

**COAHOMA COMMUNITY COLLEGE
ASSOCIATE DEGREE RESPIRATORY CARE PROGRAM**

Application & Admission Procedure

General Information

The application submission period for the Respiratory Care Program closes on **May 17, 2024**.

Contact the Respiratory Care Department (662-621-4687) for clarification or questions regarding the application.

Summer Requirements for fall 2024 admission to the Respiratory Care Program:

If accepted into the Respiratory Care program, the following must be completed before Fall 2024 enrollment is allowed:

1. Successful completion of all prerequisite course requirements for admission.
2. Successful completion of the *Health Sciences Summer Enrichment Camp July 17, 2024*, 9:00 a.m. to 4:00 p.m. at the CCC **Robert G. "Brick" Mason Health Sciences Building**.
3. Successful completion of additional program-specific requirements.

Application to Coahoma Community College

An application to Coahoma Community College **must be made or updated before** applying to the Respiratory Care Program.

Go to:

<http://www.coahomacc.edu/Assets/uploads/files/admissions/Application%20for%20Admission.pdf>

for the college application form(s). The five (5) requirements for general admission consist of a completed CCC application, high school transcript, academic transcript of all colleges attended, ACT composite score of 17 or higher, and social security card.

Pre-Admission Requirements for the Respiratory Care Program

1. All requirements for general admission to the college must be met.
2. All prerequisites are to be completed by the end of the Summer II semester.
Required Prerequisites:
 - Anatomy & Physiology I & II 8 hrs
3. A cumulative minimum GPA of 2.0 is required.
4. A minimum grade of "C" is required in all courses.
5. Anatomy and Physiology I & II and Labs must have been taken within the last **seven years** with a C or better grade in each course.
6. A minimum ACT composite score of 17
7. Completion of the TEAS V pre-admission examination.
8. Admission to the Respiratory Care Program is competitive according to weighted criteria. Meeting pre-acceptance requirements does not guarantee admission.

Application Process

The following documents must be submitted to the Respiratory Care Program by May 17, 2024, for an applicant to be considered for admission:

1. Completed CCC Associate Degree Respiratory Care application
2. **An official** copy of college or university transcripts from each institution attended. (**Request two (2) official copies of transcripts from each college/university attended to be sent to the student directly and then submitted with the application. To be official, transcripts must remain sealed in the original envelope.**)
3. **CCC transcripts;** go to Coahoma's Registrar's Office and request that an official sealed transcript be sent to the Respiratory Care Program.
4. Official ACT (American College Test) scores.
5. Official sealed high school transcript.
6. Signed/witnessed Respiratory Care program performance standards.
7. Signed/witnessed criminal background check information form.
8. Signed/witnessed drug policy understanding.

Admission Selection Process

1. Candidate files are assessed for documentation that meets all minimum admission requirements for the Respiratory Care Technology Program. **Incomplete applications will not be considered for admission.**
2. A Rating Scale for Admission form is completed and scored on each candidate meeting minimum admission requirements.
3. The Rating Scale for Admission form can be found at [Respiratory Care Admission Rating Scale](#)
4. The completed forms are ranked numerically, and candidates are selected from the top down until available slots are filled.

REMINDER: An application to Coahoma Community College must be made or updated before applying to the Respiratory Care Program.

The Respiratory Care Program must receive all application information no later than May 17, 2024, to be considered. Incomplete applications will not be considered.

Submit a COMPLETED application packet to the Coahoma Community College Respiratory Care Program, 901 Ohio Street, Clarksdale, MS, 38614, by mail or in person.

Notification of Acceptance/Non-acceptance

Letters of acceptance or non-acceptance will be mailed by the middle of June. If a letter of acceptance is received, the recipient should respond within one week **in writing** using the "Confirmation of Acceptance" form included with the letter. Not confirming acceptance within a week can result in the admission slot being given to another applicant.

Post Admittance Requirements must be completed by April of the spring semester 2025

Once accepted into the Respiratory Care Program, the following will be required **at the student's expense** and will be due **no later than the end of the April spring semester 2025**.

1. Evidence of vaccine(s) or proof of titer for Hepatitis B and Varicella and current Tetanus and Tuberculosis (TB) vaccines. **(student's responsibility)**
 2. Current American Heart Association Basic Life Support (BLS) certification for health care providers. This must be maintained until graduation. **(arranged by the school)**
 3. Criminal background check clinical clearance letter. **(arranged by the school)**
- **Students will not be allowed to start Clinical Practice I if the above requirements are not met by the specified time.**

Other Important Information:

1. Student malpractice insurance is obtained through the school and charged to the student after the fall semester begins.
2. Each student is responsible for their transportation, including access to a dependable car, a valid driver's license, and proof of insurance as required by state and local law.
3. Travel to clinical facilities for required clinical experiences is the student's responsibility.
4. Clinical hours are based on 12-hour and 10-hour shifts on Mondays, Tuesdays, and Wednesdays or Tuesdays and Thursdays of the second year.
5. Students must have access to the internet, a computer, Email, and a working telephone number.
6. Any college credit courses taken after acceptance into the Respiratory Care Technology Program will be calculated into the cumulative GPA. If your cumulative GPA falls below 2.0, your approval for admission will be withdrawn.

The Respiratory Care Technology (RCT) program, CoARC #200582, awarding the Associate in Applied Science degree (AAS) from Coahoma Community College, is located at the Robert G. "Brick" Mason Bldg. 901 Ohio Street, Clarksdale, Mississippi. The RCT program is accredited by the Commission on Accreditation for Respiratory Care (CoARC) (www.coarc.com).

Commission on Accreditation for Respiratory Care

264 Precision Blvd.

Telford, TN 37690

(817) 283-2835

COAHOMA COMMUNITY COLLEGE

RESPIRATORY CARE PROGRAM

APPLICATION

Coahoma Community College is an equal opportunity institution in accordance with civil rights and does not discriminate on the basis of race, color, national origin, sex, disability, age, or other factors prohibited by law in any of its educational programs, activities, and employment opportunities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Taneshia Turner, Director of Human Resources/Coordinator for 504/ADA, Title IX Compliance Officer, Office #A100, Vivian M. Presley Administration Building, 3240 Friars Point Road, Clarksdale, Mississippi 38614, Phone: (662) 621-4853, Email: tyoung@coahomacc.edu

I am applying to the Respiratory Care program. **PRINT LEGIBLY!**

Date of Birth _____ Social Security Number _____

Student's Name _____

(Last) (First) (Middle) (Maiden)

Address _____
(Street) (City) (State) (Zip) (County)

Mailing Address _____

Telephone Number(s) _____

(Home) (Work) (Cell)
Email Address _____ U. S. Citizen? Yes ___ No ___

Have you ever been admitted to CCC? Yes ___ No ___ When _____

If yes, under what name? _____ CCC ID# _____

Applied/Admitted to any other Respiratory program? _____ Where _____

Reason for non-completion _____

PRIOR EDUCATION:

High School graduation date _____ High School GPA _____ GED _____

College Degrees earned _____

Last college attended _____

Are you currently enrolled in college courses? _____ Expected completion date _____

ACT score (composite) _____ Courses presently enrolled in _____

Have you ever been convicted of, pled guilty to, or no contest to (nolo contendere), or are charges pending against you for a felony or misdemeanor in any state? (Includes moving vehicle violations)
YES ____ NO ____

If yes, please explain _____

Have you ever been convicted of a felony or pled guilty to, or no contest to (nolo contendere) a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23 (h), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult?

YES ____ NO ____

If yes, please explain _____

All applicants should be advised of the following:

1. Any statement made on this application which is false and known to be false by the applicant at the time of making such statement shall be deemed fraudulent and subject the applicant to disciplinary proceedings.
2. Admission to the Respiratory Care Program may be denied based on the criminal background check results.

I certify that the information on this application is true and accurate.

Applicant's Signature

Date

RESPIRATORY CARE

Advisors: W. Lockett, V. Whittington, A. Brooks
Major Code: RES

This program of study combines training in the technical and clinical aspects of respiratory and general education courses to give the student the knowledge necessary to provide direct care to patients with respiratory/cardiac health problems. The student is awarded the Associate of Applied Science degree upon completing this program.

<u>Prerequisites:</u>	Hours:
Human Anatomy and Physiology I Lecture (BIO 2513)	3
Human Anatomy and Physiology I Lab (BIO 2511)	1
Human Anatomy and Physiology II Lecture (BIO 2523)	3
Human Anatomy and Physiology II Lab (BIO 2521)	1
Total	8

FRESHMAN YEAR

FALL		SPRING	
RCT 1213 Respiratory Care Science	3	RCT 1322 Pulmonary Functions	2
RCT 1223 Patient Assess/Planning	3	RCT 1424 Respiratory Care II	4
RCT 1416 Respiratory Care I	6	RCT 2333 Cardiopulmonary Path	3
RCT 1313 Cardiopulmonary A&P	3	RCT 2613 Neonatal Pediatrics	3
LLS 1311 Orientation	1	RCT 1613 Respiratory Pharm.	3
Total	16		15

SUMMER

RCT 1515 Clinical Practice I	5
Math/Science Elective	3
Total	8

SOPHOMORE YEAR

FALL		SPRING	
RCT 1524 Clinical Practice II	4	RCT 2545 Clinical Practice IV	5
RCT 2534 Clinical Practice III	4	RCT 2713 Resp. Care Seminar	3
RCT 2434 Respiratory Care III	4	CSC 1113 Computer Concepts	3
Elective Humanities/Fine Arts*	3	SPT 1113 Public Speaking	3
ENG 1113 English Comp I	3	Elective Social/Behavioral Science ***	3
Total	18		17

TOTAL PROGRAM 82 (includes 8 hours of prerequisite courses)

* Music Appreciation, Art Appreciation

** College Algebra or higher/Natural Science
*** Intro to Sociology, Psychology, Marriage and Family

**COAHOMA COMMUNITY COLLEGE
RESPIRATORY CARE PROGRAM**

Mailing Address:
Coahoma Community College
3240 Friars Point Road
Clarksdale, Mississippi 38614
Telephone:
662-621-4159

Physical Location:
Robert G. "Brick" Mason Health Sciences Building
901 Ohio Street
Clarksdale, Mississippi 38614

Website Address: [Coahoma Community College Respiratory Care](#)

Type of Program: Allied Health

Length of Time: 6 semesters (4 academic semesters and two summer sessions)

Credits required for graduation:

- 76 hours

Degree awarded:

- Associate in Applied Science (AAS)

Estimated Costs/Fees:

Please refer to [Student Cost](#) for current institutional fees.

There is currently an additional \$950 per semester respiratory care fee (this fee is subject to change). The fees include but are not limited to student malpractice insurance, clinical fees, background checks, uniforms, Data Arc usage, conference/meeting fees, and NBRC TMC Self-Assessment Exam fees as appropriate for each semester. This fee is not charged during summer sessions.

COAHOMA COMMUNITY COLLEGE RESPIRATORY CARE PROGRAM

Performance Standards for Admission and Progression

These technical standards represent the non-academic demands associated with the respiratory care discipline. The standards result from information obtained from industry sources, instructional faculty, and published occupational references. Successful program completion is in part, contingent upon students' ability to meet the physical and cognitive demands represented by these standards.

General Job Description:

Utilizes the application of scientific principles for identifying, preventing, remedying, researching, and rehabilitating acute or chronic cardiopulmonary dysfunction, thereby producing optimum health and function. Review existing data, collect additional data, and recommend other data needed to evaluate patients' respiratory status, develop respiratory care plans, and determine the appropriateness of the prescribed therapy. Initiates, conducts, and modifies prescribed therapeutic and diagnostic procedures such as: administering medical gases, resuscitation; providing support services to mechanically ventilated patients; maintaining artificial and natural airways; performing pulmonary function testing, hemodynamic monitoring and other physiologic monitoring; collecting specimens of blood and other materials. Documents necessary information in the patient's medical record and on other forms, and communicates that information to members of the health care team. Obtains, assembles, calibrates, and checks necessary equipment. Uses problem-solving to identify and correct malfunctions of respiratory care equipment. Demonstrates appropriate interpersonal skills to work productively with patients, their families, staff, and co-workers. Accepts directives, maintains confidentiality, does not discriminate, and upholds the ethical standards of the profession.

Physical Standards:

- Lift/carry objects such as portable ventilators and battery packs weighing up to 40 lbs. frequently; assist moving or repositioning patients with or without assistance - Patients may weigh in excess of 300 lbs. and weight lifted may be in excess of 100 lbs. occasionally.
- Stand/walk for prolonged periods of time with only occasional sitting - Walking is generally on hard surfaces and occasionally involves stairs.
- Bend and twist frequently and intermittently for prolonged periods of time - Some degree of bending and twisting is involved with nearly every task.
- Kneel, stoop, and crouch occasionally when performing such tasks as adjusting equipment, plugging in electrical equipment, or performing CPR.
- Push/pull large wheeled equipment such as ventilator machines weighing in excess of 200 lbs.
- Manual and finger dexterity sufficient to manipulate patients and equipment; grasp syringes, laryngoscope, and endotracheal tubes; handle small and large equipment for storing, retrieving, and moving; manipulate knobs and dials; and assemble, disassemble, correct malfunctions, perform maintenance and evaluate various pieces of medical equipment.
- Extend arms downward, outward, or upward.
- Auditory ability sufficient to hear verbal instructions, hear heart and breath sounds with a stethoscope, hear gas flow through equipment, and perceive warning signals.
- Visual acuity sufficient to read typed, handwritten, or computer information; see patient conditions such as skin color, work of breathing, and mist flowing through the tubing; accurately read gauges, dial settings, and digital and analog displays; and recognize biohazardous fluids.
- Physical tolerance to a clinical environment may include noisy conditions, crowded conditions, stressful situations, sterile surroundings, frequent exposure to blood-borne pathogens, secretions, bodily fluids, and exposure to chemicals/solvents.

Cognitive and Behavioral Standards:

- Calculate, analyze, interpret, and record numbers and physical data accurately from observation, charts, radiology screens, and computer information systems.
- Apply theory to clinical practice, maintaining competence under challenging and sometimes stressful situations.
- Communicate effectively, utilizing written and spoken English when interacting with patients, their families, and other health care professionals.
- Interact professionally and effectively with patients, families, and co-workers as a healthcare team member.
- Carry out orders accurately and in a timely manner.
- Function safely, effectively, and calmly under stressful situations.
- Prioritize effectively and maintain composure while managing multiple tasks.
- Accept and apply constructive feedback.
- Maintain a positive and constructive manner with peers, co-workers, and instructors.

Persons with Disabilities:

Individuals with disabilities are encouraged to apply for admission and/or matriculation in the program. In accordance with the Americans with Disabilities Act and the Rehabilitation Act of 1973, accommodations for students with disabilities will be considered at the student's request. The student will be required to register with Taneshia Turner, Director of Employee Services/Coordinator for 504/ADA, Title IX Compliance Officer, and provide documentation of disability. Once the student is qualified by the Coordinator for 504/ADA, Title IX Compliance Officer as having a disability, requested accommodations will be considered. Accommodations for the classroom, laboratory, or clinical setting will be considered according to reasonableness. Accommodations that compromise patient care or fundamentally alter the nature of the program or activity are not considered reasonable. A student denied accommodation may request an individualized determination to assure that the denial is not a result of disability discrimination.

For additional information, please contact Taneshia Turner, Director of Human Resources/Coordinator for 504/ADA, Title IX Compliance Officer, Office #A100, Vivian M. Presley Administration Building, 3240 Friars Point Road, Clarksdale, Mississippi 38614, Phone: (662) 621-4853, Email: tyoung@coahomacc.edu

PLEASE CHECK:

_____ I do not require special accommodations to meet the performance standards.

_____ I will need the following accommodations to meet performance standards.

Please list _____

I understand the requirements and feel I can achieve the performance standards described for the Respiratory Care Program.

Signature _____ Date _____

***Return this completed form with your application information.**

**COAHOMA COMMUNITY COLLEGE
RESPIRATORY CARE PROGRAM**

BACKGROUND INFORMATION SIGNATURE FORM

All students providing direct patient care in healthcare institutions regulated by the MS Department of Health should be aware that Mississippi law requires background checks for individuals seeking employment in a healthcare facility.

According to the Mississippi State Law, an individual may not be eligible for employment if the criminal history record check discloses a felony conviction, guilty plea or plea of nolo contendere to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23 (h), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult that has not been reversed on appeal or for which a pardon has not been granted.

Each student must submit a criminal background clinical clearance letter by the end of the spring semester (April) 2025. The respiratory care program will arrange for a background check to be completed. It is the student's responsibility to comply with such arrangements. Failure to comply will result in the student's dismissal from the program.

A clinical clearance letter must be provided to the Respiratory Care Program for a student to meet the clinical agency practice requirements of the program.

I, _____, have read and understand the above information regarding the Mississippi State Law requiring background checks for individuals providing direct patient care in healthcare institutions regulated by the MS Department of Health.

Signature of Student

Signature of Witness

Date of Signature

***Return this completed form with your application information.**

Coahoma Community College
Information Sheet for the TEAS V (Test of Essential Academic Skills V)

What is the TEAS V? The TEAS V is a computerized pre-entrance test required for all Coahoma Community College (CCC) Respiratory Care Program (RCT) applicants. The TEAS V is used to evaluate applicants for admission to the Respiratory Care program. The TEAS V is only one of several criteria used in the selection process. The TEAS V is a multiple-choice assessment of base academic knowledge in reading, mathematics, science, English, and language usage.

How do I prepare for the TEAS V? The TEAS V Study Guide is available in the CCC bookstore and online at http://www.atitesting.com/ati_store/TEAS-Products.aspx.

How do I register to take the TEAS V? Complete and submit the TEAS V Registration Form along with a \$70.00 money order at least one week before the test date is chosen. (See TEAS V Registration Form)

Where do I take the TEAS V? The TEAS V is given on a computer at the CCC Gathwright Workforce Center at 510 Sunbelt Drive, Clarksdale, MS (located on Highway 49 South); phone number (662) 627-9139. Parking is available in front of the building.

- **All applicants must create an account online prior to the day of testing.**
 - Go to <https://www.atitesting.com/home.aspx>
 - At the top right of the screen, go to Sign In and click the tab Create an Account
 - Fill in the information
 - Create a username and password (**write it down so you will remember it on the day of the test**)
 - After filling in the information, click Register
- Bring a picture ID on the day of the test. Applicants will not be allowed to test without it.
- Calculators are not allowed.

What do I need to make on the TEAS V to pass? A TEAS V passing score has not been set. Respiratory Care applicants will be compared by ranking. Other criteria will also be used for the selection process.

How often can I take the TEAS V?

Applicants may take the TEAS V no more than once a year.

Where do I submit the TEAS V Registration Form?

Attention: Respiratory Care Department
Coahoma Community College
Robert G. "Brick" Mason Health Sciences Building
901 Ohio St.
Clarksdale, MS 38614
(662) 621-4687

COAHOMA COMMUNITY COLLEGE
TEAS V Registration Form

ONLINE /REMOTE TEAS RESULTS WILL NOT BE ACCEPTED

Name _____

Mailing Address _____

Email address _____

Phone number _____

Please indicate your choice of test dates. You will receive a confirmation by Email.

**PAYMENT FOR THE TEAS (MONEY ORDER) MUST BE SUBMITTED
ALONG WITH THE APPLICATION**

Note: There will be many applications for the TEAS test slots. If you hesitate to sign up, testing may be available, especially toward the end of the application deadline. Also, once the testing date for the TEAS is selected, a 48-hour notice is required to change the testing date.

Dates for TEAS V Testing: Time 9:00 a.m.

_____ Wednesday, April 24, 2024

_____ Wednesday, May 1, 2024

_____ Friday, May 10, 2024

_____ Wednesday, May 15, 2024

_____ Wednesday, May 22, 2024

_____ Wednesday, May 29, 2024

_____ **Enclosed is my money order for \$70.00, made payable to Coahoma Community College. (Required). No personal checks or cash.**

All applicants must have taken the TEAS V exam and submitted their completed application by May 17, 2024, to be considered for admission to the Respiratory Care Program.

Respiratory Care Applicants- Submit the TEAS Registration form to:

Attention: Wendy Harris
Robert G. "Brick" Mason Health Sciences Building
901 Ohio Street
Clarksdale, MS 38614
(662) 621-4687

Check List for Completion of Application to the Respiratory Care Program

_____ 1. Completion of the application process with the CCC Admission Office; contact CCC Admission Office regarding admission status (662)-621-4176 or 1-866-470-1CCC.

Submit the following to the Respiratory Care Program, Coahoma Community College, 901 Ohio Street, Clarksdale, MS, 38614, (662) 621-4687, by mail or in person.

- _____ 2. Completed CCC Respiratory Care application form
- _____ 3. Official copy of transcript(s) from each college/university attended.
- _____ 4. Official ACT (American College Test) scores
- _____ 5. Registration for TEAS V with a \$70.00 money order
(Optional-purchase TEAS V Study Materials from the online store at http://www.atitesting.com/ati_store/TEAS-Products.aspx to prepare for TEAS V)
- _____ 6. Official high school transcript or GED
- _____ 7. Signed/witnessed Respiratory Care program performance standards
- _____ 8. Signed/witnessed criminal background check information form
- _____ 9. Signed/witnessed drug policy understanding

To be considered, the Respiratory Care Program must receive all application information before May 17, 2024. Incomplete applications will not be considered.

Note: TEAS V registration and payment can be submitted prior to and separate from the other required application documents but no later than May 17, 2024.

Submit a **COMPLETE** application packet to Coahoma Community College, Robert G. "Brick" Mason Health Sciences Building, Respiratory Care Program, 901 Ohio Street, Clarksdale, MS 38614, by mail or in person.