

**COAHOMA COMMUNITY COLLEGE
ASSOCIATE DEGREE POLYSOMNOGRAPHY PROGRAM**

Application & Admission Procedure

General Information

The application submission time frame for the Associate Degree Polysomnography Program is **January 1st to June 30th**.

Contact the Polysomnography Department (662-621-4830) for clarification or questions regarding application.

Application can be made in the last semester of completing pre-requisites.

Application to Coahoma Community College

An application to Coahoma Community College **must be made or updated before** applying to the Associate Degree Polysomnography Program.

Go to www.coahomacc.edu/admissions/index.html for the college application form(s). The 5 requirements for general admission are a completed CCC application, high school transcript, ACT, Social security card, and immunization record (form on website).

Pre-Admission Requirements for Associate Degree Polysomnography

1. All requirements for general admission to the college must be met.
2. All pre-requisites are to be completed by the end of the Summer II semester prior to the beginning of the Fall semester.

Required Pre-Requisites:

- Anatomy & Physiology I & II 8 hrs

3. A cumulative GPA of 2.50 is required on pre-requisites.
4. A minimum grade of “C” is required in all courses.
5. Anatomy and Physiology I & II must have been taken within the last **5 years**.
6. Admission to the Associate Degree Polysomnography Program (PSG) is competitive according to weighted criteria. Meeting pre-acceptance requirements does not guarantee admission.

Application Process

The following documents must be submitted to the Associate Degree Polysomnography Program by June 30th for an applicant to be considered for admission:

1. Completed CCC Associate Degree Polysomnography application
2. Official copy of transcripts from each college or university attended. (Request 2 official copies of transcripts from each college/university attended, to be sent to student directly and then submitted with the application. To be official, transcripts must remain sealed in the original envelope.)
3. CCC transcripts-go to CCC's Admission Office and request that an official CCC transcript be sent to the Associate Degree Polysomnography Program either by sealed envelope or by E-script.
4. Official ACT (American College Test) scores
5. Official high school transcript
6. Signed/witnessed program performance standards
7. Signed/witnessed criminal background check information form
8. Signed/witnessed drug policy understanding

For All Students Requesting Readmission (to the Polysomnography Program)-letter which includes the following-

- request for readmission
- semester requested
- reason(s) program was not completed
- action plan for success

All application information must be received by the Associate Degree Polysomnography Program no later than June 30th to be considered. Incomplete applications will not be considered.

Submit COMPLETED application packet to the Coahoma Community College Associate Degree Polysomnography Program, 901 Ohio Street, Clarksdale, MS, 38614 by mail or in person.

Notification of Acceptance/Non-acceptance

Letters of acceptance or non-acceptance will be mailed by the beginning of August. If a letter of acceptance is received, the recipient should respond within one week **in writing** using the "Confirmation of Acceptance" form included with the letter. Not confirming acceptance within a week can result in the admission slot being given to another applicant.

- All freshmen accepted to the Polysomnography Program are required to register for PSG 1114 Intro to Polysom for the fall term.

Post Acceptance Requirements due August 10th

Once accepted into the associate degree polysomnography program, the following will be required **at the student's own expense** and are due **no later than August 10th**.

1. Physical examination according to specified form.
2. Evidence of vaccine or proof of titer for Hepatitis B and Varicella and current Tetanus and Tuberculosis (TB) vaccines.

3. CPR certification for health care providers current for 2 years. This must be maintained until graduation.
4. Criminal background check clinical clearance letter.

Students will not be able to start classes if the above requirements are not met by the specified time.

Other Important Information:

1. Student malpractice insurance is obtained through the school and charged to the student after the fall semester begins.
2. Each student is responsible for their own transportation which includes access to a dependable car at their, a valid driver's license, and proof of insurance as requested by law.
3. Travel to clinical facilities in adjacent counties for required clinical experiences is the responsibility of the student.
4. Clinical hours may be scheduled on day, evening or weekend shifts with varying hours that may vary from 4 to 12 depending on the clinical requirements.
5. Students must have access to the internet, a computer, e-mail and a working telephone number.

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APPLICATION**

Coahoma Community College complies with all applicable laws regarding affirmative action and equal opportunity in all its activities and programs and does not discriminate against anyone protected by law because of age, color, disability, national origin, race, religion, sex, handicap, or status as a veteran or disabled veteran.

Date of Birth _____ Social Security Number _____

Student's Name _____
(Last) (First) (Middle) (Maiden)

Address _____
(Street) (City) (State) (Zip) (County)

Mailing Address _____

Telephone Number(s) _____

E-mail Address _____ (Home) (Work) (Cell) U. S. Citizen? Yes _____ No _____

Have you ever been admitted to CCC? YES _____ NO _____
If yes, When _____
If yes, under what name? _____

Admitted to any other Polysomnography program? YES ____ NO ____
When _____
Where _____
Reason for non-completion _____

PRIOR EDUCATION:

High School graduation date _____ High School GPA _____

GED _____

College Degrees earned _____

Last college attended _____

Are you currently enrolled in college courses? YES ____ NO ____
If Yes, expected completion date _____

ACT score (composite) _____

Courses presently enrolled in _____

Will you receive a loan or scholarship to assist with your education? YES ___ NO ___ If yes, describe _____

Do you plan to work while you are in the program? YES ___ NO ___

Agency _____ Phone _____ Hours/week _____

Have you ever been convicted of, plead no contest to, or are charges pending against you for a felony or misdemeanor in any state? (Includes moving vehicle violations) YES ___ NO ___

If yes, please explain _____

Have you ever been convicted of a felony, or plead guilty to, or plead no contest to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23 (f), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult? YES ___ NO ___

If yes, please explain _____

Have you ever been disciplined by any state or federal regulatory agency or national certifying agency?

YES ___ NO ___ If yes, provide details _____

All applicants should be advised of the following:

1. Any statement made on this application which is false and known to be false by the applicant at the time of making such statement, shall be deemed fraudulent and subject the applicant to disciplinary proceedings.
2. Admission to the Associate Degree Polysomnography Program may be denied based on the results of the criminal background check.

I certify that the information on this application is true and accurate.

Applicant's Signature

Date

Associate Degree Polysomnography Program

	Hours		
Prerequisites	8		
Freshman Year		Sophomore Year	
Fall Semester		Fall Semester	
PSG 1114 Intro to Polysom	4	Humanities/ Fine Arts Electives**	3
EDU 1311 Orientation	1	PSG 2123 Pediatric Polysom	3
SPT 1113 Oral Comm	3	PSG 4116 Clinical Applications I	<u>6</u>
ENG 1113 English Comp I	3		12
BOT 1613 Medical Term.	<u>3</u>		
	14	Spring Semester	
Spring Semester		History/Social Science Elective***	3
MAT 1113 College Algebra	3	PSG 4223 PSG Capstone	3
CSC 1113 Intro to Comp	3	PSG 4126 Clinical Applications II	<u>6</u>
PSG 3114 Neuro Cardio A&P	4		12
PSG 2112 Polysom Fund	2		
PSG 2122 Intro to Electricity	<u>2</u>		
	14		
Summer I Semester			
PSG 2124 Polysomnography I	<u>4</u>		
	4		
Summer II Semester			
PSG 3124 Polysomnography II	<u>4</u>		
	4		
Total Required Hours	68		

Pre-requisites: (Must be completed prior to admission to the Polysomnography program)

- BIO 2513 Anatomy & Physiology I
- BIO 2511 Anatomy & Physiology Lab
- BIO 2523 Anatomy & Physiology II
- BIO 2521 Anatomy & Physiology Lab II

COAHOMA COMMUNITY COLLEGE
ASSOCIATE DEGREE POLYSOMNOGRAPHY PROGRAM

Mailing Address:
3240 Friars Point Road
Clarksdale, Mississippi 38614

Physical Location:
901 Ohio Street
Clarksdale, Mississippi 38614

Telephone:
(662)621-4210/(662)624-2231

Website Address:
www.coahomacc.edu

Type of Programs:

- Associate Degree Polysomnography Program

Length of Time:

- 2 years (2 academic years and 1 academic summer)

Credits required for graduation:

- 68 hours

Degree awarded:

- Associate in Applied Science (AAS)

Estimated Costs/Fees:

The cost/fees include tuition/related fees and the polysomnography program costs. Such as, standardized testing/remediation, uniforms, laboratory supplies, student kit, professional development, graduation, etc. as appropriate for each semester. Fees are subject to change.

If student plans to live in the dormitory- additional cost of \$1,757.00 per semester.

PSG – Year I

Fall- \$1410.00

Spring- \$1340.00

Summer I

\$385.00

Summer II

\$385.00

PSG – Year 2

Fall- \$1410.00

Spring- \$1405.00

COAHOMA COMMUNITY COLLEGE
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Performance Standards for Admission and Progression

The following performance standards provide descriptions of basic cognitive, sensory, affective, and psychomotor requirements for successful associate degree polysomnography program completion. Applicants and students who cannot meet one or more of the standards will be considered on an individual basis in terms of whether reasonable modification/accommodation can be made. Reasonable accommodations will be examined in accordance with the Americans with Disabilities Act (ADA) as well as the Performance Standards for Admission and Progression.

In order to successfully complete the associate degree polysomnography program, an applicant/student must be able to do the following:

1. **Demonstrate critical thinking sufficient for clinical judgment.**

Examples

- prioritize information and identify cause-effect relationships in the clinical setting
- analyze assessment findings and use findings to plan and implement care
- evaluate plan of care and make revisions as appropriate
- make decisions using logic, creativity and reasoning to make sound clinical judgments based on standards of polysomnography

2. **Display interpersonal skills sufficient to interact with individuals, families, and groups in a variety of settings in the community.**

Examples

- respect differences among clients and exhibit an attitude accepting of clients as individuals
- establish rapport in order to communicate effectively with clients, families, significant others, and health team members
- work effectively in small groups as a team member and a team leader
- recognize crises and institute appropriate interventions to help resolve adverse situations

3. **Demonstrate appropriate verbal and written communication skills.**

Examples

- speak English coherently to clients, families, and other staff members
- clearly explain treatment procedures and initiate health teaching for clients, families, or groups based on assessed needs, available resources, age, lifestyle, and cultural considerations
- provide clear, understandable written client documentation based upon proper use of the English language
- convey critical information to other caregivers through graphic, print, and/or electronic media in an accurate, timely, and comprehensible manner

4. **Exhibit physical ability sufficient to assist clients to meet health care needs in a variety of settings, including moving from room-to-room, to maneuver in small spaces, and to negotiate stairwells when necessary.**

Examples

- physical mobility and strength sufficient to propel wheelchairs, stretchers, etc. through doorways and close fitting areas alone or with assistance

- stand, walk up to 75% of 4 to 13 hour shifts
- stoop, bend, squat, reach overhead as required to reach equipment and provide nursing care
- lift a minimum of 20 pounds of weight
- transfer/position up to 300 pounds with assistance while lifting, positioning, and transferring clients
- perform CPR satisfactorily and respond quickly in an emergency situation

5. **Demonstrate gross and fine motor abilities sufficient to provide safe and effective polysomnography care.**

Examples

- demonstrate physical dexterity and coordination in delivery of care, and treatment
- pick up, grasp, and effectively manipulate small objects such as dials, switches
- calibrate and use equipment
- adjust computer sensors and CPAP machines
- maintain sterile technique when performing sterile procedures

6. **Display auditory, visual, and tactile ability sufficient to safely assess and care for clients.**

Examples

- hear monitors, alarms, emergency signals, lung/heart sounds, and cries for help, telephone, intercom interactions, and public address systems (codes)
- perceive and receive verbal communications from clients, families, and health team members
- read written words and information on paper and computer screens, small print, gauges, measuring cups, and other equipment
- discriminate colors; changes in color, size and continuity of body parts
- discriminate alterations in normal body activities such as breathing patterns and level of consciousness
- observe hazards in environment (water spills, safety rails, restraints) and harmful situations
- perform physical assessment: palpate pulses, feel for heat or cold

PLEASE CHECK:

_____ I do not require special accommodations to meet the performance standards.

_____ I will need the following accommodations to meet performance standards.

Please list _____

I understand the requirements and feel that I can achieve the performance standards described for the Associate Degree Polysomnography Program.

Signature _____ Date _____

***Return this completed form with your application information.**

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BACKGROUND INFORMATION SIGNATURE FORM

All students who will be providing direct patient care in health care institutions regulated by the MS Department of Health should be aware that Mississippi law requires background checks for individuals seeking employment in a health care facility.

According to the Mississippi State Law, an individual may not be eligible for employment if the criminal history record check discloses a felony conviction, guilty plea or plea of no contest to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23 (f), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult that has not been reversed on appeal or for which a pardon has not been granted.

Each student must submit a criminal background clinical clearance letter by August 10th. If a student does not receive a letter of clinical clearance following fingerprinting, they should make an appointment with the designated representative from the hospital Human Resource Department where fingerprinted and take all criminal background documentation to the meeting.

A clinical clearance letter must be provided to the Associate Degree Polysomnography Program for a student to be able to meet the clinical agency practice requirements of the program.

I, _____ have read and understand the above information regarding the Mississippi State Law requiring background checks for individuals providing direct patient care in health care institutions regulated by the MS Department of Health.

Signature of Student

Signature of Witness

Date of Signature

***Return this completed form with your application information.**

