

MINUTES
Accreditation Leadership Team Meeting
April 15, 2009
2:00 p.m.

On the above-mentioned date and specified time, the Accreditation Leadership Team Meeting of Coahoma Community College met on the third floor of the library.

Members Present:

Vivian M. Presley, Chairperson
Yolanda D. Miller, Secretary
Anthony Brooks
Anne Clark
Rosemary Dill
Rosetta Howard
Gregory Hudson
Jeremy Pittman
Leandrew Presley
Deborah McNeal
Yvonne Stanford

Others attending meeting:

Karen Done, Chair of Quality Enhancement Team
Nerma Moore, Chair of QEP Research Committee
Kyrie Antici, Chair of Quality Enhancement Plan Marketing Strategies

Members Not Present:

Deborah McNeal
Marilyn Starks
Charles White

- I. Invocation was given by Dr. Greg Hudson.

- II. Call to order: Chairperson Dr. Vivian M. Presley called the meeting to order at 2:00 p.m. Dr. Presley stated that we are now at the countdown for our SACS visit. We only have a little over a year. Dr. Presley asked the staff to see it as a “wonderful day” because we will be ready and waiting for the SACS team. The purpose of the meeting today is to get an overview and oversight of where we are with Compliance Certification and the IEP.

- III. **Rosemary Dill, Director of Institutional Effectiveness**
Ms. Dill gave a power point presentation of the Compliance Certification Update.

IV. Karen Done, Chair of Quality Enhancement Plan (IEP)

Mrs. Done gave a power point presentation of the Quality Enhancement Plan overview. A survey was given to 542 students, faculty, staff, alumni, board members, and community representatives for a topic suggestion. Five themes emerged: Teaching Pedagogy, Curriculum, Student Learning, Student Services and Operation of the Institution. Student Services and Student Learning ranked the highest.

V. Nerma Moore, Chair of Quality Research

Mrs. Moore emphasized the importance of reading and stated that we must get our students reading skills up to part. She distributed a handout and briefly discussed issues that dealt with increasing reading among students at our institution. There are four areas that are important in reading:

- Motivation
- Decrease rote learning
- Decrease whole class reading
- Increase student choice

VI. Kyrie Antici, Chair of Quality Marketing Committee

Mrs. Antici distributed a newsletter concerning the ABC's and 123's of the Quality Enhancement Plan and the QEP Reading Program Title Suggestions. She asked that the team choose one of the suggestions as a catchy topic for the QEP and Improving Reading Comprehension Skills.

VII. Mrs. Karen Done, Chair of Quality Enhancement Plan

Mrs. Done discussed the QEP Topic Abstract. A copy was distributed to the staff. The topic chosen is Improving Reading Comprehension Skills. Students enrolled in Western Civilization will be the target group because it is a general education course taken by 70% of the students. One of the learning outcomes for the course requires students to apply reading comprehension.

Mrs. Done asked for a formal vote on the QEP Abstract.

The motion was carried and approved for the QEP Abstract.

VIII. Questions and Comments

A brief discussion was held concerning the reading skills of our students.

Mr. Pittman mentioned that potential graduates have been assigned the CAAP (Collegiate Assessment of Academic Proficiency) which focuses on reading comprehension.

Mr. Brooks mentioned that technical reading is a problem with his students in Respiratory Care.

Mrs. Stanford stated that students should have the opportunity to read on their subject matter. She suggested that the instructors come by the library to see if those books are available. Mrs. Stanford mentioned that we need an assessment of the student and a faculty alert system so faculty can properly recommend students. Students are being placed on probation slightly due to reading problems which becomes a retention matter.

XI. **Closing Remarks – Dr. Vivian M. Presley**

Dr. Presley stated that this is how we bring about change, by our findings and recommendations. Recommendations and suggestions to enhance the total institution can be submitted to Ms. Dill's office.

There being no further discussions, the meeting adjourned.

Minutes submitted by:

Yolanda D. Miller

Minutes Approved By:

Vivian M. Presley