<u>Coahoma Community College</u> <u>Workforce Women's Emergency Fund Assistance</u> <u>(CCCwwef)</u>

The Workforce Women's Emergency Fund Assistance (CCCwwef) provides assistance per calendar year (tuition, transportation, emergency needs, books, or academic supplies) for an immediate academic needs deterring your success at Coahoma Community College (CCC). The program is funded through the Women's Foundation of Mississippi. Students are eligible to receive CCCwwef funding only once per academic year (fall, spring, and summer semesters).

CCCwwef Application Process

Interested students must complete the application and attach supporting documentation including statement of need explaining the situation and describe how the funds will be used. Please be as complete as possible in answering the questions on the Emergency Assistance Application (attach a separate page describing your situation if necessary). Applications are evaluated on information supplied. After your application is received, staff will verify class participation and attendance, check financial aid eligibility and review documentation. Applicants must meet with members of the committee for face-to-face interview at a scheduled time. Once a decision has been made, applicants will be notified by phone and/or email.

To Qualify for the CCCwwef You Must...

- Be a currently-enrolled, full or part-time Coahoma Community College student in a degree or curriculum program and **attending class** on a consistent basis. (A student can also be enrolled in a CCC short-term program, or be enrolled in Adult Education program).
- If eligible, complete a FAFSA application for the current academic year
- Must not be on financial aid drop suspension
- Must not owe money to the college
- Note: after receiving the funds, you must come back and fill out Participant Follow-Up Survey (6 months)

CCCwwef Funds Can Be Used For...

- **Tuition assistance**: your account balance must be \$600 or less for your application to be approved; if approved, payment will be applied directly to your outstanding balance
- **Book assistance**: you must provide an itemized list from the Coahoma Bookstore for the cost of all requested books including taxes; if approved, you will receive a voucher to the Coahoma Bookstore that must be used on the same business day that you pick it up 7-10 days after approval
- Academic supplies assistance: you must provide an itemized cost list for the needed supplies, such as drug test, immunizations, certification exams, uniforms, shoes, and tools; if approved, a check/voucher for the appropriate amount will be made out to the business/organization listed

Other types of emergency awards include:

- Transportation
- Food assistance
- Eviction and utility shut off notices (case by case)
- Emergency housing-including sudden homelessness or job loss
- Unexpected medical bills (For CCC students only)
- Stolen educational items (Must have police report)

No allocations are made for items such as:

- Phone bills
- Typical educational costs, such as but not limited to textbooks, school supplies, and tools
- On-going income shortages for rent/mortgage and other household bills, or existing medical/dental expenses

Childcare Assistance:

The Childcare Assistance fund can assist you with the cost of out-of-pocket dependent care expenses for dependents residing with you during the 2017-2018 academic year for care incurred as a result of attending classes at Coahoma Community College (i.e. during periods that include but are not limited to class time, study time, fieldwork, internships, and commuting time to and from CCC). Do not include children over the age of 12. Dependents can include: any children for whom you are the legal guardian, stepchildren or siblings who reside in your household whom you are responsible for caring for. Childcare providers must be licensed by the Mississippi Department of Human Services of Early Learning. In addition for payment to be issued, the childcare provider must complete a W-9 for tax purposes.

CCCwwef Cannot Be Used For...

- Tuition assistance, book assistance, or academic supplies if your account balance is more than \$600
- Repayment (paying back money owed to Coahoma Community College, including failure to attend classes)
- Reimbursement for expenses already incurred

CCCwwef and Financial Aid Information

- CCCwwef is not affiliated with financial aid sources, including Pell, WIA, TAA, scholarships, and grants
- You may apply for the CCCwwef if financial aid did not cover your entire tuition, book, and academic supplies expenses
- You may apply for the CCCwwef if you applied for, but did not receive, financial aid assistance

Payments

If approved for funding, the payment process will be determined by the CCCwwef committee on a case-by-case basis. In most cases, award payments will be available within 3-5 business days after approval. The student will be notified when a check is ready to pick up or has been sent to the childcare provider.