposes.

Any student desiring to challenge the ACT test results for placement, may have the opportunity to take a challenge test upon his/her first day of class or prior to registration.

The following scale will be used:

English ACT Score

14 or less
15 or above

Place In

ENG 1103
ENG 1113

Reading ACT Score

14 or less
15 or above

Place In

REA 1103
No Reading Course Required

Math ACT Score

15 or less
16 or above

Place In

MAT 1103
MAT 1313

Students who take the challenge test, and scores fall below standard, are placed in developmental courses in Reading, English or Mathematics.

ACADEMIC ADVISEMENT/CAREER CENTER

The Academic Advisement/Career Center is located on the second floor of the Zee A. Barron Student Union Building. It offers a variety of services for students. These services include career development, academic advisement, personal counseling, testing, educational and career information, and health and drug information.

Counselors are available to help each individual reach his/her highest potential. Students are welcome to visit the center for assistance as needed. Referral services are also available.

DRUG AND ALCOHOL POLICY

The 1989 Drug Free School and Communities Act Amendment requires Coahoma Community College to certify that it has adopted and implemented a program that cautions students and employees about the dangerous aspects of alcohol and drug abuse.

Coahoma prohibits the manufacture, distribution, dispensing, possession or use of alcoholic beverages and controlled substances on campus and at all school sponsored functions.

The possession or consumption of alcoholic beverages or controlled substances or the possession of alcoholic beverages, substance abuse containers, or paraphernalia (regardless of age) is prohibited.

STUDENT CONSUMER INFORMATION

In compliance with section 493A of the Higher Education Act of 1965 as amended, certain information will be made available to any student or prospective student at Coahoma Community College. This information will include a description of all financial aid programs, scholarships, application procedure, eligibility requirements, criteria for selection, a statement of rights and responsibilities of students, means of payment and any other financial aid information. Cost of attendance, curricula offerings, refund policy, facilities for the disable and other general information pertaining to Coahoma Community College will be provided.

The financial aid office will provide this information to students requesting it or help students obtain the information.

DUE PROCESS

The following "due process procedures" are given students at Coahoma Community College who are involved in cases which may result in suspension, expulsion, or dismissal:

1. The student affected shall be notified in writing of the charges made against him/her and of the time and place where the hearing will be held. The letter of notification shall be dated at least three (3) days prior to the time designated for the student to appear before the Faculty-Student Judicial Council. In cases requiring immediate action, notification shall be at once.
2. The aforesaid letter of notification will specifically inform the student that he/she may bring witnesses to the arranged meeting to testify in his/her behalf. Said letter will further inform the student that he/she has the right to be accompanied by an advisor during any appearance he/she makes before the committee.
3. The student shall be permitted to face and question his/her accuser(s) and witnesses testifying against him/her at the hearing.
4. A record of the hearing before the Faculty-Student Judicial Council shall be made by the secretary of the council and filed with the Dean of Students.
5. After due consideration, the Faculty-Student Judicial Council shall render to the Dean of Students a written decision relative to the charges made.

6. The student affected has the right to appeal the decision of the Dean of Students and the Faculty-Student Judicial Council. A request for appeal shall be written and submitted to the Dean of Students for referral to the President no more than three days after the student has been notified to the committee's recommendations.
7. The right to appeal shall be based on:
 - a. new evidence
 - b. new witnesses
8. In cases of extreme emergencies, the Dean of Students may temporarily suspend a student for breaking a civil law or violating a college regulation.

CAMPUS SECURITY

The campus police force is responsible for the general safety, protection, and security of students, faculty, and property of the College. In this regard, it is particularly concerned with the following responsibilities:

1. The enforcement of campus traffic regulations.
2. The maintenance of sound security measures regarding the properties belonging to the College.
3. The performance of other duties regarding social conduct as stated in the student handbook.
4. The enforcement of all laws of the state, county, city, and College will fall under its jurisdiction.

The campus police officers are charged with the duties and vested with all the powers of police officers. They may eject trespassers from the College buildings and grounds and may, without warrant, arrest any person guilty of disorderly conduct, trespassing on the property of the College, or for any public offense committed in their presence. The campus police should be contacted for assistance on any questions of security, auto ownership, parking and traffic.

STUDENT HEALTH SERVICES

Student Health Services is located on the second floor of the Z. A. Barron Student Union Building. The college nurse is available five days a week, Monday through Friday, from 9:00 a.m. to 1:00 p.m. to discuss any questions or help students in regard to physical disorder or health related matters, and to provide emergency first-aid treatment. However, it is recommended that students subscribe to the Student Health Insurance program or have a private policy that provides medical and surgical benefits. The Student Health Insurance program may be purchased during registration or at any time during the semester. See the college nurse for more information.

In cases of emergency, the college nurse makes use of the local doctors or Northwest Mississippi Regional Medical Center in Clarksdale. Local ambulance service is available.

The college nurse is equipped to take students' temperature, blood pressure, pulse and respiration. If necessary, other services can be arranged through local agencies. Health information and materials are also available in the center.

ACADEMIC PROGRESS FOR RESIDENCE HALL STUDENTS

1. Students living in residence halls must enroll in the minimum number of twelve (12) semester hours which classify them as full-time students.
2. Any student dropping to part-time status during any semester will forfeit his/her privilege to live in the residence halls.
3. Any student who fails to maintain a cumulative 2.0 grade point average or better will not be eligible to live in the residence halls.

All residence hall students who are not in compliance with these standards at the end of the first semester will be sent a written warning of their campus housing status.

Notification of non-compliance of these regulations will be made by the Dean of Students.

Students not in compliance at the end of their second semester will lose campus housing privileges until their grade point average is raised to a minimum of cumulative 2.0.

RELIGIOUS LIFE

Coahoma Community College recognizes the importance of religious life and lends encouragement to students seeking guidance in this direction. The religious life of Coahoma may be enriched through the following channels: the Baptist Student Union, Gospel Choir and the Wesley Foundation. Local churches welcome Coahoma students and faculty, and participation in the religious activities of the local churches is encouraged by the College.

ZEE A. BARRON STUDENT UNION

The Zee A. Barron Student Union is the community of the College, for all members for the College family, students, faculty, staff, administration, alumni, and guests. It is not just a building, it is also an organization and a program. Together, they represent a well-considered plan for the community life of the College. The Union houses the cafeteria, snack bar, bookstore, game room, bowling alley, career center, health services, college athletics, Dean of Students, and Student Government Association.

CLUBS AND ORGANIZATIONS

Coahoma Community College encourages college approved clubs and organizations. Clubs and organizations provide opportunities for students to develop leadership qualities necessary to be contributing members of society.

EDUCATION CLUB: This club is designed to alert the awareness of its members of the current and innovative issues in education. It further (purports) fosters experiences in leadership and group activities and acquaints the students with the opportunities and responsibilities of the teacher. Membership is opened primarily to General, Early Childhood, and Elementary Education majors, or any students who endorse the goals and objectives of the club.

ENGLISH CLUB: The English Department sponsors the English Club for the purpose of stimulating students' interest in reading and language. English majors are required to become members; however, all students are welcome to join.

CLASS ORGANIZATIONS: The students in the college are organized into class clubs. In their meetings throughout the year, they and their sponsors plan and carry out social and other class programs.

PHI BETA LAMBDA: Phi Beta Lambda, a national collegiate business organization, is an integral part of the business department. The purpose of the organization is to provide students a chance to learn, first-hand, about the business community. Organizational goals include (1) to develop leadership experience that will enable students to participate effectively in business, professional, and community life, (2) to offer an insight into and provide an opportunity for participating in the decision-making process, (3) to aid in the selection of a field of vocational specialization, (4) to engage in projects that will strengthen students' background in the area of business, (5) to develop loyalty to the school and for the democratic way of life, (6) to broaden students' understanding of business and its complexities, and (7) to promote scholarship.

SCIENCE & MATH SYMPOSIUM: This organization is composed of science, computer science and mathematics majors and other students who are interested in the objectives of the club.

The objectives of this club are:

1. To help each member develop a sense of responsibility and a more cooperative attitude through group participation.
2. To help each member learn to interpret and analyze the issue of science and mathematics.
3. To help each member learn to do critical thinking.
4. To encourage research in the sciences and mathematics and present seminars.
5. To have members meet famous/outstanding personalities in the fields of science and mathematics.

ATHLETICS: The school provides opportunities for students to participate in both interscholastic and intramural athletics. Varsity sports are provided in basketball, football, baseball, and track. Physical fitness, good sportsmanship and teamwork are stressed. Letters are awarded to players who prove themselves worthy.

THE CHOIR: This is a volunteer organization designed to give students an opportunity to participate in group singing. This organization introduces students to the best in classical and church music. Upon the permission of the director, students of any classification may join. The choir participates in state meetings and festivals, and gives concerts on and off campus.

THE BAND: The Community College -and has achieved acclaim for its proficiency and is very popular. The band, which is an essential part of campus activities, participates regularly in off-campus activities.

STUDENT GOVERNMENT ASSOCIATION: The purpose of the Student Government Association is to serve as a liaison between the administration, faculty, staff and student body. It provides for student participation in school government, establishes better student-teacher relationship, affords training in citizenship, and insures a sincere respect for the aims and objectives of Coahoma Community College.

THE SOCIAL SCIENCE FORUM: The weekly forums under the sponsorship of the Social Science Department provide the opportunity for students to make use of current reading materials in discussing vital social problems.

THE BLACK LITERARY SOCIETY: This is an informal organization open to all students, especially English majors, who are interested in the works of Black authors. The society sponsors presentations which emphasize oral interpretation of Black poetry. The society also has a speech choir which takes part in the presentations.

PEMS: The Physical Education Majors Club affords the opportunity for physical education majors and other interested students to participate in many phases of physical education athletics. The club is responsible for those ordinary activities associated with the PEMS club. Members are taught to officiate and render this service to the school's intramural program. Awards are presented yearly.

VOCATIONAL INDUSTRIAL CLUBS OF AMERICA (VICA): VICA is the official student organization for those individuals enrolled in trade, industrial, technical, and training programs. As an integral part of the instructional program, the club activities that are planned, initiated, and conducted by members help the students develop social and leadership abilities as well as occupational skills. All vocational and technical students are expected to be "active" and "supportive" in club activities.

HEALTH OCCUPATIONS STUDENTS OF AMERICA (HOSA), INC: HOSA is a non-profit, 501 (c) (3), educational association of student members preparing for health care careers. HOSA, the student association, has three divisions: secondary (students enrolled in high school who have not yet received a high school diploma); postsecondary (students who have graduated from high school but are not pursuing a baccalaureate degree); and collegiate (students seeking a baccalaureate degree). Students are required to be a member of HOSA.

RESIDENCE HALL COUNCIL: Student Housing sponsors the Residence Hall Council for the purpose of having residents to participate in fostering a living environment which is supportive in providing maturing experiences of growth for students living in the Residence Hall.

PHI THETA KAPPA (ALPHA OMICRON PI CHAPTER): A national junior college honorary society promoting scholarship, leadership and the development of character. Eligibility for membership includes a grade-point average (GPA) of 3.50 or better, evidence of good character and membership in extra-curricula activities. In addition, students desirous of joining the society must have completed a minimum of twelve (12) semester hours at Coahoma Community College and must be enrolled for a minimum of twelve academic semester hours during the semester he/she

is elected to the society. The present (changes periodically) initiation fee of \$30.00 is a one-time assessment. Students who become members are eligible for academic scholarships set up specifically for them at numerous colleges and universities throughout the United States.

THE COAHOMA TRIBUNE: The COAHOMA TRIBUNE is the official newspaper published by the students under the direction of a faculty member. The newspaper is published three times during the fall semester and twice during the spring semester. The COAHOMA TRIBUNE places emphasis on news of interest to students, faculty and alumni.

THE COAHOMAN: The COAHOMAN, a schoolwide project which is published through the Public Relations Office, is representative of the student body and presents a cross section of the life of students and faculty on the Coahoma Community College campus. It strives to present a pictorial history of the events, lives and times of the many members, friends, alumni, parents, students, and visitors who have endeavored to enter the grounds of Coahoma Community College.

STUDENT RIGHTS AND RESPONSIBILITIES

In order to assure that all students are familiar with their rights and responsibilities, Coahoma Community College provides the following information:

STUDENT RIGHTS

In order to provide conditions indispensable to the full achievement of the objectives of higher education, Coahoma Community College guarantees the following to all students:

1. Consideration for admission and for scholarship without regard to race, other, sex, national origin, religious or political beliefs, or disability.
2. Participation in campus, local, national, or international organizations for intellectual, religious, social, political, economical, or cultural purposes, when such organizations do not infringe upon the rights of others.
3. Democratic student governance.
4. Petition for change through proper channels.
5. Issuance of publication following appropriate procedures.
6. Use of campus facilities with appropriate approval.
7. Choice of speakers and topics subject to approval.
8. Due process in all disciplinary matters.

Students are provided with a student handbook available in the Office of Student Affairs. Students who register at Coahoma Community College agree to its rules, regulations, and policies and are subject to disciplinary actions upon violation of these rules, regulations and policies.

All students are subject to local, state, and national laws, as well as to regulation of the college. Students who are penalized for violations of public laws are not exempt from further action by the college. The college reserves the right to request at any time a student's withdrawal if the student's academic or social conduct is judged to be injurious to the institution's reputation or detrimental to the character of self, other students, faculty, staff, and administration.

SEXUAL HARASSMENT POLICY & PROCEDURES

Coahoma Community College is committed to creating and maintaining a community/campus in which students, faculty and staff can work in an environment free of all forms of harassment, exploitation or intimidation. Sexual harassment is a violation of Title VII of the Federal Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972 and is a civil rights violation.

When people feel coerced, threatened, intimidated or otherwise pressured by others into granting sexual favors, or are singled out for ridicule or abuse because of their gender, their academic and/or work performance is likely to suffer. Such actions violate the dignity of the individual and the integrity of the College as an institution of learning.

How Do You Know If You Are Being Harassed???

Sexual harassment is unwanted and unwelcomed sexual behavior which interferes with your life. It can be...

- touching or grabbing
- comments about your body
- sexual remarks or suggestions
- conversations that are too personal
- pornographic pictures or stories
- dirty jokes
- obscene gestures
- offensive displays of sex related objects or starring in a way that seems too personal.

Students and employees sometimes may be unsure about whether they are being sexually harassed. Sometimes it is difficult to tell the difference between sexual harassment and flirting and/or teasing. There is a difference, flirting feels good, harassment feels bad. Harassment is unwanted; it makes people feel trapped and helpless, frustrated, confused, resentful and/or angry.

If You Believe You Are Being Sexually Harassed...

Sexual harassment is a serious matter. You do not have to tolerate any behavior that is offensive, humiliating, threatening or unwelcome. Any employee or student who believes he/she has been the victim of sexual harassment or intimidation, is encouraged to report the incident(s) or action(s) as soon as possible to the attention of any or all of the following:

1. the harasser, requesting that the action stops immediately
2. the immediate supervisor of the harasser or department chair of the harasser
3. the college EEO Officer (Ms. Jacqueline Dunn, Student Union Building, 2nd floor, 627-2571, ext. 142).
4. campus police chief (Student Union Building, 1st floor, 627-5446, ext. 226).

CODE OF STUDENT CONDUCT

Students who register at Coahoma community College agree to conform to its rules regulations and policies and are subject to disciplinary actions upon violation of these rules, regulations and policies.

All rules, regulations, and policies governing student behavior and conduct on and off campus are established by a committee composed of administrators, faculty, staff, and students. The Judicial Council will act as the official agency for the the disposition of all cases involving punitive measures.

Every student is expected to conduct himself or herself as a young adult. Extremes in social behavior and dress are considered inappropriate. It is necessary to observe and adhere to rules, regulations, and policies in order to avoid confusion, respect the rights of others, and to promote a wholesome environment for student living.

One of the purposes of Coahoma Community college is to assist each student in developing his/her potential as a mature person and enhance his/her ability to contribute to society. You, the student of this Institution, are in a position of social responsibility, and moral behavior. Generally, college students have reached the age of maturity, therefore, you must assume the major responsibility for your own success in college as well as success in other endeavors.

All students are subject to local, state, and national laws, as well as to regulations of the College. Students who are penalized for violations of public laws are not exempt from further action by the College. The College reserves the right to request at any time a student's withdrawal if the student's academic or social conduct is judged to be injurious to the Institution's reputation or detrimental to the character of self, other students, faculty, staff, and administration.

Some acts of misconduct which are unacceptable and subject to disciplinary action are:

1. The possession, sale, consumption, manufacture, distribution, or creation of a control substance (illegal drugs) as stated in Section 41-29-139 of the Mississippi statute is unlawful on campus or at any activity or social event sponsored by a club or organization of the college.
2. Possession of paraphernalia as defined in Section 41-29-105 9v and 41-29-139 (d) on campus or at any activity or social event sponsored by a club or organization of the college.
3. Possession, consumption, or indication by and of the senses or otherwise evidence of being under the influence of any intoxicating beverage on campus or at any activity or social event sponsored by a club or organization of the college.
4. Vandalism: Destroying, damaging, or defacing the college, state, federal, public or private property.
5. Indecent exposure, inappropriate or extreme in dress.
6. Firearms: Possession of or keeping firearms, explosive, or fireworks on campus.
7. Traffic Violation: Repeated traffic violations or failure to register a motor vehicle.
8. Cheating: Cheating on tests, examinations, term papers, etc. or stealing.
9. Cutting lines on the campus (cafeteria, registration, etc.)
10. Producing noise and loud music that disrupts study or the teaching-learning process on campus. Radios and tape/disc cannot be played in union or placed in windows in dormitory (this includes speakers).
11. Moving or exchanging furniture (anywhere on the campus) without special permission or abusing and destroying college property.
12. Using profane or vulgar language in routine expression and/or mental attack on another person.
13. Carrying food or utensils from the cafeteria without permission.
14. Entering academic or other buildings after the school day without permission.
15. Loitering in the high school and college buildings.

16. Littering the campus and buildings and grounds or trespassing.
17. Displaying unbecoming behavior during school-sponsored activities.
18. Coahoma Community College is a smoke free campus. Smoking is not allowed in buildings.
19. Permitting and/or using another person's ID or meal card.
20. Pets are not allowed on campus or in the Residence Halls (does not apply to guide dog).
21. Gambling in any form.
22. Possessing or using instruments, devices, weapons which endanger the safety of others.
23. Breaking and entering (dormitory rooms or buildings).
24. Obstruction of free flow of traffic (pedestrian and vehicular) on college owned property.
25. Participation in a riot, raid, or unauthorized demonstration or gathering or refusing to leave the scene of such when ordered to do so by an authorized official.
26. Forgery, falsification or plagiarizing.
27. Unauthorized possession or use of a key to any college facility or property.
28. Failure to comply with direction of college official and/or campus police acting in performance of their duties and to identify one's self to these officials when requested to do so.
29. Falsification of records, willfully, and knowingly giving false information is prohibited. This includes oral or written statements to college officials, faculty, or staff.
30. Forgery - (alteration or misuse of college documents, records, or identification cards is prohibited).
31. Disregarding financial obligation to Coahoma Community College.
32. Assault of any kind on any resident, college employee, or any person.
33. Setting of, or adding to, unauthorized fires on college property. Also included tampering with, destroying, or discharging any fire safety equipment, fire extinguisher, or causing any false alarms.
34. Students are not allowed to wear or display any gang symbols, the act or speech showing gang affiliation, and/or any conduct which may further gang activity.

Gang activity has become prevalent and dangerous in the Mississippi Delta. Students who are found to be engaging in such activity on Coahoma Community College campus will be subject to disciplinary action.

Violations of the Code of Student Conduct or infractions that will result in reprimands, demerits, fines, and/or other disciplinary action, withdrawal, dismissal, suspension, or expulsion. Fines may range from \$10 to \$100.

An accumulation of 10 demerits in one semester, 15 demerits in two semesters, or 20 demerits during a two-year period, will result in suspension from Coahoma Community College.

NOTE: Suspension varies in length.

It is impossible to write down all rules, regulations and policies for proper conduct. Therefore, students are encouraged to conduct themselves in a manner which exhibits good conduct both on and off campus.

DEPARTMENT OF BUSINESS

ACCOUNTING (Leading to B. S. degree) Major Code: 268

This curriculum is designed to meet the first two-year requirements for students who plan to work in private, public, or governmental accounting, auditing, or similar positions.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester	Hours	Spring Semester	Semester	Hours
ENG 1113	English Comp. I	3	ENG 1123	English Comp. II	3
	History I	3		History II	3
BIO 1132	General Biology I	2	BOA 1113	Elementary Typewriting or	
BIO 1131	General Biology Lab I	1	CSC 1113	Intro. to Comp. Concepts	3
MAT 1313	College Algebra	3	MAT 1323	Trigonometry	3
	Fine Arts elect	3	SPT 1113	Oral Communication	3
	P. E. Activity	1		P. E. Activity	<u>1</u>
EDU 1311	Orientation	<u>1</u>			16
		17			

Sophomore Year

Fall Semester	Semester	Hours	Spring Semester	Semester	Hours
	Literature elect	3	CSC 1123	Microcomputer Appli.	3
BAD 2413	Legal Envir. of Bus.	3	ACC 1223	Prin. of Accounting II	3
ACC 1213	Prin. of Accounting I	3	SEC 2613	Business. Comm. I	3
PHY 2242	Physical Sci. I	2	ECO 2123	Prin. of Economics	3
PHY 2241	Physical Sci. Lab I	1	PSY 1513	General Psychology	<u>3</u>
ECO 2113	Prin. of Economics	<u>3</u>			15
		15			

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: ASU, DSU, JSU, MSU, MUW, MVSU, UM, USM

GENERAL BUSINESS

(Leading to B. S. degree)

Major Code: 211

This curriculum is designed for students who plan to transfer to a senior institution. It provides the first two years of study for students majoring in fields such as finance, management, marketing, and business administration.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
	3	History II	3
BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology Lab I	1	BIO 1141 General Biology Lab II	1
MAT 1313 College Algebra	3	Fine Arts elect	3
PSY 1513 General Psychology	3	BOA 1113 Elementary Typewriting or	
	1	CSC 1113 Intro. to Comp. Concepts	3
EDU 1311 Orientation	<u>1</u>	P. E. Activity	<u>1</u>
	17		16

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BAD 2513 Prin. of Management	3	SPT 1113 Oral Communication	3
	3	BAD 2213 Prin. of Marketing	3
BAD 2413 Legal Envir. of Bus.	3	ACC 1223 Prin. of Accounting II	3
ACC 1213 Prin. of Accounting I	3	SEC 2613 Bus. Communication	3
ECO 2113 Prin. of Economics I	3	ECO 2123 Prin. of Economics II	<u>3</u>
CSC 1123 Microcomputer Appli.	<u>3</u>		15
	18		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: ASU, DSU, JSU, MSU, MUW, MVSU, UM, USM

DEPARTMENT OF ENGLISH AND FOREIGN LANGUAGE

ENGLISH (Leading to B. S. degree) Major Code: 140

The English program is designed to help students express themselves clearly, effectively, and correctly in speaking and in writing; think logically, with an appreciable degree of penetration; read critically and analytically, and develop an appreciation for literature in general. The program provides the first two years of university-parallel courses to those students who plan to earn a four year degree in English.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
Foreign Language I	3	Foreign Language II	3
BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology Lab I	1	BIO 1141 General Biology Lab II	1
History I	3	History II	3
JOU 1313 Prin. of Journ.	3	PSY 1513 General Psychology	3
Fine Arts elect	3	CSC 1113 Intro. to Comp. Concepts	3
EDU 1311 Orientation	<u>1</u>		<u>18</u>
	19		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
Foreign Language III	3	Foreign Language IV	3
MAT 1313 College Algebra	3	SPT 1113 Oral Communication	3
Social/Behavior Science	3	Social/Behavior Science	3
PHY 2242 Physical Sci. I	2	PHY 2252 Physical Sci. II	2
PHY 2241 Physical Sci. Lab I	1	PHY 2251 Physical Sci. Lab II	1
P. E. Activity	<u>1</u>	P. E. Activity	<u>1</u>
	16		16

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

RADIO & TELEVISION BROADCASTING

(Leading to B. S. degree)

Major Code: 232

The radio and television broadcasting curriculum is an interdisciplinary program designed to permit a student to specialize in course work with direct application to the broadcasting industry. Upon completion of this program, the student may continue in radio and television broadcasting at a four year institution.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
Foreign Language I	3	Foreign Language II	3
BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology Lab I	1	BIO 1141 General Biology Lab II	1
History I	3	History II	3
JOU 1313 Prin. of Journ. I	3	JOU 1323 Prin. of Journ. II	3
P. E. Activity	1	P. E. Activity	1
EDU 1311 Orientation	<u>1</u>		<u>16</u>
	17		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
Foreign Language III	3	Foreign Language IV	3
MAT 1313 College Algebra	3	SPT 1113 Oral Communication	3
CSC 1113 Intro. to Comp. Concepts	3	MAT 1323 Trigonometry	3
PSY 1513 General Psychology	3	COM 1413 Fund. of Broadcasting	3
Fine Arts elect	<u>3</u>	Soc./Behav. Science elect	<u>3</u>
	18		18

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

DEPARTMENT OF FINE ARTS

ART
(Leading to B. S. degree)
Major Code: 269

Some education in the arts is necessary for effective participation in today's society. The Fine Arts Department is committed to the goal of creating the aesthetic quality for all students. This curriculum is designed for students who plan to continue their study at a four-year institution in the area of art.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
History I	3	History II	3
SOC 2113 Intro. to Sociology	3	MAT 1313 College Algebra	3
ART 1213 Introductory Art	3	BIO 1142 General Biology II	2
BIO 1132 General Biology I	2	BIO 1141 General Biology Lab II	1
BIO 1131 General Biology Lab I	1	ART 1413 Design I	3
EDU 1311 Orientation	1	CSC 1113 Intro. to Comp. Concepts	3
	16		18

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
PHY 2242 Physical Sci. I	2	PHY 2252 Physical Sci. II	2
PHY 2241 Physical Sci. Lab I	1	PHY 2251 Physical Sci. Lab II	1
ART 1313 Drawing I	3	ART 1323 Drawing II	3
PSY 1513 General Psychology	3	SPT 1113 Oral Communication	3
ART 2713 Art History I	3	ART 2723 Art History II	3
	15	ART 2513 Painting	3
			18

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: DSU, JSU, MSU, MUW, MVSU, UM, USM

DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND RECREATION

ATHLETIC ADMINISTRATION & COACHING

(Leading to B. S. degree)

Major Code: 220

The Department of Health, Physical Education, and Recreation has as its primary role the preparation of prospective health educators, physical educators, recreation leaders, athletic administrators, and coaches who plan to continue their education beyond the two-year college level.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
History I	3	History II	3
HPR 1313 Intro. to HPR	3	HPR 1223 Per. & Comm. Health	3
HPR 1511 Cond. & Wt. Train.	1	MAT 1313 College Algebra	3
PHY 2242 Physical Science I	2	PSY 1513 General Psychology	3
PHY 2241 Physical Science Lab I	1	P. E. Activity	<u>1</u>
EDU 1311 Orientation	1		16
P. E. Activity	<u>1</u>		
	15		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
BIO 2513 Hum. Anat. & Phy. I	3	SPT 1113 Oral Communication	3
BIO 2511 Hum. Anat. & Phy. Lab I	1	Soc./Behav. Science elect	3
Fine Arts elect	3	BIO 2523 Hum. Anat. & Phy. II	3
PSC 1113 American Gov't.	3	BIO 2521 Hum. Anat. & Phy. Lab II	1
P. E. Activity	1	HPR 1713 Sports Appreciation	3
CSC 1113 Intro. to Comp. Concepts	<u>3</u>	P. E. Activity	<u>1</u>
	17		17

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

HEALTH, PHYSICAL EDUCATION, AND RECREATION

(Leading to B. S. degree)

Major Code: 214

The Department of Health, Physical Education, and Recreation has as its primary role the preparation of prospective health educators, physical educators, recreation leaders, and coaches who plan to continue their education beyond the two-year college level. Further, this department contributes to the general education of all students through its health and physical education activity classes. The teaching faculty consists of dedicated members who believe that good health, physical education, and adequate recreation are important parts of one's total education.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology Lab I	1	BIO 1141 General Biology Lab II	1
1 HPR 1313 Intro. to HPR	3	HPR 1223 Per & Comm. Health	3
HPR 1213 Per. & Com. Health	3	History II	3
History I	3	MAT 1313 College Algebra	3
P. E. Activity	1	P. E. Activity	<u>1</u>
EDU 1311 Orientation	<u>1</u>		16
	17		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
PHY 2242 Physical Sci. I	2	PHY 2252 Physical Sci. II	2
PHY 2241 Physical Sci. Lab I	1	PHY 2251 Physical Sci. Lab II	1
PSY 1513 General Psychology	3	SPT 1113 Oral Communication	3
HPR 2213 First Aid	3	Fine Arts elect	3
P. E. Activity	1	HPR 2413 Individual Team Sports	3
CSC 1113 Intro. to Comp. Concepts	<u>3</u>	P. E. Activity	<u>1</u>
	16		16

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

RECREATION
(Leading to B. S. degree)
Major Code: 221

The Department of Health, Physical Education, and Recreation has as its primary role the preparation of prospective health educators, physical educators, recreation leaders, and athletic coaches who plan to continue their education beyond the two-year college level.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology Lab I	1	BIO 1141 General Biology Lab II	1
HPR 1713 Sports Appreciation	3	Fine Arts elect	3
HPR 1213 Per. & Com. Health	3	History II	3
History I	3	MAT 1313 College Algebra	3
P. E. Activity	1	P. E. Activity	<u>1</u>
EDU 1311 Orientation	<u>1</u>		16
	17		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
SOC 2113 Intro. to Sociology	3	HPR 2213 First Aid	3
PSY 1513 General Psychology	3	SPT 1113 Oral Communication	3
HPR 1313 Intro. to HPR	3	HPR 2323 Rec. Leadership	3
CSC 1113 Intro. to Comp. Concepts	3	HPR 2413 Ind. & Team Sport Offi.	3
P. E. Activity	<u>1</u>	P. E. Activity	<u>1</u>
	16		16

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: ASU, USM

DEPARTMENT OF SCIENCE, MATHEMATICS, AND COMPUTER SCIENCE

BIOLOGY (Leading to B. S. degree) Major Code: 210

The Biology program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to four-year institutions.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 Gen. Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 Gen. Chemistry Lab II	1
BIO 2413 Gen. Zoology I	3	BIO 2423 Gen. Zoology II	3
BIO 2411 Gen. Zoology Lab I	1	BIO 1321 Gen. Zoology Lab II	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
	P. E. Activity		1
EDU 1311 Orientation	<u>1</u>	SPT 1113 Oral Communication	<u>3</u>
	16		18

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
	Literature elect	PSY 1513 General Psychology	3
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. Lab I	1	CHE 2431 Organic Chem. Lab II	1
PHY 2413 Gen. Physics I	3	PHY 2423 Gen. Physics II	3
PHY 2411 Gen. Physics Lab I	1	PHY 2421 Gen. Physics Lab II	1
	History I		3
CSC 1113 Intro. to Comp. Concepts	<u>3</u>		3
	17		17

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: ASU, DSU, JSU, MSU, MUW, MVSU, UM, USM

CHEMISTRY
(Leading to B. S. degree)
Major Code: 202

The Chemistry program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to four-year institutions.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 Gen. Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 Gen. Chemistry Lab II	1
Social Science elect	3	SPT 1113 Oral Communication	3
Literature elect	3	Fine Arts elect	3
P. E. Activity	1	MAT 1323 Trigonometry	3
EDU 1311 Orientation	1	P. E. Activity	1
	<u>15</u>		<u>17</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. Lab I	1	CHE 2431 Organic Chem. Lab II	1
PHY 2413 Gen. Physics I	3	PHY 2423 Gen. Physics II	3
PHY 2411 Gen. Physics Lab I	1	PHY 2421 Gen. Physics Lab II	1
History I	3	History II	3
MAT 1814 Calculus I	4	MAT 1824 Calculus II	4
CSC 1113 Intro. to Comp. Concepts	3		15
	<u>18</u>		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: DSU, JSU, MSU, UM, USM

COMPUTER SCIENCE

(Leading to B.S. degree)

Major Code: 205

The Computer Science program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to four-year universities.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
History I	3	Social Science Elective	3
EDU 1311 Orientation	1	Fine Arts elect	3
CSC 1613 Computer Prog. I	3	CSC 2623 Computer Prog. II	3
MAT 1613 Calculus I	3	MAT 1623 Calculus II	3
BIO 2413 General Zoology	3		15
BIO 2411 General Zoology Lab	1		
	<u>17</u>		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
PHY 2413 Gen. Physics I	3	PHY 2423 Gen. Physics II	3
PHY 2411 Gen. Physics Lab I	1	PHY 2421 Gen. Physics Lab II	1
CHE 1213 General Chemistry	3	MAT 2623 Calculus IV	3
CHE 1211 General Chemistry Lab	1	SPT 1113 Oral Communication	3
MAT 2613 Calculus III	3	**Math elect	6
Literature elect	3		16
CSC 2413 COBOL Prog.	3		
	<u>17</u>		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

*Suggested elective(s) - psychology, introduction to sociology, and economics.

**Suggested elective(s) - MAT 2113 and MAT 2913

***Suggested elective(s) - Chemistry I Lecture & Lab and Zoology I Lecture & Lab

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: ASU, JSU, MSU, MVSU, UM, USM

MATHEMATICS
(Leading to B.S. degree)
Major Code: 217

The Mathematics program offered at Coahoma Community College is designed to prepare the student for advanced study in the area of Mathematics at four-year institutions.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 Gen. Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 Gen. Chemistry Lab II	1
Foreign Language I	3	Foreign Language II	3
History II	3	History II	3
Fine Arts elect	3	CSC 1113 Intro. to Comp. Concepts	3
P. E. Activity	1	P. E. Activity	<u>1</u>
EDU 1311 Orientation	<u>1</u>		17
	18		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
CSC 1613 Comp. Prog. I	3	Social Science elect	3
BIO 2413 General Zoology	3	MAT 1824 Calculus II	4
BIO 2411 General Zoology Lab	1	SPT 1113 Oral Communication	<u>3</u>
Fine Arts elect	3		13
MAT 1814 Calculus I	<u>4</u>		
	17		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: ASU, DSU, JSU, MSU, MUW, MVSU, UM, USM

MATHEMATICS EDUCATION

(Leading to B.S. degree)

Major Code: 216

The Mathematics Education program offered at Coahoma Community College is designed to prepare the student for advanced study at a four-year institution and to become a mathematics teacher.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
		History I	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 General Chemistry Lab II	1
		P. E. Activity	1
EDU 1311 Orientation	1	CSC 1113 Intro To Comp. Concepts	3
	<u>15</u>		<u>17</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology Lab I	1	BIO 1141 General Biology Lab II	1
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics Lab I	1	PHY 2421 General Physics Lab II	1
PSY 1513 General Psychology	3	MAT 1824 Calculus II	4
MAT 1814 Calculus I	4	SPT 1113 Oral Communication	3
	<u>17</u>		<u>17</u>

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

PRE-DENTAL HYGIENE

(Leading to B.S. degree)

Major Code: 222

The Pre-Dental Hygiene program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to The Mississippi Medical Center or other professional schools. A dental hygienist assists the dentist in providing dental health care to patients. Employment opportunities include dental offices, public schools, clinics and hospitals. The student should be aware that entrance to this program in Jackson or to programs in other states is highly competitive, and high academic grade point average should be maintained.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
BIO 2413 General Zoology	3	PSY 1513 General Psychology	3
BIO 2411 General Zoology Lab I	1	CHE 1223 General Chemistry II	3
MAT 1313 College Algebra	3	CHE 1221 General Chemistry Lab II	1
CHE 1213 General Chemistry I	3	CSC 1113 Intro. to Comp. Concepts	3
CHE 1211 General Chemistry Lab I	1	Fine Arts elect	<u>3</u>
EDU 1311 Orientation	<u>1</u>		16
	15		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 2513 Human Anat. & Phy. I	3	BIO 2523 Human Anat. & Phy. II	3
BIO 2511 Human Anat. & Phy. Lab I	1	BIO 2521 Human Anat. & Phy. Lab II	1
BIO 2923 Microbiology	3	SOC 2123 Intro. to Sociology	3
BIO 2921 Microbiology Lab	1	EPY 2513 Child Psychology	3
SOC 2113 Intro. to Sociology	3	ECO 2123 Prin. of Economics	3
ECO 2113 Prin. of Economics	3	SPT 1113 Oral Communication	3
Literature elect	<u>3</u>	Literature elect	<u>3</u>
	17		19

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

PRE-HEALTH INFORMATION MANAGEMENT

(Leading to B.S. degree)

Major Code: 702

The Health Information Management program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to The Mississippi Medical Center or other professional schools. Employment opportunities include hospitals, clinics, rehabilitation centers, health departments, other agencies, and schools. The student should be aware that entrance into this program in Jackson or to programs in other states is highly competitive, and a high GPA should be maintained.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 2413 General Zoology I	3	BIO 2423 General Zoology II	3
BIO 2411 General Zoology Lab I	1	BIO 2421 General Zoology Lab II	1
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
MAT 1313 College Algebra	3	SPT 1113 Oral Communication	3
CSC 1113 Intro. to Comp. Concepts	3	MAT 1323 Trigonometry	3
	1	Fine Arts elect	3
EDU 1311 Orientation	<u>1</u>	P. E. Activity	<u>1</u>
	15		17

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 2513 Human Anat. & Phy. I	3	BIO 2523 Human Anat. & Phy. II	3
BIO 2511 Human Anat. & Phy. Lab I	1	BIO 2521 Human Anat. & Phy. Lab II	1
ACC 1213 Accounting I	3	ACC 1223 Accounting II	3
	3	Literature elect	3
Literature elect	3	BAD 2513 Prin. of Management	3
*Elective	<u>6</u>	PSY 1513 Gen. Psychology	<u>3</u>
	16		16

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

*Approved electives history, foreign language, journalism, and additional computer science course, business communication.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

PRE-MEDICAL
(Leading to B.S. degree)
Major Code: 226

The Pre-Medical program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to any four-year institution. Students should apply to the medical school they plan to attend during their third year in college. The Medical College Admission Test (MCAT) should be taken during the junior year. The student must maintain a high quality of academic work at all times.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
BIO 2413 General Zoology I	3	BIO 2423 General Zoology II	3
BIO 2411 General Zoology Lab I	1	BIO 2421 General Zoology Lab II	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 General Chemistry Lab II	1
EDU 1311 Orientation	<u>1</u>	CSC 1113 Intro. to Comp. Concepts	<u>3</u>
	15		17

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics Lab I	1	PHY 2411 General Physics Lab II	1
Literature elect	3	Literature elect	3
History I	3	History II	3
SPT 1113 Oral Communication	3	CHE 2433 Organic Chem. II	3
CHE 2423 Organic Chem. I	3	CHE 2431 Organic Chem. Lab II	1
CHE 2421 Organic Chem. Lab I	<u>1</u>	Fine Arts elect	<u>3</u>
	17		17

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

PRE-MEDICAL TECHNOLOGY

(Leading to B.S. degree)

Major Code:

The Medical Technology program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to The Mississippi Medical Center or other professional schools. A medical technologist performs chemical, microscopic, microbiological, hematological, serological, isotope and immunological tests that require independent judgment and responsibility in the diagnosis and treatment of disease. Employment opportunities include hospitals labs, clinics, physicians' offices, work in pharmaceutical and instrument manufacturing, insurance companies, and medical, dental or veterinary colleges. The student should be aware that entrance to this program in Jackson or to programs in other states is highly competitive, and high academic grade point averages should be maintained.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
BIO 2413 General Zoology	3	PSY 1513 General Psychology	3
BIO 2411 General Zoology Lab	1	SPT 1113 Oral Communication	3
MAT 1313 College Algebra	3	CSC 1113 Intro. to Comp. Concepts	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 General Chemistry Lab II	1
	1	P. E. Activity	1
EDU 1311 Orientation	1		17
	<u>16</u>		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
	3		3
CHE 2423 Organic Chem. I	3	SOC 2113 Intro. to Sociology	3
CHE 2421 Organic Chem. Lab I	1		3
BIO 2513 Human Anat. & Phy. I	3	BIO 2523 Human Anat. & Phy. II	3
BIO 2511 Human Anat. & Phy. Lab I	1	BIO 2521 Human Anat. & Phy. Lab II	1
BIO 2923 Microbiology	3	*Elective	3
BIO 2921 Microbiology Lab	1		16
	<u>15</u>		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

*Suggested elective: (Principles of Management)

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

PRE-NURSING
(Leading to B.S. degree)
Major Code: 227

The Pre-Nursing program offered at Coahoma Community College is a two-year program which meets the admission requirements for transfer to The Mississippi Medical Center School of Nursing, four-year institutions or other nursing schools.

A registered nurse provides health services which assist individuals in maintaining healthy living and recovering from illnesses. Employment opportunities include hospitals, private duty, public health departments, schools, physicians' offices and nursing homes. The student should be aware that entrance to this program is highly competitive, and high quality academic work must be maintained. The student must have an ACT score of 20 or above.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 General Chemistry Lab II	1
MAT 1313 College Algebra	3	HEC 1253 Nutrition & Diet Therapy	3
CSC 1113 Intro. to Comp. Concepts.	3	PSY 1513 General Psychology	3
P. E. Activity	1	P. E. Activity	1
EDU 1311 Orientation	<u>1</u>		<u>14</u>
	15		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 2513 Human Anat. & Phy. I	3	BIO 2513 Human Anat. & Phy. II	3
BIO 2511 Human Anat. & Phy. Lab I	1	BIO 2511 Human Anat. & Phy. Lab II	1
EPY 2533 Growth & Development	3	History II	3
BIO 2923 Microbiology	3	Soc./Behav. Science elect	3
BIO 2921 Microbiology Lab	1	Fine Arts elect	3
History I	<u>3</u>	SPT 1113 Oral Communication	<u>3</u>
	14		16

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

PRE-OCCUPATIONAL THERAPY

(Leading to B.S. degree)

Major Code: 209

The Pre-Occupational Therapy program offered at Coahoma Community College is designed to meet the requirements for transfer to any school of Occupational Therapy or four-year institutions. The student must maintain a high quality of academic work.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
BIO 2413 General Zoology I	3	BIO 2423 General Zoology II	3
BIO 2411 General Zoology Lab I	1	BIO 2421 General Zoology Lab II	1
MAT 1313 College Algebra	3	PSY 1513 General Psychology	3
CHE 1213 Gen. Chemistry I	3	SOC 2143 Marriage & Family	3
CHE 1211 Gen. Chemistry Lab I	1	CSC 1113 Intro. to Comp. Concepts	3
	P. E. Activity		<u>1</u>
EDU 1311 Orientation	<u>1</u>		17
	16		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 2513 Human Anat. & Phy. I	3	BIO 2523 Human Anat. & Phy. II	3
BIO 2511 Human Anat. & Phy. Lab I	1	BIO 2521 Human Anat. & Phy. Lab II	1
PHY 2413 General Physics I	3	EPY 2533 Human Growth & Dev.	3
PHY 2411 General Physics I Lab	1	EPY 2513 Child Psychology	3
	Literature elect		3
SPT 1113 Oral Communication	3		Fine Arts elect
SOC 2113 Intro. to Sociology	<u>3</u>		<u>3</u>
	17		16

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

PRE-OPTOMETRY
(Leading to B.S. degree)
Major Code: 228

The Pre-Optometry program offered at Coahoma Community College is designed to meet the requirements for transfer to any school of Optometry or four-year institutions. The student must maintain a high quality of academic work.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
BIO 2413 General Zoology I	3	BIO 2423 General Zoology II	3
BIO 2411 General Zoology Lab I	1	BIO 2421 General Zoology Lab II	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 General Chemistry Lab II	1
	Fine Arts elect		P. E. Activity
	1	CSC 1113 Intro. to Comp. Concepts	3
EDU 1311 Orientation	<u>1</u>		<u>18</u>
	19		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 2513 Human Anat. & Phys. I	3	BIO 2523 Human Anat. & Phys. II	3
BIO 2511 Human Anat. & Phys. Lab I	1	BIO 2521 Human Anat. & Phys. Lab II	1
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. Lab I	1	CHE 2431 Organic Chem. Lab II	1
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics Lab I	1	PHY 2421 General Physics Lab II	1
	Literature elect		Literature elect
	3		<u>3</u>
SPT 1113 Oral Communication	<u>3</u>		<u>15</u>
	18		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

PRE-PHARMACY
(Leading to B.S. degree)
Major Code: 229

The Pre-Pharmacy program offered at Coahoma Community College is designed to meet the requirements for the first two-years for transfer to any School of Pharmacy or four-year institution. A pharmacist is responsible for dispensing medications ordered by physicians, dentists, or other authorized prescribers. Employment opportunities include pharmacies, hospitals, clinics, industry, education and research.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 General Chemistry Lab II	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
BIO 2413 General Zoology I	3	BIO 2423 General Zoology II	3
BIO 2411 General Zoology Lab I	1	BIO 2421 General Zoology Lab II	1
ACC 1213 Prin. of Accounting	3	P. E. Activity	1
	1	CSC 1113 Intro. to Comp. Concepts	<u>3</u>
EDU 1311 Orientation	<u>1</u>		18
	19		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. Lab I	1	CHE 2431 Organic Chem. Lab II	1
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics Lab I	1	PHY 2421 General Physics Lab II	1
	3	Literature elect	3
	3	SPT 1113 Oral Communication	<u>3</u>
MAT 1814 Calculus I	<u>4</u>		14
	18		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

PRE-PHYSICAL THERAPY

(Leading to B.S. degree)

Major Code: 230

The Pre-Physical Therapy program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to The Mississippi Medical Center or other medical schools. A physical therapist is a health care professional who evaluates, plans and treats patients of all ages for neurological, musculo-skeletal and cardiopulmonary problems resulting from illness and accidents. Employment opportunities include hospitals, rehabilitation centers, nursing homes, home health agencies, public schools and sports. The student should be aware that entrance to this program in Jackson or programs in other states is highly competitive, and high quality academic work must be maintained.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 General Chemistry Lab II	1
SOC 2113 Intro. to Sociology	3	MAT 1313 College Algebra	3
BIO 2413 General Zoology I	3	BIO 2423 General Zoology II	3
BIO 2411 General Zoology Lab I	1	BIO 2421 General Zoology Lab II	1
EDU 1311 Orientation	1	History II	<u>3</u>
History I	<u>3</u>		17
	18		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 2513 Human Anat. & Phy. I	3	BIO 2523 Human Anat. & Phy. II	3
BIO 2511 Human Anat. & Phy. Lab I	1	BIO 2521 Human Anat. & Phy. Lab II	1
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics Lab I	1	PHY 2421 General Physics Lab II	1
Literature elect	3	Literature elect	3
SPT 1113 Oral Communication	3	Fine Arts elect	<u>3</u>
CSC 1113 Intro. to Comp. Concepts	<u>3</u>		14
	17		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

PRE-VETERINARY SCIENCE

(Leading to B.S. degree)

Major Code: 231

The Pre-Veterinary Science program offered at Coahoma Community College is designed to meet the requirements for the first two-years for transfer to any school of veterinary science. A veterinarian diagnoses and treats diseases and injuries in animal patients and prevents and controls the spread of animal diseases. Employment opportunities include private practice, public health departments, research, pharmaceutical and academic institutions.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 General Chemistry Lab II	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
BIO 2413 General Zoology I	3	BIO 2423 General Zoology II	3
BIO 2411 General Zoology Lab I	1	BIO 2421 General Zoology Lab II	1
CSC 1113 Intro. to Comp. Concepts	3	SPT 1113 Oral Communication	3
EDU 1311 Orientation	1		17
	<u>18</u>		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics Lab I	1	PHY 2421 General Physics Lab II	1
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. Lab I	1	CHE 2431 Organic Chem. Lab II	1
BIO 2923 Microbiology	3	Fine Arts elect	3
BIO 2921 Microbiology Lab	1	History II	3
History I	3		14
	<u>15</u>		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

SCIENCE EDUCATION

(Leading to B.S. degree)

Major Code: 233

The Science Education program offered at Coahoma Community College is designed to prepare the student for study at a four-year institution who may not opt to become a teacher of science or do research.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 General Chemistry Lab II	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
BIO 2413 General Zoology I	3	BIO 2423 General Zoology II	3
BIO 2411 General Zoology Lab I	1	BIO 2421 General Zoology Lab II	1
EDU 1311 Orientation	<u>1</u>	CSC 1113 Intro. to Comp. Concepts	<u>3</u>
	15		18

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics Lab I	1	PHY 2421 General Physics Lab II	1
BIO 1313 Gen. Botany I	3	BIO 1323 Gen. Botany II	3
BIO 1311 Gen. Botany Lab I	1	BIO 1321 Gen. Botany Lab II	1
History I	3	History II	3
SPT 1113 Oral Communication	<u>3</u>	Fine Arts elect	<u>3</u>
	17		17

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

DEPARTMENT OF SOCIAL SCIENCE, AND EDUCATION

CRIMINAL JUSTICE

(Leading to B.S. degree)

Major Code: 204

The study of criminal justice can take a person into many careers. Some who go into the field may specialize in social policing. Those who choose social service may want to become a probation officer, a correctional officer, or a parole and after-care worker. Those interested in law enforcement and policing may want to consider policing, state and county law enforcement, or federal law enforcement. Still others may wish to consider teaching and research.

The suggested schedule of classes fits the basic requirements for the Bachelor of Arts degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
CRJ 1313 Intro. to Crim. Justice	3	CRJ 1383 Criminology	3
Biological Science Elective	3-4	Biological Science Elective	3-4
P. E. Activity	1	Foreign Language II	3
Foreign Language I	3	Fine Arts elect	3
EDU 1311 Orientation	<u>1</u>	P. E. Activity	<u>1</u>
	15-16		17-18

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
History I	3	History II	3
CRJ 2313 Police Operations	3	CRJ 2323 Criminal Law	3
MAT 1313 College Algebra	3	CRJ 2513 Law Enf. & The Juvenile	3
SOC 2113 Intro. to Sociology	3	SPT 1113 Oral Communication	<u>3</u>
CSC 1113 Intro. to Comp. Concepts	<u>3</u>		15
	18		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: ASU, DSU, JSU, MVSU, USM

EARLY CHILDHOOD EDUCATION

(Leading to B.S. degree)

Major Code: 206

This curriculum is designed to provide two years of basic education and special skills for persons interested in working with pre-school learners. It provides for those persons who desire immediate employment in a day care center, kindergarten, or headstart or for those who wish to transfer.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
MAT 1233 Intermediate Algebra	3	MAT 1313 College Algebra	3
BIO 1132 General Biology I	2	SPT 1113 Oral Communication	3
BIO 1131 General Biology Lab I	1	PSY 1513 General Psychology	3
		History I	3
HPR 1213 Per. & Comm. Health	3	P. E. Activity	1
			<u>16</u>
EDU 1311 Orientation	<u>1</u>		
	17		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
		Literature elect	3
MUS 2513 Music for Children	3	ART 1913 Art for Elem. Teachers	3
CSC 1113 Intro. to Comp. Con.	3	HPR 2213 First Aid	3
EPY 2513 Child Psychology	3	Fine Arts elect	3
		Social Science Elective	<u>3</u>
PHY 2242 Physical Science I	2		15
PHY 2241 Physical Science Lab I	<u>1</u>		
	18		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

ELEMENTARY EDUCATION

(Leading to B.S. degree)

Major Code: 208

This curriculum is designed for students who plan to teach in elementary schools after having earned at least a four year college degree and obtained a teacher's certificate.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
Biological Science Elective	3-4	Elective	3
History I	3	History II	3
PSY 1513 General Psychology	3	MAT 1313 College Algebra	3
MAT 1233 Intermediate Algebra	3	EDU 1613 Foundation in Education	3
EDU 1311 Orientation	1	P. E. Activity	<u>1</u>
P. E. Activity	<u>1</u>		16
	17-18		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
Fine Arts elect	3	ART 1913 Art for Elem. Teachers	3
EPY 2513 Child Psychology	3	SPT 1113 Oral Communication	3
PHY 2242 Physical Science I	2	SOC 2113 Intro. to Sociology	3
PHY 2241 Physical Science Lab I	1	MUS 2513 Music for Children	3
CSC 1113 Intro. to Comp. Concepts	<u>3</u>	HPR 1223 Per. & Comm. Health	<u>3</u>
	15		18

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: ASU, DSU, JSU, MSU, MUW, MVSU, UM, USM

GENERAL EDUCATION

(Leading to B.S. degree)

Major Code: 212

This curriculum is suggested for students who have not chosen a major field of study but may or may not transfer to a four-year institution.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
MAT 1233 Intermediate Algebra	3	MAT 1313 College Algebra	3
BIO 2413 General Zoology I	3	BIO 2423 General Zoology II	3
BIO 2411 General Zoology Lab I	1	BIO 2421 General Zoology Lab II	1
	3	History II	3
PSY 1513 General Psychology	3	Elective	3
	1	P. E. Activity	<u>1</u>
EDU 1311 Orientation	<u>1</u>		17
	18		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
	3	Literature elect	3
	3	Elective	3
HPR 1213 Per. & Comm. Health	3	SPT 1113 Oral Communication	3
PHY 2242 Physical Science I	2	Soc./Behav. Science elect	3
PHY 2241 Physical Science Lab I	1	EDU 1613 Foundation in Education	<u>3</u>
CSC 1113 Intro. to Comp. Concepts	<u>3</u>		15
	15		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: ASU, MSU

PRE-LAW
(Leading to B.S. degree)
Major Code: 225

The pre-law curriculum is designed to provide those basic courses which will satisfy the lower-level course requirement of the four-year colleges and universities. Students who are interested in becoming lawyers, judges, and other legal professionals may want to consider this curriculum.

The suggested schedule of classes fits the basic requirements for the Bachelor of Arts degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	A 3	ENG 1123 English Comp. II	B 3
MAT 1313 College Algebra	A 3	PSY 1513 General Psychology	A 3
	C 3	BIO 1142 General Biology II	A 2
BIO 1132 General Biology I	B 2	BIO 1141 General Biology Lab II	A 1
BIO 1131 General Biology Lab I	B 1	P. E. Activity	A 1
	A 1	Foreign Language II	A 3
	A 3	History II	B 3
EDU 1311 Orientation	A 1		A 16
	A 17		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
	Literature elect 3		Literature elect 3
PSC 1113 Amer. Government	3	PSC 1123 Amer. State & Local Gov't.	3
CSC 1113 Intro. to Comp. Concepts	3	SPT 1113 Oral Communication	3
	Foreign Language III 3	Foreign Language IV	3
	P. E. Activity 1	Fine Arts elect	3
	Elective 3	P. E. Activity	1
	16		16

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

SOCIAL SCIENCE
(Leading to B.S. degree)
Major Code: 310

The social science curriculum is designed to satisfy the first two years requirement of a variety of specialized careers within the broad area of the social sciences. One considering this curriculum may wish to become a sociologist, an economist, a politician, an anthropologist, or a social scientist per se.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
MAT 1313 College Algebra	3	Foreign Language II	3
History I	3	BIO 1142 General Biology II	2
BIO 1132 General Biology I	2	BIO 1141 General Biology Lab II	1
BIO 1131 General Biology Lab I	1	P.E. Activity	1
P. E. Activity	1	History II	3
Foreign Language I	3	Fine Arts elect	<u>3</u>
EDU 1311 Orientation	<u>1</u>		16
	17		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
HIS 1613 Surv. of Afro. Hist.	3	SOC 2143 Marriage & Family	3
CSC 1113 Intro. to Comp. Concepts	3	SPT 1113 Oral Communication	3
Foreign Language III	3	Foreign Language IV	3
PHY 2242 Physical Sci. I	2	PHY 2252 Physical Sci. II	2
PHY 2241 Physical Sci. Lab I	1	PHY 2251 Physical Sci. Lab II	1
P. E. Activity	<u>1</u>	P. E. Activity	<u>1</u>
	16		16

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

SOCIAL SCIENCE EDUCATION

(Leading to B.S. degree)

Major Code: 236

The social science education curriculum is designed for those students who anticipate history as a major. These persons may want to consider history as a major to become teachers, research historians, specialists in international relations, directors of museums or keepers of archives.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
History I	3	MAT 1313 College Algebra	3
BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology Lab I	1	BIO 1141 General Biology Lab II	1
PSC 1113 American Government	3	P. E. Activity	1
PSY 1513 General Psychology	3	History II	3
P. E. Activity	1	PSC 1123 State & Local Government	<u>3</u>
EDU 1311 Orientation	<u>1</u>		16
	17		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
PHY 2242 Physical Science I	2	PHY 2252 Physical Science II	2
PHY 2241 Physical Science Lab I	1	PHY 2251 Physical Science Lab II	1
SOC 2113 Intro. to Sociology	3	SOC 2123 Intro. to Sociology	3
CSC 1113 Intro. to Comp. Concepts	3	Fine Arts elect	3
ECO 2113 Prin. of Economics I	3	ECO 2123 Prin. of Economics II	<u>3</u>
SPT 1113 Oral Communication	<u>3</u>		15
	18		

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

SOCIAL WORK
(Leading to B.S. degree)
Major Code: 238

The social work curriculum is primarily for those who will continue at the four-year college or university level in sociology and are interested in working in the area of human services.

The suggested schedule of classes fits the basic requirements for the Bachelor of Arts degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. I	3
History I	3	MAT 1313 College Algebra	3
Biological Science	3-4	Biological Science	3-4
Foreign Language I	3	Foreign Language II	3
Elective	3	History II	3
EDU 1311 Orientation	<u>1</u>		<u>3</u>
	16-17		15-16

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
Literature elect	3	Literature elect	3
SOC 2113 Intro. to Sociology	3	Elective	3
ECO 2113 Prin. of Economics	3	PSY 1513 General Psychology	3
CSC 1113 Intro. to Comp. Concepts	3	Fine Arts elect	3
SOC 2163 Intro. to Social Work	<u>3</u>	SPT 1113 Oral Communication	<u>3</u>
	15		15

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).

Degree offered by: DSU, JSU, MSU, MVSU, UM, USM

DISTANCE LEARNING

Coahoma Community College offers distance learning classes through the Community College Network (CCN). Additional information is available in the Office of the Academic Dean.

SPECIAL PROGRAM

UPWARD BOUND

The Upward Bound Program is designed to generate in program participants the skills and motivation necessary to complete a program of secondary education and to enter and succeed in a program of post-secondary education.

Upward Bound helps participants from families with incomes under \$24,000 (where neither parent graduated from college) prepare for higher education. Participants receive instruction in literature, composition, mathematics through pre-calculus, foreign language, laboratory science and basic skills on Saturdays and during the summer.

VOCATIONAL-TECHNICAL EDUCATION DIVISION

TECHNICAL PROGRAMS

BUSINESS AND OFFICE SYSTEMS TECHNOLOGY CURRICULUM

(Leading to B.S. degree)

Major Code: 241

Business and Office Systems Technology is a two-year degree program. This program is designed to prepare students for a variety of entry-level office positions. The Associate of Applied Science degree is awarded upon the successful completion of the Office Systems Technology Curriculum.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	BOT 1113 Document Form. & Prod.	3
BOT 1013 Keyboarding or		BOT 1413 Records Management	3
BOT 1102 Keyboarding Speed Build.	3/2	BOT 1133 Microcomputer Applications	3
BOT 1313 Applied Business Math	3	ACC 1213 Prin. of Accounting	3
BOT 1713 Mechanics of Communication	3	BOT 2813 Business Communication	3
BOT 2142 Operating Systems	2		<u>15</u>
BOT 1213 Professional Development	3		
EDU 1311 Orientation	<u>1</u>		
	17/18		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BOT 1513 Word Processing Applications	3	BOT 2413 Computerized Accounting	3
BOT 1123 Electronic Spreadsheet	3	BOT 2713 Advanced Micro. Appli.	3
BOT 1813 Database Management	3	BOT 2723 Administrative Office Proc.	3
MAT 1313 College Algebra	3	BOT 2133 Desktop Publishing	3
BOT 2323 Machine Transcription	3	SPT 1113 Oral Communication	3
Soc/Behav. Sci. Elective	<u>3</u>	Hum/Fine Arts Elective	3
	18		<u>18</u>

CHILD DEVELOPMENT TECHNOLOGY CURRICULUM

(Leading to B.S. degree)

Major Code: 701

Child Development Technology is a two-year Associate of Applied Science program. The curriculum is designed to prepare students to gain employment in occupations in child care and guidance at entry, assistant and management levels.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CDT 1114 Child Care Profession	4	CDT 1224 Child Growth & Dev.	4
CDT 1313 Art for Preschool Child.	3	CDT 1514 Child Nutrition & Health Care	4
CDT 1214 Infant and Toddler Dev.	4	CDT 1333 Language Arts for Pres. Child.	3
CDT 1323 Mus/Mov. Preschool Child.	3	ENG 1123 English Comp. II	3
ENG 1113 English Comp. I	3	Fine Arts/Hum. Elective	<u>3</u>
EDU 1311 Orientation	<u>1</u>		17
	18		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CDT 2233 Guiding Social and Emotional Behavior	3	CDT 2925 Technical Practicum II	5
CDT 2613 Methods and Materials	3	CDT 2713 Social Studies, Math, & Sci. for Preschool Children	3
CDT 2915 Technical Practicum I	5	CDT 2813 Admin. of Preschool Prog.	3
CDT 2413 Atypical Child Development	3	SPT 1113 Oral Communication	3
Math/Natural Sci. Elective	<u>3</u>	Social/Behav. Sci. Elective	<u>3</u>
	17		17

COLLISION REPAIR TECHNOLOGY

(Leading to A.A.S. degree from CCC)

Major Code: 252

Collision Repair Technology is a two-year degree program. Classroom and laboratory experiences are designed to prepare students to enter the field of collision repair technology. Students are provided theory and practical experiences in the areas of body repair, frame straightening, glasswork, painting, refinishing and shop management along with twelve (12) other academic hours.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ABT 1113 Restraint System & Inter. Trim	3	ABT 1323 Refinishing II	3
ABT 1123 Bolted Units, Assem. & Elec Sys	3	ABT 1133 Glass & Rel Hard. Instal. Scal.	3
ABT 1213 Automotive Body Welding	3	ABT 1414 Sheet Metal Repair	4
ABT 1313 Refinishing I	3	ABT 1423 Body Panels/Upp Stru Rep I	3
ENG 1113 English Comp.	3	MAT 1313 College Algebra	<u>3</u>
EDU 1311 Orientation	<u>1</u>		16
	16		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ABT 2333 Refinishing III	3	ABT 2613 Fiberglass & Plastic Repair	3
ABT 2434 Body Panels/Upp Stru Rep II	4	ABT 2713 Collision Analysis & Esti.	3
ABT 2513 Frame & Underbody Repair	3	ABT 2913 Special Prob Coll. Rep Tech. or	
ABT 2524 Frame/Underbody Stru Rep. II	4	WBL 2923 Work-Based Learn Coll Rep	3
Social Behav. Elective	<u>3</u>	Fine Arts Elective	3
	17	SPT 1113 Oral Communication	<u>3</u>
			15

COLLISION REPAIR TECHNOLOGY

(Two-Year Certificate Program)

Major Code: 252

Collision Repair Technology is a two-year certificate program. Classroom and laboratory experiences are designed to prepare students to enter the field of collision repair technology. Students are provided theory and practical experiences in the areas of body repair, frame straightening, glasswork, painting, refinishing and shop management.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ABT 1113 Restraint System & Inter. Trim	3	ABT 1323 Refinishing II	3
ABT 1123 Bolted Units, Assem. & Elec Sys	3	ABT 1133 Glass & Rel Hard. Instal. Scal.	3
ABT 1213 Automotive Body Welding	3	ABT 1414 Sheet Metal Repair	4
ABT 1313 Refinishing I	3	ABT 1423 Body Panels/Upp Stru Rep I	3
EDU 1311 Orientation	<u>1</u>		<u>13</u>
	13		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ABT 2333 Refinishing III	3	ABT 2613 Fiberglass & Plastic Repair	3
ABT 2434 Body Panels/Upp Stru Rep II	4	ABT 2713 Collision Analysis & Esti.	3
ABT 2513 Frame & Underbody Repair	3	ABT 2913 Special Prob Coll. Rep Tech. or	
ABT 2524 Frame/Underbody Stru Rep. II	<u>4</u>	WBL 2923 Work-Based Learn Coll Rep	3
	14	Fine Arts Elective	<u>3</u>
			12

HOTEL AND RESTAURANT MANAGEMENT TECHNOLOGY

(Leading to A.A.S. degree from CCC)

Major Code: 250

The Hotel and Restaurant Management concentration provides specialized occupational instruction in all phases of hotel and restaurant management to prepare students for careers as manager/supervisors in the hospitality and tourism industry. Completion of the two-year program leads to an Associate of Applied Science degree. A student may receive a certificate by successfully completing all vocational-technical courses listed in the Hotel and Restaurant Management concentration.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
HRT 1113 Hospitality & Tourism Ind.	3	HRT 1114 Culinary Principles I	4
ENG 1113 English Comp. I	3	HRT 2233 Food/Beverage Control	3
HRT 1413 Rooms Division Management	3	HRT 2613 Hospitality Supervision	3
HRT 1214 Sanitation & Safety	4	BOT 1133 Microcomputer Application	3
BOT 1313 Business Math	3	PSY 1513 General Psychology	<u>3</u>
EDU 1311 Orientation	<u>1</u>		16
	17		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
HRT 1224 Restaurant/Catering	4	HRT 2713 Marketing Hospitality Serv.	3
HRT 2623 Human Resource Management	3	HRT 2423 Security Management	3
BAD 2413 Legal Environment of Business	3	SPT 1113 Oral Communication	3
Math/Science Elective	3	ACC 1223 Principles of Accounting	3
Humanities/Fine Arts Elective	<u>3</u>	HRT 291(1-6) Super. Work Exper. in Hotel & Restaurant Management or	
	16	WBL Work-Based Learn. I,II,III,IV,V,VI	<u>6</u>
			18

INDUSTRIAL MAINTENANCE MECHANIC TECHNOLOGY

(Leading to A.A.S. Degree from CCC)

Major Code: 264

The Industrial Maintenance Mechanic curriculum is designed to prepare students for entry-level employment as multi-skilled maintenance mechanics. Industrial maintenance mechanics are responsible for assembling, installing, and maintaining/repairing machinery used in the manufacturing process. Students receive basic instruction in a wide variety of areas including machinery installation, maintenance, and troubleshooting/repair; principles of hydraulics and pneumatics, basic welding and cutting operations; basic machining operations; fundamentals of piping and pipefitting, and fundamentals of industrial electricity.

The Industrial Maintenance Mechanic curriculum is designed to be taught as a two-year technical (Associate of Applied Science) degree or two year vocational certificate program.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
IMM 1111 Industrial Safety	1	IMM 1314 Prin. of Hydr/Pne Equip.	4
IMM 1122 Indust. Main. Math/Mea.	2	IMM 1415 Pump and Valve Operations	5
IMM 1132 Indust. Main. Blue. Read.	2	IMM 1514 Equip. Install/Alignment	5
IMM 1213 Indust. Hand Tools/Mech.	3	ENG 1113 English Comp. I	<u>3</u>
IMM 1235 Precision Machining	5		17
Math/Science Elective	3		
EDU 1311 Orientation	<u>1</u>		
	17		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
IMM 2114 Equip. Main. Trou./Rep	4	IMM 2134 Ind. Weld/Metals	4
IMM 2145 Ind. Piping/Hydra Test	5	*Technical Electives	6
IMM 2124 Industrial Electricity	4	Social/Behav. Sci. Elective	3
SPT 1113 Oral Communication	3	Humanities/Fine Arts Elect.	<u>3</u>
*Technical Elective	<u>2</u>		16
	18		

INDUSTRIAL MAINTENANCE MECHANIC TECHNOLOGY

(Two-Year Certificate Program)

Major Code: 264

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
IMM 1111 Industrial Safety	1	IMM 1314 Prin. of Hydr/Pne Equip.	4
IMM 1122 Indust. Main. Math/Mea.	2	IMM 1415 Pump and Valve Operations	5
IMM 1132 Indust. Main. Blue. Read.	2	IMM 1514 Equip. Install/Alignment	5
IMM 1213 Indust. Hand Tools/Mech.	3		<u>14</u>
IMM 1235 Precision Machining	5		
EDU 1311 Orientation	<u>1</u>		
	14		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
IMM 2114 Equip. Main. Trou./Rep	4	IMM 2134 Ind. Weld/Metals	4
IMM 2145 Ind. Piping/Hydra Test	5	*Technical Electives	8
IMM 2124 Industrial Electricity	<u>4</u>		<u>12</u>
	13		

RESIDENTIAL CARPENTRY TECHNOLOGY

(Leading to A.A.S. from CCC)

Major Code: 257

Carpentry is a two-year associate of applied science program designed to provide students with the skills and knowledge needed to enter the field of residential carpentry. Students are provided with theory and practical experiences in the areas of foundation layout and construction, framing, roofing, interior and exterior finishing, cabinet making, and cost estimation.

The Associate of Applied Science (AAS) degree in Residential Carpentry may be awarded to a student who successfully completes the two years or 67 semester credit hours of required courses. Included in the requirements are 15 semester credit hours of academic courses.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CAV 1116 Foundations I	6	CAV 1413 Roofing	3
CAV 1216 Framing I	6	CAV 1225 Framing II	5
CAV 1133 Advanced Blueprint Reading	3	CAV 1513 Exterior Finishing	3
MAT 1313 College Algebra	3	CAV 1316 Int. Fin. & Cab. Making	6
EDU 1311 Orientation	1		17
	19		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
DDT 1113 Fund. of Drafting	3	CAV 2113 Prin. Mul-Fam. & Light Comm	3
DDT 1213 Construction Materials	3	Social/Behavioral Elective	3
ENG 1113 English Comp. I	3	DDT 2243 Cost Estimating	3
SPT 1113 Oral Comm	3	CAV 2913 Special Prob. in Res. Carp. or	
Humanities/Fine Arts Elective	3	WBL 2923 Work-Based Learning	3
	15		12

RESIDENTIAL CARPENTRY TECHNOLOGY

(One-Year Certificate Program)

Major Code: 257

Residential Carpentry Technology is an instructional program designed to prepare students for entry level into the residential carpentry trade. The residential carpentry program offers learning experiences in blueprint reading, estimating, building, installing, and repairing structural units.

One Year Certificate

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CAV 1116 Foundations	6	CAV 1225 Framing II	5
CAV 1216 Framing I	6	CAV 1413 Roofing	3
CAV 1133 Advanced Blueprint Reading	3	CAV 1513 Exterior Finishing	3
EDU 1311 Orientation	<u>1</u>	CAV 1316 Int. Fin. & Cab. Making	<u>6</u>
	16		17

RESIDENTIAL CARPENTRY TECHNOLOGY

(Two-Year Certificate Program)

Major Code: 257

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
CAV 1116 Foundations I	6	CAV 1413 Roofing	3
CAV 1216 Framing I	6	CAV 1225 Framing II	5
CAV 1133 Advanced Blueprint Reading	3	CAV 1513 Exterior Finishing	3
EDU 1311 Orientation	<u>1</u>	CAV 1316 Int. Fin. & Cab. Making	<u>6</u>
	16		17

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
DDT 1113 Fund. of Drafting	3	CAV 2113 Prin. Mul-Fam. & Light Comm	3
DDT 1213 Construction Materials	3	DDT 2233 Cost Estimating	3
CAV 2916 Special Prob. in Res. Carp. or		CAV 2926 Special Prob. in Res. Carp. or	
WBL 2916 Work-Based Learning	<u>6</u>	WBL 2926 Work-Based Learning	<u>6</u>
	12		12

VEHICLE & MOBILE EQUIPMENT MECHANICS TECHNOLOGY

(Leading to A.A.S. Degree from CCC)

Major Code: 254

Postsecondary Vehicular Mechanics Technology is an instructional program that prepares individuals to engage in the servicing and maintenance of all types of motorized vehicles. Instruction includes the diagnosis of malfunctions and repair of the basic engine, gasoline and diesel fuel systems, electrical, cooling, brake systems, and drive train and suspension systems. Instruction is also provided in the adjustment and repair of individual components such as transmissions, fuel systems and wheel alignments.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
VMT 1113 Fund. of Equip. Mech.	3	VMT 1715 Engine Repair	5
VMT 1123 Elect. Systems	3	VMT 1614 Basic Fuel Systems	4
VMT 1213 Brakes	3	VMT 1414 Basic Engine Performance	4
VMT 1315 Power Trains/Transaxles	5	MAT 1313 College Algebra	<u>3</u>
ENG 1113 English Comp. I	3		16
EDU 1311 Orientation	<u>1</u>		
	18		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
VMT 2525 Computer Controlled Emissions	5	VMT 2614 Heating and Air Conditioning	4
VMT 2334 Steering/Suspension Systems	4	VMT 2343 Wheel Alignment	3
SPT 1113 Oral Communication	3	VMT 2923 Super. Work Experience or	
Humanities/Fine Arts Elective	3	WBL 2923 Work-Based Learning	3
*Technical Elective	<u>3</u>	Social/Behav. Science Elective	3
	18	*Technical Elective	<u>3</u>
			16

*Students who lack entry level skills in math, English, science, etc. will be provided related studies.

VEHICLE & MOBILE EQUIPMENT MECHANICS TECHNOLOGY
 (Two-Year Certificate Program)
 Major Code: 254

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
VMT 1113 Fund. of Equip. Mech.	3	VMT 1715 Engine Repair	5
VMT 1123 Elect. Systems	3	VMT 1614 Basic Fuel Systems	4
VMT 1213 Brakes	3	VMT 1414 Basic Engine Performance	4
VMT 1315 Power Trains/Transaxles	5		13
EDU 1311 Orientation	<u>1</u>		
	15		

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
VMT 2525 Computer Controlled Emissions	5	VMT 2614 Heating and Air Conditioning	4
VMT 2334 Steering/Suspension Systems	4	VMT 2343 Wheel Alignment	3
*Technical Elective	<u>3</u>	VMT 292(1-6) Super. Work Experience or	
	12	WBL Work Base Learning	3
		*Technical Elective	<u>3</u>
			13

*Students who lack entry level skills in math, English, science, etc. will be provided related studies.

VOCATIONAL PROGRAMS

BARBER/STYLIST

(Leading to Certificate from CCC)

Major Code: 255

This postsecondary instructional program prepares individuals to cut, shampoo, and style hair. Special attention is given to hygiene, safety, skin and scalp diseases, and equipment sterilization. Included is the study of sales, business management, law, and paying passenger relationships. Instruction of qualified students for the State Barber Board certification examination is stressed.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BAV 1118 Basic Pract. in Barbering	8	BAV 1318 Fund. Pract. in Barbering II	8
BAV 1218 Fund. Pract. in Barbering I	8	BAV 1418 Inter. Pract. in Barbering I	8
	16		16

Summer Term

BAV 1516 Intermediate Pract. in Barb. II	6
Technical Electives	6
	12

Barbering Recertification Course

BAV 1816 Barbering Recertification	12
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BARBERING INSTRUTOR TRAINING PROGRAM DESCRIPTION & REQUIREMENTS

This course is designed to prepare students to become instructors in the field of Barbering. The course includes Theory and Practical Methodology and Techniques in hair cutting, styling, lectures, student supervision and office work. Two years of experience as an active Licensed barber is required, or immediately upon completion of 1500 clock hours and passing the Barber State Examination, a student may pursue certification toward becoming a Licensed Barbering Instructor.

Special Admission Requirements

1. Appicants must be 21 years of age or older
2. Is of good moral and temperate habits
3. Is able to read, write and speak English
4. Possesses a high school diploma or its equivalent
5. Has successfully completed not less than 1500 hours at a Barbering School Approved by the State Board of Barber Examiners and holds a valid certificate (Barber License)
6. Has not less than two (2) years of active experience as a registered barber
7. Applicants must have maintained a 3.0 GPA in Barbering
8. Pre-requisite Academic Courses required prior to enrolling (9 Hours Total)

Pre-requisite Academic Course Requirements (9 hours total)

1. English Composition I
2. Psychology
3. Accounting
4. Art Appreciation
5. Introduction to Computer Concepts
6. Speech I
7. Music Appreication
8. Records Management
9. Basic Mathematics
10. Micro-Computer Applications
11. Spanish
12. Biology
13. Electronic Spread Sheet
14. Office Administration
15. Chemistry

Upon completion of all Courses (9 Hrs.) students must present official transcripts as proof of having completed said courses prior to being accepted and enrolled into the 600 clock hour Instructor's Training Program. Student transcripts must also reflect a C average (GPA 2.0) or better prior to enrolling.

BAV 1716 Instructor Trainee I

12

COSMETOLOGY
 (Leading to Certificate from CCC)
 Major Code: 260

This instructional program in cosmetology prepares individuals to care for hair, nails, and skin with emphasis on hygiene, sanitation, customer relations, and salon management. Satisfactory completion of the courses qualifies students for the Mississippi State Board of Cosmetology certification examination.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
COV 1117 Fund. of Cosmetology	7	COV 1225 Cosmetology Theory II	5
COV 1213 Cosmetology Theory I	3	COV 1512 Manicure and Pedicure	2
COV 1311 Scalp & Hair Treatment	1	COV 1333 Permanent Waves	3
COV 1321 Hair Shaping	1	COV 1343 Hair Coloring & Lightening	3
COV 1322 Hair Styling	2	COV 1352 Chemical Hair Relaxing	2
COV 1412 Artistry of Artificial Hair	<u>2</u>		<u>15</u>
	16		

Summer Term

COV 1236 Cosmetology Theory III	6
COV 1612 Facials and Makeup	2
COV 1362 Thermal Techniques	2
COV 1712 Salon Management	<u>2</u>
	12

Teacher Trainee Courses

COV 1816 Teacher Trainee I	12
COV 1826 Teacher Trainee II	12

PRACTICAL NURSING
(Leading to Certificate from CCC)
Major Code: 700

Practical Nursing is a twelve-month certificate program. The Practical Nursing program prepares students to assist in providing general nursing care under the direction of a registered nurse, physician, or dentist.

Graduates of the Practical Nursing program will be awarded the Certificate of Practical Nursing and may apply for licensure to the Mississippi Board of Nursing and will be eligible to take the National Council Licensure Examination (NCLEX)-P.

In addition to regular college admission requirements, the minimum admission criteria for practical nursing programs are as follows:

- a. The applicant must be of at least 18 years of age.
- b. The applicant must be of good moral character, and should not have a record of conviction or a felony. Having such a record may make him/her ineligible to take the State Board Exam.
- c. The applicant must have achieved a score of 12 in math and reading as indicated by the Test of Adult Basic Education (TABE).
- d. The ACT test scores of at least 16 (12 if taken before October 1989) should be in the Office of Admission and Records if the applicant is 20 years old or under.
- e. The applicant must be a high school graduate or have an equivalent score on the G.E.D.
- f. Interview or orientation required (date to be announced)
- g. Each applicant must have a completed physical form, signed by a physician, on the form provided by the College. It is each applicant's responsibility to insure that this is completed and ready to turn in on, or before, the first day of class. Failure to provide this proof of health will prevent student from starting class.
- h. Hepatitis B immunization is required (at applicant's expense), or a waiver must be signed.
- i. Immunizations must be updated and records provided. MMR immunization is required.
- j. A current TB skin test must be provided and current for full school year.
- k. A current CPR card from a health care provider must be provided on, or before, the first day of class and current for full school year.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
PNV 1113 Basic Nutrition	3	PNV 1615 Medical/Surg. Nursing I	5
PNV 1213 Body Structure & Func.	3	PNV 1624 Medical/Surg. Lab/Clinical I	4
PNV 1312 Growth & Development	2	PNV 1717 Maternity Child Nursing	7
PNV 1425 Fundamentals of Nursing	5	PNV 1513 Pharmacology	<u>3</u>
PNV 1434 Fundamentals of Nur. Lab	4		19
PNV 1412 Geriatric Nursing	<u>2</u>		
	19		

Summer Term

PNV 1633 Medical Surgical NSG II	3
PNV 1644 Medical Surg. NSG Lab/Clin. II	4
PNV 1813 Psychiatric Concepts	3
PNV 1912 Nursing Transition	<u>2</u>
	12

WELDER/WELDING TECHNOLOGY

(Leading to Certificate from CCC)

Major Code: 261

Welder/Welding Technology is a one-year certificate program. The Welder/Welding Technology Curriculum is designed to prepare students for entry level employment in the field of welding. Students are provided theoretical and practical experiences in the area of Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Pipe Welding, Plasma Arc Welding, Air Carbon Arc Cutting (AAC), Oxyacetylene Welding (OAW) and Brazing, Gas Metal Arc Aluminum Welding (GMAAW), Gas Tungsten Arc Welding and Blueprint Reading.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
WLX 1117 Shld. Metal Arc Welding	7	WLX 1162 Gas Metal Arc Alum. Welding	2
WLX 1124 Gas Metal Arc Welding	4	WLX 1222 Air Carbon Arc Cutting	2
WLX 1242 Oxyace. Welding & Cutting	2	WLX 1136 Gas Tungsten Arc Welding	6
WLX 1212 Plasma Arc Cutting	2	WLX 1143 Flux Cored Arc Welding	3
EDU 1311 Orientation	<u>1</u>	WLX 1155 Pipe Welding	<u>5</u>
	16		18

SPECIAL VOCATIONAL PROGRAMS/ACTIVITIES

Vocational Related Studies

The Vocational Individualized Development System Lab (VIDS) is designed to aid students in vocational programs who are deficient in basic academic skills to the extent that they might have difficulty succeeding in their chosen vocational program. This Lab is staffed with Special Populations Personnel.

Student Support Services

Student Support Services will be provided for students who qualify through federal guidelines as stated in the Carl Perkins Vocational Education and Applied Technology Education Act of 1990, as amended. The qualifications may include individuals with disabilities, educationally and economically disadvantaged persons (including foster children), individuals with limited English proficiency, individuals participating in programs designed to eliminate sex bias, and individuals in correctional institutions.

WORK-BASED LEARNING

WBL 191(1-3), WBL 192(1-3), WBL 291(1-3), and WBL 292(1-3)

The courses are structured work-site experiences for which the student, program area teacher, work-based learning coordinator, and worksite supervisor/mentor develop and implement a business/education contract (training agreement). The training agreement is designed to integrate the students' academic and technical skills into a work environment. Regular meetings and seminars with school personnel for supplemental instruction and feedback (progress reviews) will be included. The employing firm and the type of work experience may be submitted for a required course with prior approval of the advisor, Work-Based Learning Coordinator, and Director.

JOB TRAINING PARTNERSHIP ACT (JTPA)

JTPA programs at Coahoma Community College are federally funded training programs that prepare participants for entry level positions in various occupations. This program is also available to help students who are none high school graduates to obtain their GED. Program eligibility must be determined by the Mississippi Employment Security Commission.

SINGLE PARENT/DISPLACED HOMEMAKERS PROGRAM

The community college district, the area which the Single Parent/Displaced Homemakers Program serves, is classified as both depressed and economically disadvantaged; therefore, a majority of the participants are classified as educationally and economically disadvantaged, single parents/heads of households, unemployed or underemployed.

It is the philosophy of this program to take persons in adverse circumstances and provide them with various services and programs in order for them to become productive citizens of their communities.

TECH PREP INITIATIVE

The Mississippi Tech Prep Initiative is a process designed to guide schools into the 21st Century. The components provide students with information, skills, and competencies focused on future employability. Enhanced occupational programs articulated between high school and postsecondary institutions provide a seamless educational system for technical skill development.

NON-TRADITIONAL PROGRAMS

The goal of the Office of Vocational and Technical Education is to provide equal educational opportunities to "all students" who need, want, and can benefit by training offered.

The Non-Traditional programs are designed to do the following:

1. Provide programs, services, comprehensive career guidance and counseling, and activities to eliminate sex bias and sex role stereotyping in secondary and postsecondary vocational education.
2. Provide preparatory services and vocational education programs, services, and activities for girls, women, boys, and men designed to enable the participants to support themselves and their families.
3. Provide support services for individuals participating in vocational education programs, services, and activities designed to eliminate sex bias and sex role stereotyping.
4. Provide student orientation sessions to present general information regarding career opportunities.
5. Increase the awareness of female and male students regarding the wide spectrum of career options available.
6. Ensure that parents and others outside the educational community understand the outreach and recruitment efforts, and realize the important value of their efforts in preparing students, regardless of gender, for nontraditional fields and new and emerging careers.
7. Bring about change in the classroom to ensure an equitable learning environment for "all students."

VOCATIONAL/TECHNICAL GUIDANCE & COUNSELING SERVICES

The Counseling Office, located in the B.F. McLaurin Building, offers a vast array of services. Some of these services are listed below.

- *Guidance services (individual and/or group) are provided to assist students in the development and use of cognitive and affective skills which lead to a better understanding of self and others.
- *Guidance services coordinate student assessment, employability skills training, program retention, placement, and follow-up activities in cooperation with instructors.

- *Guidance personnel assist in coordinating the integration of academic and vocational skills (including those in Tech Prep, School-To-Work, and Work-Based Learning initiatives).
- *Guidance services provide assistance to instructors in student recruitment, including recruitment of special populations students.
- *Guidance personnel provide services which assist special populations students in obtaining skills to be successful in vocational-technical programs.
- *Guidance services provide occupational, educational, personal, and social information for vocational-technical students to use in effective decision-making and problem-solving.
- *Guidance services are provided which direct students to appropriate school and community resources that are capable to meeting individual needs of the students. Guidance personnel serve as liaisons between the students and the resources.
- *Guidance services are provided which conduct student/staff evaluations annually to determine if the present guidance programs fill the needs for which they are designed.

COMPLETION OF VOCATIONAL PROGRAMS

Vocational programs at Coahoma Community College vary in the amount of time required or recommended for normal completion. A certificate of completion will be awarded each eligible person who completes a program as prescribed. A certificate of completion in specific areas may be issued to a student who completes component parts of a program which is less than the total program.

SKILL/TECH CENTER

The primary function of the Coahoma Community College Skill/Tech Center is to meet the training needs of business and industry by creating a pool of qualified applicants with basic employable skills and providing retraining resources for currently employed workers to upgrade their skills. Skill/Tech Center initiatives represent a unique partnership between Coahoma Community College and business and industry throughout Northwest Mississippi.

The Skill/Tech Center is designed to provide individuals and companies with all types of training and education, job analysis, long range planning, total quality management programs, technology transfer, management analysis, economic development, career counseling and literacy skills. The goal is to give Northwest Mississippi companies a clear advantage in creating productive companies...learning corporations that will be continually on the leading edge of their markets; and to help Mississippi achieve a world-class workforce that will exceed the needs of high performance organizations which are so necessary in today's and tomorrow's global markets.

SECTION SIX

COURSE DESCRIPTIONS

1. **Mathematics** - This course is designed to provide the student with a solid foundation in the basic concepts and operations of arithmetic, algebra, and geometry. The student will be able to solve problems involving numbers, fractions, decimals, and percentages, and will be able to apply these skills to real-world situations.

2. **Science** - This course is designed to provide the student with a solid foundation in the basic concepts and operations of science. The student will be able to understand the scientific method, and will be able to apply this knowledge to real-world situations. The student will also be able to understand the basic concepts of physics, chemistry, and biology.

3. **History** - This course is designed to provide the student with a solid foundation in the basic concepts and operations of history. The student will be able to understand the basic concepts of American history, and will be able to apply this knowledge to real-world situations. The student will also be able to understand the basic concepts of world history.

4. **English** - This course is designed to provide the student with a solid foundation in the basic concepts and operations of English. The student will be able to understand the basic concepts of grammar, and will be able to apply this knowledge to real-world situations. The student will also be able to understand the basic concepts of reading and writing.

5. **Art** - This course is designed to provide the student with a solid foundation in the basic concepts and operations of art. The student will be able to understand the basic concepts of drawing, painting, and sculpture, and will be able to apply this knowledge to real-world situations.

6. **Music** - This course is designed to provide the student with a solid foundation in the basic concepts and operations of music. The student will be able to understand the basic concepts of music theory, and will be able to apply this knowledge to real-world situations.

7. **Physical Education** - This course is designed to provide the student with a solid foundation in the basic concepts and operations of physical education. The student will be able to understand the basic concepts of fitness, and will be able to apply this knowledge to real-world situations.

COURSE DESCRIPTIONS ACADEMIC

ACC 1213--PRINCIPLES OF ACCOUNTING--A study of the elementary accounting principles as applied to various forms of business organizations and an introduction to specialized fields of accounting. Three hours; 3 credits.

ACC 1223--PRINCIPLES OF ACCOUNTING--A continuation of ACC/TAC 1213. Includes a practice set. Prerequisite: ACC/TAC 1213. Three hours lecture, 1 hour lab; 3 credits.

ART 1113--ART APPRECIATION--A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, painting, graphics minor art, and industrial arts) on a conceptual basis. Three hours; 3 credits.

ART 1213--INTRODUCTORY ART--A studio course designed to familiarize the student with the the fundamental elements of drawing and painting and to develop in the student a visually creative vocabulary. A study of the work of prominent artists will augment the student's own creative work in several different media and approaches. Four hours; 3 credits.

ART 1243--INCENTIVE CRAFTS--A survey of art-craft ideas and production methods. Emphasis on creative invention. Six hours; 3 credits.

ART 1313--DRAWING I--A study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white--media, pencil, charcoal. Required of art majors. Six hours; 3 credits.

ART 1323--DRAWING II--An introduction to color dynamics and precision drawing as used in creative expression. Emphasis on composition. Required of art majors. Prerequisite ART 1313. Six hours; 3 credits.

ART 1413--DESIGN I--Emphasis on principles and materials in visual design. Introduction to theory and terms. Use of color theory and elementary lettering. Required of art majors. Prerequisite: ART 1313. Six hours; 3 credits.

ART 1913--ART FOR ELEMENTARY TEACHERS--A course designed for the needs of the elementary education student. Essentials of public school art; study of development of the children's art; experiences with major forms of two-dimensional art problems; experiences with a variety of media. Four hours; 3 credits.

ART 2513--PAINTING I --A study of techniques used in painting water colors, oils, pastel or other media, in still life and landscape pictures. Six hours; 3 credits.

ART 2713--ART HISTORY I--A survey course of historical background of art forms from prehistoric to renaissance. Emphasis placed on painting, architecture, and sculpture as related to history. Three hours; 3 credits.

ART 2723--ART HISTORY II--A study of art of the renaissance to the Twentieth Century. Special emphasis on modern expressions in fields of art. Three hours; 3 credits.

ATE 2263--SCIENCE AND TECHNOLOGY--A course designed to introduce concepts and technology to Mississippi community/junior college students. A survey of modern science and technology applications with specific emphasis on problem solving and career opportunities. Three hours; 1 hr. lecture, 4 hr. lab per week.

BAD 2213--PRINCIPLES OF MARKETING--A study of principles and problems of marketing goods and methods of distribution from producer or manufacturer to consumer. Types,

functions, practices of wholesalers and retailers in the American marketing system and efficient marketing techniques in the development and expansion of markets are included. Three hours; 3 credits.

BAD 2413 -- LEGAL ENVIRONMENT--A course designed to acquaint the student with the fundamental principles of law as they relate to the basic legal problems of business transactions in our economy. Special attention is given to an introduction to law; law of contracts; agencies and employment; negotiable instruments and commercial papers. Three hours; 3 credits.

BAD 2513--PRINCIPLES OF MANAGEMENT--A study of basic management principles as applied to the functions of planning, organizing, directing, controlling, and coordinating with effective communications in business enterprise. Three hours; 3 credits.

BIO 1131--GENERAL BIOLOGY I LAB--A lab course which must be taken concurrently in phase with BIO 1132 lecture. Selected experiments to illustrate the principles taught in BIO 1132. Two hours; 1 credit.

BIO 1132--GENERAL BIOLOGY I--A lecture course in basic biological principles including chemical and cellular basis of life, anatomy and physiology, reproduction, genetics, organismal complexity, classification, biosocial problems and ecology. Two hours, 2 credits.

BIO 1141--GENERAL BIOLOGY II LAB--A lab course which must be taken concurrently in phase with BIO 1142 lecture. Selected experiments to illustrate the principles taught in BIO 1142. Prerequisite: BIO 1131. Two hours; 1 credit.

BIO 1142--GENERAL BIOLOGY--II A lecture course in basic biological principles listed but not covered in BIO 1132. Prerequisite: BIO 1132. Two hours; 2 credits.

BIO 1311--GENERAL BOTANY I LAB--A lab course which must be taken concurrently in phase with BIO 1313 lecture. Selected experiments to illustrate the principles taught in BIO 1313. Two hours; 1 credit.

BIO 1313--GENERAL BOTANY I--A lecture course dealing with application of biological principles to the study of plants including classification, anatomy and physiology, and function. Three hours; 3 credits.

BIO 1321--GENERAL BOTANY II LAB--A lab course which must be taken concurrently in phase with BIO 1323 lecture. Selected experiments to illustrate the principles taught in BIO 1323. Prerequisite: BIO 1311. Two hours; 1 credit.

BIO 1323--GENERAL BOTANY II--A lecture course of principles listed but not cover in BIO 1313. Prerequisite: BIO 1313. Three hours; 3 credits.

BIO 2411--GENERAL ZOOLOGY I LAB--A lab course which must be taken concurrently in phase with BIO 2413 lecture. Selected experiments with extensive use of the microscope to illustrate the principles taught in BIO 2413. Two hours; 1 credit.

BIO 2413--GENERAL ZOOLOGY I--A lecture course dealing with the application of biological principles of the study of animals including classifications, structure and function. Emphasis is on invertebrates. Three hours; 3 credits.

BIO 2421--GENERAL ZOOLOGY II LAB--A lab course which must be taken concurrently in phase with BIO 2423 lecture. Selected experiments which require dissection to illustrate the principles taught in BIO 2423. Prerequisite: BIO 2411. Two hours; 1 credit.

BIO 2423--GENERAL ZOOLOGY II--A continuation of BIO 2413 with emphasis on vertebrates. Three hours; 3. credits.

BIO 2511--HUMAN ANATOMY AND PHYSIOLOGY LAB--A lab course which must be taken concurrently in phase with BIO 2513 lecture. Selected experiments to illustrate the principles taught in BIO 2513. Two hours; 1 credit.

BIO 2513--HUMAN ANATOMY AND PHYSIOLOGY--A lecture course dealing with the physiology of the human body as an integrated whole with more detail studies of the skeletal, muscular, and nervous systems. (General Chemistry recommended) Prerequisites: BIO 2413 and 2423. Three hours; 3 credits.

BIO 2521--HUMAN ANATOMY AND PHYSIOLOGY II LAB--A lab course which must be taken concurrently in phase with BIO 2523 lecture. Selected experiments to illustrate the principles taught in BIO 2523. Prerequisite: BIO 2511. Two hours; 1 credit.

BIO 2523--HUMAN ANATOMY AND PHYSIOLOGY II--A continuation of BIO 2513 in which the circulatory, respiratory, digestive, urinary, reproductive, and endocrine systems are studied. Prerequisite: BIO 2513. Three hours; 3 credits.

BIO 2921--MICROBIOLOGY LAB--A lab course which must be taken concurrently in phase with BIO 2923 lecture. Laboratory is devoted to basic techniques of microbial study such as identification, control, morphology, physiology, life cycles, and cultural techniques in Microbiology 2923. Three hours; 1 credit.

BIO 2923--MICROBIOLOGY--A lecture course providing a survey of the microbes (microscopic organisms) with emphasis and detailed study being placed on those affecting other forms of life, especially man. Three hours; 3 credits.

BOA 1113--ELEMENTARY TYPEWRITING--Instruction in the mechanism and care of the typewriter; its operation; keyboard drills to gain speed and accuracy; introduction to letter forms. Students with a year of high school typewriting cannot receive credit for this course. 3 credits.

CHE 1211--GENERAL CHEMISTRY LAB--A lab course which must be taken concurrently in phase with CHE 1213 lecture. Selected experiments to illustrate the principles taught in lecture. Three hours; 1 credit.

CHE 1213--GENERAL CHEMISTRY I--A study of atomic and molecular structure, periodicity and atomic properties, stoichiometry, the mole concept, types of solutions, energy-enthalpy. Three hours; 3 credits.

CHE 1221--GENERAL CHEMISTRY II LAB--A lab course which must be taken concurrently in phase with CHE 1223 lecture. A continuance of CHE 1211. Prerequisite: CHE 1211. Three hours; 1 credit.

CHE 1223--GENERAL CHEMISTRY II--A study of gases, kinetics, equilibria, thermodynamics, electrochemistry, nuclear chemistry, coordination and compounds. Prerequisite: CHE 1213. Three hours; 3 credits.

CHE 2421--ORGANIC CHEMISTRY I LAB--A laboratory course desired for the beginning student in organic chemistry. Acquaints students with important manipulations and procedures and the preparation and study of organic compounds. Three hours; 1 credit.

CHE 2423--ORGANIC CHEMISTRY--A study of the basic principles of carbon chemistry, bonding structure, and behavior; aliphatic compounds; identification and preparation of compounds. Three hours; 3 credits.

CHE 2431--ORGANIC CHEMISTRY II LAB--A continuation of CHE 2421. Prerequisite: CHE 2421 Three hours; 1 credit.

CHE 2433--ORGANIC CHEMISTRY II--A continuation of CHE 2423. A study of aromatic and complex compounds. Prerequisite: CHE 2423. Three hours; 3 credits.

COM 1413--FUNDAMENTALS OF BROADCASTING--A course designed to acquaint the student with the basic techniques of audio and television broadcasting with practice before a microphone and camera. Three hours; 3 credits.

CRJ 1313--INTRODUCTION TO CRIMINAL JUSTICE--A study of history development, and philosophy of law enforcement in a democratic society, introduction to agencies involved in the administration of criminal justice and career orientation. Three hours; 3 credits.

CRJ 1383--CRIMINOLOGY I--A study of the nature and significance of criminal behavior. Theories, statistics, trends and programs concerning criminal behaviors. Three hours; 3 credits.

CRJ 2313--POLICE OPERATIONS--A study of the operation and administration of enforcement agencies with particular emphasis on the functions of the patrol division. Three hours; 3 credits.

CRJ 2323--CRIMINAL LAW EVIDENCE--A study of criminal evidence for law enforcement office furnishing a practical insight into the rules of evidence; kinds of degrees; and consideration governing the admissibility of evidence in court. Three hours; 3 credits.

CRJ 2333--CRIMINAL INVESTIGATION--A study of fundamentals, search and recording, collection and preservation of evidence, for finger printing, photography, sources of information, interviews and interrogation. Follow-up. Three hours; 3 credits.

CRJ 2343--CRIMINAL INVESTIGATION II--A course designed to teach the use of scientific techniques in investigation; investigate problems in major crimes; arrests, apprehensions, and raids; finger printing; rules of evidence and testifying in courts. Three hours; 3 credits.

CRJ 2513--LAW ENFORCEMENT AND THE JUVENILE--A study of the role of police in juvenile delinquency and control/organizations, functions, and jurisdiction of juvenile agencies. Processing, detention, and disposition of cases. Statutes and court procedures applied to juveniles. Three hours; 3 credits.

CSC 1113--INTRODUCTION TO COMPUTER CONCEPTS--An introduction to the basic concepts, terminology, and structure of computers; introduction to program logic and BASIC programming; introduction to the use of an integrated application software package which includes word processing, spreadsheet and database. It is not designed for computer science, or engineering students. Three hours; 3 credits.

CSC 1123--MICROCOMPUTER APPLICATIONS--A course designed to teach the use of a major application package(s) as used in microcomputers in business, education, and other environments. - e.g. Lotus 1-2-3, Microsoft Word, Appleworks, Base III, etc. Two hours lecture, two hours lab; 3 credits.

CSC 1213--BASIC COMPUTER PROGRAMMING I--The writing of programs using that BASIC computer language. Three hours; 3 credits.

CSC 1613--COMPUTER PROGRAMMING I--An introduction to problem-solving methods and algorithm development; designing, debugging, and documentation in a high level programming language with a variety of applications. Three hours; 3 credits.

CSC 2413--COBOL PROGRAMMING--A study of the structures, data bases, and operating systems. Applications place particular emphasis on business systems and operations. Three hours; 3 credits.

CSC 2623--COMPUTER PROGRAMMING II--Continued program development; algorithm analysis; string processing; recursion; internal search/sort methods; simple data structures; debugging and testing of large programs. Prerequisite: CSC 1613. Three hours; 3 credits.

ECO 2113--PRINCIPLES OF ECONOMICS--An introduction to economic principles. Emphasis is on demand and supply under competition, monopoly, and monopolistic competition. Three hours; 3 credits.

ECO 2123--PRINCIPLES OF ECONOMICS--A study of nations income, monetary-fiscal policies, investment, growth, consumption, money. Three hours; 3 credits.

EDU 1311-ORIENTATION--A course designed to help new students adjust to college life. It will teach them good study skills along with giving them the history of Coahoma Community College and CCCs rules, regulations and policies. The course will also assist students in determining career goals. It will help prepare the students for the job market by providing assessment tools; exploring available careers; and evaluating employability skills. One hour; 1 credits.

EDU 1613--FOUNDATION IN EDUCATION--A Survey of the history and philosophies of American education with special emphasis on current issues and problems in education. Three hours; 3 credits.

ENG 1103--DEVELOPMENTAL ENGLISH I--A course which stresses basic communication skills--writing of paragraphs, outlines, summaries and essays. General review of mechanics, and reading of ideas included. Three hours; 3 credits.

ENG 1113--ENGLISH COMPOSITION I--A study of grammar and composition, with emphasis on the sentence, and the paragraph. Readings, frequent themes. Three hours; 3 credits.

ENG 1123--ENGLISH COMPOSITION II--A continuation of ENG 1113 with emphasis on the whole composition. Readings, themes, and research paper required. Prerequisite: ENG 1113. Three hours; 3 credits.

ENG 1203--DEVELOPMENTAL ENGLISH II--A continuation of ENG 1103. Prerequisite: ENG 1103. Three hours; 3 credits.

ENG 2223--AMERICAN LITERATURE--A survey of major American writers from the colonial era to the end of the nineteenth century. Three hours; 3 credits.

ENG 2233--AMERICAN LITERATURE--A survey of major American writers from 1900 to the present. Three hours; 3 credits.

ENG 2423--WORLD LITERATURE--A survey of selected writings of the Orient, Greece, Rome, and Medieval Europe. Three hours; 3 credits.

ENG 2433--WORLD LITERATURE--A continuation of ENG 2423. Selected European writings from the Renaissance to the present. Three hours; 3 credits.

ENG 2701--LITERATURE FOR CHILDREN--A course designed to acquaint students in Early Childhood Education with children's literature. Reading and telling stories to children are emphasized. Films of children's stories are observed and evaluated. Three hours; 3 credits.

EPY 2513--CHILD PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT I)--A course which deals with the various aspects of human growth and development. Problems studied include physical, mental, social and emotional development from infancy through preadolescence. Special attention is given to the implementations for education. Three hours; 3 credits.

EPY 2523--ADOLESCENT PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT II)--A study of the individual during adolescent years. Three hours; 3 credits.

EPY 2533--HUMAN GROWTH & DEVELOPMENT--A study of the growth and development of the human organism from conception through old age to death. Topics include changes in abilities, interest, social and emotional adjustments of each maturity level, and implications of growth and development to health professionals and others who work with people. Three hours; 3 credits.

HEC 1253--NUTRITION--This course is a study of nutrients required for normal growth and applied to the selection of food for ingestion, metabolic process of digestion, assimilation and absorption. Three hours; 3 credits.

HIS 1113--WESTERN CIVILIZATION--A general study of European history from ancient times to 1600 A.D. Three hours; 3 credits.

HIS 1123--WESTERN CIVILIZATION--A general study of European civilization since 1600 A.D. Three hours; 3 credits.

HIS 1613--SURVEY OF AFRO-AMERICAN HISTORY--A survey of Afro-American history from the study of one or more African civilizations to the present day. Attention will be given to the activities of other minority groups. Three hours; 3 credits.

HIS 2213--AMERICAN (U.S.) HISTORY--A survey of the U.S. history from the period of discovery and exploration through Reconstruction. Three hours; 3 credits.

HIS 2223--AMERICAN (U.S.) HISTORY--A survey of the U.S. history from Reconstruction to the present. Three hours; 3 credits.

HPR 1111--GENERAL ACTIVITIES--A course designed to give students a modern concept of physical education and recreation by developing body skills. It includes individual and team sports, rhythms and recreational activities and is divided into units that coincide with the regular nine weeks school term according to the season, each unit complete within itself. Two hours; 1 credits.

HPR 1121--GENERAL ACTIVITIES--A continuation of HPR 1111. Prerequisite: HPR 1111. Two hours; 1 credit.

HPR 1131--VARSITY SPORTS--A course designed to give students a modern concept of the fundamentals of basketball. The course is open to all students but it is especially designed for prospective basketball players. Two hours; 1 credit.

HPR 1141--VARSITY SPORTS--A course designed to give students a modern concept of the fundamentals of football. The course is open to all students but it is especially designed for prospective football players. Two hours; 1 credit.

HPR 1213--PERSONAL & COMMUNITY HEALTH--Applications of principles and practices of healthful living to the individual and the community; major health problems and mutual responsibilities of home, school and health agencies. Three hours; 3 credits.

HPR 1223--PERSONAL & COMMUNITY HEALTH--A continuation of HPR 1213. Prerequisite: HPR 1213. Three hours; 3 credits.

HPR 1313--INTRODUCTION HEALTH, PHYSICAL EDUCATION AND RECREATION--An introduction to the objectives, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunity of professional personnel. Orientation of students to opportunities in the field. Three hours; 3 credits.

HPR 1551--CONDITIONING AND WEIGHT TRAINING--Lecture and practices in weight training. Two hours; 1 credit.

HPR 1713--SPORTS APPRECIATION--A course designed to develop spectator awareness and appreciation of the major sports in our society. Material will include a brief history of sports, rules, equipment, and etiquette associated with sports. Three hours; 3 credits.

HPR 2111--GENERAL ACTIVITIES--A second year continuation of HPR 1121. Prerequisite: HPR 1121. Two hours; 1 credit.

HPR 2121--GENERAL ACTIVITIES--A continuation of HPR 2111. Prerequisite: HPR 2111. Two hours; 1 credit.

HPR 2131--VARSITY SPORTS--A continuation of HPR 1131. Prerequisite: HPR 1131. Two hours; 1 credit.

HPR 2141--VARSITY SPORTS--Participation in (name sport) varsity sport. Continuation of HPR 1141. Designed for Sophomore football athletes. 1 credit.

HPR 2213--FIRST AID--Instruction and practice in methods prescribed in the American Red Cross standard and advanced course. (Does not transfer to some schools as a physical education course.) Three hours; 3 credits.

HPR 2323--RECREATIONAL LEADERSHIP--Planning and leadership techniques for conducting community recreation centers, playgrounds, parks and school recreation programs. Three hours; 3 credits.

HPR 2413--INDIVIDUAL & TEAM SPORTS OFFICIATING--Instruction in rules, interpretations, officiating techniques, and tournament organizations for individual and team sports for men and women. Open primarily to physical education majors. Three hours; 3 credits.

HPR 2423--FOOTBALL THEORY--Theoretical study of football from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, sportsmanship, rules and team play. Three hours; 3 credits.

HUM 1913--LEADERSHIP DEVELOPMENT--An interactive course which introduces the students to various leadership topics. Students are introduced to classical readings and are required to keep a journal of everyday activities relating to the leadership topics discussed. Three hours; 3 credits.

JOU 1111--COLLEGE PUBLICATIONS--A laboratory course designed to give practical experience in working with college newspaper and yearbook production. News, features, and editorial writing, make-up and layout, editing, advertising and photography will be emphasized according to student need. 1 credit.

JOU 1121--COLLEGE PUBLICATIONS--A continuation of JOU 1111. 1 credit.

JOU 1313--PRINCIPLES OF JOURNALISM--An introduction to journalism, news reporting, construction of news story, sources, construction of features and speciality news writing. Three hours; 3 credits.

JOU 1323--PRINCIPLES OF JOURNALISM--The preparation of advertising copy and layouts of newspaper, magazines, agencies, retail advertising, and advertising in broadcast mediums of radio and television. Emphasis on research and survey methods of demographics, types of layouts, copy writing and proofreading. Prerequisite: JOU 1313. Three hours; 3 credits.

MAT 1103--DEVELOPMENTAL MATH--A course designed for the student who is lacking in fundamental arithmetic skills. This course includes fractions, decimals, percentages, and verbal problems. Three hours; 3 credits.

MAT 1233--INTERMEDIATE ALGEBRA--A course designed for students whose preparation in algebra is inadequate for regular college algebra. Materials covered include algebraic factoring, fractions, problem solving, exponents, radicals, and quadratics. Prerequisite: one year high school algebra. Three hours; 3 credits.

MAT 1313--COLLEGE ALGEBRA--A course which includes equations, inequalities, functions and graphs, circles, polynomial and rational functions, and systems of equations and inequalities. Prerequisite: At least two units of high school algebra or MAT 1233. Three hours; 3 credits.

MAT 1323--TRIGONOMETRY--A study of trigonometric functions of the composite angle; fundamental relations, trigonometric equations; logarithms; radian measure; solution of right and oblique triangles, inverse trigonometric functions; and vectors. Prerequisite MAT 1313 or equivalent. Three hours; 3 credits.

MAT 1814--CALCULUS I--A study of basic theorems of analytic geometry; conics; functions; limits, continuity, and derivative; differentiation of algebraic functions; application of the derivative; the differential; indefinite integral; the definite integral. Prerequisites: MAT 1313 and MAT 1323, or permission of instructor. Four hours; 3 credits.

MAT 1824--CALCULUS II--A course which includes applications of the definite integral; exponential and logarithmic functions; trigonometric functions; hyperbolic function; techniques of integration; indeterminate forms; improper integrals; Taylor's Formula. Four hours; 3 credits.

MAT 2613--CALCULUS III--A solid analytics; vectors; improper integrals; line integration.

MAT 2623--CALCULUS IV--Infinite series; partial differentiation; multiple integrals.

MFL 1113--ELEMENTARY FRENCH I--A course designed to develop basic language skills; speaking, reading, writing. Phonetic symbols are used to aid correct pronunciation, but the principal aid is to be found in the language laboratory. Three hours; 3 credits.

MFL 1123--ELEMENTARY FRENCH II--A continuation of MFL 1113. Special drill on verb forms and uses, as well as idiomatic vocabulary, by means of oral and written exercises. Three hours; 3 credits.

MFL 1213--ELEMENTARY SPANISH I--A course designed to develop basic language skills: reading, writing, and speaking. Drills on grammar through written and oral exercises are used in class work. Three hours; 3 credits.

MFL 1223--ELEMENTARY SPANISH II--A continuation of MFL 1213. Special attention is given to irregular verbs and the subjunctive mood. Prerequisite: MFL 1213. Three hours; 3 credits.

MFL 2113--INTERMEDIATE FRENCH I--A review of French grammar and continued development of basic language skills. Reading materials are used with the literacy and culture value. Three hours; 3 credits.

MFL 2123--INTERMEDIATE FRENCH II--A course designed to enhance literacy and cultural appreciation of the language and the country by the reading of the book which pictures life in a typical French village, with class conversation concerning the contents of this book. Prerequisite: MFL 2113. Three hours; 3 credits.

MFL 2213--INTERMEDIATE SPANISH I--A verb and grammar review and a further development of language skills. Reading materials used have literary and cultural value. Recording equipment is available for student's use. Prerequisite: MFL 1223. Three hours; 3 credits.

MFL 2223--INTERMEDIATE SPANISH II--A continuation of MFL 2213. Special attention is given to rapid reading. Recording equipment permits the student to record and listen to his own and other students' use of the language. Prerequisite: MFL 2213. Three hours; 3 credits.

MUO 1111--BAND I--(Prerequisite: consent of instructor) Fundamentals of the marching and concert band. Organized to serve the institution at games, concerts, and other public and special functions. One hour daily; 1 credit.

MUO 1121--BAND II-- A continuation of MUO 1111. One hour daily; 1 credit.

MUO 1211--CHOIR I--Membership with consent of instructor. The performing group of the vocal department makes numerous appearances during the year both on the campus and throughout the state. One hour daily; 1 credit.

MUO 1221--CHOIR II-- A continuation of MUO 1211. One hour daily; 1 credit.

MUO 2111--BAND III-- A continuation of MUO 1121. One hour daily; 1 credit.

MUO 2121--BAND IV-- A continuation of MUO 2111. One hour daily; 1 credit.

MUO 2211--CHOIR III-- A continuation of MUO 1221. One hour daily; 1 credit.

MUO 2221--CHOIR IV-- A continuation of MUO 2211. One hour daily; 1 credit.

MUS 1113--MUSIC APPRECIATION--Listening course designed to give the students, through aural perception, understanding and appreciation of music as a moving force in western culture. Three hours; 3 credits.

MUS 2513--MUSIC FOR CHILDREN--A study of the fundamentals of music, sight-reading, terminology, methods, principles and materials for teaching of music in elementary school. Three hours; 3 credits.

PHY 2241--PHYSICAL SCIENCE I LAB--Must be taken concurrently in phase with the lecture PHY 2242. Selected experiments to illustrate the principles taught in lecture. Two hours; 1 credit.

PHY 2242--PHYSICAL SCIENCE I--A lecture course designed for the non-technical student. A survey of laws of physics and astronomy. Two hours; 2 credits.

PHY 2251--PHYSICAL SCIENCE II LAB--Must be taken concurrently in phase with the lecture PHY 2252. Selected experiments to illustrate the principles taught in lecture. Prerequisite: PHY 2241. Two hours; 1 credit.

PHY 2252--PHYSICAL SCIENCE II--A survey of chemistry, meteorology, and geology. Prerequisite: PHY 2242. Two hours; 2 credits.

PHY 2411--GENERAL PHYSICS I LAB--Must be taken concurrently in phase with the lecture PHY 2413. Selected experiments to illustrate the principles taught in lecture. Two hours; 1 credit.

PHY 2413--GENERAL PHYSICS I--A lecture course that deals with laws of mechanics and heat. Prerequisites: MAT 1313 and MAT 1323. Two hours; 3 credits.

PHY 2421--GENERAL PHYSICS II LAB --Must be taken concurrently in phase with the lecture PHY 2423. Selected experiments to illustrate the principles taught in lecture. Prerequisite: PHY 2411. Two hours; 1 credit.

PHY 2423--GENERAL PHYSICS II--A lecture course that deals with laws of electricity, magnetism, light, and modern physics. Prerequisite: PHY 2413. Three hours; 3 credits.

PSC 1113--AMERICAN NATIONAL GOVERNMENT--A survey of the organizations and political structure of the basic operation of American government. Three hours; 3 credits.

PSC 1123--AMERICAN STATE AND LOCAL GOVERNMENT--A study of the relationship between state and federal government; and between states and their subdivisions; organizations, function, and operation of executive, legislative, and judiciary; elections and suffrage generally, Mississippi particularly. Three hours; 3 credits.

PSY 1513--GENERAL PSYCHOLOGY--An introduction to the scientific study of human behavior. Includes history and methods of psychology; growth and development; principles of learning; sensation and perception; thinking; statistics; personality; and intelligence. Three hours; 3 credits.

REA 1103--DEVELOPMENTAL READING--A laboratory course designed to offer special reading instruction to students deficient in reading skills. Three hours; 3 credits.

REA 1203--DEVELOPMENTAL READING--A continuation of REA 1103. Three hours; 3 credit.

SEC 2613--BUSINESS COMMUNICATIONS--A course designed to offer study and practice in writing different types of business letters and reports, with emphasis on correct spelling, grammar, punctuation, and clarity of communication. Three hours; 3 credits.

SOC 2113--INTRODUCTION TO SOCIOLOGY--A study of human relationships. Students will receive a synopsis of the whole field of sociology; including the social world, and the integration of these processes in relationship to the individual and group, and the institution. Three hours; 3 credits.

SOC 2123--INTRODUCTION TO SOCIOLOGY--A continuation of SOC 2113. Three hours; 3 credits.

SOC 2143--MARRIAGE AND FAMILY--A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three hours; 3 credits.

SPT 1113--ORAL COMMUNICATION (PRINCIPLES OF SPEECH)--A study of correct and effective English; correct pronunciation and enunciation; breath control; study and practice in making speeches for all occasions; major emphasis on organization of material and practice in speaking before a group. Three hours; 3 credits.

COURSE DESCRIPTIONS VOCATIONAL/TECHNICAL

ABT 1113--RESTRAINT SYSTEM & INTERIOR TRIM--A course designed to provide skills & practice in vehicle restraint & system & interior trim. Included are procedures for serving restraint system, passive restraint system, headliner, and carpets, and procedures for operation of an air bag restraint system.

ABT 1123--BOLTED UNITS, ASSEMBLES, AND ELECTRICAL SYSTEM--A course which provides instruction in practice in the removal and replacement of bolted parts, sub-units, and assemblies. Methods of disassembly and reassembly, part adjustment, alignment, and electrical system service and repair are included in this course.

ABT 1133--GLASS & RELATED HARDWARE INSTALLATION AND SEALING--A course in the removal & replacement of stationary and movable glass. Included are alignment of movable glass and the repair alignment of glass mounting hardware. Also included are the sealing & adjustment needed to eliminate water leaks & wind noise.

ABT 1213--AUTOMOTIVE BODY WELDING AND CUTTING--A course designed to provide specialized skills and practice in automotive body welding and cutting. Includes instruction in the use of the Gas Metal Arc Welding (GMAW) equipment and plasma arc cutter (PAC) is repairing the high strength steels used in unibody construction.

ABT 1313--REFINISHING I--A course designed to provide skills and practices in vehicle, preparation, cleaning, sanding, metal treatment, and masking. Included is determining imperfections in paint jobs.

ABT 1323--REFINISHING II--A continuation of Refinishing I. Included are types of refinishing materials and their specific application procedures. Included are ways to prevent painting problems, solving problems that occur, basic blending for color matching, and bascoat/clear coat applications.

ABT 1414--SHEET METAL REPAIR--A course designed to provide instruction and practice in the repair of the sheet metal components of the vehicle body. Includes practice in selecting and applying various method and tools of the trade used in removing dents and other damage condition from sheet metal panels. Also included are contracting and installing simple metal patch panel, and making basic repairs.

ABT 1423--BODY PANEL & UPPER STRUCTURAL REPAIR I--A course in the repair and replacement of major body panel and upper body structural components. Instruction will include the use of power of equipment, basic anchoring and pulling, non-adjustable panel alignment, and attachment (welded or bonded).

ABT 2333--REFINISHING III--A continuation of Refinishing II with emphasis on advanced techniques; including pinstriping, decals, lettering, color sanding, buffing, polishing, and detailing.

ABT 2434--BODY PANEL & UPPER STRUCTURAL REPAIR II--A continuation of Body Panel & Structural Repair I. Emphasis will continue to be placed on major panel replacement. Instruction will include rolled over vehicle repair, structural alignment and roofed panel replacement, and the replacement of sectioning of upper structural member.

ABT 2513--FRAME AND UNDERBODY STRUCTURAL REPAIR I--An introduction to frame repair. Instruction includes analyzing frame, structural, suspension, and steering damage, and setting up alignment equipment.

ABT 2524--FRAME AND UNDERBODY STRUCTURAL REPAIR II--A continuation of instruction from Frame & Underbody Structural Repair I. Emphasis is placed on unibody vehicle construction. Included are welding in unibody repair and repairing/replacing/sectioning components.

ABT 2613--FIBERGLASS & PLASTIC REPAIR--A course designed to provide theory and practice in the repair of fiberglass, plastic, and sheet molded compounds.

ABT 2713--COLLISION ANALYSIS & ESTIMATION--A course designed to cover the complete inspection and analysis of damaged vehicles. It is designed to enable the student to determine the conditions and severity of the damage, the repair or replacement of parts, the estimated repair time, and correct use of reference manuals.

ABT 2911--SPECIAL PROBLEM IN COLLISION REPAIR TECHNOLOGY--A course designed to provide students with an opportunity to utilize skills and knowledge gained in other Collision Repair Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project.

WBL 292(1-3)--WORKED-BASED LEARNING IN COLLISION REPAIR TECHNOLOGY--A cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours.

BAV 1118--BASIC PRACTICES IN BARBERING--A course which includes an orientation to barbering, history of barbering, safety instruction, and practical experience in handling tools and hair cutting.

BAV 1218--FUNDAMENTAL PRACTICES IN BARBERING I--A course in the elementary practices of blow drying, perm rolling, and perm processing. Practices are performed independently with supervision.

BAV 1318--FUNDAMENTAL PRACTICES IN BARBERING II--A course which includes practices in sanitation, hygiene and good grooming, hair analysis, and styling chemically processed hair. Practices are performed independently with supervision.

BAV 1418--INTERMEDIATE PRACTICES IN BARBERING I--A course which includes practices in colors and bleach, and the treatment of damaged hair. Practices are performed independently with supervision.

BAV 1516--INTERMEDIATE PRACTICES IN BARBERING II--A course which includes a study of the structure and function of the skin, common skin disorders, and scalp and hair disorders. Practices are included in giving a facial massage, rendering a plain facial, and barbering services previously introduced.

BAV 1616--ADVANCED PRACTICES IN BARBERING--A course which includes the study of business management and business law applicable to barber shop management. Practices included are the basic first air procedures and trimming a mustache and beard, and barbering services previously introduced.

BAV 1716--INSTRUCTOR TRAINEE I--A course designed to provide student teachers with methods, management, and materials for classroom environment.

BAV 1816--BARBERING RECERTIFICATION--A course designed to give students extra skills needed to prepare for State Board Exam.

BAV 292(1-6)--WORK-BASED LEARNING FOR BARBER/STYLIST--A course designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour 45 industrial contact hours. (1-6 sch: 3-18 hr. externship)

BOT 1013--KEYBOARDING--A course which provides instruction in the mechanism and care of the typewriter; its operation; keyboard drills to gain speed and accuracy. Students with a year of high school typewriting cannot receive credit for this course. (3 sch)

BOT 1102--KEYBOARD SPEED BUILDING--A course which develops speed and accuracy on the keyboard. (2 sch: 1 hr. lecture, 2 hr. lab) Prerequisites: Ability to key straight copy material at a minimum of 35 gwpm.

BOT 1113--DOCUMENT FORMATTING AND PRODUCTION--A course which continues the development of keyboarding speed and accuracy. Emphasis is on formatting and production of mailable letters, forms, reports, and tabulations from rough drafts and straight copy. (3 sch: 1 hr. lecture, 4 hr. lab) Prerequisite: Essential Skills for Postsecondary Business and Office and Related Technology Programs

BOT 1123--WORD PROCESSING APPLICATIONS--A course which focuses on production of complex documents using advanced word processing functions. Production with accuracy is stressed and practice is given through a variety of documents for skill building. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Microcomputer Applications (BOT 1133) and Document Formatting and Production (BOT 1113); or permission of instructor.

BOT 1133--MICROCOMPUTER APPLICATIONS--This course will introduce an operating system and word processing, spreadsheet, and database management software applications. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisite: Ability to key straight copy material at a minimum of 40 gwpm.

BOT 1213--PROFESSIONAL DEVELOPMENT--A course designed to develop an awareness of interpersonal skills essential for job success. Topics include positive self-image, professional image, work ethics, time and stress management, human relations skills. (3 sch: 3 hr. lecture)

BOT 1313--APPLIED BUSINESS MATHEMATICS--A course designed to develop competency in mathematics for business use. Fundamental principles and operations in mathematics are applied to real-life situations such as earning, saving, investing, home ownership, transportation, taxes and operating business enterprises such as retailing and manufacturing. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Essential Skills for Postsecondary Business and Office and Related Technology Programs

BOT 1413--RECORDS MANAGEMENT--A course which focuses on the systems approach to managing recorded information in any form. Emphasis is placed on the three categories into which records generally fall--paper, image, and digital--and the treatment of these categories in proper management, storage, and retrieval. Decision-making, judgment, and other management skills will be applied to case studies case. Basic application of filing classification skills will also be taught. (3 sch: 2 hr. lecture, 2 hr. lab)

BOT 1513--MACHINE TRANSCRIPTION--A course designed to teach the student to transcribe a wide variety of business communications from machine dictation and to introduce the student to products, services, and terminology encountered in various types of business organizations. The coordination of typewriting and transcribing skills in the production of business communication will be emphasized. A review of the language arts skills of punctuation, spelling, editing, proofreading, and vocabulary is stressed. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Essential Skills for Postsecondary Business and Office and Related Technology Programs.

BOT 1713--MECHANICS OF COMMUNICATION--A course designed to develop the basic English competencies necessary for success in the business world. A study of the parts of speech, sentence structure, sentence types, capitalization, punctuation, and spelling is emphasized. (3 sch: 3 hr. lecture)

BOT 1813--ELECTRONIC SPREADSHEET--A course which focuses on advanced applications of the electronic spreadsheet as an aid to management decision making. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Applied Business Math (BOT 1313) and Microcomputer Applications (BOT 1133)

BOT 2133--DESKTOP PUBLISHING--A course which presents graphic design techniques, principles of page layout and design, and electronic publishing terminology and applications to create a variety of documents such as flyers, brochures, newsletters, and business cards using industry standard desktop publishing software, graphics, and effective design conventions. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisite: Word Processing Applications (BOT 1123)

BOT 2142--OPERATING SYSTEMS--A course to provide training in using the computer to work with disk operating systems and a multi-tasking environment. (2 sch: 1 hr. lecture, 2 hr. lab)

BOT 2323--DATABASE MANAGEMENT--A course which applies database concepts for designing and manipulating data files and formatting output as complex documents and reports. (3 sch: 2 hr. Lecture, 2 hr. lab) Prerequisite: Microcomputer Applications (BOT 1133)

BOT 2413--COMPUTERIZED ACCOUNTING--A course which applies basic accounting principles using a computerized accounting system. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisite: Principles of Accounting (ACC 1213) and Microcomputer Applications (BOT 1133)

BOT 2713--ADVANCED MICROCOMPUTER APPLICATIONS--Instruction which includes using DOS and applications software with integrated activities including word processing, database, spreadsheet, graphics and telecommunications. Students will use the computer to complete many activities and projects of a realistic business nature. Sources of software, guidelines for evaluation software, software manuals, and software license agreements will be covered. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Word Processing Applications (BOT 1123) and Microcomputer Applications (BOT 1133)

BOT 2723--ADMINISTRATIVE OFFICE PROCEDURES--A course to provide comprehensive coverage and integration of business skills and issues, develop critical-thinking and problem-solving skills, and establish a foundation in business procedures. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Ability to key straight copy material at a minimum of 40 gwpm; and Microcomputer Applications (BOT 1133)

BOT 2813--BUSINESS COMMUNICATIONS--The study of office related communications with emphasis on principles of writing business correspondence and reports, and analyzing and summarizing information in a logical arrangement of written presentation. (3 sch: 3 hr. lecture) Prerequisite: Mechanics of Communication (BOT 1713)

CAV 100(3-6)--INTRODUCTION TO RESIDENTIAL CARPENTRY--A study of the baseline competencies and suggested objectives from the high school Building Trades curriculum which directly relate to the community college Residential Carpentry program. The courses are designed for students entering the community college who have had no previous training or documented experience in the field. (3-6 semester hours based upon existing skills for each student. May be divided into 2 courses for a maximum total of 6 hours of institutional credit.)

CAV 1013--INTRODUCTION TO RESIDENTIAL CARPENTRY I--A study of the baseline competencies and suggested objectives from the high school Building Trades curriculum which directly relate to the community college Residential Carpentry program. The courses are designed for students entering the community college who have had no previous training or documented experience in the field. (3-6 semester hours based upon existing skills for each student. May be divided into 2 courses for a maximum total of 6 hours of institutional credit.)

CAV 1023--INTRODUCTION TO RESIDENTIAL CARPENTRY II--A study of the baseline competencies and suggested objectives from the high school Building Trades curriculum which directly relate to the community college Residential Carpentry program. The courses are designed for students entering the community college who have had no previous training or documented experience in the field. (3-6 semester hours based upon existing skills for each student. May be divided into 2 courses for a maximum total of 6 hours of institutional credit.)

CAV 1116--FOUNDATIONS--A course which includes site selection, site preparation, site layout, building forms, and construction of foundations. (6 sch; 2 hr. lecture, 8 hr. lab)

CAV 1125--FOUNDATIONS II--A course designed to provide students with skills and knowledge in layout and construction of the various types of foundations used in the building construction industry. Instruction and practice is provided in the selection and calculation of materials, use of transits, and concrete finishing.

CAV 1133--ADVANCED BLUEPRINT READING--A course which includes the elements of residential plans and how to prepare a bill of materials from a set of plans. (3 sch; 2 hr. lecture, 2 hr. lab)

CAV 1216--FRAMING I--A course designed to give the student experience in floor and wall framing. (6 sch; 2 hr. lecture, 8 hr. lab)

CAV 1225--FRAMING II--A course which applies the techniques of cutting and assembly of framing materials based on predetermined specifications. Prerequisite: Framing I (CAT 1216). (5 sch; 1 hr. lecture, 8 hr. lab)

CAV 1316--INTERIOR FINISHING AND CABINET MAKING--A course which includes experience in all types of interior ceiling, wall covering, trim work, and floor covering including cabinet construction. (6 sch; 2 hr. lecture, 8 hr. lab)

CAV 1413--ROOFING--A study of types of roofs, roofing materials and their application. Basic roofing techniques, including material selection, roof styles, cost estimation, and installation procedures. (3 sch; 1 hr. lecture, 4 hr. lab)

CAV 1513--EXTERIOR FINISHING--A study of types of trims (moldings, cornices, and door and window trims). Also included are wall covering techniques, styles, installation, and finishing. (3 sch; 1 hr. lecture, 4 hr. lab)

CAV 1515--EXTERIOR FINISHING--A course designed to provide students with skills knowledge selection, preparation, and installation exterior finishing materials. Instruction and practice is provide in the installation of moldings, cornices, door and windows trims, and wall covering techniques.

CAV 2113--PRINCIPLES OF MULTI-FAMILY AND LIGHT COMMERCIAL CONSTRUCTION--A course including the fundamentals of multi-family and light commercial construction. Emphasis will be placed on the application of local codes and standards. (3 sch; 2 hr. lecture, 2 hr. lab)

CAV 2133--ADVANCED CABINET MAKING--A course which includes principles of building and installation of cabinets, drawers, and shelves. Prerequisite: Interior Finishing and Cabinet Making (CAT 1316). (3 sch; 2 hr. lecture, 2 hr. lab)

CAV 2313--ADVANCED INTERIOR FINISHING--A course which stresses procedures for advanced ceiling and wall interior finishing and for stair calculation and construction. Prerequisite: Interior Finishing and Cabinet Making (CAT 1316). (3 sch; 2 hr. lecture, 2 hr. lab)

CAV 291(1-6)--SPECIAL PROBLEM IN RESIDENTIAL CARPENTRY TECHNOLOGY--A course to provide students with an opportunity to utilize skills and knowledge gained in other Residential Carpentry Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. (1-3 sch; 2-6 hr. lab)

WBL 292(1-3)--WORK-BASED LEARNING IN RESIDENTIAL CARPENTRY TECHNOLOGY--A cooperative program between industry and education designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Prerequisite: Sophomore standing in Residential Carpentry Technology. (1-6 sch; 3-18 hr. externship)

CDT 1114--CHILD CARE PROFESSION--A course designed to provide activities in types of child care, and observing and recording child behavior. Room arrangements, software, play, and safety are evaluated. (4 sch; 3 hr. lecture, 2 hr. lab)

CDT 1214--INFANT AND TODDLER DEVELOPMENT--A course designed to provide knowledge concerning the care of infants and toddlers in group care. Practice is given in infant and toddler care giving in group care through classroom laboratory or collaborative centers. (4 sch; 3 hr. lecture, 2 hr. lab)

CDT 1224--CHILD GROWTH AND DEVELOPMENT--A course which places emphasis on the cognitive, physical, emotional, and social developmental characteristics of children ages three through five. Concentration is placed on all children including the exceptional child. (4 sch; 3 hr. lecture, 2 hr. lab) Prerequisites: Infant and Toddler Development (CDT 1214)

CDT 1313--ART FOR PRESCHOOL CHILDREN--A course which emphasizes planning and developing art experiences beneficial to the preschool child. Lab activities with the children are implemented during Technical Practicum I and II. (3 sch; 3 hr. lecture)

CDT 1323--MUSIC/MOVEMENT FOR PRESCHOOL CHILDREN--A course designed to teach the development of the preschool child in the areas of listening, singing, and movement. Planning musical/movement experiences for the preschool child. Lab activities with the children are implemented during Technical Practicum I and II. (3 sch; 3 hr. lecture)

CDT 1333--LANGUAGE ARTS FOR PRESCHOOL CHILDREN--A course which emphasizes planning, developing, and presenting language arts activities for preschool children. Lab activities with the children are implemented during Technical Practicum I and II. (3 sch; 3 hr. lecture)

CDT 1514--CHILD NUTRITION AND HEALTH CARE--A study of nutrition and health care for preschool children. Planning and implementing health, safety, and nutritional experiences are an important part of the course. Lab activities with the children are implemented during Technical Practicum I and II. (4 sch; 4 hr. lecture)

CDT 2233--GUIDING SOCIAL AND EMOTIONAL BEHAVIOR--A course designed to help students identify and practicing effective techniques in guiding preschool children's behavior. Lab activities with the children are implemented during Technical Practicum I and II. (3 sch; 3 hr. lecture)

CDT 2413--ATYPICAL CHILD DEVELOPMENT--A course which provides information concerning growth and development, intervention strategies, and working with families having atypical child. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Infant/Toddler (CDT 1214) and Child Growth and Development (CDT 1224)

CDT 2613--METHODS AND MATERIALS--A study of the appropriate methods and materials to be used in a preschool learning environment.

CDT 2713--SOCIAL STUDIES, MATH AND SCIENCE FOR PRESCHOOL CHILDREN--A course designed to assist students in planning developmentally appropriate activities in social studies, math, and science for the preschool child. Lab activities with the children are implemented during Technical Practicum I and II. (3 sch: 3 hr. lecture)

CDT 2813--ADMINISTRATION OF PRESCHOOL PROGRAMS--A study of concepts in the administration of quality preschool programs. (3 sch: 3 hr. lecture) Prerequisites: Three semesters of core courses.

CDT 2915--TECHNICAL PRACTICUM I--A course which allows advanced child care students to implement knowledge and experience in preparing and implementing positive experiences for children [birth - 5 years old]. Completion of the competencies provides opportunities for students to implement experiences planned in the corequisites and ensures a balance of all curriculum areas. Not all competencies will be achieved at the end of this course due to the variance that exists in the child care settings used for student experiences. Other competencies will be achieved and documented by the end of the two-year program of study. (5 sch: 10 hr., lab) Corequisites: Art for Preschool Children (CDT 1313), Child Nutrition and Health Care (CDT 1514), Language Arts for Preschool Children (CDT 1333), and Music Movement for Preschool Children (CDT 1323)

CDT 2925--TECHNICAL PRACTICUM II--A course which allows advanced child care students an opportunity to implement knowledge and experience in preparing and implementing positive experience for children [birth -5 years of age].

COV 1117--FUNDAMENTALS OF COSMETOLOGY--A course which provides students with laboratory experiences in the basic manipulative skills involved in cosmetology practices and safety precautions associated with each. In accordance with State Cosmetology Board Regulation, laboratory experiences are provided on mannequins or classmates; students are not allowed to work on patrons paying for services until this course is completed.

COV 1213--COSMETOLOGY THEORY I--A course which provides students with basic theory of cosmetology; topics covered include sterilization and sanitation, safety, hygiene and good grooming, professional ethics, sales. Emphasis is placed on the theory of bacteriology, hair treatment, hair shaping, hair styling, and finger waves.

COV 1225--COSMETOLOGY THEORY II--A study of theory in the areas of anatomy, and physiology, dermatology, trichology, onychology, and chemistry. Care and styling of wigs, manicure and pedicure, permanent waving, hair coloring and lightening, and safety practices are also covered.

COV 1236--COSMETOLOGY THEORY III--A course which provides students with advanced theory in facials and make-up, thermal techniques, safety precautions, state cosmetology laws, rules and regulations, and basic salon management and operation theory.

COV 1311--SCALP AND HAIR TREATMENT--A course which provides students with laboratory experiences in the practical application of shampoo, including preparation, procedures, completion, safety rules, brushing, selection and use of shampoo products; and practical application of treatment for different types of hair and scalps.

COV 1323--HAIR SHAPING AND STYLING--A course which provides students with laboratory experiences in the art of hair shaping with scissors and razors. Emphasis is placed on the identification and use of implements for sectioning and thinning hair, styling and finger waves. Course also provides instruction and practice in production selection and preparation, and techniques used in setting, combing, brushing, and artistically styling hair.

COV 1333--PERMANENT WAVES--A course which provides students with theory and practical application in permanent waving. Instruction and practice are provided in application principles, processes, and requirements, and product and supply selection.

COV 1343--HAIR COLORING AND LIGHTENING--A course which provides students with practical and application and instruction in hair classification, permanent hair color, hair lightening, retouch, highlighting, and shampoo tinting.

COV 1352--CHEMICAL HAIR RELAXING--A course which provides students with instruction and practical application experiences in chemical hair relaxing techniques, basic steps and processes, product selection, and safety precautions.

COV 1362 --THERMAL TECHNIQUES--A course designed to provide students with practical laboratory experiences in thermal hair styling. Instruction on purpose, procedures, product selection, and safety precautions is emphasized.

COV 1412--ARTISTRY OF ARTIFICIAL HAIR--A course designed to provide students with theory and laboratory experiences in the care and styling of wigs and hairpieces. Instruction in reasons for using wigs, determining wig quality, types of wigs, taking wig measurements, and ordering wigs is emphasized.

COV 1512--MANICURE AND PEDICURE--A course designed to provide students with theory and practical application in manicuring and pedicuring. Instruction provided include nail structure, adjoining structure, nail growth and disorders, nail irregularities and diseases, massage and sanitary care, and safety considerations.

COV 1612--FACIALS AND MAKE-UP--A course designed to provide students with practical laboratory experiences in the selection and application of facial and skin treatments, and cosmetic and corrective make-up.

COV 1712--BEAUTY SALON MANAGEMENT--A course designed to provide students with theory and practice in opening, operating, and managing a beauty salon in accordance with state regulations.

COV 1816--TEACHER TRAINEE I--A course designed to provide student instructors professional preparation for teaching, and application.

COV 1826--TEACHER TRAINEE II--A course designed to provide student instructors with methods, management, and materials for classroom environment.

DDT 1114--FUNDAMENTALS OF DRAFTING--A course designed to give drafting majors the background needed for all other drafting courses. (4 sch; 2 hr. lecture, 4 hr. lab)

DDT 1213--CONSTRUCTION MATERIALS--A course designed to familiarize the student with the physical properties of the materials generally used in the erection of a structure, with a brief description of their manufacture. (3 sch; 2 hr. lecture, 2 hr. lab)

DDT 2243--COST ESTIMATING--A course designed to provide students with theory and applications in the study of basic machine design, movement of forces, stress of materials and forces acting on bodies, beams, columns, and connections.

HRT 1113--HOSPITALITY AND TOURISM INDUSTRY--An introductory course to the hospitality and tourism industry. Discussions and industry observations are designed to discover the opportunities, trends, problems, and organizations in the field. (3 sch: 3 hr. lecture)

HRT 1213--SANITATION AND SAFETY--A course which covers the basic principles of microbiology, sanitation, and safety for a food service operation. The class studies the environmental control application through the prevention of food-borne illnesses, cleaning materials and procedures, general safety regulations, food processing methods, first aid, and fire prevention. (3 sch: 2 hr. lecture, 2 hr. lab)

HRT 1224--RESTAURANT AND CATERING OPERATIONS--A course which provides a basis for understanding the various challenges and responsibilities involved in managing a food and beverage operation. (4 sch: 2 hr. lecture, 4 hr. lab)

HRT 1413--ROOMS DIVISION MANAGEMENT--A course which presents a systematic approach to rooms division management in the hospitality industry. (3 sch: 2 hr. lecture, 2 hr. lab)

HRT 151(1-4)--HOSPITALITY SEMINAR--A course develops leadership and management skills necessary for success in hospitality and tourism management. The course addresses computer based management systems. (1 sch: 2 hr. lab; 4 sch: 2 hr. lecture, 4 hr. lab)

HRT 1813--THE PROFESSIONAL TOUR GUIDE--A course which explores all activities associated with organizing booking, and conducting escorted tours. (3 sch: 2 hr. lecture, 2 hr. lab)

HRT 1823--THE TRAVEL AGENCY--A detailed exploration of travel agency operation to include physical structure, staffing needs, client needs, legal implication, interaction with travel and lodging, and accreditation. (3 sch: 2 hr. lecture, 2 hr. lab)

HRT 1833--TRAVEL AND TOURISM GEOGRAPHY--A study of the location, currency, port of entry, and form of governments in various countries around the world. Exercises involve itinerary planning, knowledge of time zones, and familiarity with the countries' natural, cultural and entertainment attractions. (3 sch: 2 hr. lecture, 2 hr. lab)

HRT 2233--FOOD AND BEVERAGE CONTROL--A course which covers the principles and procedures involved in an effective food and beverage control system, including standards determination, the operating budget, cost-volume-profit analysis, income and cost control, menu pricing, labor cost control, and computer applications. (3 sch: 2 hr. lecture, 2 hr. lab)

HRT 2323--HOSPITALITY FACILITIES MANAGEMENT AND DESIGN--A course which provides hospitality managers and students with information they will need to know to design and manage the physical plant of a hotel or restaurant and work effectively with the engineering and maintenance department. (3 sch: 2 hr. lecture, 2 hr. lab)

HRT 2423--SECURITY MANAGEMENT--A study of the issues surrounding the need for individualized security programs. The course examines a variety of security equipment and procedures and discusses internal security for food service and lodging operations. (3 sch: 2 hr. lecture, 2 hr. lab)

HRT 2613--HOSPITALITY SUPERVISION--A course which provides students with supervisory skills in leadership styles, communication skills, motivational techniques, employee training techniques, and evaluation methods. (3 sch: 2 hr. lecture, 2 hr. lab)

HRT 2623--HOSPITALITY HUMAN RESOURCE MANAGEMENT--A course which presents the principles of human resources management with an emphasis placed on the study of human behavior and human relations in the hospitality industry. (3 sch: 2 hr. lecture, 2 hr. lab)

HRT 2713--MARKETING HOSPITALITY SERVICES--A course designed to provide students with a solid background in hospitality sales, advertising, and marketing. The main focus is on practical sales techniques for selling to targeted markets and developing strategic marketing plans for hospitality and tourism operations. (3 sch; 2 hr. lecture, 2 hr. lab)

HRT 2723--HOSPITALITY SALES AND MARKETING--A course designed to provide students with a solid background in advertising, sales, and promotional techniques. (3 sch; 2 hr. lecture, 2 hr. lab)

HRT 2843--SEMINAR IN TRAVEL AND TOURISM--A course which affords to students the opportunity to apply their knowledge of the travel tourism industry in a practical application environment. (3 sch; 2 hr. lecture, 2 hr. lab)

HRT 2853--CONVENTION AND MEETING PLANNING--A course which provides the planning, and promotion, and management of meetings, conventions, and exposition planning. (3 sch; 2 hr. lecture, 2 hr. lab)

WBL 291(1-3)--WORK-BASED LEARNING IN HOTEL AND RESTAURANT MANAGEMENT TECHNOLOGY--A cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. (1-6 sch; 3-18 hr. externship) Prerequisite: Consent of instructor.

IMM 1111--INDUSTRIAL MAINTENANCE SAFETY--A course designed to acquaint entering students with shop and industry safety practices and precautions. Includes instruction in general safety practices, personal safety, electrical safety practices, and power equipment safety. (1 sch; 1 hr. lecture, 1 hr. lab) (May be taught as a 30 contact hour lab in open entry-open exit vocational programs.)

IMM 1122--INDUSTRIAL MATH AND MEASUREMENT--A course designed to apply basic mathematical and measurement procedures as related to industrial maintenance mechanics and technicians. Includes instruction in the use of fractions and decimal numbers, basic geometric and trigonometric functions, and use of measurement tools. (2 sch; 1 hr. lecture, 2 hr. lab) (May be taught as a 60 contact hour lab in open entry-open exit vocational programs.)

IMM 1132--INDUSTRIAL BLUEPRINT READING--A course to acquaint students with blueprints, schematics, and plans used in industrial maintenance. Includes instruction in basic nomenclature, different views, and symbols and notations. (2 sch; 1 hr. lecture, 2 hr. lab) (May be taught as a 60 contact hour lab in open entry-open exit vocational programs.)

IMM 1213--INDUSTRIAL HAND TOOLS AND MECHANICAL COMPONENTS--A course to provide students with skills and knowledge associated with the safe and proper use of hand tools and mechanical components commonly used by industrial maintenance mechanics and technicians. Includes instruction in the selection, use, and care of common hand tools and in the identification and maintenance of mechanical components such as belts and pulleys, chains and sprockets, and bearings and seals used to transmit mechanical power. (3 sch; 1 hr. lecture, 4 hr. lab) (May be taught as a 90 contact hour lab in open entry-open exit vocational programs.)

IMM 1235--PRECISION MACHINING OPERATIONS--A course to provide the student with skills and knowledge associated with the safe and proper use of various hand and stationary power tools. Includes instruction in the use of hand power tools, bench grinders, surface grinders, cutoff-saws, drill presses, engine lathes, and milling machines. (5 sch; 2 hr. lecture, 6 hr. lab)

IMM--1314 PRINCIPLES OF HYDRAULICS AND PNEUMATICS--A course to provide skills and knowledge associated with the use of hydraulic and pneumatic power components used in industry. Includes instruction in basic principles of hydraulics and pneumatics, and the inspection, maintenance, and repair of hydraulic and pneumatic systems. (4

sch; 1 hr. lecture, 6 hr. lab) (May be taught as a 90 contact hour lab in open entry-open exit vocational programs.)

IMM 1415--PUMP AND VALVE OPERATIONS--A course to provide students with skills and knowledge associated with pumps and valves used in industrial piping systems. Includes instruction on the different types of pumps and valves used in industry and their disassembly, inspection, and repair/replacement. (5 sch; 2 hr. lecture, 6 hr. lab) (May be taught as a 120 contact hour lab in open entry-open exit vocational programs.)

IMM 1515--EQUIPMENT INSTALLATION AND ALIGNMENT--A course to provide students with skills and knowledge associated with the installation and alignment of various pieces of equipment used in an industrial setting. Includes instruction in preinstallation checks, assembly, location and layout of equipment, preparation of foundations and anchoring procedures, rigging and hoisting, and alignment and initial set-up of equipment. (2 hr. lecture, 6 hr. lab) (May be taught as a 120 contact hour lab in open entry-open exit vocational programs.)

IMM 2114--EQUIPMENT MAINTENANCE, TROUBLESHOOTING, AND REPAIR--A course to provide students with skills and knowledge associated with maintenance and repair of mechanical equipment. Includes instruction in basic maintenance and troubleshooting techniques, use of technical manuals and test equipment, and inspection/evaluation/repair of equipment. (4 sch; 1 hr. lecture, 6 hr. lab)

IMM 2124--INDUSTRIAL ELECTRICITY--A course to provide students with fundamental skills and knowledge associated with electrical systems in a industrial setting. Includes instruction in terminology and basic principles of electricity, use of test equipment, safety practices for working around and with electricity, and basic electrical procedures. (4 sch; 2 hr. lecture, 4 hr. lab).

IMM 2134--INDUSTRIAL WELDING AND METALS--A course to provide students with skills and knowledge associated with metals and metal welding processes. Includes instruction in different metals and their properties, and in basic SMAW welding and oxy-fuel cutting and brazing. (1 hr. lecture, 6 hr. lab)

IMM 2145--INDUSTRIAL PIPING AND HYDROTESTING--A course to provide students with skills and knowledge associated with piping, pipe-fitting, and hydrotesting of piping systems. Includes instruction on basic principles of piping and pipe fitting, basic pipe fitting procedures, and basic hydrotesting of pipe systems. (5 sch; 2 hr. lecture, 6 hr. lab).

IMM 291(1-6)--WORK-BASED LEARNING FOR INDUSTRIAL MAINTENANCE MECHANICS--A course designed to provide the student with on-site work experience in an industrial setting. Students are supervised by industry personnel and complete a formal training program under the observation of community college instructors and coordinators. (1-6 sch; 45 contact hours per sch internship)

WBL 291(1-3)--SPECIAL PROJECT FOR INDUSTRIAL MAINTENANCE MECHANICS--A course designed to provide the student with practical applications of skills and knowledge gained in other Industrial Maintenance Mechanics courses. The instructor works closely with the student to insure that selection of a special project enhances the student's learning experiences. (1-3 sch; 45 contact hours per sch internship)

PNV 1014--An optional pre-practical nursing course which is available to those who have met admission criteria, and who are waiting admission into the program. Credit is given for this four (4) semester hour course of critical content and laboratory experience. Successful completion of this material will offer self-assurance to the learner that continuation in this vocational training program will fulfill a personal goal. During this class, the student will renew study/learning skills, and after admission into the regular program of study, it will allow for extra time to pursue other learning needs. (4 sch; 2 hr. lecture, 2 hr. lab)

PNV 1113--BASIC NUTRITION--A course which consists of content which will provide the student with a study of normal nutrition for health. The student will be introduced to the vital body nutrients, the digestive process, the metabolism of nutrients, and to diet therapy for practical nurses. (3 sch; 3 hr. lecture)

PNV 1213--BODY STRUCTURE AND FUNCTION--A study of body systems. This knowledge is essential to safe and effective application of nursing care. Each system of the body is covered with application to nursing. (3 sch; 2 hr. lecture, 2 hr. lab)

PNV 1312--GROWTH AND DEVELOPMENT--A two (2) hour course of content which will provide the student with a knowledge of the normal developmental process of humans from infancy to middle adulthood. This study will include physical, emotional, social and intellectual aspects of growth. (2 sch; 2 hr. lecture)

PNV 1412--GERIATRIC NURSING--A course designed to provide the student with information about the developmental process and problems of the older adult. Students will be given the opportunity to provide nursing care for a geriatric client for one week, implementing skills and recalling information to provide for the physical, emotional, social and intellectual needs of the aging client. (2 sch; 1 hr. lecture, 3 hr. Clinical) Pre/co-requisite PNV 1425 and PNV 1434

PNV 1425--FUNDAMENTALS OF NURSING--A course designed to introduce the Practical Nursing student to the principle and concepts of nursing. This knowledge will prepare the student with information about the role of the practical nurse, personal health care, patient care, use of the nursing process, patient teaching techniques, prevention of illness by promoting family and community health, and introduction to medical/surgical disorders. (5 sch; 5 hr. lecture) Co-requisite 1434. Passing grade required in 1425 and 1434 to receive credit.

PNV 1434--FUNDAMENTALS OF NURSING LAB & CLINICAL--A course designed to provide supervised lab practice for mastering and implementing nursing skills safely and accurately. Students will be taught to utilize the nursing process to be used in meeting the basic daily living needs of the client while functioning in the clinical setting. (4 sch; 8 hr. lab) Concurrent registration in PNV 1425 is required. Passing grade required in PNV 1425 and 1434 to receive credit.

PNV 1513--PHARMACOLOGY--A course designed to provide the student with appropriate basic, theoretical and clinical information related to drugs and their dispensation. This class will introduce the student to the classifications, sources, dosages, measurements, regulatory requirements and basic principles of administration of medications. (3 sch; 2 hr. lecture, 2 hr. lab) Prerequisite: all first semester PNV courses

PNV 1615--MEDICAL/SURGICAL NURSING I--A course that will introduce students to disorders affecting the various systems of the body. It prepares the student to interpret signs and symptoms indicating the condition of the patient through use of the nursing process. Students learn to meet the daily living needs of adult patients through adaptations in personal care, sleep and rest, nutrition and fluids, elimination, body alignment, environment, emotional health, spiritual comfort, mental hygiene, diversion and recreation. (5 sch; 5 hr. lecture) Prerequisite PNV 1113, PNV 1213, PNV 1312, PNV 1412, PNV 1425, PNV 1434. Co-requisite 1624. Passing grade required in PNV 1615 and 1624.

PNV 1624--MEDICAL/SURGICAL LAB AND CLINICAL I--A course that will provide the student with laboratory practice and clinical application of learned skills and medical/surgical theory. The student will develop and improve his/her skill in utilizing the nursing process while applying principles of previously learned information. (4 sch; 2 hr. lab, 9 hr. Clinical) Prerequisite PNV 1113, PNV 1213, PNV 1312, PNV 1412, PNV 1425, PNV 1434. Co-requisite PNV 1615 and 1624.

PNV 1633--MEDICAL/SURGICAL NURSING II--A continuation of Medical/Surgical Nursing I that will introduce students to disorders affecting the various systems of the body. It prepares the student to interpret signs and symptoms indicating the condition of the patient through the use of the nursing process. Students learn to meet the daily living needs of adult patients through adaptations in personal care, sleep and rest, nutrition and fluids, elimination, body alignment, environment, emotional health, spiritual comfort, mental hygiene, diversion and recreation. Prerequisite PNV 1644 is required. Passing grade PNV 1633 and 1644 is required. (3 sch; 3 hr. lecture)

PNV 1644--MEDICAL/SURGICAL LAB AND CLINICAL II--A course that is a continuation of Medical Surgical Nursing I Lab and Clinical that will provide the student with laboratory practice and clinical experience for the application of Medical/Surgical theory. It will help the student develop skill in the nursing process while applying principles and knowledge of previously learned material. (4 sch; 2 hr. lab, 9 hr. Clinical) Prerequisite PNV 1633 is required. Passing grade PNV 1633 & 1644 to receive credit.

PNV 1717--MATERNAL/CHILD NURSING--A course divided into two sections - maternity nursing, and pediatric nursing. Maternity nursing introduces the student to prenatal care, labor and delivery, post-partal care and the care of the normal newborn. Pediatric nursing introduces the student to diseases and disorders from infancy through adolescence. Clinical experience will allow the student to observe and participate in selected care (7 sch; 4 hr. lecture, 9 hr. Clinical) Prerequisite: all first semester PNV courses

PNV 1813--PSYCHIATRIC CONCEPTS--A course which introduces the student to concepts of mental hygiene and mental illness. Clinical experience will allow the student to observe and participate in the care of selected patients. (3 sch; 2 hr. lecture, 3 hr. Clinical) Prerequisite: all first semester PNV courses.

PNV 1912--NURSING TRANSITION--A course designed to bridge the gap from nursing school to nursing employment. This class will focus on the role of specific functions of the new graduate. (2 sch; 1 hr. lecture, 3 hr. Clinical) Prerequisite: all first semester PNV courses.

VMT 1113--FUNDAMENTALS OF EQUIPMENT MECHANICS--A course to review and update student skills and knowledge related to safety procedures; tools and equipment usage; handling, storing, and disposing of hazardous materials; operating principles of diesel engines; and selection of fuels, oils, other lubricants, and coolants. (3 sch; 1 hr. lecture, 4 hr. lab)

VMT 1123--ELECTRICAL SYSTEMS--A course designed to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, instruments, and charging components. (3 sch; 1 hr. lecture, 4 hr. lab)

VMT 1213--BRAKES--A course designed to provide advanced skills and knowledge related to the repair and maintenance of brake systems on automobiles. It includes instruction and practice in diagnosis of braking systems problems and the repair of brake systems. (3 sch; 2 hr. lecture, 2 hr. lab)

VMT 1315--POWER TRAINS/TRANSAXLES--A course designed to provide advanced skills and knowledge related to the maintenance and repair of manual transmissions, transaxles, and drive train components. It includes instruction in the diagnosis of drive train problems, and the repair and maintenance of transmissions, transaxles, clutches, CV joints, differentials, and other components. (5 sch; 2 hr. lecture, 6 hr. lab)

VMT 1414--BASIC ENGINE PERFORMANCE--A course designed to provide advanced skills and knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. It includes instruction and practice in the diagnosis and correction of problems associated with poor performance. (4 sch; 2 hr. lecture, 4 hr. lab)

VMT 1614--BASIC FUEL SYSTEMS--A course designed to provide advanced skills and knowledge related to the repair, maintenance, and adjustment of conventional carburetion systems and emission control. It includes instruction in the diagnosis and repair/adjustment of carburetors and conventional emission control systems. (3 sch; 2 hr. lecture, 4 hr. lab)

VMT 1715--ENGINE REPAIR--A course designed to provide advanced skills and knowledge related to the repair and rebuilding of automotive-type engines. It includes instruction and practice in the diagnosis and repair of engine components including valve trains, blocks, pistons and connecting rods, crankshafts, and oil pumps. (5 sch; 2 hr. lecture, 6 hr. lab)

VMT 2334--STEERING AND SUSPENSION SYSTEMS--A course designed to provide advanced skills and knowledge related to the inspection and repair of steering and suspension systems on automobiles. It includes instruction and practice in the diagnosis of steering system problems and the repair/replacement of steering systems components. (4 sch; 2 hr. lecture, 4 hr. lab)

VMT 2343--WHEEL ALIGNMENT--A course designed to provide technical skills and knowledge related to the alignment of both front and rear wheel on automobiles. It includes instruction and practice in the inspection, detection, and correction of wheel alignment problems. (3 sch; 1 hr. lecture, 4 hr. lab)

VMT 2525--COMPUTER CONTROLLED EMISSION SYSTEMS--A course designed to provide technical skills and knowledge related to the inspection and repair/adjustment of automobile carburetors and emission systems. It includes instruction and practice in the diagnosis and correction of problems associated with computerized carburetors, emission control systems, and spark timing controls found on newer model fuel systems. (5 sch; 2 hr. lecture, 6 hr. lab)

VMT 2614--HEATING AND AIR CONDITIONING--A course designed to provide advanced skills and knowledge associated with the maintenance and repair of automotive heating and air conditioning systems. It includes instruction and practice in the diagnosis and repair of heating and air conditioning system components, and control systems. (4 sch; 2 hr. lecture, 4 hr. lab)

VMT 2916--SPECIAL PROBLEM VEHICLE & MOBILE EQUIPMENT--A course to provide students with practical application of skills and knowledge gained in other vehicle & mobile equipment courses. The instructor works closely with the student to insure that the selection of a project will enhance the student learning experience. (6 sch;)

VMT 292(1-6)--SUPERVISED WORK EXPERIENCE IN VEHICLE AND MOBILE EQUIPMENT MECHANICS--A cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. (1-6 sch: 3-18 hr. externship)

WLV 1117--SHIELDED METAL ARC WELDING (SMAW)--A course designed to teach students welding techniques using electrodes. (7 scheduled clock hrs-sch; 1 lecture, 12 hr. lab)

WLV 1124--GAS METAL ARC WELDING (GMAW)--A course designed to give students experience in various welding applications with the GMAW welder including short circuiting and plused transfer. (4 scheduled clock hrs-sch; 1 lecture, 6 hr. lab)

WLV 1136--GAS TUNGSTEN ARC WELDING--A course designed to give the student experience in various welding applications with the GTAW welder. (6 scheduled clock hrs-sch; 1 lecture, 10 hr. lab)

WLV 1143--FLUX CORED ARC WELDING--A course designed to give the student experience in FCAW. (3 scheduled clock hrs-sch; 1 lecture, 4 hr. lab)

WLV 1155--PIPE WELDING--A course designed to give the student experience in pipe welding procedures. (5 scheduled clock hrs-sch; 1 lecture, 8 hr. lab)

WLV 1162--GAS METAL ARC ALUMINUM WELDING--A course designed to give the student experience in gas metal aluminum welding. (2 scheduled clock hrs-sch; 1 lecture, 2 hr. lab)

WLV 1212--PLASMA ARC CUTTING--A course designed to give the student experience in plasma arc cutting. (2 scheduled clock hrs-sch; 1 lecture, 2 hr. lab)

WLV 1222--AIR CARBON ARC CUTTING AND GOUGING--A course designed to give students experience in air carbon cutting and gouging. (2 scheduled clock hrs-sch; 1 lecture, 2 hr. lab)

WLV 1242--OXYFUEL GAS CUTTING PRINCIPLES AND PRACTICES--A course designed to give the student experience in oxyfuel cutting principles and practices. (2 scheduled clock hrs-sch; 1 lecture, 2 hr. lab)

WLV 191(1-3)--SPECIAL PROBLEM IN WELDING AND CUTTING--A course designed to provide the student with practical applications of skills and knowledge gained in other welding and cutting courses. The instructor works closely with the student to insure that the selection of a project will enhance the student learning experience. (1-3 scheduled clock hrs-sch; 2-6 hr. lab)

SECTION SEVEN

INDEX

INDEX

Academic Advising/Career Center	62	Compliance Policy	2
Academic Calendars	14	Computer Science Curriculum	85
Academic Course Descriptions	129	Continuing Education and Community Services	25
Academic Progress for Resident Hall Students	65	Cosmetology Curriculum	121
Academic Probation and Suspension Policies	53	Criminal Justice Curriculum	99
Academic Records	56	Delinquent Accounts	27
Accounting Curriculum	75	Development Courses	31
Accreditation	21	Directed Independent Study (DIS)	49
ACT Scholarship	35	Distant Learning	107
Administrative Offices	6	Drug and Alcohol	63
Admissions	39	Dual Enrollment	45
Admissions of Foreign Students	41	Due Process	63
Admissions Requirements for Academic and Technical Students	39	Early Admissions Program	45
Admissions Requirements for Evening Students	41	Early Childhood Education Curriculum	100
Admissions Requirements for Veterans or Eligible Persons	41	Earning a Second Degree from Coahoma	47
Admissions Requirements for Vocational Programs	40	Elementary Education Curriculum	101
Alumni Association	25	Eligibility Time Frames	30
Appeal Process	31	English Curriculum	77
Art Curriculum	79	Evening Classes	55
Athletic Administration and Coaching Curriculum	80	Examinations	50
Auditing Courses	50	Faculty	7
Barber/Stylist Curriculum	119	Family Educational Privacy Rights Act	57
Biology Curriculum	83	Federal Parent Loan for Undergraduate Students	29
Board of Supervisors	5	Federal Pell Grant	28
Board of Trustees	5	Federal Perkins Loan Program	29
Books and Supplies	27	Federal Stafford Student Loan	29
Buildings	21	Federal Supplemental Education Opportunities Grant	28
Business And Office Systems Technology Curriculum	108	Financial Aid	28
Campus Security	64	Financial Aid Probation	30
Change of Schedule	48	Financial Aid Suspension	31
Chemistry Curriculum	84	Follow-Up and Placement	59
Child Development Technology Curriculum	109	General Admissions Policies	39
Class Attendance Policies and Procedures	53	General Business Curriculum	76
Classification of Students	49	General Education Curriculum	102
Clubs and Organizations	66	Grading Scale/Grade Descriptions and Change of Grades	51
Coahoma Community College Policies	20	Graduation Fees	27
Code of Student Conduct	70	Graduation Requirements	45
Collision Repair Technology	110	Health Information Management Curriculum	89
Collision Repair Technology Two-Year Certificate Program	111	Health, Physical Education and Recreation Curriculum	81
Completion of Vocational Programs	127	History of Coahoma Community College	19
		Home Schooling	43
		Honors	52
		Hotel and Restaurant Management Curriculum	112

Incomplete Grades	50	Single Parent/Displaced	
Industrial Maintenance Technology	113	Homemaker Program	125
Industrial Maintenance Mechanic Technology		Skill-Tech Center	127
Two-year Certificate Program	114	Social Science Curriculum	104
Job Training and Partnership Act (JTPA)	125	Social Science Education Curriculum	105
Letter of Application for Graduation	48	Social Work Curriculum	106
Location of School	20	Sources of Financial Aid	28
Mandatory Testing and		Special Vocational Programs/Activities... ..	125
Placement Procedures	62	Staff	10
Mathematics Curriculum	86	Standard of Satisfactory Progress	30
Mathematics Education Curriculum	87	Student Consumer Information	63
Mission Statement of		Student Development Services	
Coahoma Community College	19	Objectives	61
Non-Traditional Programs.....	126	Student Eligibility Requirements	33
Orientation	61	Student Health Services	64
Practical Nursing	122	Student Load	49
Pre-Dental Hygiene Curriculum	88	Student Rights and Responsibility	69
Pre-Law Curriculum	103	Summer School	56
Pre-Medical Technology Curriculum	91	Summer School Fees	27
Pre-Medical Curriculum	90	Table of Contents	3
Pre-Nursing Curriculum	92	Tech Prep Program	126
Pre-Occupational Therapy Curriculum	93	Transcripts.....	57
Pre-Optometry Curriculum	94	Transfer Students	44
Pre-Pharmacy Curriculum	95	Types of Admissions	42
Pre-Physical Therapy Curriculum	96	Upward Bound Program	107
Pre-Veterinary Science Curriculum.....	97	Vehicle & Mobile	
Public Relations	25	Mechanics Technology	117
Quality Points	52	Vehicle & Mobile Mechanics Technology	
Radio and Television		Two-Year Certificate Program	118
Broadcasting Curriculum	78	Veterans	58
Readmission of Former Students	42	Vocational/Technical Course	
Recreation	82	Descriptions	140
Refunds Policies	27	Vocational/Technical Guidance &	
Registration	48	Counseling Services	126
Reinstatement After		Welder/Welding Technology	
Financial Aid Suspension	31	Curriculum	124
Religious Life	65	Withdrawal, NF, NA, and F Grades	31
Repeated Courses	52	Withdrawal Procedures	55
Reports to the Veterans Administration	59	Work-Based Learning	125
Residency Requirements	59		
Residential Carpentry	115		
Residential Carpentry Technology			
One-Year Certificate Program	116		
Residential Carpentry Technology			
Two-Year Certificate Program	116		
Satisfactory Progress for Financial Aid	30		
Schedule of Student Expenses	26		
Scholarships	34		
Scholarships Operation Guidelines	34		
Scholarships Requirements	37		
Science Education Curriculum	98		
Sexual Harassment Policy & Procedures	69		
Semester Hours Credit	50		

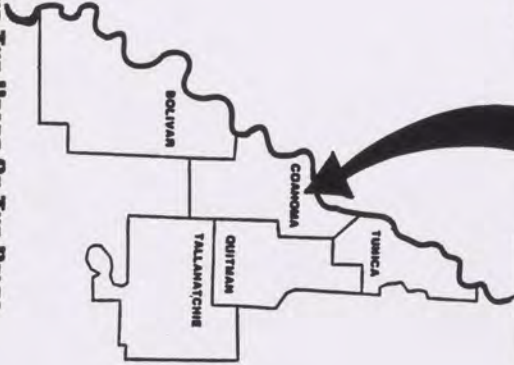
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COAHOMA COMMUNITY COLLEGE
Clarksdale, Mississippi

ADDENDUM
1999-2001 College Catalog
December, 1999

- I. Graduation Requirements
- II. Revised Pre-Nursing Curriculum

Graduation Requirements

To receive the Associate in Arts degree in general education (page 46, line number 3) should read as follows: Complete the last sixteen (16) semester hours at Coahoma Community College.

Pre-Nursing (Leading to B.S. degree) Major Code: 227

The Pre-Nursing program offered at Coahoma Community College is a two-year program which meets the admission requirements for transfer to The Mississippi Medical Center School of Nursing, four-year institutions or other nursing schools.

A registered nurse provides health services which assist individuals in maintaining healthy living and recovering from illnesses. Employment opportunities include hospitals, private duty, public health departments, schools, physicians' offices and nursing homes. The student should be aware that entrance to this program is highly competitive, and high quality academic work must be maintained. The student must have an ACT score of 20 or above.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions.

Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry Lab I	1	CHE 1221 General Chemistry Lab II	1
MAT 1313 College Algebra	3	HEC 1253 Nutrition & Diet Therapy	3
CSC 1113 Intro. to Comp. Concepts	3	PSY 1513 General Psychology	3
P. E. Activity	1	P. E. Activity	1
EDU 1311 Orientation	<u>1</u>		
	15		<u>14</u>

Sophomore Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
BIO 2513 Human Anat. & Phy. I	3	BIO 2523 Human Anat. & Phy. II	3
BIO 2511 Human Anat. & Phy. Lab I	1	BIO 2521 Human Anat. & Phy. Lab II	1
EPY 2533 Growth & Development	3	History II	3
BIO 2923 Microbiology	3	Soc./Behav. Science elect	3
BIO 2921 Microbiology Lab	1	Fine Arts elect	3
History I	3	SPT 1113 Oral Communication	3
Soc./Behav. Science elect	<u>3</u>		
	17		<u>16</u>

Students should consult the catalog of the university to which they plan to transfer for specific degree requirements.

Students are encouraged to conference with area advisors prior to registering (electives must be approved by faculty advisor).