

COAHOMA COMMUNITY COLLEGE

Division of Academic Affairs

Academic Advising Guide

Rosetta Howard

Vice President of Academic Affairs

Business and Computer Information Systems Department

Deborah Carter, Chair

English and Foreign Language Department

Vera Griffin, Chair

Fine Arts Department

Rosalind Wilcox, Chair

Health, Physical Education and Recreation Department

Shirley Edwards, Chair

Math and Science Department

Patricia Furdge, Chair

Social Science, Education, and Psychology Department

Karen W. Done, Chair

Educational Outreach

Cynthia Williams, Director

Office of Academic Affairs

Joshua Nave

Special Assistant to the Vice President of Academic Affairs

Evelyn Washington

Academic Support Services Officer

Linda Robinson

GED/Online Testing Services Coordinator

Allean Thomas

Administrative Assistant

DIVISION OF ACADEMIC AFFAIRS

STUDENT ADVISING POLICY & PROCEDURES

Purpose:

The purpose of advising is to assist students in selecting programs of study, to recommend/select appropriate classes, and to evaluate their progress toward achieving his or her goal.

Procedure:

Advisor Assignments

Students are assigned to advisors according to their chosen major. Students who elect to major in General Studies/Interdisciplinary Studies are assigned to his or her advisor according to the first letter of the student's last name. Advising Assignments are made based on the qualifications of the instructor and advising load. For this reason, students are asked to adhere to advising assignments.

General Advising

Student is provided a program template for his or her chosen major based on the information in the college catalog of the academic year when the student enrolled at Coahoma Community College or the college catalog of the academic year when the student declared/changed his/her major.

Students are advised to meet with their assigned advisor to register for classes and at the end of each semester in an effort to evaluate courses completed and credits earned.

The advisor notes course completion and credits earned on a Program Evaluation Form as the student progresses toward degree completion.

Advising for Graduation

Once the student has completed the program of study, the advisor completes the Program Evaluation Form and signs the Program Evaluation Form. The student must also sign the Program Evaluation Form to attest to completion of the program of study. The student must complete an Application for Graduation. If the advisor finds that the student has completed all requirements of the program of study, the advisor then signs the Application for Graduation.

Once the advisor has signed both the Program Evaluation Form and the Application for Graduation, the student must submit these forms for review and approval to the Vice President of Academic Affairs.

Finally, these forms are submitted to the Registrar (Director of Admissions) in the Admissions Office. Upon transcript evaluation, the Registrar determines final eligibility of graduation.

DIVISION OF ACADEMIC AFFAIRS

2009-2010 ACADEMIC ADVISORS LIST

Rosetta J. Howard
Vice President of Academic Affairs

Accounting	Deborah Carter	Curry Hall	662-621-4234	dcarter@coahoamcc.edu
African American Studies	Karen Done	Whiteside Hall (216H)	662-621-4278	kwdone@coahomacc.edu
Architecture	Rosalind Wilcox	Barron-Miller Center (2nd Floor)	662-621-4208	rwilcox@coahomacc.edu
Art/Fine Arts	Rosalind Wilcox	Barron-Miller Center (2nd Floor)	662-621-4208	rwilcox@coahomacc.edu
Athletic Training/Sports Medicine	Shirley Edwards	Curry Hall	662-621-4173	sedwards@coahomacc.edu
	Johnny Noah	Curry Hall	662-621-4679	jnoah@coahomacc.edu
Biochemistry	Bhama Sridharan	Whiteside Hall (107D)	662-621-4275	bsridharan@coahomacc.edu
Biology	Adrian Allen	Whiteside Hall (107F)	662-621-4285	acallen@coahomacc.edu
	Angela Reynolds	Whiteside Hall (107G)	662-621-4284	areynolds@coahomacc.edu
Business (Banking, Finance, Business Administration, Insurance, Real Estate, Marketing, and Management)	Deborah Carter	Curry Hall	662-621-4234	dcarter@coahomacc.edu
	Lynda Elliott	Curry Hall	662-621-4122	lelliott@coahomacc.edu
Chemistry	Bhama Sridharan	Whiteside Hall (107D)	662-621-4275	bsridharan@coahomacc.edu
Computer Information Systems	Jeremy Pittman	Curry Hall	662-621-4669	japittman@coahomacc.edu
Management Information Systems	Amick Youngblood	Curry Hall	662-621-4671	ayoungblood@coahomacc.edu
Criminal Justice and Correctional Services	Kenneth Done	Whiteside Hall (216F)	662-621-4268	kdone@coahomacc.edu
Elementary Education	Barbara Boschert	Whiteside Hall (216G)	662-621-4677	bboschert@coahomacc.edu
	Yuvonie Gardner	Whiteside Hall (216E)	662-621-4269	ygardner@coahomacc.edu
	Elizabeth Melton	Whiteside Hall (216D)	662-621-4267	emmelton@coahomacc.edu
English	Glynda Duncan	Whiteside Hall (203F)	662-621-4272	gduncan@coahomacc.edu
	Vera Griffin	Whiteside Hall (203C)	662-621-4270	vgriffin@coahomacc.edu
	David Jones	Whiteside Hall (203B)	662-621-4277	dljones@coahomacc.edu
	Wanda Reed	Whiteside Hall (203D)	662-621-4120	wreed@coahomacc.edu
	Robert Rockett	Whiteside Hall (203G)	662-621-4273	rrockett@coahomacc.edu
Environmental Science	Adrian Allen	Whiteside Hall (107F)	662-621-4285	acallen@coahomacc.edu
	Patricia Furdge	Whiteside Hall (107B)	662-621-4282	pfurdge@coahomacc.edu
	Angela Reynolds	Whiteside Hall (107G)	662-621-4284	areynolds@coahomacc.edu
Exercise Science	Shirley Edwards	Curry Hall	662-621-4173	sedwards@coahomacc.edu
	Johnny Noah	Curry Hall	662-621-4679	jnoah@coahomacc.edu

Fashion Merchandising and Apparel Studies	Rosalind Wilcox	Barron-Miller Center (2nd Floor)	662-621-4208	rwilcox@coahomacc.edu
General Studies/Interdisciplinary Studies	<i>Advisors assigned according to last name of student</i>			
A-C	Karen Done	Whiteside Hall (216H)	662-621-4278	kwdone@coahomacc.edu
D-G	Yuvonie Gardner	Whiteside Hall (216E)	662-621-4269	ygardner@coahomacc.edu
H-K	David Jones	Whiteside Hall (203B)	662-621-4277	dljones@coahomacc.edu
L-O	Nerma Moore	Whiteside Hall (203E)	662-621-4274	nmoore@coahomacc.edu
P-R	Glenda Duncan	Whiteside Hall (210B)	662-621-4272	gduncan@coahomacc.edu
S-V	Wanda Reed	Whiteside Hall (203D)	662-621-4120	wreed@coahomacc.edu
W-Z	Robert Rockett	Whiteside Hall (203G)	662-621-4273	rrockett@coahomacc.edu
Health & Kinesiology	Shirley Edwards	Curry Hall	662-621-4173	sedwards@coahomacc.edu
	Johnny Noah	Curry Hall	662-621-4679	jnoah@coahomacc.edu
Health, Physical Education & Recreation/Human Performance/Physical Education	Shirley Edwards	Curry Hall	662-621-4173	sedwards@coahomacc.edu
	Johnny Noah	Curry Hall	662-621-4679	jnoah@coahomacc.edu
Health Sciences	Adrian Allen	Whiteside Hall (107F)	662-621-4285	acallen@coahomacc.edu
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	Angela Reynolds	Whiteside Hall (107G)	662-621-4284	areynolds@coahomacc.edu
History	Barbara Boschert	Whiteside Hall (216G)	662-621-4677	bboschert@coahomacc.edu
	Elizabeth Melton	Whiteside Hall (216D)	662-621-4267	emmelton@coahomacc.edu
Hotel, Restaurant, and Tourism Management/Tourism	Deborah carter	Curry Hall	662-621-4234	dcarter@coahomacc.edu
	Lynda Elliott	Curry Hall	662-621-4122	lelliott@coahomacc.edu
International Business	Deborah Carter	Curry Hall	662-621-4234	dcarter@coahomacc.edu
	Linda Elliott	Curry Hall	662-621-4122	lelliott@coahomacc.edu
Journalism	Glynda Duncan	Whiteside Hall (203F)	662-621-4272	gduncan@coahomacc.edu
	Nerma Moore	Whiteside Hall (203E)	662-621-2274	nmoore@coahomacc.edu
Mathematics	Luke Howard	Whiteside Hall (107C)	662-621-4281	lhoward@coahomacc.edu
	Joharrison Rockett	Whiteside Hall (107E)	662-621-4273	jrockett@coahomacc.edu
Mathematics Education	Luke Howard	Whiteside Hall (107C)	662-621-4281	lhoward@coahomacc.edu
	Joharrison Rockett	Whiteside Hall (107E)	662-621-4273	jrockett@coahomacc.edu
Meteorology	Bhama Sridharan	Whiteside Hall (107D)	662-621-4275	bsridharan@coahomacc.edu
Paralegal Studies	Barbara Boschert	Whiteside Hall (216G)	662-621-4677	bboschert@coahomacc.edu
	Karen Done	Whiteside Hall (216H)	662-621-4278	kwdone@coahomacc.edu
Pharmaceutical Sciences	Bhama Sridharan	Whiteside Hall (107D)	662-621-4275	bsridharan@coahomacc.edu
	Barbara Boschert	Whiteside Hall (216G)	662-621-4677	bboschert@coahomacc.edu
Political Science	Karen Done	Whiteside Hall (216H)	662-621-4278	kwdone@coahomacc.edu
	Kenneth Done	Whiteside Hall (216F)	662-621-4268	kdone@coahomacc.edu
Pre-Clinical Laboratory Science	Patricia Furdge	Whiteside Hall (107B)	662-621-4282	pfurdge@coahomacc.edu

Pre-Dental Hygiene	Adrian Allen	Whiteside Hall (107F)	662-621-4285	acallen@coahomacc.edu
Pre-Health Information Management	Adrian Allen	Whiteside Hall (107F)	662-621-4285	acallen@coahomacc.edu
Pre-Medical	Patricia Furdge	Whiteside Hall (107B)	662-621-4282	pfurdge@coahomacc.edu
Pre-Nursing	Patricia Furdge	Whiteside Hall (107B)	662-621-4282	pfurdge@coahomacc.edu
Pre-Occupational Therapy	Adrian Allen	Whiteside Hall (107F)	662-621-4285	acallen@coahomacc.edu
Pre-Optometry	Bhama Sridharan	Whiteside Hall (107D)	662-621-4275	bsridharan@coahomacc.edu
Pre-Physical Therapy	Patricia Furdge	Whiteside Hall (107B)	662-621-4282	pfurdge@coahomacc.edu
Psychology/Educational Psychology	Yuvonie Gardner	Whiteside Hall (216E)	662-621-4269	ygardner@coahomacc.edu
Public Administration/Public Policy Studies	Barbara Boschert	Whiteside Hall (216G)	662-621-4677	bboschert@coahomacc.edu
	Karen Done	Whiteside Hall (216H)	662-621-4278	kwdone@coahomacc.edu
Radio & Television Broadcasting	Nerma Moore	Whiteside Hall (203E)	662-621-4274	nmoore@coahomacc.edu
Recreation	Shirley Edwards	Curry Hall	662-621-4173	sedwards@coahomacc.edu
	Johnny Noah	Curry Hall	662-621-4679	jnoah@coahomacc.edu
Social Science	Karen Done	Whiteside Hall (216H)	662-621-4278	kdone@coahomacc.edu
Social Science Education	Barbara Boschert	Whiteside Hall (216G)	662-621-4677	bboschert@coahomacc.edu
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Sociology/Social Work	Karen Done	Whiteside Hall (216H)	662-621-4278	kwdone@coahomacc.edu
Spanish/Foreign Language	Joshua Nave	Whiteside Hall (210B)	662-621-4678	jnave@coahomacc.edu
Special Education	Barbara Boschert	Whiteside Hall (216G)	662-621-4677	bboschert@coahomacc.edu
	Elizabeth Melton	Whiteside Hall (216D)	662-621-4267	emmelton@coahomacc.edu
Speech/Speech Education	Nerma Moore	Whiteside Hall (203E)	662-621-4274	nmoore@coahomacc.edu
Sports Management	Shirley Edwards	Curry Hall	662-621-4173	sedwards@coahomacc.edu
	Johnny Noah	Curry Hall	662-621-4679	jnoah@coahomacc.edu

Coahoma Community College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs or activities. The following person has been designated to handle inquiries regarding the discrimination policies: Evelyn Washington, Coordinator for Section 504/ADA; 3240 Friars Point Road Clarksdale, MS 38614; Telephone # (662) 621-4148; Email: evelynwashington@coahomacc.edu; Office location: 2nd Floor Whiteside Hall Office #210A.