

ORIENTATION

Orientation is a comprehensive opportunity designed specifically for the first-time freshman or transfer student providing information to ease the transition into college life and introduce the college's goals, mission, policies, admission requirements, and programs of study.

The Division of Student Affairs and a committee made up of a select group of matriculating sophomore college students and faculty and staff representatives assist the entering Freshman and Transfer students in becoming acquainted with institutional administrators, faculty, staff, and campus programs and services. Orientation materials are provided to all entering freshmen. Entrance examinations, campus tours, social events, fees, lecture-discussion meetings, and registration, are some of the activities conducted during the period. Contents of the college's catalog and Student Handbook are also presented during the Summer Orientation.

An orientation class is conducted for one semester as a part of the regular college curriculum. College rules, regulations, and policies are reviewed along with other activities designed to help freshmen adjust to college. Student handbooks and college catalogs are distributed and reviewed.

Note: An on-campus orientation containing paralleled material can be attended by potential students (onsite and offsite) of Coahoma Community College during the summer under the auspice of the Division of Student Affairs and Support Services. This link is designed for the specific purpose of providing material to interested potential students that could not attend the on-campus orientation activities.

HISTORY OF COAHOMA COMMUNITY COLLEGE

Coahoma County Agricultural High School was established in 1924 becoming the first agricultural high school in Mississippi for Negroes under the existing "separate but equal" doctrine. The junior college curriculum was added in 1949, and the name of the institution was changed to Coahoma Junior College and Agricultural High School.

During the first two years (1949-1950), the junior college program was conducted by one full-time college director/teacher and a sufficient number of part-time teachers from the high school division. A full-time dean and college faculty were employed the in the third year of operation.

During the first year of operation (1949), Coahoma Junior College was supported entirely by county funds. In 1950, Coahoma Junior College became the first educational institution for Negroes to be included in Mississippi's system of public junior colleges and to be eligible to share in funds appropriated by the Mississippi Legislature for the support of public junior colleges. Other counties also began to support the junior college, including Bolivar, Quitman and Sunflower.

In 1965, Coahoma Junior College opened its doors to all students regardless of race, color, sex, national origin, or disability.

During its history Coahoma Community College and Agricultural High School has been headed by eight superintendents and four presidents: M. L. Strange, 1924-25; J. M. Mosley, 1924-29; J. W. Addison, 1929-37; J. B. Wright, 1937-45; B. F. McLaurin, 1945-66; J. E. Miller, 1966-79; McKinley C. Martin, 1980-92; and the incumbent Vivian M. Presley, 1992 to present. With her appointment as superintendent/president on January 6, 1992, Dr. Vivian Presley became the first female to head Coahoma Community College and Agricultural High School and the first woman to head a community/junior college in the state of Mississippi.

With the approval of the Board of Trustees of Coahoma Junior College and the State Board for Community and Junior Colleges, Coahoma Junior College's name was changed to Coahoma Community College, effective July 1, 1989.

In the spring of 1995, after many years of not having an official district, a bill was introduced to and passed by the Mississippi Legislature and signed by the Governor Kirk Fordice giving Coahoma Community College a district. Effective July 1, 1995, the Coahoma Community College district became Bolivar, Coahoma, Quitman, Tallahatchie, and Tunica Counties.

Coahoma Community College

Office of the President



Dear Students and Parents:

Welcome to Coahoma Community College. We are very excited to have you on our campus. During this orientation period, I am sure that you will find that Coahoma Community College is an institution that is committed to quality and excellence. We strive extra hard to ensure that our students are successfully prepared; whether they choose to matriculate to a four-year university or enter the world of work. You will also find that our administration, faculty and staff are Competent, Caring and Concerned.

I know that your visit here will be an enjoyable as well as an informative one. You are encouraged to visit our campus at anytime, and we hope to see you at many of the college's activities during the school year.

Again, welcome to our campus. Enjoy your visit. We are happy that you have chosen to become a part of the Coahoma Community College family.

Sincerely,

Vivian M. Presley

President



Greetings! The path to greatness begins with a single step. Thank you for making Coahoma Community College that first step to excellence. On behalf of the Division of Student Affairs “Team and Family”, I wholeheartedly and emphatically would like to take this opportunity to welcome you to the campus of Coahoma Community College. The overall scope of services that are offered in the Division of Student Affairs are predicated on analyzed (survey) data from the populous that we serve. Students are our business; therefore their voices are always heard. We stand on the premise that our services both foster and correlate with a strong environment of teaching and learning, yet assisting in the successful matriculation to graduation and maturation in life thereafter of a Coahoma “Tiger”.

As we are positioned for a fantastic academic year, it is of paramount importance that the Coahoma student is familiarized with governing policies and procedures of the institution. Simplistically, it is our heartfelt belief that “knowing” makes all the difference. Please understand that our office is a revolving door for our students, and we are eagerly anticipating your taking advantage of the invitation.

Again, we welcome you to our home and wish you success indeed in your collegiate endeavor.

Yours in Continued Student Services, I Will Remain,
Gregory A. Hudson, Ed.D.
Vice President of Student Affairs and Support Services



On behalf of the faculty and staff, it is my sincere pleasure to welcome you to Coahoma Community College and the Career-Technical Division. You made a great choice to undertake your college education here. Although you will learn a lot in the next two years, this is just the beginning of what we hope will be an enriching life of learning as you live out your calling. The first year of college marks a major transition whether you are entering right out of high school or a break from formal education. If you are feeling nervous, scared, overwhelmed, lost or completely befuddled, you are not alone. Coahoma is the place to discover who you are and to discover your career path whether you are attending college to earn a degree or certificate, to prepare to transfer to a four institution, to update job skills or train for a new career, or to expand your interest. Everyone at CCC is committed to your success not just as a first year student, but also as someone who wants to get the most socially and academically from your time at CCC.

We are looking forward to meeting you this fall as you begin your future here at CCC.

Congratulations, you are in college and the brink of a whole new stage in your life. As you will come to hear so many times, the possibilities ahead of you are endless, so make sure you take all advantages that are before you. Your college experience will be what you make of it. You will get no more out of it than you are willing to put into it.

I look forward to getting to know you in the fall.

Anne Shelton-Clark,
Vice President of Career-Technical Education



Greetings and Welcome to Coahoma Community College,

Thank you for choosing Coahoma Community College! I am excited to meet you and eager to serve you. The Division of Academic Affairs offers a variety of educational programs that will prepare you for a very promising and rewarding future. We provide quality instruction and support services to ensure academic success. Our faculty and staff are always available to assist you individually and educationally. I am delighted you chose Coahoma Community College. You made the right choice and the only choice! Welcome to Coahoma Community College, home of the Tigers!

Sincerely,

Rosetta Howard

Vice President of Academic Affairs and Outreach Programs

ABOUT COAHOMA COMMUNITY COLLEGE

COAHOMA COMMUNITY COLLEGE BOARD OF TRUSTEES

Ned Gathwright, President	Marks
Johnny McGlown, Vice President	Lyon
Rena Butler, Secretary	Clarksdale
William R. Bradley, Legal Advisor	Clarksdale
Willie Blocker	Shelby
Donald Clark	Clarksdale
Jerry Gentry	Tunica
Rev. Andrew Hawkins	Glendora
Dennis Hawkins	Clarksdale
Howard Hollins	Webb
Robert G. Mason	Cleveland
Pauline Rhodes.....	Clarksdale
Valmadge Towner	Marks
Cynthia Williams	Clarksdale
David Williams	Tunica

BOARD OF SUPERVISORS COAHOMA COMMUNITY COLLEGE DISTRICT

COAHOMA COUNTY

Chris Overton, President
Timothy Burrel
Johnny Newson
Paul Pearson
Roger Wiener

BOLIVAR COUNTY

Eddie Andrew Williams, III, President
Pete Roncali, Vice President
Richard Coleman
James McBride
Donny Whitten

QUITMAN COUNTY

Earnest Brooks, President
Robert Andrews
Jessie Ellis
Manuel Killebrew
Bobby Turner

TALLAHATCHIE COUNTY

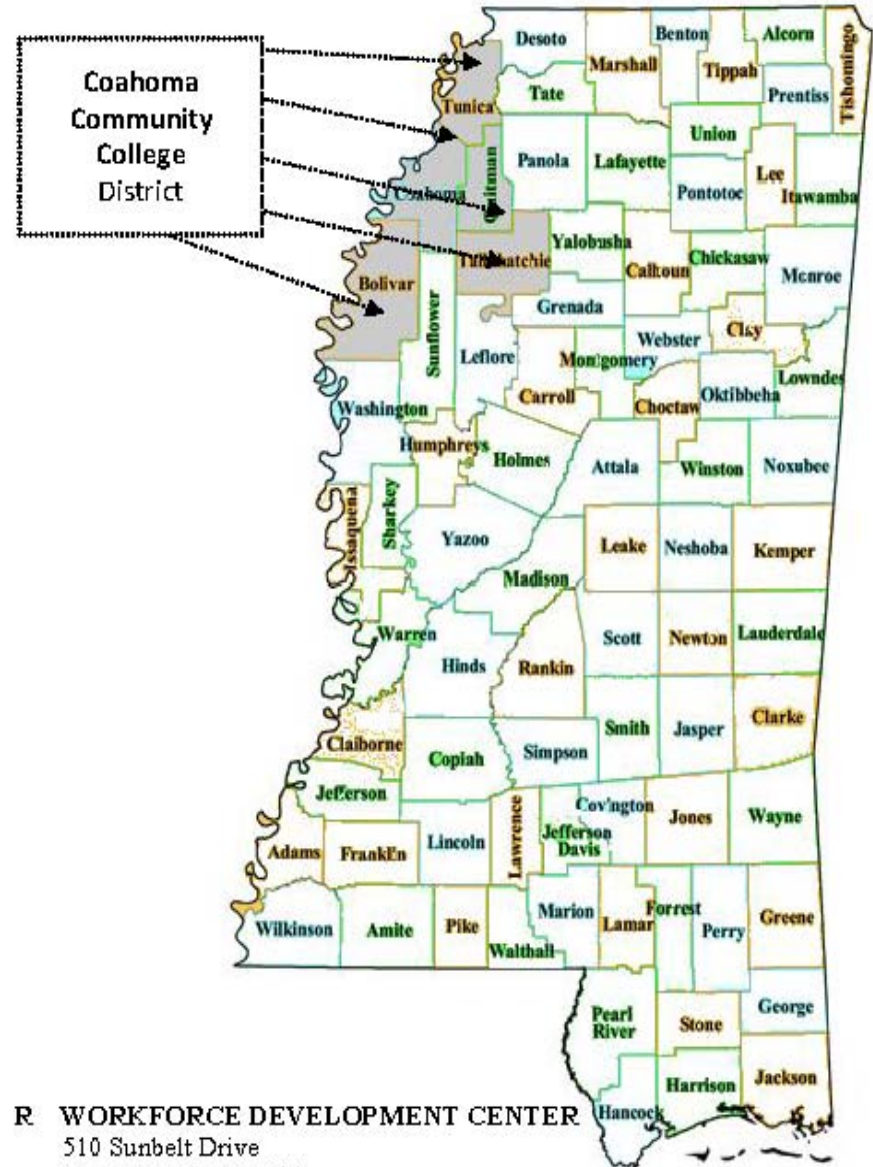
Jerome Little, President
Bobby Banks
Johnny Goodwin
Kenneth Havens
Sondra Ross

TUNICA COUNTY

William Pengram, President
James Dunn
Paul Battle, III
Bobbie E. Williams
Cedric Burnette

LOCATION OF THE SCHOOL

The main campus of Coahoma Community College is located in Coahoma County three miles north of the city of Clarksdale, Mississippi. Coahoma is easily accessible from four major highways: U.S. 61, U.S. 49, Miss. 6, and Miss. 1. The ninety-nine acre campus lies in an agrarian setting along Friars Point Road near the Mississippi River, which forms the western boundary of Coahoma County. Coahoma Community College provides educational services throughout its five-county service area at the off-campus locations.



OFF-CAMPUS LOCATIONS

CHARLESTON SITE

Charleston High School
South Cossar Avenue
Charleston, MS 38921

MARKS SITE

Quitman County Vocational Center
1501 Martin Luther King Drive
Marks, MS 38646

MOUND BAYOU SITE

J.F. Kennedy High School
204 N Edwards Avenue
Mound Bayou, MS 38762

ROSESDALE SITE

West Bolivar High School
505 N Main Street
Rosedale, MS 38769

TUNICA SITE

Tunica Middle School
2486 US-61 N 2110 East Tunica, MS 38676

SHAW SITE

Shaw High School
214 Dean Boulevard Shaw, MS 38773

WEBB SITE

West Tallahatchie High School
2110 US Highway 49 East Webb, MS 38966

ALLIED HEALTH TRAINING CENTER WORKFORCE DEVELOPMENT CENTER

901 Ohio Street
Clarksdale, MS 38614

510 Sunbelt Drive
Clarksdale, MS 38614

COAHOMA COMMUNITY COLLEGE

President & Executive Officers

Dr. Vivian M. Presley
President

Martha Catlette
Vice President of
Health Sciences

Anne Clark
Vice President of
Career Technical Education

Rosemary C. Dill
Vice President of
Institutional Effectiveness

Freeman Horton
Director of
Athletics

Rosetta Howard
Vice President of
Academic Affairs

Gregory A. Hudson
Vice President of
Student Affairs and
Support Services

Deborah McNeal
Vice President of
Fiscal Affairs

Marilyn Starks
Vice President of
Institutional Advancement/
Federal Programs

Charles White
Vice President of
Workforce Development

MISSION STATEMENT

Coahoma Community College, located in the northwest corner of the rural Mississippi Delta, is an accredited, public, comprehensive, two-year institution of higher learning dedicated to serving Bolivar, Coahoma, Quitman, Tallahatchie, and Tunica counties and beyond. Serving as a catalyst for economic and community development, Coahoma Community College provides accessible, affordable, diverse, and quality educational opportunities and services that foster a nurturing teaching and learning environment, promote intellectual and work readiness skills, support personal and professional growth, and prepare students to enter the job market or transfer to a college or university.

COAHOMA COMMUNITY COLLEGE GOALS

1. Provide academic transfer programs that parallel with the first two years of college/university programs.
2. Provide career and technical education programs that prepare students to enter the job market or transfer to a college or university.
3. Meet the needs of area businesses and industries by providing workforce training programs.
4. Empower students with the necessary tools to maximize their potential by providing a network of support services and activities.
5. Utilize emerging instructional technology by providing innovative learning opportunities for students.
6. Address community and economic development needs within the service area by developing and sustaining partnerships with public and private agencies.
7. Initiate new programs or complement existing programs by securing and sustaining federal, state, and local funding.
8. Support cultural enrichment programs and activities.
9. Ensure institutional effectiveness by planning, assessing, and evaluating all activities and programs.

COMPLIANCE POLICIES

Coahoma Community College embraces the philosophy that students be provided the opportunities for learning experiences such as fundamental courses, counseling, and tutorial assistance that will help individual students to succeed in achieving their educational goals. The institution utilizes an array of assessment instruments to determine the strengths and needs of students, for the purpose of focusing on the selection of the most appropriate program options to assure student success. Coahoma Community College has an "open admissions" policy consistent with the mission statement of the institution and all related laws, which allows students at multiple levels of academic experience and achievement to obtain a quality education through this institution.

FACILITIES

[Please click here for a detailed map of our campus.](#)

THE J. W. ADDISON ADMINISTRATION BUILDING was originally constructed in 1963 and enlarged in 1969. This building is the center for the administrative activities of the campus. It houses the Office of the President, the Vice President for Finance and Operations, the Business Office, and other administrative offices. It is named in honor of J. W. Addison, a former superintendent of Coahoma Agricultural High School.

THE ZEE A. BARRON STUDENT UNION was constructed in 1975. It is named in honor of one of the school's former organizers, Zee A. Barron. The Student Union houses many diverse offices and activity centers. This facility provides offices for Vice President for Student Affairs and Support Services, the Dean of Student Affairs and Support Services, the Director of Student Activities, Student Government Association, and the Housing Director. In addition, this facility provides space for the bookstore, student lounge, the campus cafeteria/grill, meeting rooms (including the Magnolia Room), the faculty dining area, and the Tigers' game room.

THE BLACKBURN ANNEX is named in honor of a former director of the Division of Vocational and Technical Education, Samuel Blackburn. This building houses the institution's maintenance department and high school automotive mechanic shop.

THE ROSIE BROWN SANDY BAYOU BUILDING was originally constructed on the campus as a county elementary school and was considered part of the Coahoma Community College and Agricultural High School Complex. Because of declining enrollment, the school was closed. In 1976, the college purchased the facility to be used as a classroom building. This building was dedicated in memory of one of its most outstanding teachers and administrators, Rosie Brown. The building is currently used by the college and Coahoma Agricultural High School.

THE CAIN VOCATIONAL BUILDING was named in honor of two dedicated instructors, Joseph and Hettie Cain. The facility houses high school building trades, and a technology classroom. The building was renovated in 1991.

THE CONSUELLA CARTER MUSIC HALL, constructed in 1967, is named in honor of Consuella Carter, a former band director and music instructor at Coahoma Community College. This building houses the Band Director's office, a classroom, a rehearsal hall, and storage space.

THE MARTIN CENTER FOR LIFELONG LEARNING was originally constructed in 1928. After the college was

established in 1949, it was used as the college dining hall. An addition was made in 1969, and it was renovated in 1975 to serve as the central location for the Division of Continuing Education. In 1987, it was named in honor of Dr. McKinley C. Martin, former president/superintendent of Coahoma Community College and Agricultural High School. It houses the Offices of Project Upward Bound and Educational Talent Search.

THE CHRISTINE J. CURRY HALL was constructed in 1965 as a business building. An addition was made in 1969. It houses the Business and Computer Information Systems Department and the Health, Physical Education and Recreation Department. It is named in honor of Christine J. Curry, a long-time department head of the Business Department.

THE DICKERSON-JOHNSON LIBRARY AND LEARNING RESOURCES CENTER is named in honor of the institution's first librarian, Ethel V. Dickerson, and Lillian Rogers Johnson, a former organizer of the College. The Library occupies the second and third floors of the building with the Reference Section and computer lab on the second floor and the General Collection, Main Reading Room, Black Heritage Collection Media Center residing on the third floor.

THE LEE FLOWERS CAREER/TECHNICAL BUILDING, originally constructed in 1962, is named in honor of Lee Flowers, a deceased instructor in the building trades. It originally housed classrooms, shops, and laboratories for brick masonry. After the building sustained heavy damages from a tornado in 1984, it was completely renovated in 1985 to a two-story structure. The first floor currently houses the Barbering & Cosmetology Programs. The second floor houses Business and Office Systems Technology and Child Care Technology Programs.

THE FRIENDS RESIDENCE HALL, a three-story facility, was constructed in 1983. It provides housing for 122 male students and includes lounges, lobbies, and kitchenettes. The building was renovated in 2006.

THE B. F. MCLAURIN VOCATIONAL-TECHNICAL CENTER, constructed in 1969, is named in honor of the school's first president, B. F. McLaurin. This building houses facilities for Hotel Restaurant Management Technology, Industrial Maintenance Technology, Residential Carpentry, Welding Technology, and various offices including the offices of the Vice President and Dean of Career-Technical Education.

THE SEZZIE MCLAURIN RESIDENCE HALL, constructed during the 1983-84 school year, was named in honor of the deceased wife of the first president. This two-story building provides housing for 52 female students. It also includes lounges, lobbies, and kitchenettes.

THE JAMES E. MILLER STADIUM, constructed in 1979, is named in honor of the second president, James E. Miller.

This stadium, which is home field of the Coahoma Community College Tigers, has a seating capacity of 2,500. The James E. Miller Stadium was completely renovated during the 1997-98 academic school year with the addition of a new 1,678 square feet entrance building that provides space for ticket sales, concession, and restroom facilities.

THE MARION M. REID GYMNASIUM, constructed in 1960, is named in honor of a deceased faculty member and registrar, Marion M. Reid. This facility is used for athletic activities, assemblies, and classroom instruction. It was renovated in 1986, 1989, and 2007.

THE TRUSTEE CENTER FOR PHYSICAL OPERATIONS, constructed in 1985, is named in honor of all present and past members of the Board of Trustees. It houses Shipping and Receiving, Physical Plant, and a bus shop.

THE MARY G. WHITESIDE ACADEMIC HALL, constructed in 1958, is named in honor of Mary G. Whiteside, a deceased faculty member who was also a registrar and academic dean. This building has had ten renovations over the years and currently houses the academic departments of Social Sciences, Education and Psychology; English and Foreign Language; and Math and Science; the Whiteside Hall Lecture Room and the offices of the Vice President for Academic Affairs, Educational Outreach offices, Institutional Effectiveness offices and the Academic Support Services Officer/Coordinator for Section 504/ADA.

THE IRMA GAMBRELL CHILD CARE CENTER is named in honor of Irma Gambrell, a long-time employee and loyal supporter of the college. The facility was originally constructed to house vocational programs for the high school. After the building sustained heavy damages from a tornado in 1984, it was completely renovated in 1988 to house the Child Care Training Center.

THE BARRON-MILLER CENTER FOR FINE ARTS, originally constructed in 1965 as a small gymnasium for the high school, was named in honor of the school's first full-time music director and the second president. When originally constructed, the facility was used for physical education classes, small assemblies, and basketball practice. The facility was renovated in 1990-1991 to be used primarily by Coahoma Community College as a facility for art classes, performing arts, and small assemblies. The two-story building houses the Henry Dorsey Studio, the Thomas A. Richardson Studio, the Georgia A. Lewis Theater, the Eddie Mae Jackson Drama Laboratory, and the Miriam Green Writer and Artist Laboratory.

THE MARVIN F. SIGMON JR. CAREER/TECHNICAL BUILDING, constructed in 1978, was named in honor of Marvin Sigmon, Jr., who served on the Board of Trustees for Coahoma Community College and Agricultural High School for more

than 30 years and as president of the Board of Trustees for a number of years. The facility houses the Career-Technical offices, Collision Repair Technology, and Culinary Arts.

THE COAHOMA COMMUNITY COLLEGE WORKFORCE DEVELOPMENT CENTER was originally built in 1992 and expanded in 1997. The facility is located in the Coahoma County Industrial Park on Highway 49. The Center houses ABE/GED, Customized Training, Industrial and Workforce Development Training, and the Coahoma County Literacy Council.

THE PINNACLE was constructed in 1992-1993. This modern 34,474 square foot facility houses four classrooms, several offices, athletic dressing rooms, a permanent stage area, and an arena floor area for sporting events. The arena seats more than 4,000, houses a press box that doubles as a control and sound booth, and a video-taping area. The building is also used for cultural events for the College and the community.

THE PRESIDENT'S HOME, constructed in 1997, is located on the south end of the campus east of Friars Point Road. It is a beautiful one-story frame building with 4,252 square feet of living space.

THE GEORGE W. MOORE RESIDENCE HALL, constructed in 2002, is a modern two-story men's dormitory. It houses 120 students and is handicap accessible. This building was named in honor of the late George W. Moore, a former college instructor and administrator.

THE GEORGE A. GREEN ATHLETIC FIELD HOUSE, constructed in 2002, is named in honor and in memory of the late former football coach, George A. Green. This modern facility has two dressing rooms, a state-of-the-art weight room, a meeting room, three offices, a reception area, and a laundry room.

FRANK W. GAMBRELL, JR. STUDENT AFFAIRS MULTI-COMPLEX BUILDING, constructed in 2003, is a state-of-the-art facility that houses Department of Safety, student health services, student laundry, student mail, and the Fitness and Wellness Center.

THE COAHOMA COMMUNITY COLLEGE HEALTH SCIENCES TRAINING CENTER, constructed in 2007, is a 26,000 square-foot facility that houses the Respiratory Care, the Practical Nursing, the Associate Degree in Nursing, and other short-term health care training programs.

EDDIE C. SMITH SPORTSPLEX, constructed in 2005, is named in honor of a dedicated science instructor and public

servant, Eddie C. Smith. The facility is located in the southeast corner of the campus. This beautiful facility was constructed to meet state and national design requirements. It consists of a baseball field, a softball field, and an indoor facility that provides approximately 875 square feet for concessions, restrooms, sports activity announcements, and storage.

CHARLES F. REID SPONSORED PROGRAMS BUILDING, constructed in 1960, was originally used as a female dormitory and was referred as the —Women’s Dormitory|. In the early nineties, the name was changed to —TINY TIGERS| and the building was used as a day care center. In 2004, the building was renamed —Sponsored Programs|. In 2008, the name was expanded in order to honor a former dean of academics, Mr. Charles F. Reid. Currently, this building houses sponsored programs and other programs/activities when space is available.

COLLEGE ADMISSIONS

Coahoma Community College does not discriminate in the admission of students because of race, color, sex, age, national origin or disability. The institution ascribes to an "open admissions" policy. However, admission to the college does not necessarily guarantee admission to a specific program of study desired by a student.

The Director of Admissions and Records receives and processes all general applications, evaluates credentials, and issues statements relative to admission to applicants. Academic, technical, and career students may enter at the beginning of either of the two semesters or at the beginning of the summer school terms. Application forms may be secured from the Office of Admissions and Records or from the college website.

GENERAL ADMISSIONS REQUIREMENTS

The following five (5) requirements are general admissions requirements and must be completed by all students desiring admission to Coahoma Community College:

1. APPLICATION

Each applicant is required to submit a completed application for admission. This application can be obtained by contacting the Office of Admissions and Records or on the Admissions website at <http://www.coahomacc.edu/admissions/index.html>.

2. TRANSCRIPTS

A first-time entering student seeking admission to the college should provide an official transcript bearing the principal's signature, date of graduation and school seal.

Students who have passed the General Education Test must submit an official transcript of the General Education Diploma (GED) scores.

A student who has completed a minimum of nineteen (19) acceptable high school units but has not graduated from high school may be accepted.

Students who have attended other institutions of higher learning must submit official college and/or military transcripts from ALL institutions attended.

3. ACT SCORES

Students seeking admission to the academic and technical programs are required to take the American College Test (ACT) and request that the results be sent to the Office of Admissions and Records. A student cannot be admitted to an academic or technical program unless the ACT scores are on file in the Admissions and Records Office. First-time enrolled students 21 years of age and older are not required to take the ACT unless they are planning to enter into a specific program that requires it, such as the Practical Nursing, Respiratory Care and the Associate Degree Nursing Programs.

4. SOCIAL SECURITY CARD

Each applicant is required to submit a copy of his/her signed social security card.

5. IMMUNIZATION RECORD

In cooperation with the Mississippi State Board of Health, Coahoma Community College requires certification of appropriate immunization against rubella and measles of all entering students whose birth dates are after December 13, 1956. The Immunization Form can be obtained through the Office of Admissions and Records or on the Admissions website at <http://www.coahomacc.edu/admissions/index.html>.

NOTIFICATION OF ADMISSION

Each applicant is notified of his admission status upon completion of the admissions application process.

All admissions requirements must be submitted to the Office of Admissions and Records. In order for an applicant to receive a "Notice of Acceptance", all admissions material must be on file in the Office of Admissions and Records. Once a student receives a —Notice of Acceptance||, this notice must be presented at registration.

CATEGORIES OF ADMISSION

- **Regular admission** indicates that a student has satisfactorily fulfilled all admission requirements.
- **Special admission** is designed to meet the needs of special interest groups that seek admission for specifically designed programs without concern for credit transfer.
- **Transfer student admission** is designed for students who have satisfactorily completed course work from another accredited college or university.

CLASSIFICATION OF STUDENTS

The classification of students at Coahoma Community College is defined as follows:

1. **Freshman:** A student who has fewer than 28 semester hours.
2. **Sophomore:** A student who has earned at least 28 semester hours.
3. **Full-time Student:** A student who is enrolled in 12 or more semester hours of course work in a given semester.
4. **Part-time Student:** A student who is enrolled in fewer than 12 semester hours of course work in a given semester.

5. **Cleared Student:** A student has submitted appropriate documents to the Office of Admissions and Office of Financial Aid and has a zero balance in the Business Office.

6. **Returning Student:** A student who has previously attended Coahoma Community College and earned credits, stopped attending, did not attend last semester, and is now returning.

7. **Transfer Student:** A student who has earned credit at another accredited institution and is now enrolled at Coahoma Community College

[For more detailed information as related to admission policies, and how to apply for college, please click here.](#)

MANDATORY TESTING AND PLACEMENT PROCEDURE

Placement is mandatory for all entering first year students whose declared program of study is academic or technical and who began their college studies after the spring session of 1996.

The college will utilize ACT sub-scores or placement examination for placement purposes. Any student desiring to challenge the ACT results for placement may have the opportunity to take a challenge test prior to and during registration. Students who score below standards are placed according to the following placement scale:

PLACEMENT SCALE

English ACT Sub-score

A student who makes a sub-score of 14 or less in English on the ACT is advised to take the placement exam.

Reading ACT Sub-score

A student who makes a sub-score of 14 or less in Reading on the ACT is advised to take the placement exam.

Math ACT Sub-score

A student who makes a sub-score of 13 or less in Math on the ACT is advised to enroll in MAT0123 Beginning Algebra*.

A student who makes a sub-score of 14 - 16 in Math on the ACT is advised to enroll in MAT1233 Intermediate Algebra.

A student who makes a sub-score of 17 or above in Math on the ACT is advised to enroll in MAT1313 College Algebra.

Placement

A student who does not make a satisfactory/standard score on the placement examination is advised to enroll in ENG0113 Beginning English*.

Placement

A student who does not make a satisfactory/standard score on the placement examination is advised to enroll in REA0113 Reading Comprehension I*.

Placement

Any student desiring to challenge the ACT results for placement may have the opportunity to take a challenge test prior to and during registration.

Note: Advisors will place students based upon ACT sub-score.

OFFICE OF FISCAL AFFAIRS (Business Office)

EXPENSES

The matter of expenses while attending Coahoma Community College is of importance to every student. The cost of attending the institution varies for each student, based upon the curriculum endeavored, their residency status (whether within Mississippi or out of state), and the club or organization that the student joins. It is expected, however, that all students will have sufficient funds upon entering the college to pay their educational and personal expenses, including books. All expenses must be paid in cash, by money order, personal check or certified check. Financial aid, scholarships or other financial resources are viable means for paying to become a matriculating student at the institution. It is expected that each student will review his/her student account to assure that charges have been accurately assessed for each service (e.g. tuition, fees, housing, board, club/organization dues) received from the institution. Discrepancies in accounts should be addressed to the department offering the service, to the Office of Financial Aid, or the Business Office.

STUDENT FEES

Coahoma Community College is supported, in large part, by legislative appropriations; fees paid by the student constitute a minor part of the actual cost of providing the education they receive. Fees paid by students are briefly explained in the following paragraphs.

STUDENT EXPENSES

SCHEDULE OF STUDENT EXPENSES ALL FEES DUE UPON REGISTRATION (All fees subject to change)

DAY STUDENTS

Tuition (per semester).....	\$850.00
Publication Fee (once per year).....	\$60.00
Technology Fee (per semester).....	\$40.00
Lab Fee (Science Majors).....	\$25.00
Fees for Students Enrolled in Science Courses.....	\$8.00

DORMITORY AND MEALS

Room & Board Fee (per semester).....	\$1,757.00
Room/Key Deposit.....	\$100.00

DEFERRED PAYMENT FOR DORMITORY STUDENTS ONLY

50% of total tuition and all other fees must be paid at registration. Student will sign a promissory note at this time for the balance. Remaining tuition will be due on October 15th (fall semester) or March 15th (spring semester). Strict adherence to these dates will be required.

LATE REGISTRATION FEE	\$25.00
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It is very important that students register during the days designated for registration.

CLASS CHANGE AND WITHDRAWAL

(For each class change after 1st day of class meeting).....	\$10.00
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AUDIT FEE (per semester hour)	\$90.00
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TRANSPORTATION/BUS FEE (per semester)	\$350.00
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OUT-OF-STATE FEE (per semester)	\$1,450.00
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INTERNATIONAL STUDENT FEE (per semester)	\$1,050.00
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RETURNED CHECK FEE	\$40.00
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PARKING PERMIT FEE	\$10.00
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ONLINE/VIRTUAL COMMUNITY COLLEGE FEE (per course)	\$15.00
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GRADUATION FEE	\$65.00
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STUDENT IDENTIFICATION CARD (replacement)	\$10.00
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EVENING STUDENTS

Tuition (per semester hour).....	\$90.00
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Evening Registration Fee.....	\$25.00
Off-Campus Fee.....	\$35.00
Publication Fee (full-time students only/once per year).....	\$60.00
Technology Fee (per semester for full-time and online students).....	\$40.00

SUMMER SCHOOL FEES

Tuition (per semester hour).....	\$90.00
Registration Fee (per summer term).....	\$25.00

GRADUATION FEES

A graduation fee of \$65.00 is required of all students who are graduating. This fee includes the cost of the degree/certificate and cap/gown rental.

A student's account must be cleared in the Business Office before he/she can graduate or have his/her transcript released.

REFUND POLICY

If a class fails to develop or is terminated by order of the administration, all fees assessed and paid will be refunded. Otherwise, only a portion of matriculation fees will be refunded.

No refund of student fees will be made unless the student officially withdraws at the **OFFICE OF ADMISSIONS**. All refunds will be calculated on the following schedule.

Fall/Spring Term	
First Week of Classes.....	90%
Second Week of Classes	75%
Third Week of Classes	50%
Summer Term	
First Week of Classes.....	90%
Second Week of Classes.....	0%

REFUNDS OF FEDERAL/STATE GRANTS

Refunds of Pell Grant/other Federal and State Grants and all other gift aid will begin at mid-point (usually the 9th week) of each

semester.

FINANCIAL AID

STUDENT FINANCIAL AID GENERAL INFORMATION

The Financial Aid Office is located on the first floor of the Dickerson-Johnson Library. Students applying for federal student aid must complete the Free Application for Federal Student Aid (FAFSA) and Coahoma Community College Student Information Form (SIF). The FAFSA and SIF may be obtained from the Financial Aid Office. The FAFSA may also be completed via the Internet at www.fafsa.ed.gov and the SIF can be accessed via the CCC Financial Aid website at www.coahomacc.edu. To receive priority consideration for campus-based Federal Student Aid, the FAFSA must be received by the Department of Education Central Processing Center by March 1, with Coahoma Community College (Code - 002401) designated as a recipient to receive the data. Applications received after the above date will be considered according to the availability of funds. If a student does not qualify for Federal Financial Aid (Title IV) funds due to any reason, the student must still complete the FAFSA application to qualify for any additional funds that the institution might award.

PRIORITY DEADLINES

Fall Semester.....March 15
Spring Semester.....November 1
Summer Semester.....April 15

Applications will continue to be accepted after aforementioned dates and will be considered according to availability of funds.

SOURCES OF FINANCIAL AID

Federal Work Study Program (FWS) – Part-time jobs are available on campus for students demonstrating financial need. Students must earn part of their educational expenses. The amount of a student's FWS award depends upon available funds and the student's financial need.

Federal Community Service Work Study Program (FCSWS) – A component of the FWS is designed to encourage students to participate in community service activities.

Job Location and Development (JLD) – The college maintains a program to assist students in finding part-time jobs in the local community. JLD is primarily intended to assist students who are unable to obtain the FWS jobs. Students will be paid by the businesses hiring them.

Federal Supplemental Educational Opportunity Grant (FSEOG) - A federally sponsored program to provide gift aid for those students with exceptional financial need (students with the lowest EFC's). Awards may range from \$100 to \$4,000 a year.

Federal Pell Grant – A federal student aid program designed to provide a foundation of gift aid to students who demonstrate financial need. Generally, Pell Grants are awarded only to undergraduate students who have not earned a bachelors or graduate degree. Awards may range from \$400 to \$4,731 per year (subject to change).

Student Loans-Coahoma Community College is not a member institution of the Student Loan Program. Parent Plus Loans, Sallie Mae, Direct/Indirect, Student Bank Loans, etc, are not acceptable as a means to clear account balances at Coahoma Community College. The college will not verify the enrollment of a student for a lending institution as a means of receiving a student loan.

Institutional Work Study- The institutional work study program is a work program that is designed for students who have earned a bachelor's or graduate degree and is not Pell Grant eligible, or for students who have high EFC codes and not eligible for federal funds. The program is independent of federal funds and can be earned to defray a portion of fees for a matriculating student.

Leveraging Educational Assistance Partnership (LEAP) – The LEAP grant is available to only Mississippi residents. Recipients must demonstrate a financial need, be enrolled full-time in an eligible program, and make satisfactory academic progress. LEAP awards are based on availability of funds as determined by the financial aid administrator. Awards may range from \$200 to \$1,500 per year.

The Mississippi Resident Tuition Assistance Grant (MTAG) – The MTAG grant offers up to \$500 per academic year for eligible students who are Mississippi residents attending state approved public and nonprofit two-year colleges. Funds

will be made available to eligible participants for eight (8) semesters or the normal time required to complete the degree program, whichever comes first. Interested students should apply online at www.ihl.state.ms.us (Click on Financial Aid). Application deadline: September 15th .

The Mississippi Eminent Scholars Grant (MESG) – The MESG grant offers up to \$2,500 per academic year, but may not exceed tuition and required fees. Funds will be made available to eligible Mississippi residents for eight (8) semesters or time required to complete the degree program, whichever comes first. Interested students should apply online at www.ihl.state.ms.us (Click on Financial Aid). Application deadline: September 15th.

The Higher Education Legislative Plan (Help) – The HELP grant offers tuition and required fees for Mississippi residents attending public or private institutions. Participants attending a private institution will receive an award amount equal to the award of a student attending the nearest comparable public institution. A recipient may receive this grant while pursuing a first baccalaureate degree, not to exceed ten (10) semesters. Interested students should apply online at www.ihl.state.ms.us (Click on Financial Aid). Application deadline: March 31st of each year. Supporting documents deadline: April 30th of each year.

Academic Competitiveness Grants (ACG) – An eligible student may receive an Academic Competitiveness Grant (AC Grant) of up to \$750 for the first academic year of study and up to \$1,300 for the second academic year of study (subject to change). To be eligible for each academic year, a student must:

- Be a U. S. citizen
- Be a Federal Pell Grant recipient
- Be enrolled full-time in a degree program
- Be enrolled in the first or second academic year of a program of study at a two-year or four-year degree-granting institution
- Completed a rigorous secondary school program of study (after January 1, 2006, if a first-year student, and after January 1, 2005, if a second-year student) if a first-year student, not have been previously enrolled in an undergraduate program, and if a second-year student, has at least a cumulative 3.0 grade point average on a 4.0 scale for the first academic year.

Workforce Investment Act Funds (WIA) – Financial assistance is available for dislocated workers through the Workforce Investment Act of 1998. A dislocated worker is defined by the following:

-A person who has been laid-off from his/her job for no fault of his/her own, usually through downsizing or plant closure

-A person who is a displaced homemaker

-A person who was financially supported by a dislocated worker.

To be considered for WIA funds, a student must be admitted to an approved program, must have applied for a Pell Grant, and must have registered with the Mississippi State Employment Service. Eligibility is determined through the local WIN Center.

SCHOLARSHIPS

Scholarships are presented on the basis of availability and students' eligibility and are made possible through the generosity of individuals, corporations, and organizations. Scholarships, however, may not be available every year due to lack of appropriate funds in individual scholarship accounts.

Two (2) types of scholarships are offered at Coahoma Community College:

1. Activity and Administrative Scholarships are **Institutional Scholarships**, and are awarded by Coahoma Community College.

2. **Community Scholarships** are made available by generous donations from members of the community. The Scholarship Committee is assigned the responsibility of disbursing these funds.

SCHOLARSHIP POLICIES

1. Students receiving a scholarship must maintain the minimum required grade point average (GPA) (see requirements below) and full-time status (which is a minimum of 12 semester hours during the fall and spring semesters). Failure to maintain specific GPA or failure to maintain a minimum of 12 semester hours for the entire semester will forfeit the scholarship award.

2. Any student who drops out of school forfeits his/her eligibility for a scholarship then and in the future. The student cannot

resume the scholarship if he/she returns to Coahoma Community College unless otherwise stated.

3. Any student expelled because of disciplinary action forfeits his/her scholarship and will not be eligible for another scholarship.
4. If a student ceases to attend class and does not withdraw officially, he/she will forfeit his/her scholarship then and in the future.
5. Any student who officially withdraws from school must leave any remaining portion of scholarship money in the scholarship account.
6. A student's scholarship applies directly to institutional fees only (tuition, room/board, educational supplies, and other related fees).
7. A student must attend college in consecutive fall/spring semesters (excluding summer school) or forfeit the scholarship, unless otherwise stated.

INSTITUTIONAL SCHOLARSHIPS

INSTITUTIONAL SCHOLARSHIP GUIDELINES

Students will not receive two institutional scholarships during one academic year for any institutional program with the exception of the Ambassador Scholarship. When a student qualifies for more than one scholarship from the institution, the Financial Aid Director may list two institutional scholarships as long as the combined total of the awards does not exceed the value of the largest scholarship.

Outside scholarships which are not funded by the institution may be added to the total award for the student as long as regulations governing federal financial aid are not violated.

ACTIVITIES SCHOLARSHIPS

The following scholarships require active participation in school-sponsored activities or organizations. Contact the appropriate designee in order to learn more about these scholarship opportunities:

COAHOMA COMMUNITY COLLEGE ACTIVITY SCHOLARSHIPS

SCHOLARSHIP	CONTACT	Minimum GPA Required to Maintain the Award
Athletic	Head coach of the sport	2.0
Ambassador Scholarship	Director of Admissions and Records	3.0
Band Scholarship	Band Director	2.0
Choir Scholarship	Choir Director	2.0
Cheerleading	Cheer Sponsor	2.0
Leadership Scholarship	Vice President of Student Affairs	3.0

Any student receiving an activity scholarship will risk having the scholarship automatically prorated or terminated if the student ceases to participate in the activity for which the scholarship was awarded.

ADMINISTRATIVE SCHOLARSHIPS

REQUIREMENTS

Each administrative scholarship applicant must have the five (5) items listed below on file in the Office of Admissions and Records at Coahoma Community College:

1. an official high school transcript with school's seal and principal's signature.
2. an official ACT score report;
3. a completed application for admission obtained from the Office of Admissions and Records;
4. a completed Coahoma Community College Information Form obtained from the Office of Financial Aid; and
5. a completed Free Application for Federal Student Aid (FAFSA) obtained online at www.fafsa.ed.gov or at the Office of Financial Aid.

COAHOMA COMMUNITY COLLEGE ADMINISTRATIVE SCHOLARSHIPS

SCHOLARSHIP	CRITERIA	AWARD	Minimum GPA Required to Maintain Award
Trustee Scholarship* (MS Residents Only)	ACT Score 26 or above 3.50-4.00 High School GPA	Full Tuition, Room, Board, and Book Allowance	3.60
Presidential Scholarship* (MS Residents Only)	ACT Score 23-25 3.25-3.49 High School GPA	Full Tuition, Room, and Board	3.30
Principal's Scholarship*	3.25 High School GPA and Principal's Recommendation	Full Tuition	3.0
Academic Scholarship**	ACT Score 20-22 3.0 High School GPA	Full Tuition	3.0
Partial Academic Scholarship**	ACT Score 17-19 3.0 High School GPA	Half Tuition	3.0
Valedictorian Scholarship	Highest GPA of Graduating High School Class	Full Tuition and Fees	3.0
Salutatorian Scholarship	Second highest GPA of Graduating High School Class	Full Tuition	3.0

See the following page for a description of Administrative Scholarships.

**Awarded at the recommendation of the high school principal or counselor*

*** A student may receive an academic scholarship for four semesters if he/she maintains required GPA and full-time status. However, **students must REAPPLY each year.** Students must submit an application for scholarship to the Scholarship Committee.*

COMMUNITY SCHOLARSHIPS

These scholarships and awards are made possible through the generosity of individuals, corporations, and organizations. The community scholarships are awarded by the Scholarship Committee, which is appointed by the College President. Students must complete the community scholarship requirements in order to apply for these scholarships. When a student is awarded a community scholarship, they will be notified by the Scholarship Committee.

COMMUNITY SCHOLARSHIP REQUIREMENTS

In order to be eligible for a community scholarship at Coahoma Community College, students must complete the following requirements:

1. A Free Application for Federal Student Aid (FAFSA) and a Coahoma Community College Financial Aid Application **MUST** be processed and on file **BEFORE** a student is considered for any type of scholarship or financial assistance. **Scholarship awards may affect the student's overall Financial Aid package.** The FAFSA can be obtained online at www.fafsa.ed.gov or at the Office of Financial Aid.
2. An applicant must be enrolled as a full-time student (at least 12 semester hours during the fall and spring).
3. An applicant must provide appropriate transcripts to the Office of Admissions and Records. For incoming freshmen, a copy of a high school transcript is required; current Coahoma Community College students or transferring students need an official copy of ALL college transcripts. Official transcripts are sealed and sent DIRECTLY from the high school or college and ARE NOT to be opened by the applicant. Transcripts not sealed will not be considered. For questions regarding enrollment and transcripts, contact the Office of Admissions and Records.
4. An applicant must maintain a cumulative Grade Point Average (GPA) of 2.5 unless otherwise stated. For questions regarding GPA, contact your advisor or the Office of Admissions and Records.
5. Complete and submit a Coahoma Community College Scholarship Application to the Scholarship Committee.
6. Submit two typed letters of recommendation from persons other than family members to the Scholarship Committee.

To contact the Scholarship Committee, use the following address or consult the Committees/Functions and Memberships page on the college website: Coahoma Community College Scholarship Committee, 3240 Friars Point Road, Clarksdale, MS 38614.

[For more detailed information as related to financial aid, and how to apply for financial aid, please click here.](#)

COMMUNITY SCHOLARSHIP POLICIES

1. The Community Scholarship Policies adhere to the General Scholarship Policies listed above in addition to those herein.
2. Any student who drops out of school forfeits his/her eligibility for a scholarship then and in the future. The student cannot resume the scholarship if he/she returns to Coahoma Community College. In the case of extenuating circumstances, the student should submit in writing a letter of explanation to the Scholarship Committee for consideration upon dropping out.
3. If a student officially withdraws, he/she may be granted special approval for consideration in the future by the Scholarship Committee. The Scholarship Committee will take into consideration a student's special circumstances. To process this review, a student MUST submit in writing and be interviewed by the Scholarship Committee regarding his/her special request.
4. Only the Scholarship Committee, with the approval of the President of the college, can make any changes in these policies.

COMMUNITY SCHOLARSHIP DESCRIPTIONS

The **ALPHA PHI ALPHA FRATERNITY, INC. SCHOLARSHIP** is an award given to a freshman with good academic potential, leadership ability, and community involvement who will be returning to CCC as a sophomore. The student must maintain a "B" average and desire to continue his formal education beyond two years of college.

The **BEN-GLO SCHOLARSHIP** is an annual gift given by a private foundation established by the Daugherty Family in honor of Benjamin Allen Daugherty and Gloria Daugherty Strange. The award is given to two students interested in or showing some promise in the field of education, or an athlete in need of financial assistance. Need is the main criteria for selection as well as scholarship. The award may be given to entering students at CCC, continuing students at CCC, or graduating students furthering their college careers at a four-year educational institution.

The **BENNIE STONE GOODEN, SR. SCHOLARSHIP AWARD** was established by family and friends in 2009 to commemorate the life of dedicated service of Mr. Bennie Stone Gooden, Sr. to Coahoma Community College in particular and the Clarksdale and Coahoma County community in general. The award of \$500.00 is given to a freshman during the second semester, who has demonstrated financial need, academic excellence, strong leadership ability, community involvement, good moral character and preferably one who resides in an affordable housing development. Applicant must: 1) be interviewed by the Scholarship Committee; 2) maintained a minimum grade point average (GPA) of 2.5; 3) hold membership in a community/college organization; and 4) have an official recommendation from either a counselor or a pastor who has some knowledge of the student's moral character.

The **DELTA SCIENTIFIC SCHOLARSHIP** is available to students enrolled a program related to the medical field who meet the following criteria. To be eligible for this scholarship the applicant must: (1) have been enrolled at Coahoma Community College in any medical field for the Fall Semester. (2) have successfully completed at least twelve (12) hours with a 3.0 or above GPA (on a 4.0 system) to apply. (3) be enrolled at Coahoma Community College in any medical field for the Spring Semester. (4) have no sanction(s) on file for disciplinary reasons. NOTE: (1) Priority will be given to students who receive no external financial assistance. (2) Funds will be dispersed on a per semester basis (based on availability of funds). (3) The standard scholarship application and letters of recommendation should be turned in to the Scholarship Committee.

The **DELTA SIGMA THETA SORORITY** assists Coahoma Community College in providing two scholarship awards each year. The first award is the Fannie Lue Hamer Memorial Scholarship, which is awarded by the Clarksdale-Marks Alumnae Chapter of the sorority. Each year the scholarship goes to a sophomore who possesses scholarship, good moral character, and an interest in the institution. The Delta Sigma Theta Award goes to a sophomore who exhibits scholastic achievement, good moral character, and versatility.

The **FRANK W. GAMBRELL JR. MEMORIAL SCHOLARHIP** is named for a former CCC instructor and is awarded to a freshman science major with the highest scholastic average above 3.0. The award is given to a student who desires to continue his/her education beyond two years of college.

The **HEALTH SCIENCES SCHOLARSHIP** as established in 2006 as a result of the First Annual Coahoma Community College Golf Tournament. The scholarship is awarded to students with good academic potential, leadership ability, community involvement, and a passion for the health care profession.

The **LILLIAN ROGERS-JOHNSON MEMORIAL AWARD** is made to freshman on the basis of academic potential and Christian character.

The **MABLE THOMPSON THOMAS AWARD** is given to the graduating sophomore with the highest scholastic average.

The **MARION M. REID AWARD** is a cash award given to a freshman from Coahoma County with good academic potential, leadership ability, involvement in civic activities, and a desire to continue his/her formal education beyond two years of college.

The **MISSISSIPPI SUPERVISORS SCHOLARSHIP** was established by the Mississippi Association of County Supervisors and is awarded annually by the Mississippi Community College Foundation to a student or students deemed eligible by its criteria and that of Coahoma Community College.

SATISFACTORY ACADEMIC PROGRESS POLICY

Coahoma Community College is required by federal regulations to establish minimum standards of Satisfactory Academic Progress (SAP) to determine a student's eligibility for the following Federal and State Financial Assistance programs:

- Federal Pell Grant (Pell)
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Leveraging Educational Assistance Partnership (LEAP)
- Federal College Work-Study (FWS)
- Academic Competitiveness Grant (ACG)
- The Higher Education Legislative Plan (HELP)
- The Mississippi Eminent Scholars Grant (MESG)
- The Mississippi Resident Tuition Assistance Grant (MTAG)

NOTE: Coahoma Community College does not participate in Federal Student Loan Programs.

Students receiving federal financial assistance is expected to complete his/her program of study within a time frame not to exceed 150% of the published length of a program. Based on a standard 64 semester hour AA or AAS degree program of study, 96 semester hours is an average of the 150% rule.

The minimum academic standards an undergraduate student must meet in order to receive federal and state financial assistance are illustrated in the chart below:

CUMULATIVE SEMESTER HOURS ATTEMPTED	CUMULATIVE GRADE POINT AVERAGE	CUMULATIVE HOURS COMPLETED
1-30	1.0	Must have successfully completed a minimum of 50% of the hours attempted*
31-47	1.5	Must have successfully completed a minimum of 50% of the hours attempted*
48 and above	2.0	Must have successfully completed a minimum of 50% of the hours attempted*

Note: A student's overall record (including transfer credits) is evaluated at the end of each semester of attendance (fall and spring), excluding summer sections.

PROBATION AND SUSPENSION

Probation is a warning period imposed each time a student fails to meet the satisfactory academic progress requirements. Students not meeting the satisfactory academic standards at the end of a semester will be placed on academic probation the following semester of attendance. Students on academic probation are eligible to receive federal financial assistance.

Students not meeting the required satisfactory academic standards after being on academic probation will be placed on academic suspension the following semester of attendance. Students on academic suspension are ineligible to receive federal financial assistance.

Failure to maintain satisfactory academic progress results in the cancellation of a student's federal financial assistance, but does not prohibit the student from continuing enrollment with his/her own resources or other non-federal financial resources. Students who lose federal financial eligibility because they are no longer meeting the college's satisfactory academic standards can regain eligibility once they again meet the required standards. **Students' probation or suspension status can be obtained via the campus web site.**

Blackboard

Please provide a link to the Blackboard area of our website with any tutorials and readiness assessments necessary.

Library Services

The Dickerson-Johnson Library and Learning Resource Center contains the general reference, Black Heritage Collections, Media Center and Computer Lab. The library occupies the second and third floors of the building.

The library is designed to facilitate student research and study with open stacks and continuously available assistance from library staff. It offers a wide variety of materials including 54,865 bound volumes, nearly 400 periodicals in several formats including full-text CD-ROM databases, over 2,000 microfilms, as well as current issues of more than 125 magazines, journals and newspapers. Services provided include a microfilm reader/printer, photocopier, typewriters, typing rooms, a large group conference room which also serves as a viewing room, and a Media Center which houses a collection of books, audio-visual materials and equipment.

With the rapid technological advances in the area of information storage, retrieval and delivery, it is possible to expand access to a world of information beyond the library walls. The library has the capability of providing comprehensive searches of the literature to promote and enhance quantitative and qualitative research endeavors. Faculty, staff and

students can access electronic databases to which the library subscribes as well as those provided through **Mississippi Alliance for Gaining New Opportunities through Library Information Access (MAGNOLIA)** Mississippi's statewide consortium which is funded by the Mississippi Legislature and **Mississippi Electronic Libraries On-Line (MELO)** as well as the library's on-line catalog. The online catalog provides access to the collection and can be accessed at www.coahomacc.edu/library.

The computer lab located on the second floor houses twenty-one (21) computers. This lab is used for group instruction, class research assignments, staff development and webinars. There are thirty-three (33) computers on the main area of the second floor. These computers are available for users to access whatever information is needed including accessing email accounts. Three (3) of these computers are for administrative use by the staff.

The second floor is the reference floor and houses the reference collection along with the Black Heritage Collection. Newspapers, journals and magazines are also located on this floor.

The third floor, Circulation, has a computer lab with ten (10) computers. In addition, there are ten (10) additional computers in the main reading area for student use. All have Internet access.

The library provides access to print and non-print materials necessary to support all programs of the institution. These materials include essential references and specialized program resources. Selection of these materials is a continuous process involving administrators, faculty, students and staff. The basic factor in the selection process is the curriculum. Faculty and staff members with specific fields of interest and experience are asked to make recommendations for materials in their respective fields as well as general references. A list of new books and other materials, cataloged and added to the collection is emailed campus wide at various intervals.

Library Services for Campus Outreach

Most off-campus sites are within a 20-30 minute drive to a strong local public library system. It is, however, the responsibility of Coahoma Community College to ensure that students enrolled at its off-campus sites have the same access to the library's resources that are available to students on campus.

Campus Outreach faculty and students are welcome and encouraged to use the library and its resources. The library catalog is accessible via the institution's homepage. Library materials can currently be delivered to off-campus sites in the following ways:

1. Mailed to the site
2. Delivered by the Director of Campus Outreach
3. Faxed to the site (brief journal articles, requested information that may come from books, pamphlets, newspapers, etc.)

4. Via the Internet using the MAGNOLIA databases and other electronic databases to which the library subscribes

Students also have access to libraries within the Dancing Rabbits Library Consortium as mentioned before. Delta State University and Mississippi Delta Community College are a part of the membership.

Teachers are encouraged to schedule library time for students to use the facility when they are completing assigned reading and research projects. Library hours are 8:00 a.m.-9:00 p.m. Monday-Thursday and 8:00 a.m.-4:00 p.m. on Friday.

Circulation

Only persons holding valid Coahoma Community College identification and patrons of libraries with which the library has cooperative agreements are allowed to check out library materials. Books in the **general collection and Black Collection** may circulate for two (2) weeks. A book must be presented at the circulation desk for renewal and may be renewed for an additional two (2) weeks. Students may check out no more than three (3) books at a time. The fee for a **lost book** will be the current purchase price plus a \$15.00 processing fee. **Faculty and staff members** are granted an extended loan privilege, which is based upon the recognition of their special needs. These materials should be returned promptly when they are no longer in use or at the end of the semester, so that they can be available to others.

A fine of \$.20 per day will be assessed for overdue books, excluding holidays and weekends. All fines must be paid and overdue materials returned at the end of the semester. A student may not check out additional materials until all overdue materials are returned and fees paid. Overdue notices will be posted at mid-term and at the end of the semester. The Business

Office and Registrar's Office are given a list of students who do not return books at the end of the semester. Transcripts and/or grades are not released until all materials are paid for or returned.

Magazines and journals may not be checked out. They must be used in the library. A call slip must be completed for each back issue of magazines used. Identification must be left with a library staff member at the Reference Desk until the magazine is returned. Only library staff can retrieve back issues of magazines.

Instructors may place books on **reserve** at any time during the semester. Before making an assignment, the instructor should notify the library staff to place books on reserve; and when the assignment is completed, the staff should be advised to remove the books from reserve. The Reserve card or book card is placed in any material that is placed on reserve. The student must sign the card and leave a valid school ID to attach to the card until the material is returned to library staff. The individual instructor will inform his students of the books placed on reserve for their use and of regulations regarding the use of the books.

Reserve books are kept behind the circulation desk and reference desk and may not be checked out. **Permanent reserve** books are housed in Tech Processing, and the library staff will retrieve permanent reserve materials for the patron. Instructors may place books on reserve at any time during the semester.

Reference books are for use in the library but may be checked out overnight when necessary. They must be returned by 9:00 a.m. the following morning. Materials housed in the **Coahoma Community College Archives** are for reference only. They include yearbooks, catalogs, newspapers, brochures, and other memorabilia of the college. These materials may not be checked out. This room is kept locked.

[For more detailed information as related to library services, please click here.](#)

DEPARTMENT OF SAFETY

The Department of Safety (campus police department) on the campus of Coahoma Community College is an entity of the institution that provides the first line of defense for students, faculty and staff for on and off-campus buildings and sites. The department's overall goal is to provide an environment that is safe, less threatening, and conducive to teaching and learning. Full-time and part-time certified State of Mississippi police officers are housed within the department under the direct leadership of the Campus Police and Fire Chief. The department also houses a full-time dispatcher. Campus police, under circumstances punishable by law, have the authority to arrest a subject for disorderly conduct unbecoming to the policies and procedures of the institution and/or the law as prescribed by the State of Mississippi. The Department of Safety can be contacted in all cases of an emergencies at (662) 621-4175 (office); (662) 902-5259 (Chief of Police); (662) 627-2605. The department is located in the Student Affairs Multi-Complex Building. Officers are on duty 24 hours a day, seven days a week.

[For more detailed information as related to campus safety, please click here.](#)

CAMPUS HOUSING

Coahoma Community College affords the privilege for eligible students to reside in campus residence halls. First preference is given to students who are Pell Grant Packaged as residents of the State of Mississippi that have means to pay for the room and board fees. Residence Hall occupants' files are to be completed in the Office of Financial Aid before placement. The college has the right to refuse occupancy to any person who might pose a potential threat to the campus community. Any person who has been convicted of any criminal act will be considered for housing at the discretion of the Director of Safety and the Vice President/Dean of Student Affairs and Support Services. The college has three (3) residence halls which are in operation for occupancy. Overnight guests are prohibited, unless otherwise cleared by the dormitory manager. Guests are allowed in the residence halls, only if cleared by the dormitory manager. All guests are

subject to all rules and regulations of the college and must sign-in and file a valid state driver's license with the housing director. If trespassers are found to be in residence halls, and it is deemed that the occupant (s) is harboring a trespasser (s), then all involved will be arrested and bound over to the courts of Coahoma County.

Children are a liability to the college, and are prohibited at all times in the residence halls. An underage guest has to be a minimum age of 13 to be considered for visitation or over night stay with a relative or occupant. High School aged students/individuals are not to be in/on dormitory rooms/grounds of individuals of the opposite sex. Zero tolerance policy will be strictly enforced. Violators of aforesaid policy may lose housing privileges, fined, suspended, or expelled.

The college mandates two occupants to a room. All of the dormitories have security camera systems that are monitored and maintained by the Department of Safety and Technology Services for occupants' safety, theft prevention, and destruction to property. Two of the three residence halls have access control, wireless internet capabilities, and other amenities. The access control cards and room keys are issued to occupants at check-in and are expected to be returned at check-out. Failure to do so will result in a \$10 replacement fee for the access card and a \$30 replacement fee for the room key. Rooms and halls are to be kept clean at all times. A fine will be imposed if it is determined that dormitory rooms are not kept clean. A housing deposit of \$100 per year is required prior to occupancy. The deposit is refundable at the end of the academic year or upon official withdrawal from the college, unless the student has an outstanding balance, such as tuition, room and board, fines, etc. Residence Hall Staff has the right to transfer/remove a student from a residence hall for issues, such as consistently committing student infractions, danger to themselves/others, or disrespect of residence hall staff/others.

Room visitation of the opposite sex is prohibited unless otherwise decided by the Director of Housing and the Vice President of Student Affairs and Support Services. If this privilege is granted, the room doors are to be left unlocked and housing staff has the right to check the room at any time during the visit. Students are to check-in with valid ID cards, and guests are to check-in with a valid state driver's license. Sexual activity of any kind is prohibited on the campus of Coahoma Community College. Violation of this policy may result in probation, suspension, or expulsion.

Coahoma Community College reserves the right to check rooms and property therein at discretion, at any time. Residents are to comply with respect and assistance, if necessary. Residents do not have to be present at the time of the room check. Room checks can be done by Residence Assistants. Residence Assistants are employed by the Department of Housing and Safety to assist the dormitory managers in keeping order and other related duties as outlined in the *Housing Policies and Procedures Manual* which is available on the Student Affairs webpage (housing section) of the college's website. RA's are to be respected as college staff. If this process is not followed, sanctions will be imposed. For more

detailed information as related to housing policies, and how to apply for college housing, please visit the aforementioned webpage.

[For more detailed information as related to housing policies, and how to apply for college housing, please click here.](#)

ATHLETICS

Coahoma Community College is a member of the MACJC and has teams in six NJCAA Sports which participate in divisions I and II. We offer varsity sports which include Football, Men's Basketball, Women's Basketball, Softball, Baseball, and Cheerleading. Student-Athletes must satisfy requirements of the institution, MACJC and NJCAA to be eligible for athletic participation. The student-athlete must complete a minimum of 12 semester hours with a 2.0 GPA per semester.

[For more detailed information as related to athletics, and how to become a part of the athletic programs, please click here.](#)

Career Technical Education

It is the mission of the Career & Technical Division to prepare students to enter the workforce or continue their education upon completion of degree or certificate requirements from Coahoma Community College.

DIVISION GOALS

- Provide effective programs and services.
- Employ qualified faculty and staff to accomplish the mission and goals of the college.
- Provide innovative learning opportunities utilizing emerging instructional technology.
- Support professional growth and development.

Career & Technical Division supports our mission and goals by committing to the following:

- providing career and technical education that prepares the student to enter the job market successfully.
- empowering students with the necessary tools to maximize their potential by providing a network of support services and activities
- utilizing emerging instructional technology by providing innovative learning opportunities for students

- addressing community and economic development needs within the service area by developing and sustaining partnerships with public and private agencies
- ensuring institutional effectiveness by planning, assessing, and evaluating all activities and programs
- supporting cultural enrichment programs and activities

Technical Programs of Study

Accounting Technology (ACT)
Child Development Technology (CHD)
Collision Repair (CRT)
Computer Servicing (CST)
Culinary Arts (CUT)
Hotel & Restaurant Management (HRM)
Industrial Maintenance Mechanics (IMT)
Medical Billing and Coding (MBC)
Medical Office Technology (MOT)
Office Systems Technology (OST)
Residential Carpentry Technology (RCT)

Career Programs

Barbering Instructor Training (BIT)
Barber/Stylist (BAR)
Brick and Block Masonry (BBV)
Collision Repair 2yr Certificate (COL)
Cosmetology (COS)
Cosmetology Instructor Training (CIT)
Cosmetology Evening (COS)
Culinary Arts Certificate (CUV)
Industrial Maintenance Certificate (IMV)
Residential Carpentry 1yr Certificate (RCV)

Residential Carpentry 2yr Certificate (RCV)
Welding and Cutting (WLD)

[For more detailed information as related to career technical education, and the programs of study or certificates, please click here.](#)

ACADEMIC AFFAIRS

The Division of Academic Affairs provides instruction for **university-parallel** concentrations for the Associate of Arts degree and general educational core classes for all two-year degrees at Coahoma Community College through six academic departments. The Division of Academic Affairs makes instruction available to students at night and off-campus through Educational Outreach and Distance Learning. The Library and Learning Resource Center and the Office of Admissions and Records are components of the Division of Academic Affairs, both providing integral services to all students at Coahoma Community College. Other vital services are made available to students through the offices of Academic Support Services and GED/Online Testing Services.

ACADEMIC DEPARTMENTS

Business and Computer Information Systems

English and Foreign Language

Fine Arts

Health, Physical Education and Recreation

Math and Science

Social Science, Education, and Psychology

[For more detailed information as related to academic affairs, and the programs of study, please click here.](#)

STUDENT AFFAIRS & SUPPORT SERVICES

The Division of Student Affairs is a state and federally supported entity of the institution providing financial affordability, safe environment, housing accessibility, health and nutrition awareness and services, job readiness, physical fitness, life preparedness, social aptitude, and personal growth skills for all students enrolled. The Division of Student Affairs seeks to serve as a support base for all institutional areas providing academic, career and technical, institutional effectiveness, and workforce development enhancement programs to increase the optimal development of a student's matriculation to graduation.

- *Financial Aid*
- *Housing*
- *Campus Safety*
- *Clubs and Organizations*
- *Counseling*
- *Career Services & Placement*
- *Publications*
- *Health Services*
- *Fitness & Wellness*
- *Tutorial Services*
- *Intramural Sports*
- *Mentoring*

[For more detailed information as related to Student Affairs and Support Services, and activities, please click here.](#)