# COAHOMA JUNIOR COLLEGE



1983 - 85

CATALOG

**CLARKSDALE, MISSISSIPPI** 



BULLETIN

OF

COAHOMA JUNIOR COLLEGE

CLARKSDALE, MISSISSIPPI 38614 CATALOG EDITION 1983-1985

The College Reserves the Right to Amend or Change Policies and Procedures Stated Herein When Necessary

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# SECTION ONE

BOARDS, ADMINISTRATIVE OFFICERS, FACULTY AND STAFF



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# ACADEMIC CALENDAR

# Fall Semester, 1983-84

August	18-19	Faculty Planning Conference & Workshop
August	21	Dormitories and Cafeteria Open, 9:00 a.m.
August	22	Freshman Orientation
August	23	Freshman Registration
August	24	Sophomore Registration
August	25	Classes & Late Registration Fee Begin
September	5	Labor Day Holiday
September	6	Classes Resume, 8:25 a.m.
September	9	Last Day to Register or Add Courses
September	16	Last Day to Officially Drop a Course without Receiving a Grade
October	19-21	Mid-Semester Examinations
November	23	Thanksgiving Holidays Begin, 1:00 p.m.
November	28	Classes Resume, 8:25 a.m.
December	9	Last Day to Remove Incompletes of Previous Semester
December	13-15	Final Examinations
December	16	Final Grades Due in Admissions and Records Office
Decmeber	16	Christmas Holidays Begin, 1:00 p.m.
		Spring Semester, 1983-84
January	8	Dormitories and Cafeteria Open, 9:00 a.m.
January	9	Freshman Registration
January	10	Sophomore Registration
January	11	Classes & Late Registration Fee Begin
January	27	Last Day to Register or Add Courses
February	3	Last Day to Officially Drop a Course without Receiving a Grade
March	7-9	Mid-Semester Examinations
March	9	Professional Meetings and Spring Holidays Begin, 3:45 p.m.
March	19	Classes Resume, 8:25 a.m.
April	19	Easter Holiday Begin, 1:00 p.m.
April	24	Classes Resume, 8:25 a.m.
April	27	Last Day to Remove Incompletes of Previous Semester
May	9-11	Final Examinations for Graduating Students
May	15-17	Final Examinations for Non-Graduating Students
May	20	Graduation Exercises

### ACADEMIC EVENING CALENDAR

# Fall Semester, 1983-84

August	20	Faculty Planning Conference & Workshop
August	22-25	Registration (On & Off-Campus)
August	29	Classes & Late Registration Fee Begin
September	5	Labor Day Holiday
September	9	Last Day to Register or Add Courses
September	16	Last Day to Officially Drop a Course without Receiving a Grade
October	17-20	Mid-Semester Examinations
November	24	Thanksgiving Holiday
December	9	Last Day to Remove Incompletes of Previous Semester
December	12-15	Final Examinations
December	16	Final Grades Due in Admissions and Records Office
December	16	Christmas Holidays Begin
		Spring Semester, 1983-84
January	9-12	Registration (On & Off-Campus)

January	9-12	Registration (On & Off-Campus)
January	16	Classes & Late Registration Fee Begin
January	27	Last Day to Register or Add Courses
February	3	Last Day to Officially Drop a Course without Receiving a Grade
March	5- 8	Mid-Semester Examinations
March	12-16	Professional Meetings & Spring Holidays
April	27	Last Day to Remove Incompletes of Previous Semester
May	7-10	Final Examinations for Graduating Students
May	14-17	Final Examinations for Non-Graduating Students
May	20	Graduation Exercises

# ACADEMIC CALENDAR

# Fall Semester, 1984-85

August	23-24	Faculty Planning Conference & Workshop
August	26	Dormitories & Cafeteria Open, 9:00 a.m.
August	27	Freshman Orientation
August	28	Freshman Registration
August	29	Sophomore Registration
August	30	Classes & Late Registration Fee Begin
September	3	Labor Day Holiday
September		Classes Resume, 8:25 a.m.
September		Last Day to Register or Add Courses
September		Last Day to Officially Drop a Course without Receiving a Grade
October	24-26	Mid-Semester Examinations
November	22	Thanksgiving Holidays Begin, 1:00 p.m.
November	26	Classes Resume, 8:25 a.m.
December	7	Last Day to Remove Incompletes of Previous Semester
December	18-20	Final Examinations
December	21	Final Grades Due in Admissions and Records Office
December	21	Christmas Holidays Begin, 1:00 p.m.
		Spring Semester, 1984-85
January	13	Dormitories and Cafeteria Open, 9:00 a.m.
January	14	Freshman Registration
January	15	Sophomore Registration
January	16	Classes & Late Registration Fee Begin
January	25	Last Day to Register or Add Courses
February	8	Last Day to Officially Drop a Course without Receiving a Grade
March	6-8	Mid-Semester Examinations
March	11-15	Professional Meetings and Spring Holidays Begin, 3:45 p.m.
March	21	Classes Resume, 8:25 a.m.
April	4	Easter Holidays Begin, 1:00 p.m.
April	9	Classes Resume, 8:25 a.m.
April	27	Last Day to Remove Incompletes of Previous Semester
May	8-10	Final Examinations for Graduating Students
May	14-16	Final Examinations for Non-Graduating Students

# ACADEMIC EVENING CALENDAR

# Fall Semester, 1984-85

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August	25	Faculty Planning Conference & Workshop
August	27-30	Registration (On & Off-Campus)
September		Classes and Late Registration Fee Begin
September	14	Last Day to Register or Add Courses
September	21	Last Day to Officially Drop a Course without Receiving a Grade
	22-25	Mid-Semester Examinations
October		
November		Thanksgiving Holiday
December	7	Last Day to Remove Incompletes of Previous Semester
December	17-20	Final Examinations
December	21	Final Grades Due in Admissions and Records Office
December	21	Christmas Holidays Begin
		Spring Semester, 1984-85
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January	7-10	Registration (On & Off-Campus)
January	14	Classes and Late Registration Fee Begin
January	25	Last Day to Register or Add Courses
February		Last Day to Officially Drop a Course without Receiving a Grade
March	4- 7	Mid-Semester Examinations
March	11-15	Professional Meetings & Spring Holidays
April	26	Last Day to Remove Incompletes of Previous
		Semester
May	6- 9	Final Examinations for Graduating Students
May	13-16	Final Examinations for Non-Graduating Students
May	19	Graduation Exercises

# SECTION TWO

GENERAL INFORMATION



### HISTORY OF COAHOMA JUNIOR COLLEGE

By establishing Coahoma County Agricultural High School in 1924, Coahoma County became the first county in Mississippi to provide an agricultural high school for Negroes under the then existing "separate but equal" doctrine of education. The junior college curriculum was added in 1949, and the name of the institution was changed to Coahoma Junior College and Agricultural High School.

During the first two years, the college program was conducted by one fulltime college director-teacher and a sufficient number of part-time teachers from the high school division. A full-time dean and college faculty were employed the third year.

During the first year of operation, Coahoma Junior College was supported entirely by county funds. In the next year it became the first educational institution for Negroes to be included in Mississippi's system of public junior colleges and to be eligible to share in funds appropriated by the Mississippi Legislature for the support of public junior colleges. Counties, other than Coahoma, that now support the college are Bolivar, Quitman and Sunflower.

Since 1965 the institution has been open to all students without regard to race, color, national origin or handicap.

During its history the institution has been headed by six superintendents and presidents: M.L. Strange, 1924-25; J.M. Mosley, 1925-29; J.W. Addison, 1929-37; J.B. Wright, 1937-45; B.F. McLaurin, 1945-66; J.E. Miller, 1966-79; and the incumbent, McKinley C. Martin, since 1980.

Incrased support has made possible the expansion of physical facilities and instructional staffs to provide improved educational service to a rapidly growing student body.

### LOCATION OF SCHOOL

Coahoma Junior College, located in Coahoma County, Mississippi, about four miles north of the city of Clarksdale, is easily accessible from three major highways: U.S. 61, U.S. 49 and Miss. 6. The seventy-acre campus lies in an agrarian setting along the Clarksdale-Frairs Point road near the Mississippi River which forms the western boundary of Coahoma County. Bordered on the east by an quiet and picturesque little lake, the school site is conducive to wholesome recreation as well as to serious study.

### MISSION STATEMENT OF COAHOMA JUNIOR COLLEGE

Established in 1949, Coahoma Junior College is a single campus, two-year, multi-ethnic, co-educational, publicly supported institution located in the Mississippi Delta. The institution serves a clientele that is characterized as low-income and rural with the majority of the student body coming from the counties of Bolivar, Coahoma, Quitman and Sunflower. The college operates under the "open door" admissions policy.

Maintaining a two-year curriculum leading to the Associate in Arts and Associate in Applied Science degrees and vocational certificate programs, the

college prepares its graduates for direct entry into the job market or upper division institutions. The college offers general education, pre-professional and vocational-technical programs.

To facilitate the transition of its graduates in their career pursuits, the college seeks to provide educational experiences which will develop logical thinking, aesthetic appreciation, cultural enrichment, moral and ethnical values, effective communication skills and the appreciation of one's relationship to his/her environment. The college also provides community activated services that enhance its students' existences in our democratic society.

Consistent with its mission statement, the college has adopted the following goals:

- 1. To provide the first two years of bachelor degree programs.
- To provide a general educational program which includes that knowledge, information and experience deemed important for all students.
- To provide technical and vocational programs which prepare students to successfully enter the world of work.
- To provide Continuing Education programs which are designed to meet the needs of the communities served by the college.
- To provide appropriate guidance, counseling and other necessary services which are designed to assist each student in reaching his greatest potential.
- To provide a variety of cultural and recreational activities and programs to meet the needs of a diversified school population.
- To provide and promote health programs and practices to ensure that physical hygiene is maintained.
- To participate in and administer student financial aid programs in order that all students who qualify and manifest financial need will be able to obtain such assistance.
- To provide a variety of resource materials which will enrich and support the curriculum as well as provide for special interests or needs.
- 10. To provide the necessary fiscal and administrative support to effectively and efficiently facilitate the operation of the academic and physical programs of the college.

### ACCREDITATION

Coahoma Junior College is accreditated by the Southern Association of Colleges and Schools and by the Accrediting Commission of the State of Mississippi. The college holds membership in the Southern Association of Junior Colleges, American Association of Junior Colleges, Association of Mississippi Colleges and Mississippi Junior College Association.

### TERMINAL FUNCTIONS

The administration realizes that many students receive no further organized training beyond the junior college level. For this reason, several of the programs offered at Coahoma Junior College are of direct vocational nature. Upon completion of these programs, students are better able to earn a living.

### HIGH SCHOOL AND COLLEGE

Coahoma Agricultural High School is located on the junior college campus. It has its own facilities, instructional and administrative personnel, and program of student activities. It serves pupils in grades nine through twelve.

The junior college provides educational opportunities in four areas: general education, business education, vocational-technical education and teacher education. Transfer curricula in the academic programs parallel similar curricula at Mississippi's public-supported four-year colleges and universities. The students who desire to pursue degrees at such institutions may transfer without loss of credit.

### BUILDINGS

### J. W. ADDISON ADMINISTRATION BUILDING

Originally constructed in 1963 and enlarged in 1969, this building is the center for the administrative activities of the campus. It houses the president's office, business office and other administrative offices.

### MARY G. WHITESIDE ACADEMIC HALL

Named in honor of a deceased faculty member, registrar and academic dean, this two-story building was originally constructed in 1958. Additions were made in 1961 and 1968. This building houses, in addition to general classrooms, offices of the Vice President for Instruction and Community Service Programs, Dean of Pre-Baccalaureate Programs, Dean of Admissions and Records and faculty.

### DELTA HALL

This building was constructed in 1965 as the Business Education Building. An addition was made in 1969 to house the Fine Arts Department.

### DICKERSON-JOHNSON LIBRARY CENTER

The library was named in honor of the school's first librarian, Miss Ethel Dickerson, and Mrs. Lillian R. Johnson who served on some of the committees that helped to organize the college.

The facility has over 28,000 square feet enclosing a media center, seminar room, alumni room, Delta Heritage room and various offices. It has the capacity for housing more than 60,000 volumes. It was constructed in 1973.

### MARION M. REID GYMNASIUM

Named in honor of a deceased faculty member and registrar, this facility is used for athletic activities, assemblies and class instruction. It was constructed in 1960.

### CONSUELLA CARTER MUSIC HALL

This building was named in honor of Miss Consuella Carter, a former band director and music instructor at Coahoma Junior College. This modern air conditioned facility houses the band, choir and rooms for teaching music. It was constructed in 1966.

### LEE FLOWERS TRADE BUILDING

Constructed in 1962, this building contains classrooms, shops and laboratories for brick masonry.

### B. F. McLAURIN VOCATIONAL-TECHNICAL CENTER

Named in honor of the first president of the school, Mr. B. F. McLaurin, this modern air conditioned building houses facilities for drafting and design, electronics, auto mechanics, diesel mechanics, auto body and fender repair, carpentry, cosmetology, machine shop, welding and offices. It was constructed in 1969.

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### CENTER FOR LIFE LONG LEARNING

This building was originally constructed in 1928 as a cafeteria. An addition was made in 1969, and it was renovated in 1975 to house the Continuing Education Division.

### ZEE A. BARRON STUDENT UNION

Named in honor of one of the former organizers of the school, Mrs. Zee A. Barron, this modern air conditioned building houses facilities for various types of student activities such as bowling, billards, ping pong, student government, student publications and lounging, as well as food service. This building, which is the center of student activities, was constructed in 1975.

### L. L. BRYSON HALL

Named in honor of one of the early school board members, Mr. L. L. Bryson, this is a modern one-story men's dormitory. It was constructed in 1958.

### FRANK W. GAMBRELL, JR. RESIDENTIAL CENTER

Named in honor of a deceased faculty member and academic dean, this facility was constructed during the 1977-78 school year. This modern three-story air conditioned building provides housing for 120 female students. It also includes lounging areas, lobbies and kitchenettes.

### NEW SHOP

Constructed in 1977, this modern one-story building contains shop areas and classrooms for the areas of buildings and trades and agricultural practices.

### BUS SHOP

This modern one-story building houses areas for bus maintenance and repair, housebuilding trades and classroom facilities. It was constructed in 1977.

### NEW MEN'S DORMITORY

This facility which is presently under construction is scheduled for completion August, 1983. When completed, this will be a modern three-story air conditioned building providing housing for 120 male students. It will also include lounging areas, lobbies and kitchenettes.

### EVENING AND OFF-CAMPUS PROGRAM

The evening program is an extension of the junior college program. It provides educational opportunities for people who are unable to attend regular classes. The standard courses are taught by the regular faculty members or instructors with equivalent qualifications. Additionally, the evening activities include certain non-credit cultural and vocational courses.

Admission for credit and/or degree programs are the same as for regular day students (see "Admissions"). Evening classes are organized on the semester system. The courses which carry three semester hours credit meet one night per week from  $6:00~\rm p.m.-9:00~\rm p.m.$  Classes which meet for longer time periods will meet the appropriate number of times per week to obtain the necessary contact hours.

The off-campus program is designed to carry the college to all areas in the college's community to facilitate attendance in continuing education efforts of working adults. Courses offered through the off-campus program do not require laboratory work and can be taught in any properly heated and lighted facility.

Evening on- and off-campus class activities for degree programs are administered through the Office of Continuing Education. The Division of Continuing Education is charged with administrating selected developmental, experimental, and community service programs.

### ALUMNI ASSOCIATION

The Alumni Association of Coahoma Junior College is an organization of former students, both graduates and non-graduates. The purpose of the association is to serve and extend the program of the college; to promote a spirit of fellowship and cooperation among its members; and to solicit their help in the future development of the college.

### DICKERSON-JOHNSON LIBRARY

The library located in the center of the academic cluster contains a well selected collection of books, bound periodicals and audio-visual materials.

The Audio-Visual Department, located on the first floor of the library, is equipped with the following media hardware: cassette players and recorders, record players, lommfilm projectors, film loop projectors, audio-tape recorders, video cassette players, filmstrips projectors, opaque projectors, and color TV monitors. Software include: filmstrips, cassette tapes, video cassette tapes, transparencies, and audio cassette tapes. Many important services are rendered in this department and much of this non-book material may be checked out to students and faculty members.

Reference materials, current periodicals, bound periodicals, and microfilm are all housed on the second floor of the library. Use of carrels provide quiet and individual study for students.

The Professional Reading room is designed for utilization by the faculty members and the administration. Professional magazines and newspapers are provided for their use. This room is also for small professional meetings.

The third floor provides a spacious reading room, four typing rooms, a seminar room, two group study rooms, alumni room and Delta Hertiage room.

### PUBLIC RELATIONS

The program of public relations at Coahoma Junior College endeavors to foster and maintain public goodwill toward the institution by evaluating public attitudes, identifying the policies of the college with the public interest, and carrying out other activities to earn public understanding and acceptance. Specifically, the public relations officer seeks to (1) interpret the college's philosophy and objectives; (2) stress the public services of the college; (3) enlist the support of the public; (4) aid graduates of the college in transferring to the upper division of four-year insitutions or in finding employment; and (5) make contact with promising prospective students.

### COMMUNITY ACTIVITIES AND SERVICES

The Division of Continuing Education is the institutional unit that is responsible for coordinating and administering community service activities.

This division is the means by which the college enriches, expands, and extends its primary mission of teaching and service. The overall goal of this unit is to extend the resources of the college to a wide range of individuals, special interest groups, and target audiences not otherwise reached by on-going programs. Accordingly, these activities are designed with both the letter and spirit of the mission statement of the institution in mind. This division is in philosophical congruence with the institution to provide "... opportunities for individuals to engage in carefully planned experiences which aim to cultivate and develop their inherent capacities in order that they will achieve the finest development of which the care capable." Simultaneously, each effort in this division is predicted on an identified need of an individual, group, or other agencies and institutions. In part, the college's mission is to justify its existence by gearing its program "... to meet the needs of those it serves." Specifically, the Division of Continuing Education operates as a direct result of efforts to fulfill goal #4 of the college: "to provide continuing education programs which are designed to meet the needs of the communities served by the college."

Continuing Education concerns are interdisciplinary in nature; therefore, this division can provide the machinery to effect program development efforts in all departments.

### 1983-84 SCHEDULE OF STUDENT EXPENSES

With the exception of board, which may be paid in monthly installments, all fees and other charges are due and payable on the semester basis. General fees and expenses for all students are as follows.

For assessing students' expenses, the College classifies students into three groups: district, non-district, and out-of-state.

District students are those who live in counties that give financial support to Coahoma Junior College--Coahoma, Bolivar, Quitman, and Sunflower.

Non-District students are those whose homes are in the state of Mississippi, but in counties other than the supporting counties.

 $\tt Out-of-State$  students are those whose legal residence is outside the state of Mississippi.

### Day Students

	District	Non-District	Out-of-State
Matriculation Fee, Per Semester	\$ 250.00	\$ 250.00	\$ 250.00
Publication Fee, First Semester	40.00	40.00	40.00
Activity Fee, Per Semester	22.50	22.50	22.50
Maintenance Fee, Per Semester Out-of-State Tuition, Per Semester	22.50	175.00	175.00 450.00
DUE UPON REGISTRATION Total Fees, Second Semester	312.50	487.50	937.50
	272.50	447.50	897.50
	\$ 585.00	\$ 935.00	\$1,835.00

### Boarding Students

	District	Non-District	Out-of-State
Matriculation Fee, Per Semester	\$ 225.00	\$ 225.00	\$ 225.00
Publication Fee, First Semester	40.00	40.00	40.00
Activity Fee, Per Semester	22.50	22.50	22.50
Maintenance Fee, Per Semester		150.00	150.00
Out-of-State Tuition, Per Semester			450.00
Board and Laundry (\$127.00 Per Mo.)	127.00	127.00	127.00
Room (\$56.00 Per Month)	56.00	56.00	56,00
DUE UPON REGISTRATION	\$ 470.50	\$ 620.50	\$1,070.50
Additional Room and Board,			
First Semester	640.50	640.50	640.50
Total Fees, First Semester	1,111.00	1,261.00	1,711.00
Total Fees, Second Semester	1,071.00	1,221.00	1,671.00
TOTAL FOR YEAR	\$2,182.00	\$2,482.00	\$3,382.00

# Other Costs

In addition to the above fees, all new students are required to pay a \$15 application fee. Under certain other conditions, students are required to pay special fees. These fees are as follows and are due at the time they are charged.

Conditions	Fee Per Semester
Late Registration	\$20.00
Room Reservation	10.00

Schedule Change	\$ 3.00	
Make-Up Exam Fee (Each Exam)	1.50	
Audit Fee	11.50 Per Semester Hour	
Part-Time Fee	25.00 Per Semester Hour	
Off-Campus Fee	30.00 Per Semester Hour	
Evening & Off-Campus Registration Fee	20.00	
*Bus Transportation Fee	50.00	

### Evening and Off-Campus Schedule of Expenses

General fees for students enrolled in evening classes are as follows:

Registration Fee, Per Semester	\$20.00
Fee, Per Semester Hour Enrolled	25.00
Activity Fee, Per Semester	22.50
**Off-Campus Fee, Per Semester	30.00

### Summer School Fees

Registration Fee, Per Summer Term	\$20.00
Fee, Per Semester Hour	25.00
Activity Fee, Per Summer Term	8.00
**Off-Campus Fee, Per Term	30.00

# REFUND OF FEES, TUITION, ROOM AND BOARD

### Refund Policies:

A student withdrawing from the college before the end of the semester should file a withdrawal form with the Dean of Admissions and Records at the college. A copy should be delivered to the Business Office with the student's identification card.

Refunds in general will be determined from the date of registration. If a student withdraws before the first class meets or within one week after the beginning of classes for the semester, a refund of 75 percent will be made of the total fees assessed and paid. Each week thereafter, the amount to be refunded will be reduced by 25 percent, and no refund will be made after four (4) weeks. The refund policy for the student who receives educational assistance from the Veterans Administration and is enrolled in non-accredited courses is on a pro rata basis, in the event the student fails to enter, withdraws or is dismissed.

During the summer terms, refunds will be made as follows: 75 percent before classes meet for the first time or within one day after classes begin; 50 percent after classes meet the second day; 25 percent after classes meet the third day; and no refund after classes meet for the fourth day of the term.

If a summer or evening class (on or off-campus) fails to develop or is terminated by order of the administration, all fees assessed and paid will be refunded.

\*Dormitory students who occasionally ride the buses will be charged fifty cents (\$.50) per one-way trip.

<sup>\*\*</sup>Students enrolled in off-campus classes only.

Refunds are made on board charges during the semester if a student misses his/her meals for seven (7) consecutive days due to emergency leaves or if the student officially withdraws.

### BOARD (INCLUDING ROOM AND LAUNDRY) CALENDAR

The cost of room and board is payable in advance and not later than ten (10) days after the date on which it becomes due as shown below. It is payable on a four-week basis rather than on a calendar month basis.

1983-84		1984-85
First Payment Due August	22	August 20
Second Payment Due September	19	September 17
Third Payment Due October	17	October 15
Fourth Payment Due November	14	November 12
Fifth Payment Due January	9	January 14
Sixth Payment Due February	6	February 11
Seventh Payment Due March	1	March 18
Eighth Payment Due April	1	April 15
Ninth Payment Due April	30	May 13

### BOOKS AND SUPPLIES

Textbooks for courses in the junior college division may be purchased from the college bookstore. The cost of books range from \$75 to \$100 and upwards per year. School supplies, paper, pencils, ink pens, and other supplies are available in the bookstore.

### GRADUATION FEE

A \$25.00 graduation fee is charged all students who are graduating. This includes the cost of the diploma and cap and gown rental.

A student's account must be cleared in the Business Office before his/her diploma is issued or before his/her transcript is released.

NOTE: ALL FEES ARE SUBJECT TO CHANGE FOR THE 1984-85 ACADEMIC YEAR

# SECTION THREE

ACADEMIC REQUIREMENTS AND REGULATIONS



### ADMISSIONS

Inquires about admission to Coahoma Junior College should be addressed to the Office of Admissions and Records. The Dean of Admissions and Records receives and processes all routine applications, evaluates credentials and issues statements relative to admission to applicants. Academic and technical students may enter at the beginning of either of the two semesters or at the beginning of the summer school term. Vocational students may enroll during the first week of any month. Application forms may be secured from the Admissions and Records Office.

### GENERAL ADMISSION POLICIES

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Coahoma Junior College does not discriminate in the admission of students because of race, color, sex, national origin or handicap. The institution operates under the "open door" policy. However, admission to the college does not necessarily guarantee admission to a specific program desired by a student.

Coahoma Junior College provisionally admits students whose American College Test (ACT) scores are not on file in the Admissions and Records Office. Students seeking admission to the academic or technical programs are required to take the ACT and request their scores to be sent to the Admissions and Records Office before credit is granted.

 $\,$  All admission requirements must be met before a student is officially accepted by the institution.

### ADMISSION REQUIREMENTS FOR ACADEMIC AND TECHNICAL STUDENTS

- A student seeking admission to the college should provide a transcript with proper verification from the high school completed. Students who have completed a minimum of 15 acceptable high school units but have not graduated from high school may be accepted.
- For mature students (above 17 years of age), satisfactory scores on the high school level General Education Development (GED) Test may be accepted in lieu of certification of graduation.
- Students should request that their American College Test (ACT) scores be mailed to the Admissions and Records Office.
- 4. Transfer Students: A student from a college of recognized standing may be admitted to the college on the basis of an official transcript of credits from the institution previously attended. However, transfer credit will be accepted in accordance with the following policy: A student whose transcript indicates an overall quality point average of C or better will be allowed to transfer all courses in which he/she has a D. If the transcript indicates an overall average of below C, only those courses bearing grades of C or better will be accepted. All transfer students should have their transcripts evaluated in the Office of Admissions and Records. No transfer student is required to submit ACT scores if he/she has completed at least 15 semester hours of college level courses.
- All applicants are required to submit completed applications that are supplied by the institution.

6. All applicants are notified of their admission status as completed applications and other required admission data are received in the Admissions and Records Office. When all required admission materials are on file in the Admissions and Records Office, each applicant will be sent a "Notice of Acceptance Form" which must be presented when the applicant begins registration.

# ADMISSION REQUIREMENTS FOR VOCATIONAL STUDENTS

Students may be admitted to vocational programs at Coahoma Junior College if they are interested in the trades. High school graduation or satisfactory scores on the General Education Development Test are not required. However, a transcript or record of previous education and training is required. Those students who meet the admission requirements for the academic and technical programs also meet the admission requirements for vocational programs.

Applicants may be admitted to vocational programs after they have provided the Office of Admissions and Records with (a) a completed application form and (b) an official transcript or record of previous education and training.

# ADMISSIONS REQUIREMENTS FOR EVENING STUDENTS

Admission requirements for evening students are the same as for regular day students.

# ADMISSION REQUIREMENTS FOR VETERANS OR ELIGIBLE PERSONS

Admission requirements for veterans or eligible persons are the same as for regular students. However, they must meet all admission requirements and provide the Admissions and Records Office with documented evidence of all previous education and training prior to being admitted and certified to the Veteran's Administration.

Veterans who intend to utilize G.I. benefits cannot be admitted to the college under provisional or special admission status and be eligible to receive financial benefits under the G.I. Bill.

### TYPES OF ADMISSION

Admission approval is one of three types:

- Regular indicates that a student has satisfactorily fulfilled all admission requirements.
- 2. Provisional indicates that the prospective student has not completed part of the admission requirements and that the student has been admitted pending receipt of the necessary information. Failure to clear admission deficiencies may result in the termination of a student's enrollment. This also includes those students who graduate from non-traditional schools.
- Special Admission is designed to meet the needs of special interest groups that seek admission for specifically designed programs without concern for credit transfer.

### RE-ADMISSION OF FORMER STUDENTS

A former student who was not in attendance the semester prior to the one for which he/she wishes to be enrolled is required to submit an "Application for Re-Admission." A student in attendance the semester preceding the one for which he/she wishes to be enrolled does not need to submit an application for re-admission.

A student re-admitted will return to the same academic status, unless he/ she has earned additional college credits to alter his/her status. Any former student who has attended another college after leaving Coahoma Junior College will be required to provide the Admissions and Records Office with an official transcript from that college.

A student returning after academic suspension will be re-admitted on academic probation.

A student who has dropped out of school for two consecutive semesters after having received financial aid each of these semesters will be required to pay all of his/her own tuition and fees for the third semester upon reinstatement as a student at the college.

### GRADUATION REQUIREMENTS

### Degree Programs

Coahoma Junior College awards two degrees: the associate in arts and the associate in applied science. For either degree, the minimum requirement is 65 semester hours and 130 quality points (a "C" average) based upon all courses completed.

To receive the associate in arts degree in general education, a student must:

- Earn a minimum of 65 semester hours which must include 6 semester hours of English Composition, 6 semester hours of literature, 3 semester hours of speech, 6 semester hours of mathematics, 6 semester hours of science, 6 semester hours of social science or history, 2 semester hours of physical education and 1 semester hour of orientation.
- Earn an average of two quality points for each semester hour completed.
- Complete the last twelve (12) semester hours at Caohoma Junior College.
- Satisfactorily meet his/her financial obligations at Coahoma Junior College.

To receive the associate in arts or the associate in applied science degree in a specific area, a student must:

- Complete the course requirements of the appropriate curriculum outlined in the catalog.
- Earn an average of two quality points for each semester hour completed.

- Complete the last twelve (12) semester hours at Coahoma Junior College.
- Satisfactorily meet his/her financial obligations at Coahoma Junior College.

#### Exception:

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- A student may comply with the catalog requirements of the first two years of the specific four-year accredited institution to which he/she will transfer. However, the student must provide the Dean of Admissions and Records and the appropriate instructional dean with the name of the institution during the first week of the semester preceeding graduation.
- A student who is physically unable may earn equivalent semester hours in lieu of those required in general activities if his/her claim is verified by a written statement from a physician and approved by the appropriate instructional dean.

## Certificate Programs

To graduate from the college with a certificate in a particular program, a student must:

- Satisfactorily complete all courses in the chosen programs as indicated in the catalog.
- Complete the final semester as a full-time student at Coahoma Junior College.
- Satisfactorily meet his/her financial obligations at Coahoma Junior College.

#### Exception:

A certificate is awarded those students who do not take any of the above options but complete two year of general study at the institution.

#### REGISTRATION

Registration for each semester will take place on the dates stated in the college calendar. Failure to register on the dates set aside for this purpose will result in a charge of late registration fee of \$10.00. All students are expected to register at the beginning of the semester and remain in classes until the end of the semester.

## CHANGE OF SCHEDULE

An official change in schedule may be made only with special permission from the student's advisor and the appropriate instructional dean. This includes adding and dropping courses. All changes must be made not later than the dates designated in the college calendar. The student must file a change of schedule form with the Dean of Admissions and Records after the change has been approved by the appropriate instructional dean. No student will receive credit for a course which he/she is not enrolled. Any student who unofficially drops a

course will receive a grade of "N". A fee of \$3.00 must be paid for each change in schedule.

Official Change of Schedule - A change of schedule approved by the student's advisor and the appropriate instructional dean.

Unofficial Change of Schedule - A change of schedule not approved by the student's advisor and the appropriate instructional dean.

## DIRECTED INDEPENDENT STUDY (DIS)

Students satisfying the following conditions will be permitted to enroll in a maximum of six (6) semester hours of directed independent study per semester if he/she:

- Possesses an overall grade point average of 2.0;
- Enters into a contractual agreement with the instructor of the course desired;
- Enrolls in a scheduled course, but has to drop that course due to insufficient enrollment;
- Shows where circumstances beyond his/her control would prevent him/her from enrolling in a course prescribed in his/her program.

A student who is desirous of pursuing a DIS course should first consult his/her advisor. Afterwards and only if recommended by the advisor, the student should contact the instructor so that a contract can be drawn up. This contract should spell out exactly what is expected of the student. In order to be awarded credit for a DIS course, a student must satisfactorily complete the requirements of the course.

Final approval for a students to take a DIS course will be granted by the appropriate instructional dean.

Courses which carry labs - i.e., biology, physical science, vocational courses, etc. - will not be offered through DIS.

No student entering as a first semester freshman will be permitted to enroll in a DIS course.

#### STUDENT LOAD

The minimum number of semester hours per semester to be classified as a full-time student is twelve (12). The "normal student load" is fifteen (15) to eighteen (18) hours. In order for a student to carry a load in excess of the "normal student load," he/she must receive permission from his/her advisor and the approval of the appropriate instructional dean. Students who have been placed on academic probation or who are taking remedial courses are advised to reduce the number of hours to twelve (12), and they may not take more than fourteen (14) hours without first securing permission from their advisor and approval of the appropriate instructional dean.

### CLASSIFICATION OF STUDENTS

The classification of students at Coahoma Junior College is as follows:

Freshman - a student who has fewer than 28 semester hours credit.

Sophomore - a student who has earned 28 or more semester hours credit.

Full-time student - a student who is enrolled in 12 or more semester hours of work in a given semester.

Part-time student or special student - a student who is enrolled in fewer than 12 semester hours of work in a given semester.

### SEMESTER HOUR CREDIT

Coahoma Junior College operates on the semester system, having changed from the quarter system in the fall of 1976. Semester hour credit is determined by the number of hours a course meets per week. A course which gives three semester hours credit will normally meet for three lecture/recitation hours per week or for two lecture/recitation hours and two laboratory hours per week or, for some, a combination of the above.

## EXAMINATIONS

Examinations are given periodically during the academic year. The academic year is divided into two semesters and a summer session. Each semester is approximately seventeen weeks in length, and mid-semester and final examinations are given during that time. The summer session is approximately ten weeks in length and divided into two five-week terms. An examination schedule is released in advance of each period or term. All students are required to take a written examination at the time designated on the schedule. All students are also required to obtain an examination permit in order to take final examinations.

Make-up examinations are given to students who, because of unavoidable circumstances, have missed examinations during the school term. Examination deficiencies must be removed the first semester following the semester in which the deficiency occurred. Permission for make-up examination must be secured from the appropriate dean prior to the date for which the examination is rescheduled. Instructors are not to give make-up examinations to any student who does not have a permit. A fee of one dollar and fifty cents (\$1.50) will be charged for each make-up examination.

#### INCOMPLETE GRADES

The grade of "I" (Incomplete) indicates that the student has not completed the course for some unavoidable reason. This grade may be changed by the instructor and credit allowed when the course requirements have been met, provided the incomplete has been removed during the first semester following the semester in which the "I" occurred or no later than the next semester in which the course is taught. If the student fails to complete the course within the specific time, the grade of "F" will be recorded by the Office of Admissions and Records. The student has the responsibility of making the necessary arrangements with the instructor concerned.

#### CHANGE OF GRADES

A grade other than "I" (Incomplete), once reported, is subject to change only if it has been caused by a clerical error. An instructor wishing to change such a grade or change the grade of "I" to another letter must obtain a "Grade Correction Memo" from the Office of Admissions and Records and have it approved by the department chairperson and the appropriate instructional dean.

#### GRADING SYSTEM

Coahoma Junior College changed from the 3.0 system to the 4.0 system effective as of September, 1974. College students' academic progress is evaluated according to the following grading system.

GRADE	SCALE	QUALITY POINTS
A - Excellent	92 - 100	4
B - Good	83 - 91	3
C - Average	74 - 82	2
D - Poor	65 - 73	1
F - Failure	Below 65	0
I - Incomplete		-
N - Non-Attendance	Excessive Absences	0
W - Official Withdrawal		V

#### ACADEMIC PROGRESS

Mid-semester grades are used to inform students to their progress in courses or programs and to assist counselors in counseling students. Semester grades are recorded on the students' permanent records.

A student ceases to make satisfactory progress when he/she (a) fails or withdraws from all subjects in which he/she is enrolled; (b) drops all courses or (c) earns a grade point average less than 1.5.

A grade point average of 2.0 is required for graduation. A full-time student must pass nine semester hours each semester to be considered as progressing satisfactorily. A part-time student must pass one half of the subjects in which he/she is enrolled each semester to be considered as progressing satisfactorily.

## QUALITY POINTS

Quality of work will be measured by "quality points". Quality points are acquired as follows: for each semester hour completed with a grade of "A", four quality points are given; for each semester hour completed with a grade of "B", three quality points are given; for each semester hour completed with a grade of "C", two quality points are given; for each semester hour completed with a grade of "D", one quality point is given. Thus, a three hour course completed with a grade of "A" gives twelve (12) quality points, "B" nine quality points, "C" six quality points and "D" three quality points.

To be in good standing academically, all students are required to earn a 2.0 average on the 4.0 system.

Each grade reported as having been earned by the student at the end of a semester or summer term will be included in computing his/her grade point

average. The student should observe that the grade of "F" carries zero quality points and will be included in the computation. The grade of "I" will not be computed until after some disposition has been made concerning it. (See section on INCOMPLETE GRADES). The grade of "W" will not affect the student's grade point average. The student should be reminded, however, that the unofficial withdrawal from any class will result in the recording of the grade of "N" which carries zero quality points and will be computed in the grade point average.

#### REPEATED COURSES

On any course which is repeated, the grade recorded last will be considered when computing the student's cumulative grade point average. A student may not repeast any course on which he/she already has a grade of "C" or better without permission from his advisor and the appropriate instructional dean.

#### HONORS

At the end of each semester the names of honor students are published and posted. A full-time student who earns a quality point average of 4.0 will be on the president's list; those students who carry a full load and earn a minimum quality point average of 3.5 will be on the dean's list; those students who carry a full load and earn a minimum quality point average of 3.0 will be given honorable mention.

Students who earn an average of 3.0 for each semester hour will graduate with honor; those who earn an average of 3.5 for each semester hour will graduate with special honor; and those who earn an average of 3.8 or more for each semester hour will graduate with highest honor. The two graduating students with the highest averages will be the valedictorian and salutatorian, respectively. A minimum quality point average of 2.0 is required for graduation from the college.

#### ACADEMIC PROBATION AND SUSPENSION

Students are responsible for knowing their own standings in reference to the published academic regulations, policies and standards of the college.

Probation is a means of informing a student that his/her academic record is unsatisfactory while there is still time to remedy the situation.

Any student who fails to maintain a 1.0 grade point average (GPA) during his/her first semester of attendance at Coahoma Junior College will be placed on temporary academic probation. During the next semester of attendance, the student must achieve a cumulative GPA of 1.5 or be placed on academic probation. When possible, students on probation will be provided academic counseling.

At the end of the next semester enrolled, a student is removed from academic probation if he/she achieves a GPA of 2.0. Students failing to achieve the mandatory 2.0 will be suspended for one semester or will be required to obtain special permission from the appropriate instructional dean in order to remain in school.

A student on academic probation who attends summer school and earns an average of 2.0 in a minimum of six semester hours during any one session will be re-admitted in good standing.

After completing four semesters of work, the student must have and maintain a 2.0 GPA. Students failing to achieve and maintain this average will be suspended from the college and will be re-admitted only at the discretion of the appropriate dean.

If a student is approved for re-admission after serving one semester of academic suspension, he/she will be re-admitted on academic probation. His/her load will be a maximum of fourteen (14) semester hours for the first regular semester of attendance following the suspension.

#### ATTENDANCE POLICY AND PROCEDURES

The nature of the educational programs at Coahoma Junior College is such that it is necessary for every student to attend class regularly. Instructors will keep accurate class attendance records, and these records will become part of the student's official record.

Approved absences may be permitted in the event of personal illness, death in the immediate family, or an official school function. The student is still responsible for all work missed regardless of the reason for being absent.

Instructors are expected to encourage regular class attendance by organizing classes in such a manner that students will recognize the necessity of attending classes regularly in order to meet the established objectives of the course.

#### Academic and Technical Courses

When a student's unexcused absences in an academic or technical course equal three times the number of times the course meets per week, not to exceed nine absentees, the student will be dropped from the course and a grade of "N" will be recorded.

If a student has accumulated more than the total unexcused absences allowed because of justifiable causes, he/she may appeal to the attendance committee for an extension of allowed absences. To be considered for reinstatement, the student must appeal to the attendance committee in writing within three days from the dropped date. The request for an appeal must be made by the student to the appropriate dean. The student will be allowed to remain in class until the hearing is held and a decision has been made.

Tardies: Three tardies will count as one absence. A student is counted tardy from class if he/she is later than fifteen (15) minutes arriving to class.

## Vocational Programs

When a student enrolls in any of the vocational programs, he/she accepts the responsibility of attending all classes and doing the work prescribed by the instructor. When a student's unexcused absences in a vocational program exceed five days or 30 clock hours, whichever comes first, the student will be dropped from the program and a grade of "N" will be recorded. Once a student has been dropped by the institution, the student can not re-enroll until the beginning of the next semester.

Should a student take more than the allowed number of unexcused absences and if there is just cause, the student may request a hearing with the attend-

ance committee. The student must make a written request to the Dean of Vocational-Technical Education. The same appeal procedure will be followed as that for academic and technical students.

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Tardies: A student is counted as tardy if he/she is later than fifteen (15) minutes arriving to class after any break in instruction. Tardies equaling sixty percent of a day will constitute one absence.

#### Evening Classes

Evening class students are expected to attend classes on a regular basis. After two unexcused absences, the instructor will submit each student's name to the Dean of Continuing Education. The dean will in turn notify the student that these absences are jeopardizing his/her grade and continued enrollment. After the third absence, the student will be notified that he/she has been dropped from the course and the grade of "N" will be recorded.

Should a student enrolled in evening classes take more than the allowed number of absences, he/she may request an appeal if there is just cause. The appeal must be made by the student in writing to the Dean of Continuing Education. The dean will present the request to the attendance committee for a decision. The student will remain in class until a decision has been made.

Tardies: A student is counted as tardy if he/she is later than thirty (30) minutes arriving to class. Three tardies shall constitute one absence.

#### WITHDRAWAL FROM SCHOOL

A student who finds it necessary to withdraw from school should do so officially in order to leave with a clear record. The student should pick up a withdrawal form from the Office of Admissions and Records. This form must be signed by the instructional division dean, veterans coordinator (veterans only), dean of library and instructional resources, financial aid director, dormitory counselor (dormitory students only), vice president for instruction, and the business office. Failure to conform to this regulation will result in loss of rights to honorable dismissal, re-entry and refund.

A student who officially withdraws will receive a grade of "W" in all courses. A student who leaves school and does not officially withdraw will receive a grade of "N" in all courses.

#### STUDENT UNETHICAL PRACTICES

Student unethical practices, such as cheating on examinations, will not be tolerated. Any student found guilty of doing so will be dismissed from class. When unethical practices are confirmed, the instructor will discuss the problem with the student involved and file a disciplinary report with the appropriate instructional dean. The dean shall review the report and make a decision either (1) to send the student involved a letter of reprimand or (2) to summon the student before the Judicial Council for a hearing and appropriate disciplinary action.

#### EVENING CLASSES

The regular academic, technical and vocational evening classes are extensions of the college program. They provide educational opportunities for people who are unable to attend regular day classes. The courses offered are

taught by the regular faculty members or instructors with equivalent qualifications. Classes are scheduled during the hours between 6:00 p.m. and 10:00 p.m. The requirements are the same as for regular day students.

#### SUMMER SCHOOL

Coahoma Junior College offers summer school (1) to render services to the college community; (2) to give students an opportunity to accelerate their efforts in meeting academic requirements for graduation; and (3) to give students who are deficient in academic subjects an opportunity to remove the deficiencies. Although all courses are not offered during the summer session, a student may petition the college to offer any course. When a sufficient number of students who desire to take the course can be ascertained, the course will be added to the summer class schedule.

Students desiring to attend summer school will comply with the regular requirements. An applicant must make application through the Office of Admissions and Records even if he/she desires to do summer work or earn academic credit only.

The summer session for day classes is approximately ten weeks, divided into two five-week terms. The "normal student work load" is six semester hours per term. The summer session for evening classes is one nine-week session. The "normal student work load" is ten semester hours. Detailed information concerning course offerings, admission requirements, fees and facilities will be available about May 1. Additional information may be obtained from the Office of Admissions and Records, Office of Pre-Baccalaureate Programs, Office of Continuing Education, and Office of the Vice President for Instruction and Community Service Programs.

## TRANSCRIPTS

Transcripts are released only upon written and signed requests by the students. After the first transcript is issued, a fee of one dollar is charged for each additional copy.

Transcripts can be released as requested provided the requestee has met all of the admission requirements and satisfied all Business Office accounts. Only unofficial copies can be released to an individual.

#### COMPLIANCE POLICY

In compliance with Title VI of the Civil Rights Act of 1964, Title IX, Educational Amendments of 1972 of the Higher Education Act and Section 504 of the Rehabilitation Act of 1973, the Board of Trustees of Coahoma Junior College has adopted a policy assuring that no one shall, on the grounds of race, color, national origin, sex, or handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program, activity, or employment of the college.

## PRIVACY RIGHTS OF PARENTS AND STUDENTS

Coahoma Junior College complies with all provisions of the Federal law entitled "Privacy Rights of Parents and Student". Copies of a policy statement,

indicating the records affected by this law and outlining the student's rights and obligations, may be obtained for the Office of Admissions and Records.

Coahoma Junior College will release directory information about any student unless he/she has notified the Office of Admissions and Records in writing that he/she does not want any such information released. This written request must be filed within two weeks after the student registers. It should be noted that such a request will be followed to the letter. Any future requests from non-college persons or organizations for such directory information will be refused.

Directory information includes the student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, dates of attendance, the most recent educational agency attended by the student and other similar information.

#### VETERANS

All academic, technical and vocational programs are open to veterans or eligible persons. The accounts and permanent records of veterans and eligible persons are identifiable and available for examination by duly authorized persons including representatives of the Veterans Administration.

## Admissions Requirements

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Any person who anticipates enrolling at Coahoma Junior College and receiving educational assistance from the Veterans Administration must meet all admission requirements prior to being certified to the Veterans Administration. Documented evidence that all admission requirements are met shall be a part of the veteran's or eligible person's permanent record. (See section on ADMISSION.)

## Previous Education and Training Records

Documented evidence of all previous education and training must be provided and filed in his/her permanent record. Proper credit will be given and submitted to the Veterans Administration. The recommendation of the American Council on Education in their handbook, GUIDE TO THE EVALUATION OF EDUCATION EXPERIENCES IN THE ARMED SERVICES, is used for evaluating military credit where possible.

## Progress Records

A permanent record is maintained to show academic progress. This record shows a final grade in each course for each semester, a record of withdrawal from any course, and/or record of re-enrollment in any course from which there was a withdrawal.

A veteran or eligible person ceases to make satisfactory progress when he/she (a) fails or withdraws from all courses in which he/she enrolled, (b) drops all courses, and (c) earns a grade point average of less than 1.5. A grade point average of 2.0 is required for graduation.

A veteran's or eligible person's academic progress is evaluated according to the grading system. (See section on GRADING SYSTEM.) Each grade reported as having been earned by the student at the end of the semester or summer term will be included in computing his/her grade point average. The student should observe that the grade of "F" carries zero quality point. If received, it will be included in computing the grade point average. A grade point average is

computed by dividing the total number of quality points by the total number of semester hours attempted.

A veteran or eligible person shall not be permitted to repeatedly enroll in courses, not attend classes and withdraw from classes without penalty.

#### Attendance

A standard class record book is maintained by each instructor and all absences are recorded to determine the last date of attendance. Attendance requirements for veterans or eligible persons are the same as for regular students. (See section on ATTENDANCE.)

Reports to the Veterans Administration

Any change in status from the last certification will be reported promptly to the Veterans Administration. Reports of unsatisfactory progress, drops, withdrawals and unscheduled interruptions will be made within the month of occurrence or immediately thereafter. In case of unsatisfactory progress, the veteran or eligible person will not be certified for further enrollment prior to approval by the Veterans Administration.

#### RESIDENTIAL STATUS

Application of admission to Coahoma Junior College falls into one of three categories: (1) "District" which includes Coahoma, Bolivar, Quitman, and Sunflower counties; (2) "Non-District" which includes other Mississippi counties, and (3) "Out-of-State". The student is responsible for identifying and enrolling under the appropriate residential status.

For specific details, refer to Sections 37-103-1 to 37-103-29, Mississippi Code of 1972 Annotated.

## SECTION FOUR

## STUDENT DEVELOPMENT SERVICES



## STUDENT DEVELOPMENT SERVICES OBJECTIVES

The Student Development Services constitute the non-teaching services provided for the students. These services complement the academic offerings and aid the student toward optimal development as a "whole person". Administration officers, the instructional faculty, and personnel staff are involved in group guidance, student activities, campus organization and individual counseling.

The Student Development Program objectives are:

- a. To provide a multiple of non-teaching services that aid the student in developing socially, academically, and professionally as he/she participates in the programs the school provides.
- b. To develop good citizens by providing a democratic setting and an atmosphere of learning in which students may develop individually and collectively through co-curricular activities.
- c. To assist students in setting attainable goals and making the beginning step toward those goals in the transfer program and becoming "job ready" through the terminal program.
- d. To provide developmental programs, screen students, and counsel them in areas of greatest benefit to each student predicted on his/her needs and desire for assistance.

The Student Development Services are:

- a. Orientation
- b. Counseling and Guidance Services
- c. Testing Services
- d. Health Services
- e. Housing Services
- f. Food Services
- g. Student Organizations
- h. Religious Life
- i. Career Planning, Placement and Follow-up
- j. Extra-Class Activities
- k. Student Discipline
- 1. Student Government

#### ORIENTATION

The orientation period is designed to help the entering freshman become adjusted to life at Coahoma Junior College. The orientation period begins when the freshman arrives on the campus. During this period the Dean of Students and a committee made up of a selected group of sophomore college students and faculty representatives assist the new students in becoming acquainted with other students, faculty members, advisors, the school rules, regulations and policies, and sites on the campus and in the community. An envelope consisting of orientation material is given each freshman. Entrance examinations, campus tours, talent and social night, lecture-discussion meetings, and registration are some of the activities conducted during this period.

The orientation period is continued as a part of the regular college curriculum for one semester.

#### TESTING

As a requirement before registration, all entering freshmen must take the Stanford Test of Academic Skills (TASK). For those students who score low on the TASK, a curriculum of basic developmental courses in reading, mathematics, English, and social science will be devised.

#### STUDENT HANDBOOK

The Personnel and Guidance Committee publishes a student handbook which is essentially designed to acquaint the student with the privileges and responsibilities, policies and traditions that affect his/her academic and social life at Coahoma Junior College.

#### STUDENT COUNSELING

The Counseling Center, located on the second floor of the Zee A. Barron Student Union Building, offers a variety of services for students.

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Some of the services provided are career counseling where counselors assist students, through the use of interest tests and other information, in making a wise career choice; personal counseling where emphasis is placed on the individual awareness and understanding of oneself, thus leading to one's awareness and understanding of others; and educational counseling where students who are unsure of their courses of study are aided in making more meaningful academic choices.

The Counseling Center is composed of professional counselors who are dedicated to helping each individual to reach his/her highest potential academically, vocationally, culturally, and socially.

Students are encouraged to visit the counselor's office for assistance as needed.

#### REGULATIONS GOVERNING STUDENTS

The Student Handbook, The Maroon and White, carries a complete list of the rules and regulations governing student life. These include the "Due Process Procedures".

#### DUE PROCESS

The following "Due Process Procedures" are given students at Coahoma Junior College who are involved in cases which may result in suspension, expulsion, or dismissal:

The student affected shall be notified in writing of the charges made against him/her and of the time and place where the hearing will be held. The letter of notification shall be dated at least three (3) days prior to the time designated for the student to appear before the Faculty-Student Judicial Council. In cases requiring immediate action, notification shall be at once.

- 2. The aforesaid letter of notification will specifically inform the student that he/she may bring witnesses to the arranged meeting to testify in his/her behalf. Said letter will further inform the student that he/she has the right to be accompanied by an advisor during any appearance he/she makes before the committee.
- The student shall be permitted to face and question his/her accuser(s) and witnesses testifying againist him/her at the hearing.

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- A record of the hearing before the Faculty-Student Judicial Council shall be made by the secretary of the council and filed with the Dean of Students.
- After due consideration, the Faculty-Student Judicial Council shall render to the Dean of Students a written decision relative to the charges so made with recommendations as to what action, if any, should be taken against the student.
- 6. The student affected has the right to appeal the decision of the Dean of Students and the Faculty-Student Judicial Council. A request for appeal shall be written and submitted to the Dean of Students for referral to the President no more than three days after the student has been notified of the committee's recommendations and the President's decision.
- 7. The right to appeal shall be based on:
  - a. New Evidence
  - b. New Witnesses
- In cases of extreme emergencies, the Dean of Students may temporarily suspend a student for breaking a civil law or violating a college regulation.

## CAMPUS SECURITY

The Campus Security Force is responsible for the general safety, protection, and security of the students, faculty and property of the college. In this regard, it is particularly concerned with the following responsibilities.

- 1. The enforcement of campus traffic regulations.
- The maintenance of sound security measures regarding the properties belonging to the college.
- The performance of other duties regarding social conduct as stated in the Student Handbook.
- The enforcement of all laws of the state, county, city, and college will fall under its jurisdiction.

The campus police officers are charged with the duties and vested with all the powers of police officers. They may eject trespassers from the college buildings and grounds and may, without warrant, arrest any person guilty of disorderly conduct, trespassing on the property of the college, or for any public offense committed in their presence. The campus police should be contacted for assistance on any questions of security, auto ownership, parking, and traffic.

#### CIVIL DEFENSE

The Civil Defense Committee is responsible for the formulation of instructions to be followed in cases of fire or severe weather. Information is posted throughout the buildings on the campus as to the course of action to be taken in any emergency.

#### STUDENT HEALTH SERVICES

The college provides health services for students by utilizing the services and facilities of the Northwest Mississippi Regional Medical Center and local medical and dental personnel. This service includes making provisions for physical examinations for all entering students where needed.

Junior college students participate in the Mississippi Hospital and Medical Service Plan which provides certain hospital, surgical, and medical benefits as specified in the master contract of the plan that is issued to the college. Students requiring medical or other health services not covered by the plan are responsible for their own bills. These medical or dental bills are to be paid directly to the agency rendering the services. Certain services are rendered free of charge by the Coahoma County Health Department, e.g., chest x-rays, immunizations against common communicable diseases, and advisory services.

#### CAMPUS RESIDENCE

The young men and women of Coahoma Junior College who do not live at home may be housed in separate dormitories on the campus. Each dormitory has a counselor who is a member of the Personnel and Guidance Committee. Through their respective house councils, the students and house counselors adopt regulations designed to promote good residential life. The students make themselves subject to the regulations of their house councils in matters of daily routine and minor discipline.

Visitors of the opposite sex will not be permitted in the dormitories without the knowledge of and permission granted by the dormitory counselors. Female visitors having business in the men's dormitories should inquire at the office in the dormitory to secure permission to visit.

Violation of the above regulation will result in withdrawal, dismissal, suspension, or expulsion.

#### RELIGIOUS LIFE

Coahoma Junior College recognizes the importance of a religious life and lends encouragement to students seeking guidance in this direction. The religious life of Coahomans may be enriched through the following channels: the Campus Sunday School, the Sunday Vespers, Religious Emphasis Week, the B.S.U., the C.O.G.I.C., and the Wesley Foundation. Local churches welcome Coahoma's students and faculty, and participation in the religious activities of the local churches is encouraged by the college.

#### SOCIAL LIFE

Formal and informal entertainment, banquets, weekly recreation hours, calling hours, and other opportunities for social contacts are planned cooperatively by students and faculty members through the year. Through these occasions opportunity is provided for the normal development of social graces.

#### STUDENT UNION

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The Zee A. Barron Student Union houses the cafeteria, bookstore, counseling center, student financial aid office, security office, recreational area, and other offices. See student handbook for other details.

## STUDENT ACTIVITIES AND ORGANIZATIONS

Coahoma's student activities consist of programs designed to serve the cultural, educational, recreational, and social interests and needs of the general student body.

EDUCATION CLUB: Membership in the education club gives experiences in leadership and group activities, and acquaints students with the opportunities and responsibilities of the teacher.

ENGLISH CLUB: The English Department sponsors the English Club for the purpose of stimulating students' interest in reading and language. English majors are required to become members; however, all students are welcome to join.

DRAMATICS: The college Varsity Players fosters an interest in phases of dramatic arts. Interested students are admitted after tryout. The Varsity Players presents one or more stage plays during the school year.

CLASS ORGANIZATIONS: The students in the college are organized into class clubs. In their meetings throughout the year, they and their sponsors plan and carry out social and other class programs.

PHI BETA LAMBDA: Phi Beta Lambda, a post secondary organization for business students, has as its purposes (1) to develop leadership experience that will enable students to participate effectively in business, professional, and community life, (2) to offer an insight into and provide an opportunity for participation in the decision making process, (3) to aid in the selection of a field of vocational specialization, (4) to engage in projects that will strengthen students' background in the area of business, (5) to develop loyalty to the school and for the democratic way of life, (6) to broaden students' understanding of business and its complexities, and (7) to promote scholarship.

SCIENCE SYMPOSIUM: The objective of this club is to keep abreast of the new scientific developments through current literature and activities. This organization is composed of science majors and other students who are interested in the objective of the club.

ATHLETICS: The school provides opportunities for students to participate in both interscholastic and intramural athletics. Varsity sports are provided in basketball, football, baseball, and track. Physical fitness, good sports—manship and teamwork are stressed. Letters are awarded to players who prove themselves worthy.

THE CHOIR is a volunteer organization designed to give students an opportunity to participate in group singing. This organization introduces students to the best in church and classical music. Upon the permission of the director, students of any classification may join. The choir participates in state meetings and festivals, gives concerts on and off campus, and renders music for Sunday Vespers.

THE BAND: The institution's band is composed of junior college and other students. It has achieved acclaim for its proficiency and is very popular. The band which is an essential part of campus activities, participates regularly in off campus activities.

STUDENT GOVERNMENT ASSOCIATION: The Coahoma Junior College Student Government Association serves as an instrument in democratic education. It provides for student participation in school government, establishes better student-teacher relationships, affords training in citizenship, and insures a sincere respect for the aims and objectives of Coahoma Junior College. It is composed of class and club representatives and staff advisors.

THE COAHOMA TRIBUNE is the official publication by the students of Coahoma Junior College. The newspaper is published every six weeks during the school year by the students of Coahoma Junior College and a faculty advisor. The Coahoma Tribune places emphasis on news of interest to students, faculty and alumni.

THE COAHOMAN is the school yearbook published annually by a student staff. Its succeeds the Aggian which was edited formerly by the Agricultural High School.

THE SOCIAL SICENCE FORUM: The weekly forums under the sponsorship of the Social Science Department provide the opportunity for students to make use of current reading materials in discussing vital social problems.

THE BLACK LITERARY SOCIETY is an informal organization open to all students, especially English majors, who are interested in the works of Black authors. The society sponsors presentations which emphasize oral interpretation of Black poetry. The society also has a speech choir which takes part in the presentations.

PEMS: The Physical Education Major Club affords the opportunity for physical education majors and other interested students to participate in many phases of physical education athletics. The club is responsible for those ordinary activities associated with the PEM club. Members are taught to officiate and render this service to the school's intramural program. Awards are presented yearly.

VETERANS CLUB: The objectives of the Veterans Club are (1) to keep veterans informed of veterans' affairs and benefits, and (2) to encourage class attendance, cooperation and participation in college events. Membership is open to all veterans enrolled at Coahoma Junior College.

THE FRENCH CLUB is an informal organization open to all students who are enrolled in French. The purpose of the club is to give the students an opportunity to practice oral French and to present programs to make the public aware that French is a romantic language.

VOCATIONAL INDUSTRIAL CLUB OF AMERICA (VICA) is the official student organization for those individuals enrolled in trade, industrial, technical and health

training programs. As an integral part of the instructional program, the club activities that are planned, initiated, and conducted by members help the student develop social and leadership abilities as well as occupational skills. All vocational and technical students are expected to be "active" and "supportive" in club activities.

YOUNG MEN PROGRESSIVE CLUB: The purpose of this club is to develop an environment of student-student, student-faculty, and student-school togetherness. This is done by sponsoring religious programs, social events and dormitory projects.

YOUNG WOMEN PROGRESSIVE DORMITORY CLUB: This is a combination club in the women's dormitory. The membership in the club consists of young women who live in the dormitory. It is designed to serve the cultural, recreational and social interests of the general student body. The club sponsors annual events that give the young women opportunities to exhibit their talent and leadership ability.

THE DORMITORY COUNCIL: This is an active group elected or appointed by the residents in the women's dormitory. The president is the point of contact between the residents and supervisors. Matters affecting the residents are communicated with her and she in turn is responsible for making decisions and passing the matter on to the proper authority.

#### FINANCIAL AID

Coahoma Junior College uses the College Scholarship Service (CSS) for the College Board. Participants in CSS subscribe to the principle that the amount of financial aid granted a student should be based on financial need. Financial need is the difference between the amount of money the student and his/her family can reasonably be expected to contribute for an academic year and the cost of his/her education at the college for the same period.

The CSS assists colleges and universities and other agencies in determining the student's need for financial assistance. To receive primary consideration for financial aid for the school year beginning in August, entering students are required to file the Financial Aid Form (FAF) with CSS designating Coahoma Junior College as a recipient by April 1. Institutional Financial Aid Applications must be received by May 1 to be given top priority consideration. Applications will be accepted after these dates and will be considered according to the availability of funds. Awards will be made after June 30.

## PERFERRED APPLICATION SUBMISSION DATES

Academic Year (Fall and Spring) May 1
Spring Only November 30
Summer Only April 15

In order to finalize any financial award, a student must have filed a Coahoma Junior College Admissions Application.

The College will also accept the following need analysis documents: The Family Financial Statement (FFS) through the American College Testing Program, the Application for Federal Student Aid and the Pennsylvania Higher Education Assistance Agency Form (PHEAA).

#### SOURCES OF FINANCIAL AID

PELL GRANT. The Pell (formerly BEOG) grant is a major source of financial aid. It is used as a foundation in developing a complete financial aid package. Student eligibility is primarily based upon financial need. The formula for determining need is developed by the Department of Education and approved by Congress annually. To be eligible for the Pell grant, students must be a U.S. citizen (or an eligible non-citizen), be enrolled at least half-time in an eligible program and have not previously received a bachelor's degree.

SUPPLEMENTAL EDUCATION OPPORTUNITY GRANT. Additional grants ranging from \$200-\$2,000 are available to needy students who could not attend college without financial assistance. These grants are receivable each year provided the student shows satisfactory academic progress. The financial aid administrator will determine whether or not your financial aid package will contain SEOG.

STATE STUDENT INCENTIVE GRANTS. These grants are available to Mississippi residents only. Recipients must show a financial need, be enrolled at an eligible Mississippi institution and must make satisfactory academic progress. These funds will be awarded.

COLLEGE WORK STUDY. Part-time jobs are available on campus for students demonstrating financial need who must earn part of their educational expenses. Students will work in a variety of departments around the college.

The amount of a student's CWS award depends upon the available funds and the student's financial need.

JOB LOCATION AND DEVELOPMENT. The college maintains a program to assist students in finding part-time jobs in the local community. It is primarily intended to assist students who are unable to obtain CWS jobs. Students will be paid by the businesses hiring them.

NATIONAL DIRECT STUDENT LOAN. Banks, credit unions, savings and loan associations and similar agencies make loan funds available for educational purposes. Qualified borrowers are eligible for loans up to \$2,500 per year with an aggregate limit of \$12,500 for undergraduate study. The interest rate on these loans is nine (9%) percent. Repayment will begin six months after a student ceases to be enrolled at least half-time. Applications are available at the lending institution and the College's Financial Aid Office.

#### SCHOLARSHIPS AND AWARDS

The Marion M. Reid Memorial Award is awarded to a Coahoma Junior College freshman student from Coahoma County who has good academic potential, leadership ability, who participates in civic activities, and who has expressed a desire to continue his/her formal education beyond two years of college.

The Lawrence H. Davis Memorial Award is a cash award given in memory of the late Lawrence Davis, who was a student at Coahoma Junior College. The award is given each year to the student who meets the following qualifications: the student must be a freshman social science or biological science major who wishes to continue his/her education at Coahoma Junior College; he/she must show academic potential, and must show a need for additional finance in order to continue his/her education. The award alternates between the two majors beginning with the social science major for the 1975-76 school year.

The Frank W. Gambrell, Jr. Memorial Scholarship is awarded to a Coahoma Junior College freshman science major with the highest scholastic average above 3.0, and with a desire to continue his/her education beyond the two-year college level.

The Versatile Club Award is a scholarship award given to a freshman student on the basis of high versatility who plans to enroll during the sophomore year at Coahoma Junior College.

The Fannie Lue Hamer Memorial Scholarship is awarded by the Clarksdale-Marks Alumnae Chapter of Delta Sigma Theta Sorority. It is a cash scholarship awarded each year to a student from one of the supporting counties of Coahoma Junior College. The student must possess scholarship, good moral character, an interest in the institution and must be a sophomore at Coahoma Junior College.

The First National Bank of Clarksdale Scholarship in Business is awarded to a graduating senior of a high school located within Coahoma County who has demonstrated a desire to major in business. The bank will award two scholarships each year based on a criteria established by the bank and the college. The scholarship is renewable if the students maintain a 3.0 average during the freshman year.

Academic Scholarships are awarded to students who demonstrate academic excellence. They are open to freshmen students. Contact the Vice President for Instruction and Community Service for additional information.

Departmental Scholarships are awarded to students entering their sophomore year. Students must major in one of the disciplines covered under the awarding department. The selection criteria will vary by department.

Music Scholarships are available on a competitive basis to members of the band and choir. Auditions may be required.

Athletic Scholarships are available on a competitive basis in football and basketball.

The Frankie Stutts-Gray Memorial Award is a cash award given to a student of the college who exhibits the most courteous conduct at all times. The student is selected by a vote of the faculty. The award is given by Mrs. Laura H. Hearn.

The Elizabeth Maynard Award is a cash award given to a freshman student for proficiency in science.

The Aaron Henry Citizenship Award is a cash award given on the basis of good citizenship and civic participation among college students.

The Lillian Rogers-Johnson Memorial Award is made on the basis of academic potential and Christian character among freshmen students.

The Mable Thompson Thomas Award is a cash award given to the graduating sophomore with the highest scholarship criteria.

The James Black Music Award is a cash award given in alternate years to the most outstanding and promising band or choir member.

#### ELIGIBILITY FOR FEDERAL FINANCIAL AID

Coahoma Junior College strives to operate an equitable Financial Aid Program

that will meet the diversified educational backgrounds and needs of the students. Students receiving Federal Financial Aid must meet all admission requirements before aid is awarded.

Coahoma Junior College defines satisfactory progress as a continuous evaluation of a student's academic achievement toward the accomplishment of a set educational goal within a given time frame. (The students must maintain the necessary grade point average to complete his/her educational goal within the given time.) Students enrolled at Coahoma Junior College and receiving Federal Financial Aid must maintain a minimum cumulative GPA of 1.0 during their first semester of attendance, a minimum cumulative GPA of 1.5 during their second semester of attendance, a minimum cumulative 1.75 during their third semester of attendance and a minimum cumulative GPA of 2.0 during the remaining semesters of attendance. GPA will be based on a minimum of 12 semester hours for full-time students.

Full-time students (students taking a minimum of 12 hours per semester) receiving Federal Financial Aid must complete their educational goal in six full semesters. Evening and part-time students (students taking less than 12 semester hours) receiving Federal Financial Aid must complete their educational goal in 10 full semesters. Time allotment allows for change of major one time, and for any completion of non-credit courses, or for repetition of courses failed or withdrawn. Eligibility for any Federal Financial Aid beyond this time will require special approval by the Financial Aid Committee.

Students enrolled in clock-hour programs and receiving Federal Financial Aid will adhere to the clock-hours as set forth by the Vocational Division.

Any student failing to meet the standard of satisfactory academic progress during any semester of enrollment will be placed on financial aid probation for the following semester. Failure to attain the prescribed GPA during the probationary period will result in the student's suspension from the Federal Financial Aid Program. However, the student may enroll at his/her own expense if he/she meets academic requirements as set forth in the Academic Probation and Suspension Policy. A student may reinstate his/her Federal Financial Aid eligibility at the end of the semester during which the required GPA has been attained and be able to receive Federal Financial Aid the next semester. A student may also reinstate his/her Federal Financial Aid eligibility by attending summer school. The student must retain the required GPA with a minimum of six semester hours during any one summer session.

Any student who has been denied financial aid at another post-secondary institution because of the lack of satisfactory academic progress or a default on a student loan will be denied aid at this school until that student has satisfactorily completed 12 credit hours on his/her own and/or cleared up the default situation.

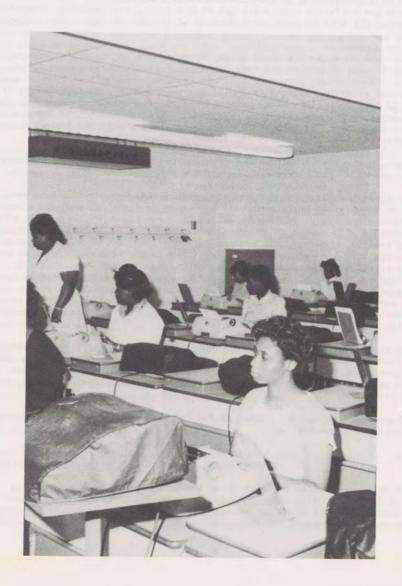
Students may appeal any ruling of the Financial Aid Committee in writing to the Director of Financial Aid.

## FOLLOW-UP AND PLACEMENT

The college attempts a follow-up of the Coahoma graduates through the Office of Alumni Affairs, through conferences with administrators of senior colleges, superintendents of education and other agencies, and through personal conferences with graduates and former students.

## SECTION FIVE

PROGRAMS OF STUDIES



#### CURRICULA NOTICES

During the 1952-53 school year, the junior college curriculum was expanded to meet the needs of an increased enrollment and the new requirements of the state for teacher certification. In 1956 and in 1959 the curriculum was further broadened to include additional courses in general education.

In 1964 and 1965 the curriculum was enlarged to include additional vocational-technical work. Curricula in drafting and design and building construction technology was added.

In 1966 the curriculum was broadened to include majors in art and in electronics technology. More recently other changes have been made in several departments to update programs.

The grading system was changed from the 3.0 to the 4.0 system in September, 1974. In 1976 the institution changed from the quarter to the semester system.

The curriculum is under constant evaluation and revision in order that all programs may better meet the needs of the students.

Both administration and faculty are very much cognizant of the junior college's responsibility to give terminal training only at the technical level and not professional degrees; however, the reference to majors in this bulletin simply denotes that the student has made some initial decision about his/her terminal education and/or employment goals.

#### GENERAL EDUCATION

To achieve the objectives of Coahoma Junior College, a basic core of general education courses is provided students in all areas. These courses are designed to provide a body of knowledge which will help the student to develop aesthetic appreication, social, moral and spiritual values, effective communication skills, wise use of scientific knowledge, and a balanced appreciation of man's relation to his environment. To this end, an effort is made to show the ever-present interrelatedness of art, music, literature, science, communication and the social sciences.

#### SYMBOLS

Courses in the several departments are designated by the following symbols:

Accounting ACC/TAC	
Art ART	
Biology BIO	)
Business Administration BAD/TBA	
Chemistry CHE	
Communications COM	1
Computer Science CSC	
Criminal Justice	1
Drafting and Design Technology TDR	
Economics ECO	)
Education EDU	1
Educational Psychology EPY	
English ENG	×
Electronics Technology TEL	

Geography	GEO
Health, Physical Education & Recreation	HPR
History	HIS
Home Economics	HEC
Human Services Technology	THS
Journalism	JOU
Library Technology	LTY
Mathematics	MAT
Military Science	MSC
Modern & Foreign Language	MFL
Music Foundations	MUS
Music Applied	MUA
Music Organizations	MUO
Physics	PHY
Political Science	PSC
Psychology	PSY
Reading	REA
Secretarial Science SEC	/TSE
Sociology	SOC
Speech	SPT
Technical Communications	TEG
Technical Related Studies	TRS
Vocational Auto Body and Fender Repair	VAB
Vocational Auto Mechanics	VAM
Vocational Automotive Diesel Mechanics	VDM
Vocational Barbaring	VBA
Vocational Carpentry	VCA
Vocational Cashier Training	VCT
Vocational Construction Masonry	VCM
Vocational Combination Welding	VWE
Vocational Cosmetology	VCO
Vocational Farm Tractor and Implement Mechanics	
Vocational Heat, Air Conditioning, Refrigeration and Wiring	VFM
Vocational Industrial Electricity	VAR
Vocational Machine Shop	VIE
recueronar machine suop	VMS

## NUMBERING SYSTEM

Each course is designated by a number containing four digits. From the left, the first digit designates the year in which the course is offered; the second digit designates the grouping of courses; the third designates the sequence in the group; and the fourth digit designates the credit.

## TRANSFER COURSES

			Credits
Accou	inting		Manager.
	ACC/TAC 1		3
	ACC/TAC 1	223 Principles of Accounting	3
Art			
	ART 1113	Art Appreciation	. 3
	ART 1213	Introductory Art	. 3
	ART 1243	Inventive Crafts	. 3
	ART 1313	Drawing I	
	ART 1323	Drawing II	

ART	1413	Design I 3
ART	1913	Art of Elementary Teachers 3
ART	2513	Painting I 3
	2713	Art History I 3
	2723	Art History II 3
	200	
Biology		
- 02	1113	General Biology 3
	1123	General Biology
	1133	General Biology
	1143	General Biology
	1314	General Botany 4
	1324	General Botany 4
	2414	General Zoology
	2424	General Zoology 4
	2514	Human Anatomy & Physiology 4
	2524	
	2924	Microbiology 4
BIO	2974	Parasitology 4
		istration
	/TBA 1	
BAD	2413	Business Law 3
		Principles of Management 3
BAD	2713	Principles of Real Estate 3
Chemistr		to the beginning the control of the
	1214	General Chemistry 4
	1224	General Chemistry 4
CHE	2424	Organic Chemistry 4
CHE	2434	Organic Chemistry 4
Communic		
COM	1413	Fundamentals of Broadcasting 3
	-	
Computer	Scien	ce
		Introduction to Computer Concepts 3
CSC	2323	Fortran Programming and Applications 3
Economic		All and the second seco
	1113	Elementary Economics 3
ECO	2113	Principles of Economics 3
ECO	2123	Principles of Economics 3
Educatio		the balance of the control of the co
EDU	1311	Orientation 1
EDU	1613	Foundations in Education 3
EDU	2713	Survey of Exceptional Children 3
		ychology
EPY	2513	Child Psychology (Human Growth & Development I)
EPY	2523	Adolescent Psychology (Human Growth & Development II)
EPY	2533	Human Growth & Development 3
English		Carlot Ca
		English Composition
		English Composition

	ENG	2423	World Literature	3
	ENG	2433	World Literature	3
				-
Geog	raph	y		
		1113	World Geography	3
	GEO	1123	Principles of Geography	3
Hea1	th,	Physic	cal Education & Recreation	
	HPR	1111	General Activities	1
	HPR	1121	General Activities	1
	HPR	1131	Varsity Sports	1
	HPR	1141	Varsity Sports	1
	HPR	1213	Personal & Community Health	3
	HPR	1223	Personal & Community Health	3
	HPR	1313	Introduction to Health, Physical Educ. & Rec	3
	HPR	2111	General Activities	1
	HPR	2121	General Activities	1
	HPR	2131	Varsity Sports	1
	HPR	2141	Varsity Sports	1
	HPR	2213	First Aid	3
	HPR	2323	Recreational Leadership	3
	HPR	2413	Individual & Team Sports Officiating	3
	HPR	2423	Football Theory	3
Histo	ory			
	HIS	1113	Western Civilization	3
	HIS	1123	Western Civilization	3
	HIS	1613	Survey of Afro-American History	3
	HIS	2213	American (U.S.) History	3
	HIS	2223	American (U.S.) History	3
Home	Eco	nomics		
	HEC	1111	Social Usage	1
	HEC	1123	Introduction to Home Economics	3
	HEC	1213	Food Selection and Preparation	3
	HEC	1253	Nutrition	3
	HEC	1313	Elementary Clothing	3
	HEC	2213	Meal Management	3
	HEC	2313	Clothing Construction	3
Journ	nali	sm		
	JOU	1313	Principles of Journalism	3
	JOU	1323	Principles of Journalism	3
Crimi	inal	Justi	ce (Law Enforcement)	
	CRJ	1313	Survey of Law Enforcement	3
	CRJ	1343	Police and Community Relations	3
	CRJ	1383	Criminology	3
		2313	Police Operations	3
		2323	Criminal Law	3
		2333		3
		2343	Criminal Investigation II	3
	CRJ	2413		3
	CRJ	2513		3
Mathe				
	MAT	1103	Developmental Math	3

MATE	1203	Developmental Math	3
		College Mathematics (Arithmetic & Algebra)	3
	1213		
	1223	College Mathematics (Elem. Alg. & Trig.)	3
MAT	1233	Intermediate Algebra	3
MAT	1313	College Algebra	3
MAT	1323	Trigonometry	3
MAT	1723	The Real Number System	3
MAT	1733	Informal Geometry & Algebra	3
MAT	1743	Modern Mathematics	3
	1813	Calculus I	3
	1823	Calculus II	3
· ·	1025	00200100 11 111111111111111111111111111	-
Military	Scien	CO	
	1112	General Military Science I	2
		General Military Science II	2
	1122	General Military Science II	3
	2113	General Military Science II	
MSC	2123	General Military Science II	3
	Forei	gn Language	
		Elementary French I	3
MFL	1123	Elementary French II	3
MFL	2113	Intermediate French I	3
MFL	2123	Intermediate French II	3
Music For	undatí	ons	
MUS	1113	Music Appreciation	3
MUS	1133	Fundamental of Music	3
MUS	1214	Music Theory I	4
MUS	1224	Music Theory II	4
	2214	Music Theory III	4
	2313	Music History I	3
	2323	Music History II	3
	2413	Music Literature	3
	2523	Music for Children	3
HOL	6363	nudic for outlands from the first fr	-
Music Ap	hailed		
	1172	Brass for Music Education Majors I	2
	1182	Brass for Music Education Majors II	2
	1472	Percussion for Music Education Majors I	2
	1482	Percussion for Music Education Majors II	2
		Class Piano I	1
	1511		1
	1521	Class Piano II	2
	1572	Piano for Music Education Majors I	
	1582	Piano for Music Education Majors II	2
	1772	Voice for Music Education Majors I	
	1782	Voice for Music Education Majors II	2
	1872	Woodwinds for Music Education Majors I	2
MUA	1882	Woodwinds for Music Education Majors II	2
MUA	2172	Brass for Music Education Majors III	2
MUA	2182	Brass for Music Education Majors IV	2
MUA	2511	Class Piano III	1
MUA	2521	Class Piano IV	1
	2572	Piano for Music Education Majors III	2
	2582	Piano for Music Education Majors IV	2
	2772	Voice for Music Education Majors III	2
	2782	Voice for Music Education Majors IV	2
	2872	Woodwinds for Music Education Majors III	2
	2882	Woodwinds for Music Education Majors IV	2
MUA	4004	MODUMINGS INT MUSIC PROCESSION METORS IN ***************	-

Music Organiza	ations	
MUO 1111	Band I	1
MUO 1121	Band II	1
MUO 1211	Choir I	1
MUO 1221	Choir II	1
MUO 2111	Band III	
		1
MUO 2121	Band IV	1
MUO 2211	Choir III	1
MUO 2221	Choir IV	1
Physics		
PHY 1113	Astronomy I	3
PHY 1123	Astronomy II	3
PHY 2213	Physical Science	3
PHY 2223	Physical Science	3
PHY 2243	Physical Science	3
PHY 2253	Physical Science	3
PHY 2414		
	General Physics I	4
PHY 2424	General Physics II	4
PHY 2514	General Physics IA	4
PHY 2524	General Physics IIA	4
Political Scie	ence	
PSC 1113	American National Government	3
PSC 1123	American State & Local Government	3
Psychology		
PSY 1513	General Psychology	3
		-
Reading		
REA 1103	Developmental Reading I	3
REA 1203		
	Developmental Reading II	3
REA 1233	Speed Reading I	3
REA 1243	Speed Reading II	3
Secretarial Sc		
SEC/TSE 1	113 Elementary Typewriting	3
SEC/TSE 1	123 Intermediate Typewriting	3
SEC/TSE 1	213 Elementary Shorthand	3
SEC/TSE 1	223 Intermediate Typewriting	3
SEC/TSE 1		3
SEC/TSE 2		3
	Office Appliances	3
SEC/TSE 2		3
SEC/TSE 2		3
TSE 2713	Secretarial Practicum	3
Sociology		
SOC 1113	Introduction to Social Science	3
SOC 1123	American Institution and Organizations	3
SOC 2113	Introduction to Sociology I	3
SOC 2113	Introduction to Sociology II	3
SOC 2133	Social Problems	3
SOC 2143	Marriage and Family	3
000 5147	THE LANGE GIM LUMLLY	1

	2611	Sociology, Individual Study Project	1
SO	2913		3
Speech			
	1113	Oral Communication (Principles of Speech)	3
	1213		3
	2223		3
51	LLLS	THE CONCERN TO DIAMACLE MES THE	,
		TERMINAL COURSES	
Drafting	Techn	ology	
	1114		4
	R 1215		5
	3 1313		3
	2113		3
	2123		3
	2215		5
	2314		4
	2415		5
	2423	그는 그 사람들은 그리지 않는데 그리고 있다면 하면 하면 생각이 되었다. 그 나는데 그 등에 가게 되었다. 그는데 그리고 있는데 그 그리고 있다면 하는데 없는데 그리고 있다면 없다.	3
Flantwa	des Te	ahna laan	
	1115	chnology	5
	1215		5
	1313		3
	2115		5
			5
	2315		
	2215		5
111	2415	Industrial Instrumentation and Controls	)
Human Se	ervices	Technology	
	3 1123		3
THS	3 1113		3
THS	3 1123		3
TH	3 1213		3
THS	1223		3
THS	5 1231	Health Skills	1
THS	3 2113		3
TH	3 2123		3
TH:	2133		3
THS	3 2141		1
THS	2156	Practicum I	6
TH	3 2213		3
TH	3 2223		3
TH	2233		3
TH	3 2241		1
TH	3 2256		6
Technic	al Rela	ted Studies	
	5 1113		3
	5 1412	Computational Methods	2
	5 1513		3
	3 1213		3
	5 2113		3
	3 2123	Technical Physics II	3
	3 1313		3
	3 2313	Statics and Strength of Materials	3
-10	-717	near and near Men or successor services	-

Libr	ary '	Techno	logy
	LTY	1113	Introduction to Library Science 3
	LTY	1213	Library Resources 3
	LTY	1313	Acquisition and Circulation Techniques 3
	LTY	1413	Public Library Service 3
	LTY	2113	Introduction to Education Media Equipment and Materials 3
		2213	Education Media and Materials 3
		2313	Library Technical Processing
		2413	Intern in Library Services 3
		2423	Intern in Library Services 3
	-		antern an accept correct initiality in the second of
Data	Pro	essin	g Technology
		1313	Introduction to Data Processing 3
		1316	Computer Programming I 6
		2323	Computer Programming II 3
		2113	Systems Analysis and Design
		2323	Other Programs and Languages
		2124	Advanced Programming
		2335	Computer Operations
	TDF	2333	computer operations
Farm	Man	comon	t Technology
ratin		1283	Elementary Surveying
		1204	Introduction to Fish Management
		1294	
		1223	Farm Shop Procedures 4
		1243	Weed Control 3
			Row Crop Insects
		1263	Agriculture Machine Management
	FMI	1284	Fish Culture 4
			INSTITUTIONAL COURSES
	A DM	77.17	V
		1411	Manuscript Writing 1
		2303	Special Topics in Application of Fortran Programming 3
		2213	Introduction to Early Childhood Education 3
		2223	Practicum in Child Development 3
		2713	Literature for Children 3
		2723	Pasttime Sports 3
	MUS	1103	Introduction to Music 3
			VOCATIONAL PROGRAMS (Terminal)
Auto	Bod	and	Fender Repair (VAB) 18 months or 2,160 clock hours
			(VAM) 18 months or 2,160 clock hours
			sel Mechanics (VDM) 9 months or 1,080 clock hours
			) 12 months or 1,500 clock hours
Carn	entr	y (VCA	) 18 months or 2,160 clock hours
			Training (VCT) 9 months or 1,080 clock hours
			asonry (VCM) 9 months or 1,080 clock hours
			lding (VWE) 9 months or 1,080 clock hours
			CO) 12 months or 1,500 clock hours
			nd Implement Mechanics (VFM) 18 months or 2,160 clock hours
			itioning, Refrigeration and
			ctricity (VIE) 18 months or 2,160 clock hours
			TMC) 18 months or 2 160 clock hours

#### COAHOMA JUNIOR COLLEGE CURRICULA

#### DIVISION OF BUSINESS AND COMMERCE

Advisors: Webb, D., Fielder, R., Curry, C., Hudson, M., Skipper, R., Day, D., Barnes, L., Barnes, W., Brown, P., Ellis, G., German, C., West, W.

In an era of immense technological growth, increasing complexity of society, economic fluctuations and continuous social uncertainty, new requirements are being placed on post-secondary institutions throughout the nation. To provide students with the competencies and skill necessary to function effectively, efficiently and competatively in the market place is essential. Therefore, educational institutions must restructure and update their curriculum to meet the demands and challenges dictated by society.

The newly developed Division of Business and Commerce at Coahoma Junior College seeks to address this issue by providing academic, vocational and technical training in order that students may either transfer to senior colleges or universities for advanced level work; or enter the work force immediately after leaving Coahoma.

The Division of Business and Commerce consists of two departments, the Department of Vocational Business Education and the Department of Business Education and Administration. Within the two departments, the following curricula are offered:

Business Education
\*Clerical Office Practice
\*Clerk Cashier Training
\*\*Computer Science
\*\*Data Processing Technology
Economics
General Business
Secretarial Science

Programs are also being developed to provide training in legal secretarial science, medical secretarial science and word processing.

# DEPARTMENT OF VOCATIONAL-BUSINESS EDUCATION DEPARTMENT OF BUSINESS EDUCATION AND ADMINISTRATION

Vocational Business Education and Business Education and Administration is a diverse and comprehensive area of study. As an area of study in junior college, business education is unique in that (1) instruction provided may greatly enhance the general education of any student regardless of major; (2) certain courses have very high personal use value; (3) foundation courses in business

<sup>\*</sup>Vocational programs

<sup>\*\*</sup>Data Processing and Computer Science curricula offer training for immediate employment or advanced study in senior colleges or universities.

may be provided to enable students to transfer upon graduation and be on equal level with those who initially began their preparation in a senior college or university; and (4) specialized instruction that will qualify the junior college graduates for immediate employment in business careers may be provided.

A high percentage of the graduates of Coahoma Junior College do enter senior colleges and universities for further study. We believe courses normally offered during the freshman and sophomore years in college should be provided by Coahoma Junior College so that students may transfer to a senior college and be qualified for advanced work in the major of their choice.

Since many students do not plan to attend college for more than two years, we believe vocational preparation in those fields of greatest opportunity in the area served by Coahoma Junior College should be provided.

A study of business principles and economics, among others, enable students to better assume their roles as consumers, workers and citizens. We believe that general education of students is broadened and enhanced as a result of having taken the core business courses.

#### BUSINESS EDUCATION CURRICULUM

This curriculum is designed to meet the first two-year requirements for students who plan to teach in the business field.

## Freshman Year

Fall Semester Se		Spri	ng Se	emester	Semester Hours
ENG 1113 English Composi		ENG	1123	English	Composition 3
BIO 1133 General Biology	3				Biology 3
BAD 1113 Intro. to Busin		PSY :	1513	General	Psychology 3
SEC 1113/1123 Typewritin		SEC	1123/	2113 Ty	pewriting 3
SEC 1213/1223 Shorthand	3	SEC	1223/	2213 Sho	orthand 3
HPR 1111 General Activit					Activities 1
EDU 1311 Orientation	1				_

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#### Sophomore Year

Fall Seme	ester Semester Hours	Spring Se	emester	Semester Hours
ENG 2423	World Literature 3			erature 3
	Western Civilization 3	HIS 1123	Western C	ivilization 3
	Business Mathematics, 3			Science 3
SEC 2223	Dict. & Transcription 3			lgebra 3
BAD 2413	Business Law 3			unication 3
SEC 2123	Prod. Typewriting 3			chines3

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#### CLERICAL OFFICE TRAINING CURRICULUM

This curriculum is designed for a student who plans a career as a clerktypist, file clerk, receptionist or general secretarial.

#### Freshman Year

Fall Semester Semester Hours ENG 1113 English Composition 3 TSE 1113/1123 Typewriting 3 TBA 1113 Intro. to Business 3 MAT 1213 College Mathematics 3 HPR 1213 Per. & Comm. Health 3	Spring Semester Semester Hours ENG 1123 English Composition 3 TSE 1123/2113 Typewriting 3 TSE 1313 Filing & Records Mgt 3 TSE 2523 Office Machines 3 TDP 1313 Intro. to Data Processing 3
EDU 1311 Orientation 1 HPR 1111 General Activities 1	HPR 1121 General Activities 1
17	16

#### Sophomore Year

Fall Semest	ter Semester Hours	Spring Semester	Semester Hours
ECO 2113 F	Prin. of Economics 3	ECO 2123 Prin.	of Economics 3
BAD 2413 E	Business Law 3	TAC 1223 Prin.	of Accounting 3
TSE 1323 (	Clerical Procedures 3	TSE 2713 Secre	tarial Practicum 3
TSE 2123 F	Production Typewriting 3	SPT 1113 Oral	Communications 3
TSE 2513 (	Office Appliances 3	TSE 2613 Busin	ess Communications 3
TAC 1213 I	Prin. of Accounting 3	SEC 2503 Intro	. to Word Processing. 3
	18		18

#### ECONOMICS CURRICULUM

The economics curriculum is designed for those students who plan to continue their education beyond the first two years of college and are interested in careers in various businesses, industries, all levels of federal, state and local government, and are interested in advance study in law or other professional schools.

#### Freshman Year

Fall Semester	Semester Hours	Spring Se	mester Semester Hour	S
ENG 1113 Engli	sh Composition 3	ENG 1123	English Composition	3
BIO 1133 Gener	al Biology 3	BIO 1143	General Biology	3
HIS 1113 Weste	rn Civilization 3	HIS 1123	Western Civilization	3
HPR 1213 Per.	& Com. Health 3	MAT 1313	College Algebra	3
GEO 1113 World	Geography 3	ART 1113	Art Appreciation	3
HPR 1111 Gener	al Activities 1	HPR 1121	General Activities	1
EDU 1311 Orien	tation 1		_	_
	17		1	6

	Sopnomore	e rear	
Fall Semeste	er Semester Hours	Spring Se	emester Semester Hours
ENG 2423 Wo	orld Literature 3	ENG 2433	World Literature 3
PHY 2243 Ph	ysical Science 3	PHY 2253	Physical Science 3
	rin. of Economics 3	ECO 2123	Prin. of Economics 3
SOC 2113 Ir	ntro. to Sociology 3	SPT 1113	Oral Communication 3
ACC 1213 Pr	in. of Accounting 3	ACC 1223	Prin. of Accounting 3
PSC 1113 An	merican Government 3		State & Local Govern 3
	2.2		

#### COMPUTER SCIENCE CURRICULUM

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This curriculum is designed to provide instructional programs that generally describes the coding, processing and storage of data through repetitious and highly complex mathematical operations at high speed, and in accordance with strictly defined systems and procedures. In addition, exposure is given to the methods and procedures used in flow charting and writing TDF instructions in computer language for the direction of computer operation in the solution of a problem.

## Freshman Year

Fall Semester	Semester Hours	Spri	ing Se	mester	Semester Hours
ENG 1113 English	Composition 3	ENG	1123	English	Composition 3
HIS 1113 Western	Civilization 3	HIS	1123	Western	Civilization 3
SEC 1113/1123 Ty	pewriting 3				pewriting 3
CSC 1113 Intro.	to Computer	CSC	1213	Basic Co	omputer Program 3
Conce	pts 3	MAT	1323	Trigonor	netry 3
MAT 1313 College	Algebra 3				Activities 1
HPR 1111 General	Activities 1				
EDU 1311 Orienta	tion 1				

### Sophomore Year

17

Fall Semester	Semester Hours	Spring Semes	ster Semester Hours
PHY 2414 General PSY 1513 General ACC 1213 Prin.	Biology	BIO 1143 Ge PHY 2424 Ge SPT 1113 On ACC 1223 Pt	eneral Biology
App1	ications 3		of Fortran Programming 3 Lective3

## DATA PROCESSING TECHNOLOGY CURRICULUM

This program is designed to give classroom and laboratory training to students for such jobs as data entry operators, computer operators, programmers, etc. Students may enter the job market immediately after training in the program listed below.

#### Freshman Year

Fall Semester	Semester Hours	Spr	ing Se	mester	Semester Hours
TDP 1315 Intro. to	Data Process 3	TAC	1223	Prin. of	Accounting 3
TAC 1213 Prin. of	Accounting 3	TEG	1123	Technica:	Communications 3
ENG 1113 English (	Composition 3	MAT	1313	College A	Algebra 3
TSE 1113/1123 Elen	. Typewriting 3	SPT	1113	Oral Com	nunication1
BAD 1313 Business	Mathematics 3	TDP	1316	Computer	Programming 6
EDU 1311 Orientati	on <u>1</u>			22.146.2.21	-
	16				16

#### Sophomore Year

Pall Semester	Semester Hours	Spring Se	mester	Semester Hours
ECO 1113 Prin. TDP 2323 Compu- BAD 2413 Busin BAD 2513 Prin. TDP 2113 Syste	of Economics 3 Ater Programming 3 Ates Law 3 Of Management 3 Am Analy. & Design 3	TDP 2124	Advanced Computer	1 English 3 Programming 4 Operations 5 Elective 3
TDP 2323 Other	Prog. & Language 3			
1	18			15

## CLERK-CASHIER TRAINING (Terminal Program)

This course consists of the theory and practices that are used primarily in supermarkets and other large chain stores. Cash handling, cashing checks (personal and payroll), bagging groceries, serving customers and identifying shop-lifters are integral parts of the training. Emphasis is placed on the operation of cash registers. The related studies include mathematics, English, natural and social science, and shop safety and management.

This course is designed to be completed in nine months or a total of 1,080 lb clock hours for those who have limited or no experience in this field.

## DATA ENTRY/OPERATOR (TENTATIVE) (Terminal Program)

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This is an instructional program that prepares individuals to operate electronic data processing computers. Includes instruction in the review of program instructions, determination of procedures for a specific run, preparing equipment for operation, and manipulation and monitoring of controls during operation. Instruction also is given in troubleshooting and all types of on- and off-line operations.

This program is designed to be completed in a total of 1,425 clock hours.

## GENERAL BUSINESS CURRICULUM

This curriculum is designed for students who plan to secure a degree in business at a senior institution. It is designed to prepare students who anticipate majoring in such fields as accounting, auditing, business administration and marketing.

## Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English HIS 1113 Western BIO 1133 General BAD 1113 Intro. SEC 1113/1123 Ty HPR 1111 General	Composition	ENG 1123 English HIS 1123 Western BIO 1143 General PSY 1513 General SEC 1123/2113 Ty	Composition
	17		16

## Sophomore Year

Fall Semest	er Semester Hours	Spring Sem	ester Semester Hours
ENG 2423 W	orld Literature 3	ENG 2433	World Literature 3
ACC 1213 P	rin. of Accounting 3	SEC 2613	Business Communications 3
ECO 2113 P	rin. of Economics 3	ECO 2123	Prin. of Accounting 3 Prin. of Economics 3
PHY 2243 P	hysical Science 3	TDP 1313	Intro. to Data Processing. 3
MAT 1313 C	ollege Algebra <u>3</u>	*	Elective3
l m	18		18

\*Choose one: Prin. of Real Estate, Oral Communication, or Art Appreciation

## SECRETARIAL SCIENCE CURRICULUM

This terminal curriculum is designed for those students who wish to enter the job market immediately upon completion of the specialized area of study.

## Freshman Year

Fall Semester       Semester Hours         ENG 1113       English Composition       3         TBA 1113       Intro. to Business       3         ECO 2113       Prin. of Economics       3         TSE 1113/1123       Typewriting       3         TSE 1213/1223       Shorthand       3         HPR 1111       General Activities       1         EDU 1311       Orientation       1	Spring Semester         Semester Hours           ENG 1123         English Composition         3           TSE 2523         Office Machines         3           TSE 1313         Filing & Records Mgt         3           TSE 1123/2113         Typewriting         3           TSE 1223/2213         Shorthand         3           HPR 1121         General Activities         1           ECO 2123         Prin. of Economics         3
17	19

## Sophomore Year

Fall Seme	ster Semester Hours	Spring Se	emester	Semester Hours
TAC 1213	Prin. of Accounting 3	TAC 1223	Prin. of	Accounting 3
BAD 2413	Business Law 3	MAT 1213	College Ma	th 3
TSE 2413	Secretarial Practice 3	TSE 2613	Business (	Communications 3
TSE 2223	Dict. & Transcription 3	TSE 2713	Secretaria	1 Practicum 3
TSE 2123	Production Typewriting 3	SPT 1113	Oral Commu	mication 3
TSE 2513	Office Appliances 3	TDP 1313	Intro. to	Data Processing. 3
	10			
	10			1.8

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# DEPARTMENT OF EDUCATION AND PSYCHOLOGY

Advisors: Barron, L., Kaplan, C., West, B.

Our nation, in order to reach its fullest potential, must serve and be served by citizens who are continually improving themselves and their society. Education, formal and informal, is the key to such improvement.

An individual must understand both himself and the process of education before self improvement and development will occur. One must perceive the relationships between himself and education as well as those between education and the society which he would serve.

A layman who would make valuable contributions to our formal education system should have knowledge of the history and development of that system, its present status and trends as well as an understanding of its organizational structure and administrative mechanics. Citizens, having such learning, will enhance our public education system.

The future educator should acquire additional knowledge which is directly concerned with the learning process in a formal environment as well as an understanding of professionalism and of its implications in the public school system.

#### ELEMENTARY EDUCATION CURRICULUM

This curriculum is designed for students who plan to teach in elementary schools after having earned at least a four year college degree and obtained a teacher's certificate.

#### Freshman Year

Fall Seme	ster Semester Hours	Spring Se	mester Semester Hours
ENG 1113	English Composition 3		English Composition 3
	Western Civilization 3		Western Civilization 3
	General Biology 3		General Biology 3
	General Psychology 3		Foundations of Educ 3
	The Real Number System 3		Per. & Com. Health 3
	General Activities 1		Informal Geo. & Alg 3
EDU 1311	Orientation 1	HPR 1121	General Activities <u>1</u>
	17		19

#### Sophomore Year

Fall Semester	Semester Hours		emester Semester Hours
ENG 2423 Wor	d Literature 3		World Literature 3
PHY 2243 Phy	sical Science 3	PHY 2253	Physical Science
	ild Psychology 3	ART 1913	Art for Elem. Teachers 3
	Appreciation or	ART 1113	Art Appreciation or
	al Communication 3	SPT 1113	Oral Communication
	ro. to Soc. Science 3		Amer. Inst. & Org
	sic Appreciation 3	MUS 2523	Music for Children
	18		18

# SECONDARY EDUCATION CURRICULUM

This curriculum is recommended for students who plan to continue their education at a senior institution and teach on the secondary level.

# Freshman Year

Fall Seme	ester Semester Hours	Spring S	emester Semester Hours
ENG 1113	English Composition 3	ENG 1123	
SOC 1113		SOC 1123	
BIO 1133	General Biology 3		
MAT 1723	The Real Number System 3	BIO 1143	6) 1111111
ART 1113		MAT 1733	
HPR 1111	Art Appreciation 3	SPT 1113	
EDU 1311	General Activities 1	HPR 1121	General Activities 1
EDU 1311	Orientation 1		
	17		16
	Sophomo	re Year	
Fall Seme	ester Competer House	Ct C	
	World Literature 3	Spring S	
PHY 2243	Physical Science 3	ENG 2433	World Literature 3
HIS 2213	American History 3	PHY 2233	Physical Science 3
	Per. & Com. Health 3	H1S 2223	American History 3
Approved	Electives from	Approved	Electives from
Approved			Teaching Field 9
	Teaching Field6		_
	18		18
	GENERAL EDUCATI	ON CURRICUI	LUM
ms. or -			
Inis	curriculum is suggested for st	udents who	have not chosen a major field
or study	but may or may not plan to trans	iter to a fo	our-year institution.
	Freshma	n Vana	
2020		m lear	
Fall Seme	The second secon	Spring Se	emester Semester Hours
ENG 1113	English Composition 3	ENG 1123	English Composition 3
BIO 1133	General Biology 3	BIO 1143	General Biology 3
HIS 1113	Western Civilization 3	HIS 1123	Western Civilization 3
MAT 1213	College Math 3	MAT 1743	
PSY 1513	General Psychology 3	EDU 1613	Foundations in Educ 3
HPR 1111	General Activities 1		General Activities 1
EDU 1311	Orientation 1		deneral activities 1
			_
	17		16
	Sophomor	e Year	
Fall Seme	ster Semester Hours	Spring Se	mester Semester Hours
ART 1113	Art Appreciation 3	MUS 1113	Music Appreciation 3
HPR 1213	Per. & Com. Health 3	SPT 1113	Oral Communication 3
ENG 2423	World Literature 3	ENG 2433	World Literature
SOC 2113	Intro. to Sociology 3	SOC 2123	World Literature 3
PHY 2243	Physical Science 3	PHY 2253	Intro. to Sociology 3
	Elective 3	FH1 2233	Physical Science 3 Elective
	DECEMBER OF THE PROPERTY OF TH		P. I. P. C. I. M. P.

# EARLY CHILDHOOD EDUCATION CURRICULUM

18

Elective ......3

18

Elective ......3

#### Freshman Year

Fall Semester	Semester Hours	Spring Semester	Semester Hours
ENG 1113 English	Composition 3		Composition 3
MAT 1723 The Rea	1 Number System 3	MAT 1733 Informal	Geo. & Ala 3

BIO 1133 General Biology 3 HIS 1113 Western Civilization 3 HPR 1213 Per. & Com. Health 3	HIS 1123 Western Civilization 3 SPT 1113 Oral Communication 3
	HPR 1121 General Activities 1
HPR 1111 General Activities 1 EDU 1311 Orientation 1	PSY 1513 General Psychology3
17	19
Sophomore	Year
Fall Semester Semester Hours	Spring Semester Semester Hours
ENG 2423 World Literature 3	ENG 2433 World Literature 3
MUS 2513 Music for Children 3	ART 1913 Art for Elem. Teachers 3
EDU 2213 Introduction to ECE 3	ENG 2713 Literature for Children 3

HPR 2213 First Aid ..... 3

SOC 2123 Intro. to Sociology ..... 3
EDU 2223 Practicum in ECE ...... 3

3

# DEPARTMENT OF ENGLISH AND FOREIGN LANGUAGE

18

EPY 2513 Child Psychology ..... 3

SOC 2113 Intro. to Sociology .... 3

PHY 2243 Physical Science ..... 3

Advisors: Burnett, W., Griffin, V., Lewis, G., Rhymes, J., Stamps, D., Stanford, D.

The instructors of the English and Foreign Language Department believe that the courses offered by this area should provide experiences necessary to improve the student's skills in reading, writing, speaking, listening, and thinking so that the student may communicate clearly, correctly, and effectively.

The composition courses, in particular, provide the student with experiences in written and oral expression with emphasis on grammer, usage and rhetoric. We believe that it is also the department's responsibility to nurture and enhance the student's creative potential.

We believe that a study of literature is a study of the best that has been thought and said in the world. Literature is thus worth the attention of all men and women, regardless of their vocational aims and objectives, lifestyles and philosophies. In learning about himself, studying about the present, and even looking toward the future, the student must know about the part and the essentials of his/her heritage. Those essentials are best mirrored in the great literature of the great civilizations which have contributed to making us what we are.

We believe that in an era of fast communication, when distances between continents and countries have been reduced to a few hours of jet travel, it is becoming more evident that no nation can continue to live in splendid isolation. The need for understanding other people and speaking other languages is becoming more acute. The knowledge of foreign languages and a foreign culture promotes understanding among nations, open new horizons, provides a basis for comparison of national and foreign values, and makes one more aware of his/her native language and his/her own culture.

The communication problem is evident in all areas of the college; therefore, the English and Foreign Language Department seeks the cooperation of each of the other areas in making the student's knowledge and use of oral and written expression functional.

#### ENGLISH CURRICULUM

This curriculum is designed for the student who plans to earn at least a four-year college degree in the area of English and Foreign Language.

Fres	hman	Year

ENG 1113 MFL 1113 HIS 1113 JOU 1313 BIO 1133 ART 1113	General Biology 3	ENG 1123 MFL 1123 HIS 1123 JOU 1323 BIO 1143	Elementary French 3
	19		18

## Sophomore Year

MFL 2113 Inte MAT 1213 Coll SOC 1113 Intro PHY 2243 Phys:	Semester Hours I Literature	ENG 2433 MFL 2123 SPT 1113 SOC 1123 PHY 2253	World Liter Intermediate Oral Commun. American Ins Physical Sc.	Semester Hours ature
	16			16

# RADIO AND TELEVISION BROADCASTING CURRICULUM

This major in radio and television broadcasting is an interdisciplinary program designed to permit a student to specialize in course work with direct application to the broadcasting industry.

#### Freshman Year

HIS 1113 Western C MFL 1113 Elementar BIO 2414 General Z SPT 1113 Oral Comm HPR 1111 General Ad	Semester Hours	ENG 1123 HIS 1123 MFL 1123 BIO 2424 *SPT 2223	English Western Elementa General Intro. t	Semester Hours Composition 3 Civilization 3 ary French 3 Zoology 4 to Dramatic Arts . 3 Activites 1
	18			17

#### Sophomore Year

Fall Semester Semester Hours ENG 2423 World Literature	Spring Semester         Semester Hours           ENG 2433         World Literature         3           MAT 1323         Trigonometry         3           MFL 2123         Intermediate French         3           COM 1413         Fund. of Broadcasting         3           *SPT 1213         Fund. of Theatre         3
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\*SPT 2223 Introduction to Dramatic Arts and SPT 1213 Fundamentals of the Theatre are offered alternate years beginning the spring semester of 1983 with SPT 1213.

#### DEPARTMENT OF FINE ARTS

Advisors: Dorsey, H., Jones, Z., Jossell, M., Keys, G., Richardson, T.

Some education in the arts is necessary for effective participation in today's society. Since the beginning of time, man has been creative beyond the needs of mere survival. When man seeks something higher than existence, he turns to reflective activities such as the arts. It is generally recognized that the well-educated person needs a high degree of aesthetic sensitivity.

The Fine Arts Department is committed to the goal of creating the aesthetic experiences and developing the inherent sensitivity toward aesthetic quality for all students.

In order to achieve the foregoing objectives, the Fine Arts Department attempts to do the following:

- to provide courses to meet the needs of the general education function of the junior college by offering aesthetic experiences for those who seek knowledge of the arts for its cultural worth and for those students desiring to broaden their aesthetic experiences;
- to provide courses to meet the needs of the transfer function of the junior college by offering courses which are needed for state certification and for institutional requirements at the upper division level;
- to provide activities in order to fulfill the major role that the Fine Arts Department plays in community cultural activities;
- to provide courses which meet the local community needs concerning continuing education;
- to provide courses in order to help bridge the cultural gaps of the junior college students;
- to provide selected courses for those students wishing vocational emphasis in the arts.

#### ART CURRICULUM

This curriculum is designed for students who plan to continue their study at a four-year institution in the area of art.

#### Freshman Year

Fall Seme	ester Semester Hours	Spring Se	mester Semester Hours
	English Composition 3		English Composition 3
	Western Civilization 3		Western Civilization 3
	Per. & Com. Health 3		College Mathematics 3
	Introductory Art 3		Design I 3
	General Biology 3		General Biology 3
	General Activities 1	HPR 1121	General Activities 1
	Orientation 1		_
	17		16

# Sophomore Year

ENG 2423 PHY 2243 ART 1313 PSY 1513 ART 2713		ENG 2433 PHY 2253 ART 1323 SPT 1113 ART 2723	mester         Semester Hours           World Literature         3           Physical Science         3           Drawing II         3           Oral Communication         3           Art History II         3           Painting (Opt.)         3
	18		18

# MUSIC EDUCATION CURRICULUM

This curriculum is designed for students who plan to earn at least a four year college degree at a senior institution. It provides two years of basic instruction for students who anticipate careers as band and choral directors as well as general music supervisors.

# Freshman Year

HIS 1113 ENG 1113 MUS 2413 *MUS 1103	Semester Hours	HTS 1123 ENG 1123 SPT 1113 MUS 1214 MUA 1782, MUA 1521 MUO 1121	Western Civilization
	17		17

## Sophomore Year

	- Priono	re rear	
ENG 2423 PHY 2243 BIO 1133 MUS 1224 MUS 2313 HPR 1111 MUS 2511 MUO 2111 MUO 2211	World Literature	ENG 2433 MAT 1213 MUS 2214 MUS 2323 HPR 1121 MUS 2521 MUO 2121 MUO 2221	World Literature 3 College Mathematics 3 Music Theory III 4 Music History IV 3 General Activities 1 Class Piano IV 1 Band IV or Choir IV 1 2182, 2882, 2482 or 2582 Voice, Brass, Woodwinds, Percussion or Piano for Music Educ. Majors IV 2
			1.2

\*This course is not the standard freshman music theory course required for graduation from senior colleges and universities and is not offered to meet this requirement. Students taking MUS 1103 and planning to continue as music majors at a four-year institution should follow this course with MUS 1214, 1224 and 2214.

#### DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND RECREATION

Advisors: Coburn, R., Fielder, A., Stampley, E.

The instructors of the Department of Health and Physical Education at Coahoma Junior College believe that its primary role in the total institutional program is to prepare prospective health educators, physical educators, athletic coaches and recreation leaders. Further, the department contributes to the general education of all students through its health classes, physical education activity program, intramural program and dance activity classes. We believe that a well-rounded educational program of this type will influence the psychological, intellectual, social and physical development of the individual so that he/she may effectively meet and adjust to the demands of a changing society.

The following general objectives describe the types of learning and behavior that should implement the stated philosophy.

- to develop and improve physical fitness, agility, balance and flexibility;
- 2. to acquire more skills and knowledge of their practice;
- 3. to increase special growth and adjustment;
- 4. to increase emotional stability.

#### HEALTH AND PHYSICAL EDUCATION CURRICULUM

This curriculum is primarily designed for the students who plans to continue his/her education beyond the two-year college level. It provides two years of basic training for the student who anticipates a career as a physical education teacher, athletic coach or recreation director.

#### Freshman Year

Fall Seme	ster Semester Hours	Spring Se	mester Semester Hours
ENG 1113	English Composition 3	ENG 1123	English Composition 3
BIO 1133	General Biology 3	BIO 1143	General Biology 3
HPR 1313	Introduction to HPR 3	PSY 1513	General Psychology 3
HPR 1213	Per. & Com. Health 3	HPR 1223	Per. & Com. Health 3
HIS 1113	Western Civilization 3	HIS 1123	Western Civilization 3
HPR 1111	General Activities 1	MAT 1743	Modern Math 3
EDU 1311	Orientation 1	HPR 1121	General Activities1
	17		19

## Sophomore Year

Fall Seme	ster Semester Hours	Spring Se	emester Semester Hours
ENG 2423	World Literature 3		World Literature 3
	Physical Science 3 Intro. to Sociology 3		Physical Science 3 Intro. to Sociology 3
	First Aid 3	ART 1113	Art Appreciation 3
HPR 2111	General Activities 1 Elective 3	HPR 2413	Individual & Team Sports Officiating 3
	_	HPR 2121	General Activities 1

16

# DEPARTMENT OF NATURAL SCIENCE AND MATHEMATICS

Advisors: Battle, G., Bobo, B., Brown, A., Catchings, C., Ellis, G., Furdge, J., Howard, F., Green, G., Keys, R., Shaw, J., Smith, E.

Since the social, economic and political demands of society are not static, the instructors of the department are dedicated to providing relevant and influential education in the areas of science and mathematics.

Realizing the need for improved educational opportunities in the service area of the institution, the necessity of utilizing and preserving human and natural resources, the importance of science and mathematics to daily living and their influence in a democratic society and the world, the department endeavors to provide a broad basic program in science and mathematics which is directed toward developing each student into a more intelligent and productive citizen.

To achieve these goals the department, in its curriculum and teaching, attempts to: (1) provide a general appreciation of the relevance of science and mathematics for personal achievement, self-expression and satisfaction and intelligent participation in a diversified society; (2) meet the needs of non-science and non-mathematics majors; (3) provide adequate preparation for science, mathematics and associated majors who plan to continue study in these fields; and (4) assist in meeting the basic science and mathematics needs of the adult community.

# HOME ECONOMICS CURRICULUM

This is a suggested curriculum for students interested in teaching home economics. Students who elect other fields in home economics should consult the advisor for this curriculum before selecting a course of study.

## Freshman Year

BIO 2414 ENG 1113 HEC 1123 HIS 1113 HEC 1111 PSY 1513	General Zoology	HEC 1313 ENG 1123 HEC 1213 HIS 1123 MAT 1213	Elementary Clothing
	18		16

#### Sophomore Year

Fall Semester Semester Hours CHE 1214 General Chemistry	Spring Semester Semester Hours CHE 1224 General Chemistry 4 ENG 2433 World Literature 3 HEC 2213 Meal Management 3 SPT 1113 Oral Communication 3 *HEC 2313 Clothing Construction 3
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\*Elective

# MATHEMATICS CURRICULUM

This curriculum is designed to prepare the student for advanced study in the area of mathematics at a senior institution.

#### Freshman Year

Foll Semester	Semester Hours	Spring Sen	mester	Semester Hours
ENG 1113 Englis CHE 1214 Genera MAT 1313 Colleg MFL 1113 Elemen HIS 1113 Wester HPR 1111 Genera	h Composition	ENG 1123 CHE 1224 MAT 1323 MFL 1123 HIS 1123	English General Trigonom Elementa Western	Composition       3         Chemistry       4         netry       3         ary French       3         Civilization       3         Activities       1
EDU 1311 Offent	18			17

#### Sophomore Year

ENG 2423 MFL 2113 PHY 2514 BIO 1133	Ster Semester Hours World Literature 3 Intermediate French 3 General Physics IA 4 General Biology 3 Calculus I 3	ENG 2433 MFL 2123 PHY 2524 BIO 1143	Wester Semester Hours World Literature 3 Intermediate French 3 General Physics IIA 4 General Biology 3 Calculus II 3
MAI 1013	16	1411 1000	16

# MATHEMATICS EDUCATION CURRICULUM

This curriculum is designed to prepare the student for advanced study in the area of mathematics at a senior institution and to become a teacher of mathematics.

#### Freshman Year

Fall Seme	ster Semester Hours	Spring Se	emester Semester Hours
ENG 1113 MAT 1313	English Composition 3 College Algebra 3	MAT 1323	English Composition 3 Trigonometry 3 General Chemistry 4
	General Chemistry 4 Foundations in Educ 3 Western Civilization 3	MUS 1113 HIS 1123	Music Appreciation 3 Western Civilization 3
HPR 1111 EDU 1311	General Activities $1$ Orientation	HPR 1121	General Activities 1
	18		17

	Soptionor	C ICal	
Fall Semest	cer Semester Hours	Spring Semes	ster Semester Hours
	World Literature 3		orld Literature 3
	General Biology 3	BIO 1143 G	eneral Biology 3
	General Psychology 3		eneral Physics IIA 4
	General Physics IA 4		alculus II 3
	Calculus I3	E	lective <u>3</u>
	16		16

### NATURAL SCIENCES

The curricula in the natural sciences are designed for students who desire to specialize in a specific area of science and plan to continue their education beyond the two-year college level. The curricula include biology, chemistry, home economics, medical records administration, medical technology, pre-agriculture, pre-dental hygiene, pre-forestry, pre-medicine, pre-nursing, pre-optometry, pre-pharmacy, pre-physical therapy, pre-veterinary science, and science education for those who desire to teach science.

# BIOLOGY CURRICULUM

# Freshman Year

Fall Semester         Semester Hours           ENG 1113         English Composition         3           CHE 1214         General Chemistry         4           BIO 2414         General Zoology         4           MAT 1313         College Algebra         3           MFL 1113         Elementary French         3           HPR 1111         General Activities         1	Spring Semester Semester Hours ENG 1123 English Composition
EDU 1311 Orientation 1	The first seneral activities 1

#### Sophomore Year

Fall Como	atan C	Arthur An		
ENG 2423 CHE 2424 BIO 1314 HIS 1113	Ster         Semester Hours           World Literature         3           Organic Chemistry         4           General Botany         4           Western Civilization         3           Intermediate French         3	ENG 2433 CHE 2434 BIO 1324 HIS 1123	World Li Organic General Western	Semester Hours
	17	FIFL 2123	Intermed	liate French 3

# CHEMISTRY

#### Freshman Year

ENG 1113 Engli CHF 1214 Gener MAT 1313 Colle PHY 2414 Gener HPR 1111 Gener EDU 1311 Orien	Semester Hours           sh Composition         3           al Chemistry         4           ge Algebra         3           al Physics         4           al Activities         1           tation         1           ive         3	ENG 1123 CHE 1224 SPT 1113 PHY 2424 MAT 1323	ester Semester Hours English Composition 3 General Chemistry 4 Oral Communication 3 General Physics 4 Trigonometry 3 General Activities 1
	19		18

BIO 1133 General HIS 1113 Western MAT 1813 Calculus	Semester Hours Chemistry 4 Biology 3 Civilization 3 I	CHE 2434 BIO 1143 HIS 1123	Organic General Western Calculus	Semester Hours Chemistry 4 Biology 3 Civilization 3 II 3
	16			16

# MEDICAL TECHNOLOGY CURRICULUM (Transfer Program)

# Freshman Year

Fall Semester         Semester Hours           ENG 1113         English Composition         3           BIO 2414         General Zoology         4           MAT 1313         College Algebra         3           CHE 1214         General Chemistry         4           MFL 1113         Elementary French         3           HPR 1111         General Activities         1           EDU 1311         Orientation         1	Spring Semester         Semester Hours           ENG 1123         English Composition         3           BIO 2424         General Zoology         4           MAT 1323         Trigonometry         3           CHE 1224         General Chemistry         4           MFL 1123         Elementary French         3           HPR 1121         General Activities         1
Fall Semester Semester Hours ENG 2423 World Literature	Spring Semester         Semester Hours           ENG 2433         World Literature         3           CHE 2434         Organic Chemistry         4           PHY 2424         General Physics         4           PHY 1513         General Psychology         3           Elective         3

#### PRE-AGRICULTURE

This curriculum is designed to prepare the student for transfer to a university where he/she may study general agriculture or specialize in one of the following areas: agricultural and biological engineering, agricultural and extension education, agricultural economics, agronomy, animal science, entomology, horticulture, or plant pathology and weed science.

#### Freshman Year

Fall Semester         Semester Hours           CHE 1214         General Chemistry         4           BIO 2414         General Zoology         4           MAT 1313         College Algebra         3           ENG 1113         English Composition         3           HIS 2213         American History         3           HPR 1111         General Activities         1           EDU 1311         Orientation         1	Spring Semester         Semester Hours           CHE 1224         General Chemistry         4           SPT 1113         Oral Communication         3           SOC 1123         Amer. Institu         6 Org         3           ENG 1123         English Composition         3           HIS 2223         American History         3           HPR 1121         General Activities         1
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Fall Semeste	r Semester Hours	Spring Se	mester Ceneral Rotar	Semester Hours
ENG 2423 Wo ECO 2113 Pr BAD 1113 In	neral Botany	ENG 2433 ECO 2123	World Literat Prin. of Econ Microbiology	ture 3 nomics 3 3
DOG ELLS	16			16

# PRE-FORESTRY CURRICULUM

This curriculum provides the basic education required for entering the profession of forestry as established in the School of Forest Resources of Mississippi State University.

# Freshman Year

ENG 1113 Eng CHE 1214 Gen MAT 1313 Col BIO 2414 Gen PSC 1113 Ame HPR 1111 Gen	Semester Hours	ENG 1123 CHE 1224 MAT 1323 SPT 1113 SOC 1123	dester         Semester Hours           English Composition         3           General Chemistry         4           Trigonometry         3           Oral Communication         3           Amer. Institu         8 Org         3           General Activities         1
	19		17

# Sophomore Year

Fall Semester         Semester Hours           ENG 2423         World Literature         3           PHY 2414         General Physics         4           BIO 1314         General Botany         4           MAT 1813         Calculus I         3           ECO 2113         Prin. of Economics         3	Spring Semester         Semester Hours           ENG 2433         World Literature         3           PHY 1513         General Psychology         3           BIO 1324         General Botany         4           MAT 2924         Microbiology         4           Elective         3
17	17

# PRE-MEDICAL CURRICULUM

#### Freshman Year

ENG 1113 English CHE 1214 General MAT 1313 College BIO 2414 General HIS 1113 Western HPR 1111 General	Semester Hours         Composition       3         Inorg. Chem.       4         Algebra       3         Zoology       4         Civilization       3         Activities       1         tion       1	ENG 1123 English CHE 1224 General MAT 1323 Trigono BIO 2414 General HIS 1123 Western	Semester Hours   3   Composition   3   Inorg. Chem.   4   4   5   5   5   5   5   5   5   5
	19		18

ENG 2423 World I CHE 2424 Organic BIO 1314 General PHY 2414 General	Semester Hours	ENG 2433 CHE 2434 BIO 1324 PHY 2424	World Li Organic General General	Semester Hours iterature 3 Chemistry 4 Botany 4 Physics 4 ary French 3
	18			18

# PRE-NURSING CURRICULUM

#### Freshman Year

	Freshman	Year	
	ter Semester Hours	Spring Sen	mester Semester Hours
Fall Semes		ENG 1123	English Composition 3
ENG 1113	English Composition 3	CHE 1224	General Chemistry 4
CHE 1214	General Chemistry 4		General Zoology 4
BIO 2414	General Zoology 4	BIO 2424	Trigonometry 3
MAT 1313	College Algebra 3	MAT 1323	Trigonometry
HPR 1213	Per. & Com. Health 3	HPR 1223	Per. & Com. Health 3
HPR 1111	General Activities 1	HPR 1121	General Activities 1
EDU 1311	Orientation 1		_
	19		18
	Sophomore	Year	
Fall Semes	ster Semester Hours	Spring Se	mester Semester Hours
ENG 2423	World Literature 3	ENG 2433	World Literature 3
BIO 2514	Human Anat. & Phy 4	BIO 2524	Human Anat. & Phy 4
	Organic Chemistry 4	CHE 2434	Organic Chemistry 4
CHE 2424	Organic Chemistry 4	BIO 2924	Microbiology 4
BIO 2974	Parasitology 4	HIS 1123	Western Civilization 3
HIS 1113	Western Civilization 3	HIS 1123	
	18		18
	PRE-OPTOMETRY	CURRICULUM	1
	Freshma		
		Spring Se	emester Semester Hours
Fall Seme	ster Semester Hours	BIO 2424	General Zoology 4
BIO 2414	General Zoology 4		Chemistry Chemistry 4
CHE 1214	General Chemistry 4	CHE 1224	English Composition 3
ENG 1113	English Composition 3	ENG 1123	Trigonometry
MAT 1313	College Algebra 3	MAT 1323	II I BOHOMEEL J
ART 1113	Art Appreciation 3	HPR 1121	General Activities 1
EDU 1311	Orientation 1		Elective 3
HPR 1111	General Activities 1		_
	19		18
	Sophomor	e Year	
Fall Seme	ester Semester Hours	Spring S	emester Semester Hours
BIO 2514	Human Anat. & Phy 4	BIO 2524	Human Anat. & Phy 4
CHE 2424	Organic Chemistry 4	CHE 2434	Organic Chemistry 4
PHY 2414	General Physics 4	PHY 2424	General Physics 4
MFL 1113	Elementary French 3	MFL 1123	Elementary French 3
ENG 2423	World Literature 3	ENG 2433	World Literature
ENG 2425	18		18
	PRE-PHARMACY	Y CURRICULU	M
	Freshma	an Year	
			Connetes Hours
Pall Com	ester Semester Hours	Spring S	Semester Semester Hours
Fall Sem	ester Semester Hours	Spring S ENG 1123	English Composition
ENG 1113	English Composition 3	ENG 1123	English Composition
ENG 1113 CHE 1214	English Composition 3 General Chemistry 4	ENG 1123 CHE 1224	English Composition
ENG 1113	English Composition 3 General Chemistry 4 College Algebra 3	ENG 1123	English Composition General Chemistry

Western Civilization	HIS 1123	Western Civilization 3	HIS 1113
General Activities	HPR 1121		HPR 1111 EDU 1311
15		19	
18		17	
	e Year	Sophomor	
	Spring Se		Fall Seme ECO 2113
Prin. of Economics	ECO 2123 BIO 1324	Prin. of Economics 3 General Botany 4	BIO 1314
General Botany 4 Organic Chemistry 4	CHE 2434	Organic Chemistry 4	CHE 2424
	PHY 2424	General Physics 4	PHY 2414
Elective3		Microbiology 4	BIO 2924
18		19	
ULUM	APHY CURRIC	PRE-PHYSICAL THEF	
	Year	Freshma	
mester Semester Hours	Spring Se		Fall Seme
General Zoology 4	BIO 2424	General Zoology 4	BIO 2414
General Chemistry 4	CHE 1224	General Chemistry 4	CHE 1214
Modern Math 3	MAT 1743	College Math 3	MAT 1213
English Composition 3	ENG 1123	English Composition 3	ENG 1113 HIS 1113
Western Civilization 3		Western Civilization 3	HPR 1111
General Activities 1	HPR 1121	General Activities 1 Orientation 1	EDU 1311
10		19	
18			
	Year	Sophomor	
mester Semester Hours	Spring Ser		Fall Seme
Human Anat. & Phy 4		Human Anat. & Phy 4	BIO 2514
Organic Chemistry 4		Organic Chemistry 4	CHE 2424
Elementary French 3		Elementary French 3	MFL 1113
World Literature 3		World Literature 3 Music Appreciation 3	ENG 2423 MUS 1113
Art Appreciation3	ART 1113		1100 1113
17		17	
CULUM	ENCE CURRIC	PRE-VETERINARY SC	
	Year	Freshma	
gester Compator House	Spring Ser		Fall Seme
mester Semester Hours English Composition 3		English Composition 3	
Trigonometry 3	MAT 1323	College Algebra 3	
Elementary French 3	MFL 1123	Elementary French 3	MFL 1113
General Chemistry 4	CHE 1224	General Chemistry 4	CHE 1214
General Zoology 4	BIO 2424	General Zoology 4	BIO 2414
General Activities 1	HPR 1121	General Activities 1	HPR 1111
_		Orientation <u>1</u>	EDU 1311
18		19	
	Year	Sophomor	
nester Semester Hours	Spring Sen		Fall Semes
General Physics 4		General Physics 4	PHY 2414

our 2/2/	Organic Chemistry 4	CHE 2434	Organic Chemistry 4
CHE 2424	General Botany 4	BIO 1324	General Botany 4
BIO 1314	Western Civilization 3	HIS 1123	Western Civilization 3
HIS 1113	Intermediate French 3	MFL 2123	Intermediate French 3
MFL 2113			18
	18		
	PRE-DENTAL HYGI	NE CURRICULU	
	Semester Hours	Spring Sen	nester Semester Hours
Fall Seme	General Zoology 4	BIO 2424	General Zoology 4
BIO 2414	General Chemistry 4	CHE 1224	General Chemistry 4
CHE 1214	College Algebra 3	MAT 1323	Trigonometry 3
MAT 1313	English Composition 3	ENG 1123	English Composition 3
ENG 1113	Art Appreciation 3	MUS 1113	Music Appreciation 3
ART 1113	General Activities 1	HPR 1121	General Activities 1
HPR 1111	Orientation1		_
EDU 1311	Orientation		18
	Sophomor		
Fall Sem	ester Semester Hours	Spring Se	mester Semester Hours
BIO 2514		BIO 2524	Human Anat. & Phy 4
CHE 2424	,	CHE 2434	Organic Chemistry 4
PHY 2414		PHY 2424	General Physics 4
		MFL 1123	Elementary French 3
MFL 1113			Elective <u>3</u>
PSY 1513			18
	18		
	SCIENCE EDUCAT	TON CHERTCH	ITM
	SCIENCE EDUCAT	TON CURRICUL	2011
	Freshm	nan Year	
Fall Ser	nester Semester Hours	Spring Se	emester Semester Hours
	mesecal a dedan 3	ENG 1123	English Composition 3
ENG 1113	4 61 1 1 //	CHE 1124	General Chemistry 4
CHE 1214	10 10 1	MAT 1323	Trigonometry 3
MAT 131		HPR 1223	Per. & Com. Health 3
HPR 121		BIO 2424	General Zoology 4
BIO 241		HPR 1121	General Activities 1
HPR 111			_
EDU 131			18
	19		
	Sophom	ore Year	
- 11 -	mester Semester Hours	Spring S	Semester Semester Hours
Fall Se	World Literature 3	ENG 2433	World Literature
		PHY 2424	General Physics 4
PHY 241		BIO 1324	General Botany 4
BIO 131	at this standard	HIS 1123	Western Civilization 3
HIS 111	7	PSY 1513	
ART 111	17		17
	17		

# DEPARTMENT OF SOCIAL SCIENCE

Advisors: Barnes, W., Edwards, T., Pitts, C., Reid, B., Wade, R., Wiley, J.

The curricula of the Social Science Department include criminal justice, pre-law, social science, social science education and social work. Students generally enroll in social science courses because the courses are designed to introduce basic concepts of individual and social behavior which are applicable to all aspects of life.

Students seeking a baccalaureate degree will find that the department offers the courses necessary to complete the freshman and sophomore requirements at the four-year colleges and universities.

# CRIMINAL JUSTICE CURRICULUM

The nationally recognized need for expanded educational opportunities in the field of criminal justice motivated the Social Science Department to initiate this program.

The program is designed to give transfer and terminal students a broad career preparation including a foundation in general courses, and a specialization in criminal justice.

#### Freshman Year

Fall Semester Semester Hou ENG 1113 English Composition	3 ENG 1123 3 SOC 2123 3 CJR 1383 3 SPT 1113 3 *BIO 1143 1 PSY 1513 1 HPR 1121	Intro. to Sociology 3 Criminology 3 Oral Communication 3

# Sophomore Year

	Sopriono	re rear	
Fall Sem ENG 2423 HIS 2213 HIS 1113 CJR 2333 ECO 2113 CJR 2313 MAT 1213 HPR 2111	American History or Western Civilization 3 Crim. Investigation I 3 Prin. of Economics 3 Police Opeartions 3 College Math 3	ENG 2433 HIS 2223 HIS 1123 CJR 2343 ECO 2123 CJR 2513 CJR 2323	American History or Western Civilization 3 Crim. Investigation II 3 Prin. of Economics 3 Law Enforcement & the Juvenile 3 Criminal Law 3

#### PRE-LAW CURRICULUM

This curriculum is designed for those students who are interested in continuing their education at senior institutions, and specializing in the area of law.

\*For transfer students only.

# Freshman Year

Fall Seme ENG 1113 MAT 1313 MAT 1233 HIS 1113 BIO 1133 HPR 1111 MFL 1113 EDU 1311	Ster         Semester Hours           English Composition         3           College Algebra or         1           Intermediate Algebra         3           Western Civilization         3           General Biology         3           General Activities         1           Elementary French         3           Orientation         1           17	Spring Se ENG 1123 PSY 1513 HIS 1123 BIO 1143 HIS 1613 MFL 1123 HPR 1121	mester         Semester Hours           English Composition         3           General Psychology         3           Western Civilization         3           General Biology         3           Surv. of Afro-Amer. His         3           Elementary French         3           General Activities         1
	Sophomor	e Year	
Fall Seme ENG 2423 PSC 1113 SOC 2113 HPR 2213 MFL 2113 HPR 2111	Seter         Semester Hours           World Literature         3           American Government         3           Intro. to Sociology         3           American History         3           Intermediate French         3           General Activities         1	Spring Se ENG 2433 PSC 1123 SOC 2123 HPR 2223 MFL 2123 HPR 2121	emester         Semester Hours           World Literature         3           Amer. State & Local Gov         3           Intro. to Sociology         3           American History         3           Intermediate French         3           General Activities         1

#### SOCIAL SCIENCE CURRICULUM

16

16

This curriculum is designed to meet the first two years' requirements of a variety of specialized careers in the social sciences and is recommended for those students who plan to continue their education beyond the two-year college level.

#### Freshman Year

Fall Seme	ster Semester Hours	Spring Se	mester	Semester Hours
ENG 1113	English Composition 3			Composition 3
MFL 1113	Elementary French 3	MFL 1123		ary French 3
	Western Civilization 3	HIS 1123		Civilization 3
	College Algebra or	ART 1113		reciation 3
MAT 1233	Intermediate Algebra 3	BIO 1143		Biology 3
BIO 1133	General Biology 3	HPR 1121	General	Activities 1
EDU 1311	Orientation 1			
	General Activities 1			
	17			16

Fall Semes	ter Semester Hours	Spring Se	emester	Semester Hours
ENG 2423 MFL 2113 SOC 2113 PHY 2243 HPR 2111	World Literature       3         Intermediate French       3         Intro. to Sociology       3         Physical Science       3         General Activities       1         Soc. Sci. Elective       3	ENG 2433 MFL 2123 SOC 2123 PHY 2253	World Liter Intermediat Intro. to S Physical So General Act	rature       3         se French       3         Sociology       3         sience       3         rivities       1         Elective       3
	16			1

# SOCIAL SCIENCE EDUCATION CURRICULUM

This curriculum is designed for those students who plan to continue their education beyond the first two years of college, and become teachers in the area of social science.

#### Freshman Year

Fall Seme	ester Semester Hours	Spring Se	mester Semester Hours
ENG 1113	English Composition 3	ENG 1123	English Composition 3
HIS 1113	Western Civilization 3	HIS 1123	Western Civilization 3
BIO 1133	General Biology 3	BIO 1143	General Biology 3
HIS 1613	Surv. of Afro-Amer. His 3	ART 1113	Art Appreciation 3
PSY 1513	General Psychology 3	MAT 1313	College Algebra or
HPR 1111	General Activities 1	MAT 1233	Intermediate Algebra 3
EDU 1311	Orientation 1	HPR 1121	General Activities 1
	17		16

#### Sophomore Year

ENG 2423 PHY 2243 SOC 2113 GEO 1123	World Literature	ENG 2433 PHY 2253 SOC 2123 GEO 1113 HPR 2121	World Li Physical Intro. t World Ge General	Semester Hours           terature         3           Science         3           o Sociology         3           ography         3           Activities         1           Elective         3

# SOCIAL WORK CURRICULUM

This curriculum is designed to meet the educational needs of students with career interest in the human service fields.

# Freshman Year

Fall Semester	Semester Hours	Spring Se	emester Semester Hours
ENG 1113 Eng	lish Composition 3	ENG 1123	English Composition 3
HIS 1113 Wes	tern Civilization 3	HIS 1123	Western Civilization 3
BIO 1133 Gen	eral Biology 3	BIO 1143	General Biology 3
MFL 1113 Ele	mentary French 3	MFL 1123	Elementary French 3
	1 Communication 3	MAT 1313	College Algebra or
HPR 1111 Gen	eral Activities 1	MAT 1233	Intermediate Algebra 3
EDU 1311 Ori	entation ,,,,,,1	HPR 1121	General Activities 1
	17		16

Fall Semester Semester Hours ENG 2423 World Literature 3 MFL 2123 Intermediate French 3 SOC 2113 Intro. to Sociology 3 ART 1113 Art Appreciation 3	Spring Semester Semester Hours ENG 2433 World Literature 3 MFL 2123 Intermediate French 3 SOC 2123 Intro. to Sociology 3 PSY 1513 General Psychology 3
PSC 1113 American Government 3 HPR 2111 General Activities 1	SOC 2123 Marriage and Family 3 HPR 2121 General Activities 1

# VOCATIONAL-TECHNICAL EDUCATION DIVISION

Advisors: Maxwell, R., Cummings, S., Blackburn, S., Cherry, W., Woodfork, G., Caswell, F., Carpenter, D., Edwards, L., Ferguson, A., French, W., Hamilton, J., Hopson. W., Myles, J., Peacock, A., Washington, W., Weston, A., Campbell, M., Ellison, H., Sabbatini, R., Moore, G., Flagg, J.

The Coahoma Junior College faculty believes that lifelong learning is one of the accepted functions of the junior college, and it considers vocational and technical education a very important part of the college programs. The college faces tremendous responsibility in the years ahead in training young people and adults who have been displaced by automation and technological changes. Whether these citizens are able to get a job will depend upon the skills and know-how obtained from their educational experiences.

The college seeks to provide a diversified program of vocational technical education which make it possible for people to have the opportunity to continue their education, and to realize their greatest potential. The faculty believes that in addition to the skills and know-how for the job, each student should secure instruction in the art of communication, in personal and community health, in American ideas and heritage and in the science of human behavior. All vocational and technical programs are open to male and female students.

# DRAFTING AND DESIGN TECHNOLOGY CURRICULUM

This terminal curriculum is designed for those students who are interested in drafting and design technology, and desire to enter the job market immediately after completion of the specialized course of study.

#### Freshman Year

			Command Harries
Fall Seme	ster Semester Hours		mester Semester Hours
	Fund. of Drafting 4		Descriptive Geometry 3
	College Algebra 3	MAT 1323	Trigonmetry 3
TRS 1513	Cost Estimating 3	TRS 1113	
ECO 1113	Elem. Economics 3	TDR 1215	Machine Drafting 5
ENG 1113	English Composition 3	TRS 1313	Indust. Psychology 3
	Orientation 1	TRS 1412	Computation Methods 2
	17		19

#### Sophomore Year

Fall Semester Semester Hours	Spring Semester Semester Hours
TDR 2415 Arch. Drafting 5 TDR 2314 Elect., Pip. & Sheet Metal Drafting 4	TDR 2123 Surv. of Topo. Drafting 3 TRS 2313 Statics & Strengths of Materials
TDR 2113 Surv. & Topo. Draft 3 TRS 2113 Technical Physics 3 SPT 1113 Oral Communication 3	TDR 2423 Arch. Design & Model Construction
18	17

## ELECTRONICS TECHNOLOGY CURRICULUM

This terminal curriculum is designed for those students who are interested in electronics, and desire to enter the world of work immediately upon completion of the specialized area of study.

#### Freshman Year

	in rear	
	Spring Se TEL 1215 TEL 1313 CSC 1113 MAT 1323 TRS 1813	Solid State Circuits and Devices 5 Digital Principals 3 Intro. to Comp. Prog 3 Trigonometry 3 Industrial Psychology 3
Sophomore	e Year	
Digital Circuits 5 Elect. Communication 5 Elem. Economics 3	Spring Se TEL 2415 TEL 2315 TRS 2123 TRS 1113	Industrial Instrument.  & Controls
	Circuits	Intro. to AC-DC

# PRE-ENGINEERING CURRICULUM

# Freshman Year

Fall Semester         Semester Hours           ENG 1113         English Composition	Spring Semester         Semester Hours           ENG 1123         English Composition 3           CHE 1224         General Chemistry 4           TDR 1313         Descriptive Geometry 3           MAT 1323         Trigonometry 3           PSC 1123         State & Local Govern 3
17	16

# Sophomore Year

SPT 1113 CSC 1113 MAT 1813 PHY 2414	Setter         Semester Hours           Oral Communication         3           Intro. Comp. Prog.         3           Calculus I         3           General Physics I-A         4           Prin. of Economics         3	PSY 1513 Gene CSC 2323 Fort MAT 1823 Calc PHY 2424 Gene	r Semester Hours ral Psychology 3 ran Prog. & Appli 3 ulus II 3 ral Physics II-A 4 . of Economics 3
	16		16

# HUMAN SERVICES TECHNOLOGY CURRICULUM

This curriculum of study is designed to provide the trainee with a knowledge base in subjects directly related to the provision of human services and to assist the trainee in developing skills and attitudes appropriate to human service work.

#### Freshman Year

HEC 1253 Nutriti	Semester Hours Composition 3 on 3 Psychology 3	THS 1213 Abnormal	Semester Hours Communications 3 Psychology cum) 3
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		2010 1021		a
THS 1113		MAT 1213	College Mathematics	
	(w/practicum) 3	EPY 2533	Human Growth & Develop	
SOC 211:	3 Intro. to Sociology	SOC 2133	Social Problems	3
	(or elective) 3	HPR 1213	Per. & Com. Health or	
THS 112	3 Technical Anatomy and	THS 1223	Intervention with the	
	Physiology 3		Severely Retarded	
			(w/practicum)	3
	_	THS 1231	Health Skills	1
	18			9
	0-1	V		
	Sophomor	e rear		
Fall Se	mester Semester Hours	Spring Se	emester Semester Hour	S
THS 211		THS 2213	Facilitation of	
THS 212			Independent Living	3
THS 213		THS 2223	Case Management	3
THS 214		THS 2241	Current Trends in Human	
1110 224	Needs of Special Popu., 1		Services	1
THS 215		THS 2256		
1110 213				
	16			13

#### LIBRARY TECHNOLOGY CURRICULUM

The library technology curriculum at Coahoma Junior College is designed to train paraprofessionals to work in libraries of all kinds including public, college, schools and special in order to free the professional librarians from various technical tasks and duties that might hamper the full utilization of their professional specialized education and knowledge.

This program meets the needs of individual participants while the design simultaneously accommodates local agencies and institutions in the four-county area that could better fulfill their service mission with trained media or library technicians.

#### Freshman Year

	2 t Commun			
Fall Semester Se	emester Hours	Spring Ser	mester	Semester Hours
ENG 1113 English Composi		ENG 1123	English Compo	sition 3
MAT 1213 College Mathema	atics 3	SOC 1123	Amer. Inst. 8	org 3
TSE 1113/1123 Typewritin	ıg 3	TSE 1123/	2113 Typewrit	ing 3
LTY 1113 Intro. to Lib.	Service 3	LTY 2113	Intro. to Med	lia Equipment
LTY 1413 Public Library	Service 3		& Materials	3 3
HPR 1111 General Activit	ies 1	HPR 1211		vities 1
ART 1411 Manuscript Writ	ing 1	MAT 1743	Modern Mathen	natics 3
		LTY 1213	Library Resou	rces 3
	17			19
	Sophomore	Year		
Fall Semester Se				Semester Hours

Fall Seme	ster Semester Hours	Spring Se	mester Semester Hours
	World Literature 3	ENG 2433	World Literature 3
LTY 2213	Media Equip. & Mater 3		General Psychology 3
ART 1243	Inventive Crafts 3	ENG 2713	Liter. for Children 3
LTY 2413	Intern in Lib. Service 3	LTY 2423	Intern in Lib. Service 3
LTY 1313	Acquisition & Circula 3	LTY 2313	Lib. Tech. Processing 3
SPT 1113	Oral Communication 3	BIO 1133	General Biology3
	18		18

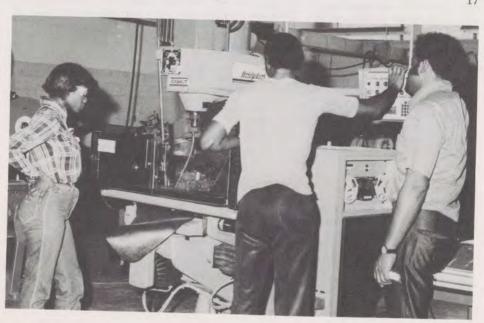
# FARM MANAGEMENT TECHNOLOGY CURRICULUM

This curriculum is designed to give specifalized training in the organization and operation of the farm business to those students who want to become farm managers.

# Freshman Year

BIO 1314 General ENG 1113 English TRS 1412 Computat FMT 1111 Survey of FMT 1214 Prin. of CHE 1214 General	Semester Hours Botany 4 Composition 3 tional Methods 2 of Agriculture 1 Animal Science 4 Chemistry or Physics 4	FMT 1313 P: FMT 1413 F: FMT 1283 E: CHE 1224 G: PHY 2424 G:	lant Science arm Machiner lementary Su eneral Chemis eneral Physic	Semester Hours	3 3 3
	18			1.6	

Fall Semester       Semester Hours         FMT 1204       Intro to Fish Mgt 4         FMT 2713       Prin. of Agr. Econ 3         FMT 2413       Farm Business Mgt 3         FMT 1223       Field Crops 3         FMT 1294       Farm Shop Production 4	Spring Semester Semester Hour FMT 1223 Weed Control FMT 2314 Basic Soils FMT 1243 Row Crop Insects FMT 1263 Agricul. Mach. Mgt. FMT 1284 Fish Culture	9 4 9 9
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#### VOCATIONAL PROGRAMS

The vocational programs at Coahoma Junior College have been established to provide educational opportunities for those students who are not interested in a degree program. Vocational students pay the same fee as other students. A certificate of completion will be awarded each student who successfully completes any of the programs.

Students who enroll in the various vocational programs possess a wide range of general educational skills. In order that their range may be reduced, special courses in basic mathematics and English are required for students whose basic educational skills are low. Students who are required to take these courses are those who score low on a standardardized test or those referred by the instructors of the programs.

#### AUTO BODY AND FENDER REPAIR (Terminal Program)

This is a regular program for students above the high school age. It gives them the knowledge needed to estimate damages and develop skills needed by a body and fender repairman in the world of work. Related studies include mathematics, English, natural and social science, blueprint reading, shop safety and management, and contracts and specifications as they relate to the auto body and fender repair trade.

The instructor emphasizes theory and shop work in the straightening of bodies and fenders, the alignment of bodies, and the proper use and care of the tools and equipment used in the industry; installation of the various types of glasses, to make up and properly install upholstery, and to disassemble and assemble auto bodies; learning the skill of painting; the theory of paints, and the mixing of colors; practicing the techniques of electric and gas welding; studying the theory and skills of using the various materials on the market, operating and owning a shop, and the maintenance of shop tools and equipment. The program is designed to run eighteen (18) months or a minimum of 2,160 clock hours. However, the time may vary in accordance to the ability, aptitude and interest of individuals.

### AUTO MECHANICS (Terminal Program)

A regular program of auto mechanics is offered for students above high school age. The course of study consists of the training of students in the various techniques of automotive tools and equipment. Related studies include mathematics, blueprint reading, natural and social science, English, contracts and specifications and shop safety and management as related to the auto mechanics trade.

Shop practice consists of overhauling engines, transmissions, clutches and rear ends; laboratory practice in brake repair, replacements, adjustments, electrical systems, carburators, use of test equipment and such other operations as are required of an auto mechanic. It is designed to span a period of eighteen (18) months or a minimum of 2,160 clock hours. However, the time may vary in accordance with individual student's interest, aptitude and ability, etc.

#### AUTOMOTIVE DIESEL MECHANICS (Terminal Program)

This program is an extension of the automotive mechanics program and is designed for advanced students to allow for diversification in the program. Also students who have experiences at the secondary level will be able to devote more time to a desired speciality such as transmissions, ignition systems, power trains, front ends, brake systems, diesel engines, etc.

The theory, operation and maintenance of all types of diesel engines including stationary power units, trucks, buses, tractors and marine engines will be addressed in the program. However, the main concern of the course will be those diesel engines that are used in the automotive industry.

Shop practice consists of repair and maintenance of diesel engines referred to above. Related studies include blueprint reading, natural and social science, English, contracts and specifications and shop safety and management as they relate to mechanics. The program is designed for a period of nine months or 1,080 clock hours, but the time may vary depending on the students' interests, aptitudes and abilities.

## BARBERING (Terminal Program)

This is an instructional program that prepares students to cut, shampoo, style hair and shave; special attention is given to hygiene, skin and scalp diseases and equipment sterilization. A total of 1,500 hours is required for complettion of the program. After completion of this program, students may choose to take an additional 500 clock hours in cosmetology and become certified in both areas.

Students are required to show proof of having completed the 10th grade or its equivalent for admission into the program.

Upon completion of the program, students will be issued a certificate which entitles them to write the state board for examination which is required for licenses as Barbers.

#### CARPENTRY (Terminal Program)

This eighteen month or 2,160 clock hour program in carpentry is designed for regular students of college age whether they are high school graduates or not. It is a course of study consisting of training in the various techniques and skills of the carpentry trade. Shop practices will span the entire trade as it relates to course construction including use and care of hands and machine tools, foundations, floor, wall and roof framing, and exterior and interior finishing. The time may vary for individuals depending on aptitudes, ability and interest.

Related studies include such courses as mathematics, English, natural and social science, blueprint reading, shop safety and management, contracts and specifications and materials and cost of construction.

# COMBINATION WELDING (Terminal Program)

This program of nine months or a total of 1,080 clock hours is designed for those who have limited or no experience in the field of welding. Students who successfully complete the program will have acquired the necessary knowledge and skills to enter the labor market in the welding trade and advance. However, the time may vary depending on the interests, aptitudes and abilities of the students.

Shop practice as well as theory will be stressed. Shop practice will consist of tack, plate and pipe welding techniques. Related studies consist of mathematics, English, natural and social science, blueprint reading, material estimating, contracts and specifications and shop safety and management.

#### CONSTRUCTION MASONRY (Terminal Program)

This program is designed primarily for young adults who have dropped out of school and have no saleable skills. It is designed to prepare students to enter the labor market at least as advanced apprentices or semi-skilled workers to enter other more sophisticated programs in the same area of training.

The program consists of theory and shop practices in the fundamentals of masonry, bricklaying, patterns and bonds, concrete block, terra cotta tile and stone construction, plastering and stucco, concrete construction and finishing and scaffolding. The related studies are mathematics, English, blueprint reading, natural and social science, contracts and specifications, estimating and shop safety and management for the masonry trade.

A program designed to be completed in nine months or a minimum of 1,080 clock hours. The time may vary depending on the interest, aptitude and ability of the individual.

### COSMETOLOGY (Terminal Program)

This program is designed to prepare students to acquire skills and know-ledge in cosmetology. A total of 1,500 hours is required for completion of the program. Each student must spend 230 hours in theory, 1,200 hours in skill training and the remaining 70 hours in any area where the student and teacher determine that the need exists. The program is "open entry" and "open exit" and continues during the summer. It operates six hours per day, five days per week.

Students who wish to enter this program must show proof of having completed the 10th grade or its equivalent; complete health form which is provided by the state board; and be of such age that they will be at least sixteen (16) years and three months old upon entering the program.

Upon completion of the program, students will be issued a certificate which entitles them to write the state board for examination which is required for licenses as cosmetologists.

#### FARM TRACTOR AND IMPLEMENT MECHANICS (Terminal Program)

This instructional program is designed for mature students interested in farm tractor and implement mechanics. It will prepare the students to select, operate, service, maintain and repair a variety of agricultural power units and agricultural machinery and equipment. It includes instruction in gas, diesel and electric units, welding, hydraulics and other power systems.

Related studies will include such courses as mechanics, blueprint reading, the sciences, English, contracts and specifications and shop safety and management as they relate to the farm tractor and implement mechanics trade.

This course will span a period of eighteen (18) months or a minimum of 2,160 clock hours. However, the time may vary in accordance with the individual student's interest, aptitude and ability, etc.

# HEAT, AIR CONDITIONING, REFRIGERATION AND WIRING (Terminal Program)

This course of study aims to prepare the students to understand the theory of heat, air conditioning, refrigeration and wiring; to know the different kinds of refrigerants and how and when to use them; to be able to read and interpret blueprint and/or schematic for heat, wiring and care for temperature and pressure instruments and charts; to understand the function of motors and motor controls; and to know how to provide preventive maintenance and repair of all component parts of a heat and refrigeration system.

This course also includes related studies such as: mathematics, blueprint reading, the sciences, English, contracts and specifications and shop safety and management as they relate to the heat, air conditioning, refrigeration and wiring trade.

A total of eighteen (18) months or a minimum of 2,160 clock hours is suggested for completion; however, the time may vary in accordance with the individual student's interest, aptitude and ability, etc.

# INDUSTRIAL ELECTRICITY (Terminal Program)

This program will include classroom, shop and laboratory practical experiences as they relate to planning, functions, generating and transmitting electricity, installing and maintaining industrial, electrical and communication systems.

Specific experience will be provided in the proper procedures for safe working in the proper use of test meters and tools under in the industrial electrical trade; the wiring of various circuits, installing circuit and electrical devices; installation of motors, types of electrical voltage, AC, DC, single phase and three phase; prevention maintenance and repair of motors and various electrical equipment and electrical devices.

Related studies will include blueprint, electrical codes, color codes for wires, the sciences, English, mathematics and contracts and specifications.

This program of eighteen (18) months or a total of 2,160 clock hours is designed to help the student master some of the information and skills needed to be a successful electrician.

#### MACHINE SHOP (Terminal Program)

This regular program is designed to train students in the fundamental operations of machine tools and equipment to the extent that they will be able to enter production as entry level machine operators. They will be required to do actual shop practice as well as related studies. Laboratory work or shop practice include bench work, milling machine operations, metal planners, drill presses, lather work, dole saws, tool making, instrument reading, etc. The related studies include mathematics, English, natural and social science, blue-print reading, material estimating, contracts and specifications and shop safety as management as they relate to the machine shop trade.

This course is designed to be completed in eighteen (18) months or 2,160 clock hours. However, the interest, ability and aptitude of individuals may cause the time to vary.

#### SPECIAL PROGRAMS

MILITARY SCIENCE (ARMY ROTC)
Offered Jointly with Delta State University

Professor of Military Science: Major Ronald Scotka Assistant Professors: Bangert, Miller, Pinasco

Objectives. A general military science unit of the Army Reserve Officers Training Corps, the program of military science functions under the joint jurisdiction of Coahoma Junior College, Delta State University and the Department of the Army. The chief objective of the course of instruction is to produce junior officers who, by their education, training and leadership qualities, are selected for continued development as officers of the United States Army.

Program. The four-year general military science program consists of the basic and the advanced courses, each consisting of two years of instruction. Only the basic courses will be offered at Coahoma Junior College. Students enrolled in the basic course meets one hour weekly during the first year and two hours weekly the second year. Instruction covers military fundamentals common to all branches of the service with the aim of providing a basic military education, and, in conjunction will other college disciplines, of developing individual character and attributes essential to an officer. Students will be selected for the advanced course on a competitive basis.

#### UPWARD BOUND

The Upward Bound Program is authorized under Title II-A of the Economic Opportunity Act and funded by the Department of Education. The program is divided into two parts: (1) an academic year component consisting of fifteen Saturdays and (2) a six-week summer residential component.

The major aim of the program is to provide skills and motivation necessary to ensure success at the post-secondary level for the enrollees who come from low-income backgrounds. The enrollees must also show evidence of inadequate secondary training.

# COOPERATIVE EDUCATION PROGRAM

Cooperative education is a program which allows students to incorporate classroom activities with practical on the job experiences. The program is a cooperative venture between employers and the junior college and allows students to alternate periods of off-campus work and on-campus study as part of their academic program. The off-campus employment must be closely related, and contribute significantly to the student's career goals. Students receive financial remuneration during their periods of employment and may receive up to six hours of academic credit for each semester of participation.





#### DESCRIPTION OF COURSES

#### TRANSFER COURSES

- Accounting
- ACC/TAC 1213 Principles of Accounting A study of the elementary accounting principles as applied to the various forms of business organization, and an introduction to specialized fields of accounting. Three hours; 3 credits
- ACC/TAC 1223 Principles of Accounting A continuation of Accounting 1213.

  Prerequisite: Accounting 1213. Three hours; 3 credits.
- Art
- ART 1113 Art Appreciation A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, painting, graphics, minor art, and industrial arts) on a conceptual basis. Three hours; 3 credits.
- ART 1213 Introductory Art A studio course designed to familiarize the student with the fundamental elements of drawing and painting and to develop in the student a visually creative vocabulary. A study of the work of prominent artists will augment the student's own creative work in several different media and approaches. Four hours; 3 credits.
- ART 1243 Inventive Crafts A survey of art-craft ideas and production methods. Emphasis on creative invention. Six hours; 3 credits.
- ART 1313 Drawing I Study of the basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white media, pencil, and charcoal. Required of art majors. Six hours; 3 credits.
- ART 1323 Drawing II (Prerequisite: ART 1313) Introduction to color dynamics and precision drawing as used in creative expression. Emphasis on composition. Required of art majors. Six hours; 3 credits.
- ART 1413 Design I Emphasis on principles and materials in visual design.
  Introduction to theory and terms. Use of color theory and elementary lettering. Required of art majors. Six hours; 3 credits.
- ART 1913 Art for Elementary Teachers Designed for the needs of the elementary education student. Essentials of public school art; study of the development of children's art; experiences with major forms of two-dimensional art problems; experiences with a variety of media. Four hours; 3 credits.
- ART 2513 Painting I Techniques used in painting water colors, oils, pastel or other media, in still life and landscape pictures. Six hours; 3 credits.
- ART 2713 Art History I Survey course of historial background of art forms from Prehistoric to Renaissance. Emphasis placed on painting, architecture, and sculpture as related to history. Three hours; 3 credits.
- ART 2723 Art History II Renaissance to Twentieth Century. Special emphasis on modern expressions in fields of art. Three hours; 3 credits.

- Biology
  BIO 1113 General Biology (for non-science majors) A non-laboratory course in general biological principles including a survey of the kinds of plants and animals, their structure and function and their relationships with each other and the environment. Three hours; 3 credits.
- BIO 1123 General Biology (for non-science majors) A continuation of BIO 1113. Three hours; 3 credits.

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- BIO 1133 General Biology A laboratory course in general biological principles including a survey of the kinds of plants and animals, their structure and function and their relationships with each other and the environment. Fourhours; 3 credits.
- BIO 1143 General Biology A continuation of BIO 1133. Four hours; 3 credits.
- BIO 1314 General Botany A laboratory course dealing with the application of biological principles to the study of plants including a survey of the kinds, their structure and function. Five hours; 4 credits.
- BIO 1324 General Botany A continuation of BIO 1314. Five hours; 4 credits.
- BIO 2414 General Zoology A laboratory course dealing with the application of biological principles to the study of animals including a survey of the kinds, their structure and function. Emphasis is on the invertebrates. Five hours; 4 credits.
- BIO 2424 General Zoology A continuation of BIO 2414 with emphasis on the vertebrates. Five hours; 4 credits.
- BIO 2514 Human Anatomy and Physiology Study is made of anatomy and physiology of the human body as an integrated whole with more detailed studies of the skeletal, muscular, and nervous systems. Prerequisites: General Zoology 2414 and 2424. General chemistry recommended. Five hours; 4 credits.
- BIO 2524 Human Anatomy and Physiology A continuation of Anatomy and Physiology 2514 in which the circulatory, respiratory, digestive, urinary, reproductive and endocrine systems are studied. Prerequisite: Human Anatomy and Physiology 2514. Five hours; 4 credits.
- BIO 2924 Microbiology A basic course in microbiology. Topics include basic principles of microbiology, the immune response, microbial pathogens, antibiotics, viruses, fungi, and parasitic diseases. Six hours; 4 credits.
- BIO 2974 Parasitology Prerequisite: General Zoology 2424. A survey of parastic protozoa, helminthes, arthropods, and arthropod borne diseases as they relate to man and his domesticated animals. Six hours; 4 credits.

Business Administration

- BAD/TBA 1113 Introduction to Business This course includes an introduction to the major division of study that will be followed in succeeding business courses such as business organization, accounting, business law, and other related courses. Three hours; 3 credits.
- BAD 2413 Business Law This course is designed to acquaint the student with

the fundamental principles of law as they relate to the basic legal problems of business transactions in our economy. Special attention will be given to an introduction to law, law of contracts, agencies and employment, negotiable instruments and commerical papers. Three hours; 3 credits.

- Principles of Management This course is a study of basic manage-BAD 2513 ment principles as applied to the functions of planning, organizing, directing, controlling and coordinating with effective communication in business enterprise. Three hours; 3 credits.
  - Principles of Real Estate The course deals with the nature of the BAD 2713 real estate market, types of ownership of property, contracts, methods of transferral of title, instruments used in transfers, title closing, financing, property management, insuring and appraising. Three hours; 3 credits.
  - Chemistry General Chemistry - This course covers the fundamental law and CHE 1214 theories of chemistry, together with a study of the descriptive chemisty of the non-metallic elements. Six hours; 4 credits.
  - General Chemistry A study of the metals, their properties, uses CHE 1224 and identification. The topics of ionization, oxidation reduction, chemical equilibrum and the colloidal state are taken up. Prerequisite: General Chemistry 1214. Six hours; 4 credits.
  - Organic Chemistry Basic principles of carbon chemistry bonding CHE 2424 structure and behavior, aliphatic compounds including nomenclature, identification and preparation of compounds. Prerequisite: General Chemistry 1224. Six hours; 4 credits.
  - Organic Chemistry Continuation of Chemistry 2424. Aromatic and CHE 2434 complex compounds to familiarize the student with the chemistry of various organic functional groups. Prerequisite: Organic Chemistry 2424. Six hours; 4 credits.

#### Communications

Fundamentals of Broadcasting - A course designed to acquaint the COM 1413 student with the basic techniques of radio and television broadcasting with practice before microphone and camera. Three hours; 3 credits.

#### Computer Science

- Introduction to Computer Concepts A basic course that advances CSC 1113 concepts, terminology and theory of modern computers, and provides a background in programming languages. Three hours; 3 credits.
- Fortran Programming and Applications A course primarily for CSC 2323 mathematics, engineering and science majors. Emphasis is on the structure of the FORTRAN language and its applications to problems in mathematics, engineering and the sciences. Three hours; 3 credits.

#### Economics

Elementary Economics - A study of the fundamental principles of ECO 1113 economics which form the foundation of our present economic system. Attention will be given to the laws governing production and consumption of goods and services, economics resources, the exchange

of wealth, human needs, the determination of price and values and problems of business organization. Three hours; 3 credits.

- ECO 2113 Principles of Economics An introduction to economic principles, problems and policies with emphasis on the monetary system and national income theory and measurement. Three hours; 3 credits.
- ECO 2123 Principles of Economics A continuation of Economics 2113 with emphasis on price and production theory and international trade. Three hours; 3 credits.

# Education

- EDU 1311 Orientation This course is designed to help the freshman adjust himself/herself to college life. It includes a study of personal and social adjustments. It teaches effective study habits, reading methods, use of the library, note taking, report writing, and gives the student guidance in career education and collegiate life. One hour; 1 credit.
- EDU 1613 Foundation in Education Survey of the history and philosophies of American education with special emphasis on current issues and problems in education. Three hours; 3 credits.
- EDU 2713 Survey of Exceptional Children An introduction to the specific education of the exceptional child including the etiological, psychological, and educational and vocational aspects of exceptionality. Emphasis is on the needs of exceptional youth and current issues in management techniques. Three hours; 3 credits.

#### Educational Psychology

- EPY 2513 Child Psychology (Human Growth & Development I) A course which deals with the various aspects of human growth and development. Problems studied include physical, mental and social emotional development from infancy through preadolescence. Special attention is given to the implications for education. Three hours; 3 credits.
- EPY 2523 Adolescent Psychology (Human Growth & Development II) A study of the individual during adolescent years. Three hours; 3 credits.
- EPY 2533 Human Growth and Development This course is designed to study the human organism as it is affected by growth and development from conception to adolescence, including topics concerning significant changes in abilities, interests, social and emotional adjustments of each maturity level and important implications of growth and development to teachers. Three hours; 3 credits.

#### English

- ENG 1113 English Composition A study of grammer and composition with emphasis on the sentence, the paragraph, readings and frequent themes. Three hours; 3 credits.
- ENG 1123 English Composition A continuation of English 1113 with emphasis on the whole composition. Readings, themes and research papers are required. Three hours; 3 credits.
- ENG 2423 World Literature Selected pre-Renaissance writings of Greece, Rome and Medieval Europe. Three hours; 3 credits.

- ENG 2433 World Literature A continuation of English 2423. Selected European writings from the Renaissance to the present. Three hours; 3 credits.
- Geography
  GEO 1113 World Geography A regional survey of the basic geographic features and major new developments of the nations of the world. Three hours; 3 credits.
- GEO 1123 Principles of Geography A course which deals with the basic content of geography, planetary relationships of the earth, interpretation and use of maps, elements of weather and climate, regional distribution of climatic elements and the interrelationship of man's physical and cultural landscapes. Three hours; 3 credits.
- Health, Physical Education & Recreation

  HPR 1111 General Activities These courses include varied exercises and activities such as volleyball, etc. No lecture is involved. Two hours; 1 credits.
- HPR 1121 General Activities Same description as HPR 1111. Two hours; 1 credit.
- HPR 1131 Varsity Sports Participation in varsity sport. 1 credit.
- HPR 1141 Varsity Sports Participation in varsity sport. 1 credit.
- HPR 1213 Personal and Community Health Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school, and health agencies. Three hours; 3 credits.
- HPR 1223 Personal and Community Health A continuation of HPR 1213. Three hours; 3 credits.
- HPR 1313 Introduction to Health, Physical Education & Recreation Introduction to the objectives, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunities of professional personnel. Orientation of students to opportunities in the field. Three hours; 3 credits.
- HPR 2111 General Activities Same description as HPR 1111. Two hours; 1 credit.
- HPR 2121 General Activities Same description as HPR 1111. Two hours; 1 credit.
- HPR 2131 Varsity Sports Participation in varsity sport. 1 credit.
- HPR 2141 Varsity Sports Participation in varsity sport. 1 credit.
- HPR 2213 First Aid Instruction and practice in methods prescribed in the American Red Cross standard and advanced courses. Three hours; 3 credits.

- HPR 2323 Recreational Leadership Planning and leadership techniques for conducting community recreation centers, playgrounds, parks and school recreation programs. Three hours; 3 credits.
- HPR 2413 Individual & Team Sports Officiating Rules, interpretations, officiating techniques, and tournament organizations for individual and team sports of men and women. Open primarily to physical education majors. Three hours; 3 credits.
- HPR 2423 Football Theory Theoretical study of football from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, generalship, rules and team play. Three hours; 3 credits.

### History

- HIS 1113 Western Civilization A general survey of European history from ancient times to 1660 A.D. Recommended for freshmen. Three hours; 3 credits.
- HIS 1123 Western Civilization A general survey of European civilization since 1660 A.D. Three hours; 3 credits.
- HIS 1613 Survey of Afro-American History This is a survey of Afro-American history from the study of one or more African civilizations to the present day. Attention will also be given to the activities of other minority groups. Three hours; 3 credits.
- HIS 2213 American (U.S.) History This course is a survey of the U.S. History from the period of discovery and exploration through Reconstruction. Three hours; 3 credits.
- HIS 2223 American (U.S.) History This course is a survey of U.S. History from Reconstruction to the present. Three hours; 3 credits.

#### Home Economics

- HEC 1111 Social Usage The essentials of good manners and accepted standards of social usage. One hour; 1 credit.
- HEC 1123 Introduction to Home Economics A survey of home economics designed to show the value of home economics in personal and family living as well as in professional opportunities. Three hours; 3 credits.
- HEC 1213 Food Selection and Preparation Principles of food selection, preparation, and service. Three hours; 3 credits.
- HEC 1253 Nutrition Food and eating habits in relation to adequate nutrition. Application of nutrition to the life cycle, digestion, metabolism and body function. Three hours; 3 credits.
- HEC 1313 Elementary Clothing Study of fabrics most commonly used; selection of materials and ready made clothing. Selection and use of commerical patterns. Planning and construction of garments of cotton, wool, and synthetics. Use and care of new slant-o-matic machine. Afford practice in modeling and accessorizing of costumes. Care of garments. Three hours; 3 credits.
- HEC 2213 Meal Management Problems in planning, preparation, and service for

average family meals as to nutritive requirements, food budgets and managerial principles. Three hours; 3 credits.

- HEC 2313 Clothing Construction Further principles of selection and construction applied to various fabrics. Three hours; 3 credits.
- Journalism
  JOU 1313 Principles of Journalism Introductory journalism, news reporting,
  construction of news story, sources, and the types and methods of
  handling elementary study of typography and headline writing. Three
  hours; 3 credits.
- JOU 1323 Principles of Journalism The preparation of advertising copy and layouts for newspapers, agencies, and retail advertising. Types of layouts; copy writing and proofreading with emphasis on proof marks. Three hours; 3 credits.

Criminal Justice (Law Enforcement)

- CRJ 1313 Survey of Law Enforcement History, development, and philosophy of law enforcement in a democratic society, introduction to agencies involved in the administration of criminal justice; career orientation. Three hours; 3 credits.
- CRJ 1343 Police and Community Relations Current issues between police and community. Role and influence of officers in community relations, tensions and conflicts and the problem areas of race and juveniles. Three hours; 3 credits.
- CRJ 1383 Criminology The nature and significance of criminal behavior.
  Theories, statistics, trends, and programs concerning criminal behavior. Three hours; 3 credits.
- CRJ 2313 Police Operations Operational services, patrol, intelligence and vice units, juvenile units. Traffic administration. Three hours; 3 credits.
- CRJ 2323 Criminal Law The penal code; criminal statues including juvenile statues, evidence, processing and detention of juveniles and juvenile court procedures. Three hours; 3 credits.
- CRJ 2333 Criminal Investigation I Fundamentals of search and recordings, collection and preservation of evidence, finger printing, photography, sources of information, interviews and interrogation, and follow up. Three hours; 3 credits.
- CRJ 2343 Criminal Investigation II Use of scientific techniques in investigations; investigative problems in major crimes, arrests, apprehensions, raids, and finger printing; rules of evidence and testifying in court. Three hours; 3 credits.
- CRJ 2413 Administration of Criminal Justice A study of legal concepts and procedures, including laws of arrest and search warrant procedures, from the issurance of legal process through ultimate disposition, including informations, indictments, arraignments, preliminary hearings, bail, juries and trial and penal conditions. Three hours; 3 credits.
- CRJ 2513 Law Enforcement and the Juvenile The role of police in juvenile

delinquency and control. Organization, functions and jurisdiction of juvenile elective agencies. Processing, detention, and disposition of cases. Statutes and court procedures applied to juveniles. Three hours; 3 credits.

#### Mathematics

- MAT 1103 Developmental Math This course is designed for the student who is lacking in fundamental arithmetical skills. The course will cover the four fundamental operations in arithmetic, fractions, decimals, percentages, and verbal problems. Three hours; 3 credits.
- MAT 1203 Developmental Math A continuation of MAT 1103. Three hours; 3 credits,
- MAT 1213 College Mathematics (Arithematic & Algebra) This course is designed to develop for the student the mathematical concepts and techniques for a program in general education. The basic concepts of arithmetic and an introduction to the fundamentals of elementary algebra are presented. Three hours; 3 credits.
- MAT 1223 College Mathematics (Elementary Algebra & Elementary Trigonometry) A continuation of MAT 1213. In the course other basic ideas of elementary algebra are presented, such as quadratic equations, sets function and relations. A brief presentation of the trigonometry of right triangles and logarithms are discussed. Three hours; 3 credits.
- MAT 1233 Intermediate Algebra (Prerequisite: one year high school algebra) This course is designed for students whose qualifications are deficient for College Algebra or Technical Math and for students whose curriculum requires three hours of mathematics for graduation. This serves as a prerequisite for statistics. Materials covered include algebraic factoring, fractions, problem solving, roots and radicals, quadratics, graphs, simultaneous equations, and basic geometric concepts. Three hours; 3 credits.
- MAT 1313 College Algebra (Prerequisite: two years of high school algebra or MAT 1223) This course comprises a review of algebraic operations, systems of linear equations, and a study of logarithms, determinants, progressions, binominal theorem, partial fractions, and theory of equations. Three hours; 3 credits.
- MAT 1323 Trigonometry (Prerequisite: MAT 1313) This course is a study of solutions of right and oblique triangles, identities, trigonometric equations, and polar and parametric equations. Three hours; 3 credits.
- MAT 1723 The Real Number System Structure and properties of the number systems of arithmetic. Limited to students preparing to teach. Three hours; 3 credits.
- MAT 1733 Informal Geometry and Algebra Basic ideas and structure of algebra; intuitive foundations of geometry. Three hours; 3 credits.
- MAT 1743 Modern Mathematics Basic concepts of sets, number system, arithmetic, algebra, geometry, and logic. Designed for general education, business and some education majors. Three hours; 3 credits.
- MAT 1813 Calculus I (Prerequisite: MAT 1323 or consent of the instructor)
  This course includes coordinate systems; basic theorems of
  analytic geometry, functions, limits, continuity, the derivatives,
  the integral, differentiation and integration of algebra functions,

polynomial curves, applications of the derivatives, the differential, trigonometric functions, inverse trigonometric functions. Three hours; 3 credits.

MAT 1823 Calculus II - This course includes a study of conics, parametric equations, hyperbolic functions, indeterminate forms, the definite integral, methods of integration, applications of integration, solid analytical geometry, partial differentiation and application, quadric surfaces, centriods, double integrals. Three hours; 3 credits.

Modern & Foreign Language

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- MFL 1113 Elementary French I -This course is designed to develop basic language skills; speaking, reading and writing. Phonetic symbols are used to aid correct pronunciation, but the principal aid is to be found in the language laboratory. Three hours; 3 credits.
- MFL 1123 Elementary French II A continuation of MFL 1113. Special drill on verb forms and uses, as well as idiomatic vocabulary, by means of oral and written exercises. Prerequisite: MFL 1113. Three hours; 3 credits.
- MFL 2113 Intermediate French I A review of French grammar, and continued development of basic language skills. Reading materials are used which have literacy and cultural value. Prerequisite: MFL 1123. Three hours; 3 credits.
- MFL 2123 Intermediate French II Literary and cultural appreciation of the language and the country is enhanced by the reading of a book which pictures life in a typical French village, with class conversation concerning the contents of this book. Prerequisite: MFL 2113.

  Three hours; 3 credits.

Military Science

- MSC 1112 Basic Course, General Military Science I (Fall Semester) Organization of the Army and ROTC; the roles of the Army National Guard, Army Reserve, the officer and noncommission officer corps; rank structure; customs and traditions of the service; individual weapons and marksmanship; and unit drill and ceremony. Prerequisite: None. Lecture 1 hour, laboratory 1 hour. 2.
- MSC 1122 Basic Course, General Military Science II (Spring Semester) Command and leadership; human behavior study and application; contemporary social problems and situational studies; drill and ceremony; first aid; and field survival techniques. Prerequisite: None. Lecture 1 hour, laboratory 1 hour. 2
- MSC 2113 Basic Course, General Military Science II (Fall Semester) Orientation to leadership, managerial skills, counseling techniques; management of training, equipment and supplies within a military organization; human relations studies; power and influence exercises; and managerial skills practical applications. The laboratory studies include weapons; map reading; tactics; drill and ceremony; and adventure training. Prerequisites: MSC 1122 or 2112; or prior military service; or permission of the Professor of Military Science. Lecture 2 hours, laboratory 1 hour. 3
- MSC 2123 Basic Course, General Military Science II (Spring Semester) Introduction to first-aid and life saving techniques; CPR training; land

navigation and map reading; weapons characteristics and training; drill and ceremony; platoon tactics; and physical fitness training. Prerequisite: MSC 1112 or 1122; or prior military service; or permission of the Professor of Military Science. Lecture 2 hours, laboratory 1 hour. 3

#### Music Foundations

- MUS 1113 Music Appreciation Listening course designed to give the students, through aural perception, understanding and appreciation of music as a moving force in western culture. Three hours; 3 credits.
- MUS 1133 Fundamentals of Music (Open to non-music majors as an elective)
  Provides the student with a basic of notation, scales, keys, rhythm,
  intervals, triads and their inversions. Three hours; 3 credits.
- MUS 1214 Music Theory I (Prerequisite: MUS 1233, an institutional course, or equivalent) Recognition of part writing, diatonic intervals, major and minor triads, rhythmic and melodic patterns. Correlated keyboard harmony and dictation. Sight singing in all clefs. Concurrent enrollment in piano and band or choir is required. Three hours lecture, 2 hours lab; 4 credits.
- MUS 1224 Music Theory II A continuation of MUS 1214. Three hours lecture, two hours lab; 4 credits.
- MUS 2214 Music Theory III A continuation of MUS 1224. Three hours lecture, 2 hours lab; 4 credits.
- MUS 2313 Music History I (Prerequisites: MUS 2413 & MUS 1224) The study of the music of the Baroque period (1600-1750) to the Classical period (1750-1825). Lecture-listening, score-reading course designed for the periods listed above. Three hours; 3 credits.
- MUS 2323 Music History II (Prerequisite: MUS 2313) The study of music of the Romantic period (1825-1900) through the 20th century of contemporary period (1900-). A continuation of 2313. Three hours; 3 credits.
- MUS 2413 Music Literature A listening course to give the student a better understanding of music through the ages. It offers the non-music major as well as the music major an opportunity to explore music as an art. Three hours; 3 credits.
- MUS 2523 Music for Children A study of the fundamentals of music, sight-reading, terminology, methods, principles and materials for teaching of music in elementary school. Three hours; 3 credit.

#### Music Applied

- MUA 1511, 1521, 2511, 2521 Class Piano I, II, III & IV For music education majors with instrumental or voice emphasis or non-music majors who have had little or no previous keyboard experience. Study of fundamentals of techniques including major and minor scales and arpeggios, simple transposition and harmonization using the primary chords and appropriate repertoire. Two class meetings per week, one hour practice daily; 1 credit.
- MUA 1572 Piano for Music Education Majors I (Private) (Prerequisitie: audition and concurrent enrollment in choir or band. Required of

music majors with piano emphasis. Two half hour lessons per week, two hours practice daily; 2 credits.

- MUA 1582 Piano for Music Education Majors II (Prerequisite: audition and concurrent enrollent in chior and band). Continuation of MUA 1572.

  Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 2572 Piano for Music Education Majors III (Prerequisite: audition, MUA 1582 and concurrent enrollment in choir or band). A continuation of MUA 1582. Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 2582 Piano for Music Education Majors IV (Prerequisite: audition, MUA 2572 and concurrent enrollment in choir or band). A continuation of MUA 2572. Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 1772 Voice for Music Education Majors I (Prerequisite: audition and concurrent enrollment in choir) Open to non-music majors with consent of the instructor. This course of study includes an introduction to the fundamental principles of singing with special emphasis on breathing, phonation, registration, diction, articulation and interpretation. Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 1782 Voice for Music Education Majors II (Prerequisite: MUA 1722, Audition and concurrent enrollment in choir). A continuation of MUA 1772. Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 2772 Voice for Music Education Majors III (Prerequisite: MUA 1782, audition and concurrent enrollment in choir). A continuation of MUA 1782. Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 2782 Voice for Music Education Majors IV (Prerequisite: MUA 2772, audition and concurrent enrollment in choir). A continuation of MUA 2772. Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 1172 Brass for Music Education Majors I Prerequisite: audition, consent of instructor and enrollment in band each semester). Available to majors and non-majors. Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 1182 Brass for Music Education Majors II (Prerequisite: audition and enrollment in band). A continuation of MUA 1172. Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 2172 Brass for Music Education Majors III (Prerequisite: audition and enrollment in band each semester). A continuation of MUA 1182.

  Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 2182 Brass for Music Education Majors IV (Prerequisite: audition and concurrent in band each semester). A continuation of MUA 2172. Two half hour lessons per week, two hours practice daily; 2 credits.

MUA 1472 Percussion for Music Education Majors I - (Prerequisite: audition, consent of instructor and enrollment in band each semester). Available to majors and non-majors who meet the instructor's requirements. Two half hour lessons per week, two hours practice daily; 2 credits.

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- MUA 1482 Percussion for Music Education Majors II (Prerequisite: audition and enrollment in band each semester). A continuation of MUA 1472.

  Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 2472 Percussion for Music Education Majors III (Prerequisite: audition, and enrollment in band each semester). A continuation of MUA 1482.

  Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 2482 Percussion for Music Education Majors TV (Prerequisite: audition and enrollment in band each semester). A continuation of MUA 2472.

  Two hours practice daily, two half hour lessons per week; 2 credits.
- MUA 1872 Woodwind for Music Education I (Prerequisite: audition, consent of instructor and enrollment in band each semester). Available to majors and non-majors who meet the instructor's requirements. Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 1882 Woodwind for Music Education Majors II (Prerequisite: audition and enrollment in band each semester). A continuation of MUA 1872. Two half hourlessons per week, two hours practice daily; 2 credits.
- MUA 2872 Woodwind for Music Education III (Prerequisite: audition and enrollment in band each semester). A continuation of MUA 1882.

  Two half hour lessons per week, two hours practice daily; 2 credits.
- MUA 2882 Woodwind for Music Education Major IV (Prerequisite: audition and enrollment in band each semester). A continuation of MUA 2872.

  Two half hour lessons per week, two hours practice daily; 2 credits.

Music Organizations

- MUO 1111 Band I (Prerequisite: consent of instructor) Fundamentals of the marching and concert band. Organized to serve college at games, concerts, and other public and special functions. One hour daily; 1 credit.
- MUO 1121 Band II A continuation of MUO 1111. One hour daily; 1 credit.
- MUO 1211 Choir I Membership with consent of instructor. The performing group of the vocal department makes numerous appearances during the year both on the campus and throughout the state. One hour daily; I credit.
- MUO 1221 Choir II A continuation of MUO 1211. One hour daily; 1 credit.
- MUO 2111 Band III A continuation of MUO 1121. One hour daily; 1 credit.
- MUO 2121 Band IV A continuation of MUO 2111. One hour daily; 1 credit.
- MUO 2211 Choir III A continuation of MUO 1221. One hour daily; 1 credit.
- MUO 2221 Choir IV A continuation of MUO 2111. One hour daily; 1 credit.

Physics

PHY 1113 Astronomy I - Study of the solar system. Occasional observatory work at night. Four hours; 3 credits.

- PHY 1123 Astonomy II A continuation of PHY 1113. Also a study of the stars, constellations, and other galatic systems. Prerequisite: Physics 1113. Four hours; 3 credits.
- PHY 2213 Physical Science (non-lab) Designed for the non-technical student.
  A survey of laws of physics and astonomy. Three hours; 3 credits.
- PHY 2223 Physical Science (non-lab) Designed for non-technical student. A survey of chemistry, meteorology, and geology. (Prerequisite may be waivered by consent of instructor). Three hours; 3 credits.
- PHY 2243 Physical Science (lab) Designed for the non-technical student. A survey of laws and physics and astronomy. Four hours; 3 credits.
- PHY 2253 Physical Science (lab) Designed for the non-technical student. A survey of chemistry, meteorology, and geology. Four hours; 3 credits.
- PHY 2414 General Physics I Deals with mechanics, heat, and sound. Recommended for students who have taken algebra or are taking algebra concurrently. Five hours; 4 credits.
- PHY 2514 General Physics IA Taught with the aid of calculus. A study of mechancis, heat and sound. Primarily for engineering, science and mathematics students. Requirements for this course may be met through Cooperative Physics Consortium Program at Howard University during the summer. Five hours; 4 credits.
- PHY 2524 General Physics IIA A study of magnetism, electricity and light. Primarily for engineering, science and mathematics students. Prerequisite. General Physics IA 2514. Five hours; 4 credits.

Political Science

- PSC 1113 American National Government Survey of the organization, political aspects of and basic for American government. Three hours; 3 credits.
- PSC 1123 American State and Local Government Relationship between states and federal government, and between states and their subdivisions; organizations, function, and operation of executive, legislative, and judiciary; elections and suffrage generally, Mississippi particularly. Three hours; 3 credits.

Psychology

PSY 1513 General Psychology - An introduction to the scientific study of human behavior. Includes history and methods of psychology; growth and development; principles of learning; sensation and perception; thinking; statistics; personality; and intelligence. Three hours; 3 credits.

Reading

REA 1103 Developmental Reading I - A laboratory course designed to offer special reading instruction to student deficient in reading skills. Three hours; 3 credits.

- REA 1203 Development Reading II A continuation of REA 1103. Three hours; 3 credits.
- REA 1233 Speed Reading I Diagnostic testing followed by practice in skills according to the needs of the students. Emphasis on comprehension skills such as getting mail ideas, summarizing, organizing, and drawing conclusions. Guidance in developing wide reading interests that will provide background for college courses. Three hours; 3 credits.

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REA 1243 Speed Reading II - A course for students who have earned above average grades. Practice with laboratory equipment provided according to the needs of the individual. Emphasis on flexibility, critical thinking, retention amd comprehension. Guidance in developing wide reading interest. Stimulation for reading in depth. Three hours; 3 credits.

Secretarial Science

- SEC/TSE 1113 Elementary Typewriting Mechanism and care of the typewriter; its operation; keyboard drills to gain speed and accuracy; introduction to letter forms. Student with a year of high school typewriting cannot receive credit for this course. Five hours; 3 credits.
- SEC/TSE 1123 Intermediate Typewriting Advanced drills in speed and accuracy; letter forms; telegrams and other business forms; manuscript typewriting. Three bours; 3 credits.
- SEC/TSE 1213 Elementary Shorthand The theory and practice of Gregg and Simplified shorthand. The principles are applied by reading and writing shorthand with a limited amount of dictation and transcription from shorthand notes. Students with a year of high school shorthand cannot receive credit for this course. Five hours; 3 credits.
- SEC/TSE 1223 Intermediate Shorthand A continuation of SEC/TSE 1213. Three hours; 3 credits.
- SEC/TSE 1313 Filing-Records Management The various systems of filing with sufficient practice in the laboratory to develop skills in the operation of the systems. Coding, indexing, equipment, and materials are emphasized. Three hours; 3 credits.
- SEC/TSE 2113 Advanced Typewriting A continuation of SEC/TSE 1113. Three hours; 3 credits.
- SEC/TSE 2123 Production Typewriting IV Skill Development and vocational competency are the objectives of this course. Production of varied typewritten communications with emphasis on quality and quantity. Three hours; 3 credits.
- SEC/TSE 2213 Advanced Shorthand III The aim of this course is to increase accuracy and speed in transcription with emphasis on mailability of letters. Three hours; 3 credits.
- SEC/TSE 2223 Dictation and Transcription IV A course to develop transcription skills. Accuracy and speed of transcription correlated

with English, punctuation, spelling, division of words, and vocabulary building. Three hours; 3 credits.

- SEC/TSE 2413 Secretarial Practice Course designed to present essential duties and special techniques for a secretarial career at the highest professional level; to acquaint the student with the modern office systems and practices. Three hours; 3 credits.
- TSE 2513 Office Appliances Instruction and practice in the operation of office appliances, including stencil and spirit duplicators, composer, transcribing machines, electric typewriters, and copying machines. Three hours; 3 credits.
- SEC/TSE 2523 Office Machines Instruction and practice in the operation of the major types of adding and calculating machines; development of a working knowledge of the ten-key and full keyboard adding machines, key driven and rotary calculators, and other mechanical office devices. Three hours; 3 credits.
- SEC/TSE 2613 Business Communications Study and practice in writing different types of business letters and reports, with emphasis on correct spelling, grammer, punctuation, clarity of communication. Three hours: 3 credits.
- TSE 2713 Secretarial Practicum Supervised practical applications of theory and skills in various job situations within an office. This course is designed for advanced secretarial science majors. One hour lecture and four hours lab exercise per week. Five hours; 3 credits.
- Sociology
  SOC 1113 Introduction to Social Science The fundamental principles of sociology are presented in an interesting and practical manner for the beginner. Three hours; 3 credits,
- SOC 1123 American Institution and Organization Changes since the Industrial Revolution. Roles followed by the individual's interactions between individuals and between individuals and groups. Three hours; 3 credits.
- SOC 2113 Introduction to Sociology Deals with human relationships. Students will receive a synopsis of the whole field of sociology; including the social world, the social and cultural process within this world, and the integration of these processes in relation to the individual, the group, and the institution. Three hours; 3 credits.
- SOC 2123 Introduction to Sociology A continuation of SOC 2113. Three hours; 3 credits.
- Social Problems A study of the nature, scope, and effects of the major social problems of study and the theoretical preventive measures to alleviate them. Course includes such problems as unemployment, urbanization, crime, juvenile delinquency, alcoholism, drug addiction, and disaster; family problems include the aged, mentally ill, and retarded. Field trips to more fully acquaint students with social problems. Three hours; 3 credits.

- SOC 2143 Marriage and Family A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and social-economic adjustments to society. Three hours; 3 credits.
- SOC 2611 Sociology, Individual Study Project Designed for student who wish to pursue special interest projects in sociology to fit their needs and interests. Papers and discussions required. Open to sophomore students only with consent of program advisor. Will not substitute for core requirements in sociology. One hour; 1 credit.

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SOC 2913 Honors Colloquim - Prerequisite: Sophomore standing and permission of instructor. The student is selected for his/her willingness to work and his/her ability to think critically. The course is designed for students to do research, to reason, to discuss various and divergent topics not usually found in his/her regular classes. Three hours; 3 credits.

## Speech

- Oral Communication (Principles of Speech) Correct and effective English; correct pronunciation and enunciation; breath control; study and practice in making speeches for all occasions, major emphasis on organization of material, and practice in speaking before the group. Three hours; 3 credits.
- SPT 1213 Fundamentals of Theatre A basic course in the theatre arts. An introduction of the cultural, historical, and social aspects of the drama; investigation of essential elements of play production. Three hours; 3 credits.
- SPT 2223 Introduction to Dramatic Arts Stagecraft, lighting, make-up acting, and production techniques. Students are required to participate in assigned plays. Three lectures plus laboratory in actual play production. Three hours; 3 credits.

## TERMINAL COURSES

#### Drafting Technology

- TDR 1114 Fundamentals of Drafting This is a basic course for all drafting. It includes the proper care of instruments, lettering, and the information of good drafting habits. Seven hours; 4 credits.
- TDR 1215 Machine Drafting The presentation of nuts, bolts, screws, rivets, and other machine shop procedures, methods and techniques and working drawing. Eight hours; 5 credits.
- TDR 1313 Descriptive Geometry A course designed to develop the proper concepts and abilities with respect to points, lines, planes, and surfaces as they are related to the field of drafting. Five hours; 3 credits.
- TDR 2113 Surveying and Topographical Drafting An introduction to the fields of surveying and mapping, emphasizing field and computational methods utilized in the preparation of maps and survey plots. Five hours; 3 credits.
- TDR 2123 Surveying and Topographical Drafting A continuation of TDR 2113 with emphasis on the development of sophisticated field methods,

drafting techniques and application. Five hours; 3 credits.

- TDR 2215 Structural Drafting An advanced course in drafting consisting of the preparation of design and working drawings of buildings, tanks, bridges, towers and structures. Eight hours; 5 credits.
- TDR 2314 Piping, Electrical and Sheet Metal Drafting Advanced knowledge and techniques in planning, plumbing, electrical and mechanical objectives, the effective use of codes, handbooks and other references used in contemporary drafting. Seven hours; 4 credits.
- TDR 2415 Architectual Drafting Presentation and application of standard construction, working drawings, and the production of prints.

  Designed to prepare students for architectual office work and the work of junior draftmen. Eight hours; 5 credits.
- TDR 2423 Architectual Drafting and Model Construction Applying available drafting standards through detailed delineation to complete a set of working drawings and a scale model with the intent of exceeding standards set in residential construction. Five hours; 3 credits.
- Electronics Technology
  TEL 1115 Introduction to Basic AC-DC Circuits This course consists of the basic electrical fundamentals of alternating and direct current circuits including trouble-shooting and circuit analysis. The students will also explore the general nature of the electronics field. Eight hours; 5 credits.
- TEL 1215 Solid State Circuits and Devices A study of semiconductor devices; including the construction, static and dynamic characteristics, theory of operation of such devices as diodes, transistors, integrated circuits, and other devices used in rectifiers, amplifiers, and switching circuits. Seven hours; 5 credits.
- TEL 1313 Digital Principles An introduction to basic digital electronics, examining the principles of operation of number systems, logic gates, counters, registers, memory elements, control waveform generation and display devices. Five hours; 3 credits.
- TEL 2115 Digital Circuits The study of digital circuit construction and trouble-shooting procedures used in such circuits and systems as memory, counters, arithmetic circuits, and digital systems. Eight hours; 5 credits.
- TEL 2315 Microprocessor Fundamentals This course is an indepth study of microprocessors and microprocessor based systems that require the writing and implementation of machine language programs; including the operation and control of microprocessor hardware and its family of peripheral interface devices and the development of trouble-shooting techniques. Eight hours; 5 credits.
- TEL 2215 Electronics Communications A study of the most frequently used systems in electronics communications; including theories of operation, use, servicing techniques, and the rules and regulations set by the Federal Communications Commission which is the governoring agency for these systems. Seven hours; 5 credits.

TEL 2415 Industrial Instrumentation and Controls - The study of devices, circuits, and systems that are used for control purposes in industry. Theory and practice are used in formal classroom activities as well as demonstrations and experimentations in the laboratory. Seven hours; 5 credits.

Human Service Technology

- TEG 1123 Technical Communications Emphasis on clear, simple and precise English; writing of resumes, applications, office memoranda, letter writing, oral and written reports of technical papers. Prerequisite: ENG 1113. Three hours; 3 credits.
- THS 1113 Introduction to Human Services An introduction to the field of human services, including appropriate roles and attitudes of a human services technician toward clients and professional team members; introduction to mental health and mental disorders; survey of human service delivery agencies. Thirty (30) hours of observation included in course work. Three hours; 3 credits.
- THS 1123 Technical Anatomy and Physiology Overview of normal structures and functions of the major systems of the human body; introduction to basic types of abnormalities. Three hours; 3 credits.
- THS 1213 Abnormal Psychology Basic introduction to the classifications, characteristics, causes, and treatments of abnormal behavior. Thirty (30) hours of observation included in course work. Three hours; 3 credits.
- THS 1223 Intervention with the Severely Retarded Instruction in needs assessment, training, and specialized care of the severely retarded and multiple handicapped; use of nonverbal communication. Thirty (30) hours of practicum experience included in course work. Three hours; 3 credits.
- THS 1231 Health Skills Instruction in health maintenance, first aid, basic nursing skills, properties of drugs and monitoring of medication.

  One hours; 1 credit.
- THS 2113 The Helping Relationship Principles of personal adjustment; study and practice in effective interpersonal communication skills and other skills involved in relating to others. Six hours of lecture per week for eight weeks; 3 credits.
- THS 2123 Therapeutic Recreation Design and methods involved in meeting the recreational needs of special populations; methods of planning, organizing, and conducting leisure and recreational activities; use of gentle self-defense. Six hours of lecture per week for eight weeks; 3 credits.
- THS 2133 Applied Behavior Analysis Principles and methods of designing, implementing, and evaluating programs of behavior modification and other behavioral interventions. Six hours of lecture per week for eight weeks; 3 credits.
- THS 2141 Physical and Emotional Needs of Special Populations Seminar to develop awareness of the needs of special populations and strategies for dealing with these needs. Two hours of lecture or discussion per week for eight weeks; 1 credit.

- THS 2156 Practicum I Forty (40) hours of supervised practicum experience per week for eight weeks; 6 credit.
- THS 2213 Facilitation of Independent Living Strategies of assessment, instruction and evaluation of mentally ill and developmentally disabled in academic, vocational, and independent living skills. Six hours of lecture per week for eight weeks; 3 credits.
- THS 2223 Case Management Survey of organizations and structures of service delivery systems; procedures for case intake, monitoring, referral, and follow-up; individual student and reporting of procedures for performing case management duties in an agency of choice. Six hours of lecture of student presentation per week for eight weeks; 3 credits.
- THS 2233 Basic Intervention Skills Principles, practice and discussion of basic intervention strategies for promoting psychological adjustment of clients. Six hours of class (lecture, role playing and discussion) per week for eight weeks; 3 credits.
- THS 2241 Current Trends in Human Services History and current issues and status of the major human services; major legislative and public policy trends; federal, state, and local organizational structure of the major human services; reference sources (agency resource personnel and professional literature). Two hours of lecture per week for eight weeks; 1 credit.
- THS 2256 Practicum II Forty (40) hours of supervised practicum experience per week for eight weeks; 6 credits.
- Technical Related Studies

  TRS 1113 Technical English A course in the principles and mechanics of communication applicable to the fields of technology. It stresses letter and report writing, terminology and style used in several types of communications related to this field. Three hours; 3 credits.
- TRS 1412 Computational Methods Basic principles and procedures in mathematical and technical computations with aid of various mathematical tables and formulas, printing and electronic calculators. It includes the rearranging of formulas to accommodate the calculators and programming the calculator, either manually or card programming. Three hours; 2 credits.
- TRS 1513 Cost Estimating An introduction to the principles and methods of estimating and developing a system of doing quantity surveys.

  Designed to include some of the kinds of estimates that are commonly used in manufacturing and construction situations. Five hours; 3 credits.
- TRS 1213 Drafting for Electronics An elementary course designed for electronic technology students. The course covers the use of templates, including lettering templates; fundamentals of drawing and drafting room practices; electrical circuit drawing, terms, symbols and standards. Emphasis is placed on construction and interpretation of typical electrical circuits. Five hours; 3 credits.

- TRS 2113 Technical Physics A fundamental course covering basic principles of physics which are applicable to the needs of electronic technicians. The course includes the nature of scientific measurement, properties of matter, machine and basic machine, the solution of problems related to these areas are stressed. Four hours; 3 credits.
- TRS 2123 Technical Physics An examination of the theory and applications of heat and temperature, sound and wave motion, light and illumination, optical measurement and the nature of atomic theory. Four hours; 3 credits.
- TRS 1313 Industrial Psychology The study of practical applied psychology, designed essentially to meet the needs of the technical students. Includes behavior, development, human relations, leadership, selection of employees, individual differences, working conditions, hours and related labor problems. Three hours; 3 credits.
- TRS 2313 Statics and Strength of Materials An introductory course in the field of structural design, consisting of a study of statics and strength of materials. Emphasis is given to elementary analysis of forces in simple structures, and a study of the properties of such materials as steel, wood, and concrete, and the design of beams, columns and shafts using these materials. Five hours; 3 credits.

Library Technology

- LTY 1113 Introduction to Library Science A general instruction course designed to introduce students to the various types of libraries, the library's role as a social institution, the philosophy of library service and some of the basic tools, techniques and lectures. Five hours; 3 credits.
- LTY 1213 Library Resources A course designed to prepare the student to support the professional librarian in resource work, to introduce library resources, and to teach the use of basic resource tools. Special emphasis is placed on resources in all types of school libraries. Five hours; 3 credits.
- LTY 1313 Acquisition and Circulation Techniques A course designed to prepare students to support the professional librarian in the areas of acquisition, order forms, circulation systems and circulation desk work. Five hours; 3 credits.
- LTY 1413 Public Library Service A study of pulic library work and its broad fields of services prepares the students for real jobs in public library services. Promotions are based on the community needs, organizations, financies, public relations, personnel, public agencies and services provided to the underserved and unserved. Three hours; 3 credits.
- LTY 2113 Introduction to Education Media Equipment and Materials A general introductory course designed to introduce students to the study of communication, its history, controls, ethics and responsibilities in mass media; provides an introduction to the use of various types of education media. Five hours; 3 credits.
- LTY 2213 Education Media Equipment and Materials A course designed to

train students in the area of acquisition and maintenance of media hardware. It is also designed to train the students to meet the audiovisual needs which may arise in any library where non-book media is not the prime objective in acquisitions and services. Five hours; 3 credits.

- LTY 2313 Library Technical Processing A course designed to prepare the students to support the professional librarian in the following areas of technical services: preparing materials using the Dewey Decimal Classification and the Library of Congress Classification; typing and filing cards, introducing subject heading theory and use, and maintaining shelf lists and other files. Five hours; 3 credits.
- LTY 2413 Intern in Library Services A course designed to give students practical experiences in all of the areas of library work including acquisition, processing and circulation. Six hours; 3 credits.
- LTY 2423 Intern in Library Services A continuation of LTY 2413. Six hours; 3 credits.

Data Processing

- TDP 1313 Introduction to Data Processing An introduction to, and the history of data processing to acquaint the student with computer system, disk concepts and design, coding structure and the use of data entry equipment. Course will include theory terminology.

  Three hours; 3 credits.
- TDP 1316 Computer Programming I A course designed to teach computer concepts, terminology and operations of a computer. Three hours; 3 credits.
- TDP 2323 Computer Programming II A continuation of Computer Programming I, with an indepth study into reading diagnostics, debugging errors, developing flow charts, and documenting the finished program. Three hours; 3 credits.
- TDP 2113 Systems Analysis and Design Provides an introduction to the basic concepts and practical examples in designing most computerized business systems. Shows how all business function interrelate by requiring students to analyze, design, develop, and implement a computerized business system. Three hours; 3 credits.
- TDP 2323 Other Programs and Language An introduction to languages not covered in previous courses. Languages covered could be Fortran, Basic, and Cobol. Four hours; 3 credits
- TDP 2124 Advanced Programming This course is designed to expand the student knowledge of programming language learned in previous semesters. Correlation between this course and TDP 2113, Systems Analysis Design, is drawn to enable a student to start at the very beginning and advance to accomplish an overall desired result. Six hours; 4 credits.
- TDP 2335 Computer Operations A course designed to prepare the student to utilize the available resources, work effectively with the hardware, understand the function of the software. Student will perform task normally assigned to data entry, data control, and computer operations. Seven hours; 5 credits.

Farm Management Technology

- FMT 1283 Elementary Surveying Construction care, and use of surveying instruments, theory and practices of chaining; differential and profile leveling, traversing, computation of areas and earthwork; theory and practices of studia and its application to topographic surveying. U.S. Government System of Public Land Survey; lines and grades of city surveying; the interpretation and plotting of fields notes of topographic surveys. Five hours; 3 credits.
- FMT 1204 Introduction to Fish Management A study of the Aquaculture suitable for the Mississippi Delta. Catfish, crawfish, freshwater shrimp, trout, carp, buffalo, minnows, and other species will be included. Six hours; 4 credits.
- FMT 1294 Farm Shop Procedures Fundamentals of Agricultural Shop Tools, equipment and materials; metal working and welding practices and processes; and manufacturing processes related to the farm shop and its maintenance. Six hours; 4 credits.
- FMT 1223 Weed Control Identification, dissemination and ecology of weeds, cultural practices; types of herbicides, physiology of herbicidal action; equipment and techniques of application. Four hours; 3 credits.
- FMT 1243 Row Crop Insects Morphology, biology, ecology, and identification of row crop insects are related to their control. E.P.A. guidelines in Chemical Application and Safety. Four hours; 3 credits.
- FMT 1263 Agriculture Machine Management Basic principles of operation and management of farm power machinery; selection of machinery based on power requirements, economy, and suitability for agricultural systems. Four hours; 3 credits.
- FMT 1284 Fish Culture A study of the culture practices used in the production of catfish, crawfish, freshwater shrimp, trout, carp, buffalo, minnows and other species that may be suitable for the Mississippi Delta. Six hours; 4 credits.

### INSTITUTIONAL COURSES

- ART 1411 Manuscript Writing A course designed to improve cursive and manuscript writing, speed and legibility; explore children's writing books and literature on handwriting; and apply principles of teaching writing to children. Two hours; 1 credit.
- CSC 2303 Special Topics in Application of Fortran Programming A continuation of 2323. Three hours; 3 credits.
- EDU 2213 Introduction to Early Childhood Education A course which explores career opportunities in the field of Early Childhood and presents basic concepts in living and working with children. Guided observation and participation. Three hours; 3 credits.

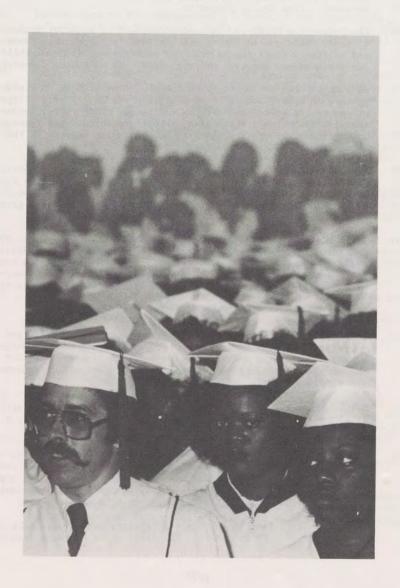
- EDU 2223 Practicum in Child Development A course which consists of a critical analysis of the materials, methods and laboratory equipment used in stimulating readiness in the Language Arts. Emphasis is placed on the proper socialization of the children in the classroom. Experiences in oral English and lesson planning are included. Five hours; 3 credits.
- ENG 2713 Literature for Children A course designed to acquaint students of Early Childhood Education with children's literature. Reading and telling stories to children are emphasized. Films of children's stores are observed and evaluated. Three hours; 3 credits.
- HPR 2723 Pasttime Sports Designed to introduce the student to a wide variety of sports and physical education skills. A brief history of sports, selection and care of equipment, basic rules, fundamentals, techniques, strategies, safety precautions and terminology for various sport activities are important aspects of the course. Three hours; 3 credits.
- MUS 1103 Introduction to Music (Open to music majors only) Basic principles of music, notation, scales, intervals and rhythmic patterns with emphasis on aural skills and keyboard application. Three hours; 3 credits. (Credit toward meeting theory requirements for graduation at Coahoma Junior College).
- SEC 2503 Introduction to Word Processing Presentation of basic concepts and terminology of word processing. Discussion of the traditional office versus the word processing office environment. This course also provides an introduction to various word processing equipment, and kinds of documents produced by the word processing system.

# TRANSFER COURSES

- TSE 1323 Clerical Procedures This course is designed to integrate and correlate the subject matter of other courses and add new subject matter of a related nature. Includes instruction and practice in use of filing, production typewriting, and other office equipment and supplies. Three hours; 3 credits.
- CSC 1213 Basic Computer Programming Prerequisite: CSC 1113. The writing of programs using the BASIC computer language. Three hours; 3 credits.
- BAD 1313

  Business Mathematics Emphasis is placed on the study of the fundamental processes, fractions, decimals, percentage, and problem solving. The application of these fundamental processes is applied toward the problems of business which the student will encounter in the various commercial fields. Three hours; 3 credits.
- PHY 2424 General Physics II Deals with electricity, magnetism, light and modern physics. Prerequisite: PHY 2414. Five hours; 4 credits.

SECTION SIX
GRADUATES, 1982 & 1983



#### 1982: ASSOCIATE IN ARTS DEGREE

Allen, Jessie Allen, Velma Hankins, Virginia Nelson, Sandra Hanner, Cheryl Pate, Lena

Allen, Jessie
Allen, Velma
Arnstrong, Dorothy
Artis, Carl
Artis, Ezzard
Benderson, Betty Ann
Barrey, Tonya
Arnstrong, Sherlynn
Barnes, Milton
Barrens, Milton
Beass, Jacqueline
Beamon, Cynthia
Bell, Patricia
Beldose, Berline
Bogan, Sandra
Bell, Patricia
Bounds, Ruthie
Bounds, Ruthie
Bourne, Evan
Brassell, Carrie
Brown, Angelia
Brassell, Carrie
Brown, Angelia
Brown, Antionette
Brown, Angelia
Brown, Paul
Buckson, Lillie
Brown, Margaret
Jackson, Peggye
Brown, Paul
Jackson, Robert
Burks, Flora
Janison, Fannie
Burler, Ruby
Johnson, Bessie Louise
Byrd, Mary
Card, Judy
Castilo, Quitman
Chatman, Angela
Chatman, Gayle
Clark, Sylvia
Collins, Sorman
Croom, Melvin
Curlis, Kawanda
Davis, Johnny
Deshazer, Bobbie
Dixon, Joyce Ann
Dixon, Wayne
Durham, Lewis
Elmore, Barbara
Figge, Ruth
Flowers, Carrie
Poster, Lena Bell
Gates, Amette
Golden, Allen
Gooch, Larry
Gooden, Marian
Gooch, Larry
Gooden, Marian
Gooch, Larry
Gooden, Marian
Gooch, Larry
Gooden, Marian
Goodlow, Tracey
Green, Lore Etta
Grims, Dorothy
Hankins, Vitginia
Ranner, Cheryl

Harris, Rose Marilyn
Henderson, Leena
Henderson, Leena
Henderson, Leena
Hitchews, Bardy
Hitch, Louna
Pixon, Joyce, Ann
Micks, Jacqueline
Moses, Jiane
Milton
Hitchs, Myrthe
Henderson, Leena
Hitchews, Jimmy
Hospatra, Carle
Wiles, Olivia
Wiles, Olivia
Wiles, Olivia
Wiles, Olivia
Wiles, Olivia
Wiles, Olivia
Wiles, Louise
Wiles, Claudest
Wright, Juantia
Young, Louise Harris, Alva
Harris, Rose Marilyn
Peete, Barbara
Perry, Willie

## ASSOCIATE IN APPLIED SCIENCE DEGREE

Branch, Carl Brown, Bobby Otis Fullilove, Lillie Harris, Roy Henderson, Louis Holmes, Valerie Hoskins, Ronnye Jones, Michael Jones, Michael

Kidd, Michael Larry, Jimmy Parker, Kenneth Perry, Shellie Pride, Eric Sims, Gloria Snerling, Melvi Starks, Elaine Stuckey, Zen Snerling, Melvin

Stuckey, Zenoba, Jr. Wallace, Velma Ward, Dianne Wheatley, Victor Wilbourn, Stephen Williams, Sylvia Wolfe, Dollie

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#### VOCATIONAL CERTIFICATES

Austin, Debra Booker, Charles Brown, Tommy Carlisle, Roosevelt

Holmes, Trenish Hutton, Mach Johnson, Robert Carlisle, Roosevelt
Carr, Debra
Carter, Clifton
Collins, Calvin
Council, Fredrick
Dixon, Larry
Edward, Charles
Edward, Pete
Fowler, Michael
Holden, Arvone

Jones, Helen
Jones, Helen
Jones, Williams
McCord, Robert
McCoy, Leroy
McCoy, Leroy
McDaniel, Moses
Edward, Pete
Marshall, Pearlie
Mitchell, Pearlie
Mitchell, J.D.
Moore, Barney

Moore, Edward Reynolds, Richard Robertson, Jesse Stafford, Michael Stokes, Ed Stokes, Ned Stribling, Johnny Suggs, Mary Thompson, Melvin Thompson, Tommy Weeden, Karl Weeden, Robert Walker, Bennie Wellington, Lemuel White, Martha Williams, Donald

# CHILD DEVELOPMENT ASSOCIATE CERTIFICATES

Bailey, Ann Bell, Willie B. Bounds, Ruthie Byrd, Abbey Byrd, Mary Clark, Oria Crawford, Virginia Curry, Freddie M. Figgs, Ruth Gaston, Katherine Griffin, Vera Hannah, Cheryl Hardy, Martha

Holloway, Rosie Howard, Eldridge Jarrett, Mary Johnson, Ruby L. Jordan, Ruth McCaleb, Mary McCaleb, Mary
McDonald, Joe Ann
Mackson, Alice
Rosenthal, Mary
Smith, Ethel
Steele, Christine
Stovall, Ella P. Stovall, Ella P.

Stovall, Lue Ella Streeter, Dorothy Ware, Ruby Weatherspoon, Rosie Williams, Mamie Nell Wilson, Linda Woods, Dorothy Woods, Hattie Woods, Rena Mae Wright, Barbara Wright, Juanita Young, Louise

### SPECIAL ATTENDANCE CERTIFICATE

Cole, Betty Kemp, Dianne

## 1983: ASSOCIATE IN ARTS DEGREE

Adams, George
Anderson, Earlean
Armstrong, Cynthia
Austin, Donald
Banks, Fannie
Banyon, Janice
Bell, Maggie
Blanks, Katy
Brown, Anthony
Brown, Anthony
Brown, Regina
Brown, Regina
Buck, Bonnie
Bumper, Joyce
Bumper, Joyce
Bumper, Joyce
Bumper, Jones, Charles A.
Bumper, Jones, Charles A.
Butler, Sharon
Chunn, William
Croper, Sam
Croper, Sam
Crawford, Bertha
Crupp, Brenda
Dunn, Raymond
Edwards, Marily
Blis, Jacqueline
Evans, Berenus
Fair, Vermon
Reginad
Marby, Michael
Robot, Bonnie
Bush, Ronnie
Bumper, Joyce
Bumper, Joyce
Bumper, Joyce
Bumper, Jones, Charles A.
Jones, Charles A.
Jones, Charles A.
Jones, Charles A.
Scott, Rosie
Sculark, Lawrence
Sculark, La

Henderson, Dortha F. Presley, Shirley Yu, Kwok Tung

### ASSOCIATE IN APPLIED SCIENCE DEGREE

Banks, Joe M. Bell, Willie E. Brown, Debra Brunt, Frances D.

Glindsey, Curtis D. Lee, Rosie Maryland
Gordon, Jerome Marble, Willie D.
Harris, Michael L. Marshall, Florence
Hentz, Pambula Scott, Barbara Ann Lee, Rosie Maryland Marshall, Florence H. Carver, Dorothy J.
Davis, Katherlynn
Dedeaux, Michael
Dent, Ellis
Douglas, Michael
Ellis, Mary Ann
Frazier, Connie F.

Jackson, Sharlene
Jamison, Josephine E.
Johnson, Jerome
Jones, Robert
Kidd, Clemontine
Lackey, Emanuel
Latham, Robert L.

Shannon, Christopher Shaw, Fletcher Shaw, Paul Thompson, Diane Walker, Earnest E. Wiley, Loretta Wright, Eola

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### VOCATIONAL CERTIFICATES

Anderson, Steve Banks, Marion Barnes, Gardner Barnes, Helen Bell, Cedric Bell, Hiwatha Berryhill, Tony Brady, Earnestine Brooks, Michael Bruce, Warren Bryant, Billy Carr, Marilyn Carter, Craig Chatman, Joe Clark, L.C. Collins, Martha Collins, Mary Conley, Marvis Craig, Donald Crawford, Marvin Danson, Marvin Davis, Eugene Davis, Lionell Dawson, Gamaliel Dillard, Willie Dixon, James Douglas, Stanley Edwards, Charles Edwards, Sylvester Elmore, Jeffery Emerson, Leona Flowers, Terry Ford, Flemon Franklin, Helen Franklin, Jafort

Gipson, Henry Given, Doris Gooden, Calvin Grimes, Lorenzo Harris, Lorenzo
Harris, Dennis
Harris, Cathy
Harris, Louise
Hunt, Lennis
Hawkins, Katie Herring, Hattie
Ivy, Larry
Jackson, Darion
Jackson, Willie A. Johnson, Jerome
Johnson, Joe
Johnson, Melva
Jones, Bertha
Jones, David
Jordan, Ross Johnson, Jerome Kirkwood, Donnell Lewis, Antonia Lomax, Ulysess Lomax, Ulysess
Mason, Clarence
Mitchell, Charles
Monroe, Marvin
Moore, Frank Mungon, Irine Muskin, Otha Myles, Greta Myles, Lester Page, Joe Payne, Loria Payne, Mary

Phillips, Dennis Powell, Patricia Reynolds, Rosa Redfield, Shirley Ross, Jacqueline Scott, Dorothy Seals, Hezekiah Shavers, Bobby Sims, J.W. Skinner, Larry Skipper, Kerry Sneed, Diane Starks, Elaine Starks, Sandra Streater, Willie Stribling, James Stringer, Betty Sturdivant, Issac Taylor, Brenda Thomas, Carl Thomas, Michael Tribble, Delphine Walker, Johnny Washington, James Ward, Nellie Wilkins, Alberta Williams, Edward Williams, Fannie Williams, Jerdie Williams, Larry Williams, Marvin Windless, James Woods, Fannie Yarbrough, Terrance

#### CHILD DEVELOPMENT ASSOCIATE CERTIFICATE

Jackson, Annette

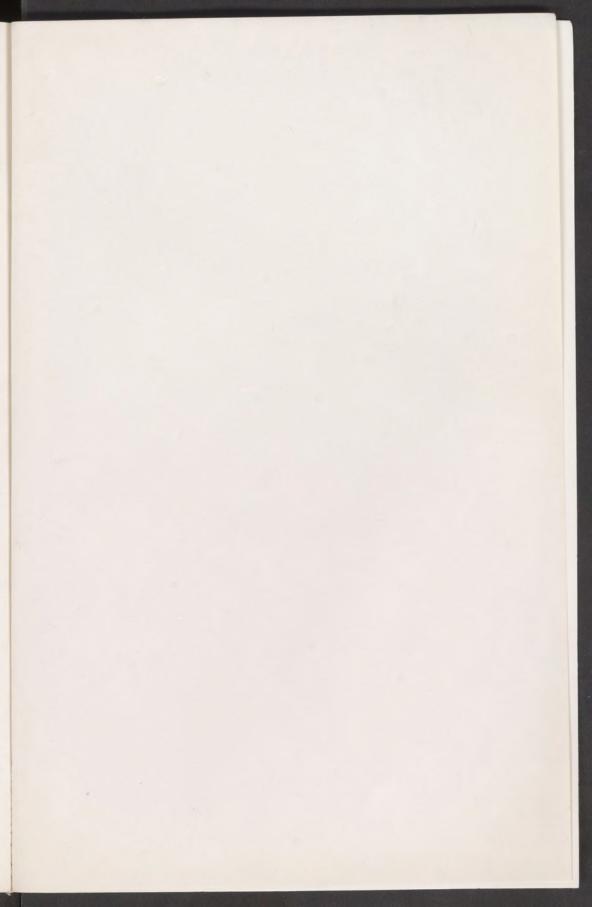
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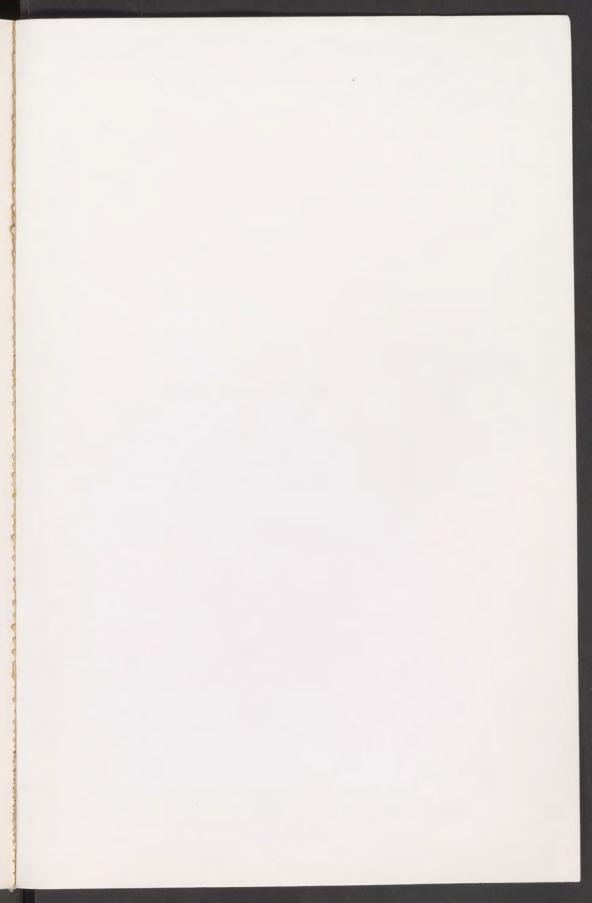
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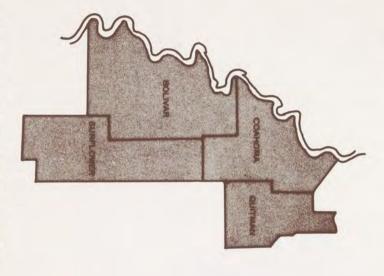
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