

**COAHOMA COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM**

**Traditional 3 year RN & LPN/RN Fast Track
Application & Admission Procedure**

General Information

The application submission time frame for the Associate Degree Nursing Program is **January 1st to March 31.**

Contact the Nursing Department (662-621-4210) for clarification or questions regarding application.

Application can be made in the last semester of completing pre-requisites.

Application to Coahoma Community College

An application to Coahoma Community College **must be made or updated before** applying to the Associate Degree Nursing Program.

Go to www.coahomacc.edu/admissions/index.html for the college application form(s). The 5 requirements for general admission are a completed CCC application, high school transcript, ACT, Social security card, and immunization record (form on website).

Pre-Admission Requirements for Associate Degree Nursing

1. All requirements for general admission to the college must be met.
2. All pre-requisites are to be completed by the end of the spring semester prior to the beginning of the Summer I semester.

Required Pre-Requisites:

| | |
|-----------------------------------|--------------|
| • Anatomy & Physiology I & II | 8 hrs |
| • Microbiology /Lab | 4 hrs |
| • Human Growth & Development | 3 hrs |
| • General Psychology | 3 hrs |
| • English Composition I | 3 hrs |
| • Intermediate or College Algebra | 3 hrs |
| • Nutrition | <u>3 hrs</u> |
| | 27 hrs |

3. A cumulative GPA of 2.50 is required on pre-requisites.
4. A minimum grade of "C" is required in all courses.
5. Anatomy and Physiology I & II, Microbiology & Microbiology Lab must have been taken within the last **5 years.**
6. Admission to the Associate Degree Nursing Program (ADN) is competitive according to weighted criteria. Meeting pre-acceptance requirements does not guarantee admission.

Application Process

The following documents must be submitted to the Associate Degree Nursing Program by March 31st for an applicant to be considered for admission:

1. Completed CCC Associate Degree Nursing application
2. Official copy of transcripts from each college or university attended. (Request 2 official copies of transcripts from each college/university attended, to be sent to student directly and then submitted with the application. To be official, transcripts must remain sealed in the original envelope.)
3. CCC transcripts-go to CCC's Admission Office and request that an official CCC transcript be sent to the Associate Degree Nursing Program either by sealed envelope or by E-script.
4. Official ACT (American College Test) scores TEAS scores
5. Official high school transcript
6. Signed/witnessed nursing program performance standards
7. Signed/witnessed criminal background check information form
8. Signed/witnessed drug policy understanding

For LPN/RN Fast-track

9. Current LPN license to practice in Mississippi
10. Employer verification of employment of at least 1 year.

For All Students Requesting Readmission (to either track of the ADN Program)-letter which includes the following-

- request for readmission
- semester requested
- reason(s) program was not completed
- action plan for success

All application information must be received by the Associate Degree Nursing Program no later than March 31 to be considered. Incomplete applications will not be considered.

Submit COMPLETED application packet to the Coahoma Community College Associate Degree Nursing Program, 901 Ohio Street, Clarksdale, MS, 38614 by mail or in person.

Notification of Acceptance/Non-acceptance

Letters of acceptance or non-acceptance will be mailed by the end of April. If a letter of acceptance is received, the recipient should respond within one week in writing using the "Confirmation of Acceptance" form included with the letter. Not confirming acceptance within a week can result in the admission slot being given to another applicant.

- All LPN's accepted into the LPN/RN Fast Track are required to register for NUR 2012 for the 1st summer term
- All freshmen accepted to the ADN Traditional Track are required to register for NUR 1011 Nursing Terminology for the 1st summer term.

Post Acceptance Requirements due July 25

Once accepted into the associate degree nursing program, the following will be required **at the student's own expense** and are due **no later than July 25th**.

1. Physical examination according to specified form.
2. Evidence of vaccine or proof of titer for Hepatitis B and Varicella and current Tetanus and Tuberculosis (TB) vaccines.
3. CPR certification for health care providers current for 2 years. This must be maintained until graduation.
4. Criminal background check clinical clearance letter.

Students will not be able to start classes if the above requirements are not met by the specified time.

Other Important Information:

1. Student malpractice insurance is obtained through the school and charged to the student after the fall semester begins.
2. Each student is responsible for their own transportation which includes access to a dependable car at their, a valid driver's license, and proof of insurance as requested by law.
3. Travel to clinical facilities in adjacent counties for required clinical experiences is the responsibility of the student.
4. Clinical hours may be scheduled on day, evening or weekend shifts with varying hours that may vary from 4 to 12 depending on the clinical requirements.
5. Students must have access to the internet, a computer, e-mail and a working telephone number.

**COAHOMA COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM
APPLICATION**

Coahoma Community College complies with all applicable laws regarding affirmative action and equal opportunity in all its activities and programs and does not discriminate against anyone protected by law because of age, color, disability, national origin, race, religion, sex, handicap, or status as a veteran or disabled veteran.

Check the following:

_____ I am applying to the ADN program's Traditional Track.

_____ I am applying to the ADN program's LPN/RN Fast Track

Date of Birth _____ Social Security Number _____

Student's Name _____
(Last) (First) (Middle) (Maiden)

Address _____
(Street) (City) (State) (Zip) (County)

Mailing Address _____

Telephone Number(s) _____

E-mail Address _____ (Home) (Work) (Cell)
U. S. Citizen?

Yes _____ No _____

Have you ever been admitted to CCC? Yes _____ No _____
When _____

If yes, under what name? _____

Admitted to any other RN program? _____

Where _____

Reason for non-completion _____

PRIOR EDUCATION:

High School graduation date _____ High School GPA _____ GED

College Degrees earned _____

Last college attended _____

Are you currently enrolled in college courses? _____ Expected completion date _____

ACT score (composite) _____

Courses presently enrolled in _____

Will you receive a loan or scholarship to assist with your education? YES ___ NO ___ If yes, describe

Do you plan to work while you are in the program? YES ___ NO ___

Agency _____ Phone _____ Hours/week _____

Have you ever been convicted of, plead no contest to, or are charges pending against you for a felony or misdemeanor in any state? (Includes moving vehicle violations) YES ___ NO ___

If yes, please explain _____

Have you ever been convicted of a felony, or plead guilty to, or plead no contest to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23 (f), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult? YES ___ NO ___

If yes, please explain _____

Have you ever been disciplined by any state or federal regulatory agency or national certifying agency?

YES ___ NO ___ If yes, provide details _____

All applicants should be advised of the following:

1. Any statement made on this application which is false and known to be false by the applicant at the time of making such statement, shall be deemed fraudulent and subject the applicant to disciplinary proceedings.
2. According to the State of Mississippi Law and Rules and Regulations regulating the Practice of Nursing in Mississippi, an individual's application to take the licensing exam may be denied (See Mississippi Nursing Practice Law 73-15-29 at www.msbn.state.ms.us/lawsrules.htm). Admission to the Associate Degree Nursing Program may be denied based on the results of the criminal background check.

I certify that the information on this application is true and accurate.

Applicant's Signature

Date

ONLY FILL OUT QUESTIONS 1-6 IF YOU ARE A LICENSED PRACTICAL NURSE

1. High School graduate _____ Year _____ or GED _____ Year _____

2. State and licensure number where registered.

3. Status of LPN licensure: active ___ inactive ___ other ___ If other, please explain.

4. Place of employment (Present or most recent)

5. I wish to apply for the LPN-RN Fast Yes ___ No ___ (Must have completed all pre-requisite courses with a C or above -Anatomy and Physiology and Micro-Biology must have been taken in the last 5 years.

6. I understand that if I am accepted into the LPN Accelerated Track, I must successfully complete the summer nursing transition course in order to progress.

Signature

Witness

| Traditional 3 yr RN Program | | LPN/RN Fast Track Program | |
|---------------------------------------|-----------|---------------------------------------|-----------|
| | Hours | | Hours |
| Prerequisites | 27 | Prerequisites | 27 |
| Freshman Year | | Sophomore Year | |
| Summer I | | Freshmen Validation | |
| NUR 1011 Nursing Terminology | 1 | Summer I | 16 |
| Fall Semester | | NUR 2012 Nursing Transition | |
| NUR 1117 Nursing Fundamentals | 7 | Fall Semester | |
| NUR 1111 Dosage Calculations | 1 | NUR 2111 Clinical Mental Health | 1 |
| NUR 1122 Intro. To Pharmacology | 2 | NUR 2113 Mental Health Nursing | 3 |
| (Elective) | 10 | NUR 2121 Clinical Maternity Nursing | 1 |
| Spring Semester | | NUR 2123 Maternity Nursing | 3 |
| NUR 1212 Health Issues (Elective) | | NUR 2131 Clinical Pediatric Nursing | 1 |
| NUR 1223 Clinical Med-Surg Nursing I | 3 | NUR 2133 Pediatric Nursing | 3 |
| NUR 1224 Medical Surgical Nursing I | 4 | (Elective) | 12 |
| (Elective) | 7 | Spring Semester | Hours |
| (Elective) | | NUR 2213 Clinical Med-Surg Nursing II | 3 |
| Summer Externship (8 weeks) optional | | NUR 2214 Medical Surgical Nursing II | 4 |
| | | NUR 2223 Management of Client Care | 3 |
| | | (Elective) | 10 |
| Sophomore Year | Hours | | |
| Fall Semester | | | |
| NUR 2111 Clinical Mental Health | 1 | | |
| NUR 2113 Mental Health Nursing | 3 | | |
| NUR 2121 Clinical Maternity Nursing | 1 | | |
| NUR 2123 Maternity Nursing | 3 | | |
| NUR 2131 Clinical Pediatric Nursing | 1 | | |
| NUR 2133 Pediatric Nursing | 3 | | |
| (Elective) | 12 | | |
| Spring Semester | Hours | | |
| NUR 2213 Clinical Med-Surg Nursing II | 3 | | |
| NUR 2214 Medical Surgical Nursing II | 4 | | |
| NUR 2223 Management of Client Care | 3 | | |
| (Elective) | 10 | | |
| Total Required Hours | 67 | Total Required Hours | 67 |

Elective courses may be selected from available academic transfer courses and are not required. Associate degree nursing electives are available and are designed to provide enrichment, review and depth of study within designated semesters of the program of study. Elective course grades are included in the student's cumulative grade point average.

Nursing Electives: availability

NUR 1033 Clinical Externship (3) Summer Session II

NUR 1231 NCLEX Review I (1) – Spring semester year one

NUR 2141 NCLEX Review II (1) Fall semester year two

NUR 2232 NCLEX Review III (2) – Spring semester year two

NUR 1212 Health Issues (2) – Spring semester year one NUR 1132 Nursing Seminar I (2) – Fall semester year one

NUR 1232 Nursing Seminar II (2) – Spring semester year one

COAHOMA COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM

Mailing Address : Physical Location:
3240 Friars Point Road 901 Ohio Street
Clarksdale, Mississippi 38614 Clarksdale, Mississippi 38614

Telephone:
(662)621-4210/(662)624-2231

Website Address:
www.coahomacc.edu

Type of Programs:

- Traditional Track Registered Nursing ADN Program
- LPN/RN Fast Track ADN Program

Length of Time:

- Traditional Track Registered Nursing – 3 years (1 summer and 6 academic semesters, including 2 semesters of general education courses)
- LPN/RN Fast Track – (1 summer and 1 academic year)

Credits required for graduation:

- 67 hours each program

Degree awarded:

- Associate in Applied Science (AAS)

Estimated Costs/Fees:

Includes tuition/related fees and nursing program costs such as books, standardized testing/remediation, uniforms, professional development clinical convention fees, pinning, graduation, NCLEX-RN® fees, etc. as appropriate for each semester.

If dormitory student - \$1,757.00 additional per semester.

Traditional Track – Year I

Summer -\$210.00
Fall - \$2441.00
Spring - \$2055.00

Traditional Track – Year 2

Fall - \$2605.00
Spring - \$14300.00

LPN/RN Fast Track

Summer – \$706.00
Fall - \$2950.00
Spring - \$1780.00

COAHOMA COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM

Performance Standards for Admission and Progression

The following performance standards provide descriptions of basic cognitive, sensory, affective, and psychomotor requirements for successful associate degree nursing program completion. Applicants and students who cannot meet one or more of the standards will be considered on an individual basis in terms of whether reasonable modification/accommodation can be made. Reasonable accommodations will be examined in accordance with the Americans with Disabilities Act (ADA) as well as the Performance Standards for Admission and Progression.

In order to successfully complete the associate degree nursing program, an applicant/student must be able to do the following:

1. **Demonstrate critical thinking sufficient for clinical judgment.**

Examples

- prioritize information and identify cause-effect relationships in the clinical setting
- analyze assessment findings and use findings to plan and implement care
- evaluate plan of care and make revisions as appropriate
- make decisions using logic, creativity and reasoning to make sound clinical judgments based on standards of nursing care
- demonstrate arithmetic ability to correctly compute dosages, tell time, and use measuring tools

2. **Display interpersonal skills sufficient to interact with individuals, families, and groups in a variety of settings in the community.**

Examples

- respect differences among clients and exhibit an attitude accepting of clients as individuals
- establish rapport in order to communicate effectively with clients, families, significant others, and health team members
- work effectively in small groups as a team member and a team leader
- recognize crises and institute appropriate interventions to help resolve adverse situations

3. **Demonstrate appropriate verbal and written communication skills.**

Examples

- speak English coherently to clients, families, and other staff members
- clearly explain treatment procedures and initiate health teaching for clients, families, or groups based on assessed needs, available resources, age, lifestyle, and cultural considerations
- provide clear, understandable written client documentation based upon proper use of the English language
- convey critical information to other caregivers through graphic, print, and/or electronic media in an accurate, timely, and comprehensible manner

4. **Exhibit physical ability sufficient to assist clients to meet health care needs in a variety of settings, including moving from room-to-room, to maneuver in small spaces, and to negotiate stairwells when necessary.**

Examples

- physical mobility and strength sufficient to propel wheelchairs, stretchers, etc. through doorways and close fitting areas alone or with assistance
- stand, walk up to 75% of 6 to 12 hour shifts
- stoop, bend, squat, reach overhead as required to reach equipment and provide nursing care
- lift a minimum of 20 pounds of weight
- transfer/position up to 300 pounds with assistance while lifting, positioning, and transferring clients
- provide for activities of daily living (bed bath, oral hygiene, dressing, etc.)
- perform CPR satisfactorily and respond quickly in an emergency situation

5. **Demonstrate gross and fine motor abilities sufficient to provide safe and effective nursing care.**

Examples

- demonstrate physical dexterity and coordination in delivery of care, treatment, and medications
- hold skin taut with one hand while inserting needle in skin or vein with other hand and perform other procedures requiring the use of 2 hands
- pick up, grasp, and effectively manipulate small objects such as dials, syringes, switches
- calibrate and use equipment
- maintain sterile technique when performing sterile procedures

6. **Display auditory, visual, and tactile ability sufficient to safely assess and care for clients.**

Examples

- hear monitors, alarms, emergency signals, lung/heart sounds, bowel sounds, and cries for help, telephone, intercom interactions, and public address systems (codes)
- perceive and receive verbal communications from clients, families, and health team members
- read written words and information on paper and computer screens, small print, gauges, measuring cups, syringes, and other equipment
- discriminate colors; changes in color, size and continuity of body parts
- discriminate alterations in normal body activities such as breathing patterns and level of consciousness
- observe hazards in environment (water spills, safety rails, restraints) and harmful situations
- perform physical assessment: palpate pulses, feel for heat or cold, tap body surfaces

PLEASE CHECK:

_____ I do not require special accommodations to meet the performance standards.

_____ I will need the following accommodations to meet performance standards.

Please list _____

I understand the requirements and feel that I can achieve the performance standards described for the Associate Degree Nursing Program.

Signature _____ Date _____

***Return this completed form with your application information.**

COAHOMA COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM

BACKGROUND INFORMATION SIGNATURE FORM

All students who will be providing direct patient care in health care institutions regulated by the MS Department of Health should be aware that Mississippi law requires background checks for individuals seeking employment in a health care facility.

According to the Mississippi State Law, an individual may not be eligible for employment if the criminal history record check discloses a felony conviction, guilty plea or plea of nolo contendere to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23 (f), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult that has not been reversed on appeal or for which a pardon has not been granted.

Each student must submit a criminal background clinical clearance letter by July 25. If a student does not receive a letter of clinical clearance following fingerprinting, they should make an appointment with the designated representative from the hospital Human Resource Department where fingerprinted and take all criminal background documentation to the meeting.

A clinical clearance letter must be provided to the Associate Degree Nursing Program for a student to be able to meet the clinical agency practice requirements of the program.

I, _____ have read and understand the above information regarding the Mississippi State Law requiring background checks for individuals providing direct patient care in health care institutions regulated by the MS Department of Health.

Signature of Student

Signature of Witness

Date of Signature

***Return this completed form with your application information.**

Coahoma Community College
Information Sheet for the TEAS (Test of Essential Academic Skills)

What is the TEAS? The TEAS is a computerized pre-entrance test required for all applicants to the Coahoma Community College (CCC) Associate Degree Nursing Program (ADN) and Practical Nursing Program (PN). The TEAS is used to evaluate applicants for admission to both nursing programs. The TEAS is only one of several criteria used in the selection process. The TEAS evaluates 4 different academic areas-reading, math, science, and English.

How do I prepare for the TEAS? The TEAS Study Guide is available for sale in the CCC Bookstore or online at www.atitesting.com.

How do I register to take the TEAS? Complete and submit the TEAS Registration Form along with a \$25.00 money order at least one week before the test date chosen. (see TEAS Registration Form)

Where do I take the TEAS? The TEAS is given on computer at the CCC Workforce Center at 510 Sunbelt Drive, Clarksdale, MS (located on Highway 49 South), phone number (662) 627-9139. Parking is available in the front of the building.

- All applicants must create an account online prior to the day of testing-
 - Go to www.atitesting.com
 - At the top left of the screen go to Sign In and click the tab Create an Account
 - Fill in the information
 - Create a user name and password (write it down so you will remember it on the day of the test)
 - After filling in the information click Register
- Bring a picture ID on the day of the test. Applicants will not be allowed to test without it.
- Calculators are not allowed.

What do I need to make on the TEAS to pass? A TEAS passing score has not been set. Practical Nursing applicants will be compared by rank and Associate Degree Nursing applicants will be compared by rank. Other criteria will also be used for the selection process.

How often can I take the TEAS?

Applicants may take the TEAS no more than once a year.

Where do I submit the TEAS Registration Form?

Associate Degree Applicants-

Attention: Sharron Hurns
901 Ohio St
Clarksdale, MS 38614
(662) 621-4210

Practical Nursing Applicants

Wendy Brumfield Harris
901 Ohio St
Clarksdale, MS 38614
(662) 621-4687

COAHOMA COMMUNITY COLLEGE
TEAS Registration Form

Name _____

Mailing Address _____

Email address _____

Phone number _____

Space is limited for testing. Please indicate your first and second choice. You will receive confirmation by email.

Dates for the TEAS

- _____ Wednesday, January 27, 2010 at 9:00am
- _____ Wednesday, February 3, 2010 at 9:00am
- _____ Wednesday, February 10, 2010 at 9:00am
- _____ Wednesday, February 17, 2010 at 9:00am
- _____ Wednesday, February 24, 2010 at 9:00am
- _____ Wednesday, March 3, 2010 at 9:00am
- _____ Wednesday, March 10, 2010 at 9:00am
- _____ Wednesday, March 24, 2010 at 9:00am
- _____ Wednesday, March 31, 2010 at 9:00am

_____ **Enclosed is my money order for \$25.00 made payable to Coahoma Community College. (required)**

All applicants must have taken the TEAS and submitted their completed application by **March 31** to be considered for admission to the Associate Degree Nursing Program or Practical Nursing Program.

Submit the TEAS Registration form to-

Associate Degree Applicants

Attention: Sharron Hurns
901 Ohio St
Clarksdale, MS 38614
(662) 621-4210

Practical Nursing Applicants

Wendy Brumfield Harris
901 Ohio St
Clarksdale, MS 38614
(662) 621-4687

Check List for Completion of Application to the Associate Degree Nursing Program

_____ 1. Completion of application process with CCC Admission Office; contact CCC Admission Office regarding admission status (662)-621-4176 or 1-866-470-1CCC.

Submit the following to the Associate Degree Nursing Program, 901 Ohio Street, Clarksdale, MS, 38614, (662) 621-4210, by mail or in person.

- _____ 2. Completed CCC Associate Degree Nursing application form
- _____ 3. Official copy of transcript(s) from each college/university attended.
- _____ 4. Official ACT (American College Test) scores
- _____ 5. Registration for TEAS with \$25.00 money order
(optional-purchase TEAS Study Manual from Bookstore or online at www.atitesting.com to prepare for TEAS)
- _____ 5. Official high school transcript or GED
- _____ 6. Signed/witnessed nursing program performance standards
- _____ 7. Signed/witnessed criminal background check information form
- _____ 8. Signed/witnessed drug policy understanding

For LPN/RN Fast-track

- _____ 9. Current LPN license to practice in Mississippi
- _____ 10. Employer verification of employment of at least 1 year.

For Students Requesting Readmission to either track of the ADN Program-letter which includes the following-

- _____ 11. Request for readmission
- _____ 12. Semester requested
- _____ 13. Reason(s) program was not completed
- _____ 14. Personal action plan for success

All application information must be received by the Associate Degree Nursing Program no later than March 31 to be considered. Incomplete applications will not be considered.

Note-TEAS registration and payment can be submitted prior to and separate from the other required application documents.

Submit COMPLETE application packet to the attention of Ms Sharron Hurns, Coahoma Community College Associate Degree Nursing Program, 901 Ohio Street, Clarksdale, Ms. 38614 by mail or in person.