COAHOMA COMMUNITY COLLETE ASSOCIATE DEGREE NURSING PROGRAM

Application & Admission Procedure

General Information

The application submission time frame for the Associate Degree Nursing Program is **January 15**th to March 26th.

Contact the Nursing Department (662-621-4210) for clarification or questions regarding Application. Application can be made in the last semester of completing pre-requisites.

Summer Requirements for fall 2021 admission to the Associate Degree Nursing Program:

If accepted to the Associate Degree Nursing Program, the following <u>must be completed</u> by end of spring 2021 before enrollment is allowed:

- 1. Successful completion of all pre-requisite course requirements for admission.
- 2. Successful completion of the *Health Sciences Summer Enrichment Camp*May 11-13, 2021 (Mandatory), 9:00am to 3:00pm at the CCC Robert G. Mason Health Sciences Building or virtually via canvas. You will be notified of which method.
- 3. Successful completion of additional program-specific requirements.

Application to Coahoma Community College:

An application to Coahoma Community College **must be completed online or updated before** applying to the Associate Degree Nursing Program.

The four requirements for general admission are a completed CCC application, Official High school transcript, ACT, and social security card.

Pre-Admission for Associate Degree Nursing:

- 1. All requirements for general admission to the college must be met.
- 2. Must complete general admission to the college online.
- 3. General Education courses are to be completed by the end of the spring semester or prior to beginning the program.

ENG 1113 English Composition I	3
BIO 2513 Anat & Physiology I Lect	3
BIO 2511 Anat & Physiology I Lab	1
BIO 2523 Anat & Physiology II Lect	3
BIO 2521 Anat & Physiology II Lab	1
EPY 2533 Human Growth & Development	3
BIO 2923 Microbiology Lecture	3
BIO 2921 Microbiology Laboratory	1
BIO 1613 Nutrition	3
MAT 1233 Intermediate Algebra or Mat 1313 College Algebra	3
PSY 1513 General Psychology	3
LLS 1311 Orientation	1
ART 1113 Art Appreciation or MUS 1113 Music Appreciation	<u>3</u>
Total Hours	31

- 4. An ACT composite score of 18 or greater and/or per IHL requirements. (ACT score less than 18 can take the ACT exam in April, if not too late.
- 5. A cumulative GPA of 2.50 is required on pre-requisites.
- 6. A minimum grade of "C" is required in all courses.
- 7. Anatomy and Physiology I & II, Microbiology & Microbiology Lab must have been taken within the last **7 years.**
- 8. Admission to the Associate Degree Nursing Program (ADN) is competitive according to weighted criteria. **Meeting pre-acceptance requirements does not guarantee admission.**

Application Process:

The following documents must be submitted to the Associate Degree Nursing Program by March 26th for an applicant to be considered for admission:

- 1. Completed CCC Associate Degree Nursing application (Incomplete application will not be considered for admission).
- 2. Official copy of transcripts from each college or university attended. Request two (2) official copies of transcripts from each college/university attended; one for the College and one for the ADN Program, to be sent to student directly and then submitted with the application. To be official, transcripts must remain sealed in the original envelope. Failure to submit transcripts of all colleges or universities attended will be considered as an incomplete and/or falsified application.
- 3. **CCC transcripts**-submit a written transcript request form to CCC's Admission Office for an official CCC transcript to be sent to the Associate Degree Nursing Program.
- 4. **Official ACT** (American College Test) scores and TEAS scores-a student copy or copy printed from the internet is **NOT acceptable.**
- 5. Official high school transcript
- 6. Signed nursing program performance standards

- 7. Signed criminal background check information form
- 8. Signed drug policy understanding
- 9. Current LPN license without restrictions to practice in Mississippi
- 10. Must have at least 6 to 9 months of continuous nursing practice documented by employer.

<u>LPN Students Requesting Readmission to the ADN Program</u>)-in addition to the above must submit a letter which includes the following:

- request for readmission
- semester requested
- reason(s) program was not completed
- completion of Action Plan for Success form

All application information must be received by the Associate Degree Nursing Program no later than March 26 to be considered. Incomplete applications will not be considered.

Submit COMPLETED application packet to the Robert G. Mason Health Sciences Building, 901 Ohio Street, Clarksdale, MS, 38614 by mail or in person.

Notification of Acceptance/Non-acceptance

Letters of acceptance or non-acceptance will be mailed. The recipient should respond within one week in **writing** using the "Confirmation of Acceptance" form included with the letter. Not confirming acceptance within a week can result in the admission slot being given to another applicant.

• Students accepted into the Associate Degree Nursing Program are required to register for NUR 2013 for the 1st summer term.

Post Acceptance Requirements:

Once accepted into the associate degree nursing program, students will receive additional information on the following that will be due no later than May 13, 2021 at the student's expense:

- 1. Physical examination according to specified form found online in the Health Science Program Student Handbook.
- 2. Evidence of vaccine or proof of immunity for Hepatitis B and Varicella.
- 3. Current Tetanus and Tuberculosis (TB) vaccines.
- 4. CPR certification for healthcare provider current for 2 years. This must be maintained until graduation.
- 5. Criminal background check clinical clearance letter IHL requirement.

Students will not be able to start classes if the above requirements are not met by May 13, 2021.

Other Important Information:

- 1. Student malpractice and accident insurance are obtained through the school and charged to the student after the fall semester begins.
- 2. Student is responsible for cost of Criminal Background check and drug screen which will be administered by the college.
- 3. Each student is responsible for their own transportation which includes access to a dependable car at their own expense, a valid driver's license, and proof of insurance as requested by law.
- 4. Travel to clinical facilities in adjacent counties for required clinical experiences is the responsibility of the student.
- 5. Clinical hours may be scheduled on day, evening or weekend shifts with varying hours that may vary from 4 to 12 depending on the clinical requirements.
- 6. Students must have access to the internet, a computer with required specifications, email and a working telephone number.

COAHOMA COMMUNITY COLLEGE ASSOCIATE DEGREE NURSING PROGRAM APPLICATION

Coahoma Community College complies with all applicable laws regarding affirmative action and equal opportunity in all its activities and programs and does not discriminate against anyone protected by law because of age, color, disability, national origin, race, religion, sex, handicap, or status as a veteran or disabled veteran.

Date of Birth	Social Sec	Social Security Number			
Student's					
Name					
(Last)	(First)	(Middle)	1	(Maiden)	
Address					_
	City)	(State)	(Zip)	(County)	
Mailing					
Address					_
Telephone Number(s)					
(Home)	(Work)			(Cell)	
E-mail Address					U.
S. Citizen? Yes No					
Have you ever been admitted to When					
If yes, under what name?					
Admitted to any other RN prog					
Where					
Reason for					
noncompletion					
noncompresson_					_
CREDENTIAL INFORMAT	ION				
1 State and licensum number w	hana masistanad				
1. State and licensure number w	nere registered				
2. Status of LPN licensure: activ	ve inactive	_ other If oth	her, please e	explain.	
					_
3. Place of employment (Presen	t or most recent)				_
4. I understand that if I am accepsuccessfully complete the sun					

Signature **PRIOR EDUCATION:**

_	School graduation date	High School GPA
GED_	ro Dograes Lo	ast college attended
		ourses?Expected completion date
	score (composite)	
		
_	ou receive a loan or scholarship to, describe	o assist with your education? YES NO
	u plan to work while you are in the	ne program? YES NO oneHours/week
Agenc	zyPiic	nenours/week
	ional information based on the cation:	current MS Board of Nursing RN licensure
1.	are charges pending against you traffic violation, in any state or j YES NO	f, pled guilty or pled no contest to any charge(s), or for a felony or misdemeanor, other than a minor jurisdiction?
2.	and/or alcohol? YES NO	convicted for driving under the influence of drugs
3.	•	nsure/certification, had disciplinary action or is action of nursing or any other regulatory agency or state or jurisdiction?
4.	Yes NO	state and/or federal abuse registry?
5.	Have you within the last five ye dependency to alcohol or illegal Yes NO If yes, please explain	ars abused drugs/alcohol or been treated for chemical substances?

6.		ever been disciplined by or administratively discharged by the military? NO		
	explain_			
7.	Have you ever been convicted of a felony, or plead guilty to, or plead no contest to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23 (f), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult? YES NO If yes, please explain			
All ap	plicants sl	ould be advised of the following:		
	the a	tatement made on this application which is false and known to be false by plicant at the time of making such statement, shall be deemed fraudulent abject the applicant to disciplinary proceedings.		
	the P	ding to the State of Mississippi Law and Rules and Regulations regulating actice of Nursing in Mississippi, an individual's application to take the ing exam may be denied (See Mississippi Nursing Practice Law 73-15-29 o://www.msbn.state.ms.gov/Documents/NursingPracticeAct.pdf.		
		ssion to the Associate Degree Nursing Program may be denied based on the s of the criminal background check.		
I certif	fy that the i	nformation on this application is true and accurate.		
Applic	cant's Signa	Date Date		

COAHOMA COMMUNITY COLLEGE ASSOCIATE DEGREE NURSING PROGRAM

Mailing Address and Physical Location:

901 Ohio Street Clarksdale, Mississippi 38614

Telephone: (662)621-4210 Fax (662)624-2231

Website Address: www.coahomacc.edu

Type of Program:

• LPN to RN Associate Degree Nursing Program

Length of Time

• LPN to RN – 3 semesters (after completion of pre-requisites).

Credits required for graduation:

• 71 hours

Degree awarded:

• Associate in Applied Science (AAS)

Estimated Costs/Fees:

See attached estimated costs sheet in package.

COAHOMA COMMUNITY COLLEGE ASSOCIATE DEGREE NURSING

DRUG ABUSE POLICY

It is the goal of Coahoma Community College to maintain an environment that is free from the effects of intoxicants or other behavior affecting substances. It is the college's belief that a drug free environment is to the benefit of students and employees of Coahoma Community College as well as the surrounding community.

drug screens may be done. In addition, if a student exhibits any sensory symptoms or behavior indicative of being under the influence of mind altering substances, a drug screen

Once admitted to the associate degree nursing program, unannounced and/or random

Date

Return this completed form with your application information.

Student Signature

COAHOMA COMMUNITY COLLEGE ASSOCIATE DEGREE NURSING PROGRAM

Performance Standards for Admission and Progression

The following performance standards provide descriptions of basic cognitive, sensory, affective, and psychomotor requirements for successful associate degree nursing program completion. Applicants and students who cannot meet one or more of the standards will be considered on an individual basis in terms of whether reasonable modification/accommodation can be made. Reasonable accommodations will be examined in accordance with the Americans with Disabilities Act (ADA) as well as the Performance Standards for Admission and Progression.

In order to successfully complete the associate degree nursing program, an applicant/student must be able to do the following:

1. Demonstrate critical thinking sufficient for clinical judgment.

Examples

- prioritize information and identify cause-effect relationships in the clinical setting
- analyze assessment findings and use findings to plan and implement care
- evaluate plan of care and make revisions as appropriate
- make decisions using logic, creativity and reasoning to make sound clinical judgments based on standards of nursing care
- demonstrate arithmetic ability to correctly compute dosages, tell time, and use measuring tools

2. Display interpersonal skills sufficient to interact with individuals, families, and groups in a variety of settings in the community.

Examples

- respect differences among clients and exhibit an attitude accepting of clients as individuals
- establish rapport in order to communicate effectively with clients, families, significant others, and health team members
- work effectively in small groups as a team member and a team leader
- recognize crises and institute appropriate interventions to help resolve adverse situations

3. Demonstrate appropriate verbal and written communication skills.

Examples

- speak English coherently to clients, families, and other staff members
- clearly explain treatment procedures and initiate health teaching for clients, families, or groups based on assessed needs, available resources, age, lifestyle, and cultural considerations

- provide clear, understandable written client documentation based upon proper use of the English language
- convey critical information to other caregivers through graphic, print, and/or electronic media in an accurate, timely, and comprehensible manner

4. Exhibit physical ability sufficient to assist clients to meet health care needs in a variety of settings, including moving from room-to-room, to maneuver in small spaces, and to negotiate stairwells when necessary.

Examples

- physical mobility and strength sufficient to propel wheelchairs, stretchers, etc. through doorways and close fitting areas alone or with assistance
- stand, walk up to 75% of 6 to 12 hour shifts
- stoop, bend, squat, reach overhead as required to reach equipment and provide nursing care
- lift a minimum of 20 pounds of weight
- transfer/position up to 300 pounds with assistance while lifting, positioning, and transferring clients
- provide for activities of daily living (bed bath, oral hygiene, dressing, etc.)
- perform CPR satisfactorily and respond quickly in an emergency situation

5. Demonstrate gross and fine motor abilities sufficient to provide safe and effective nursing care.

Examples

- demonstrate physical dexterity and coordination in delivery of care, treatment, and medications
- hold skin taut with one hand while inserting needle in skin or vein with other hand and perform other procedures requiring the use of 2 hands
- pick up, grasp, and effectively manipulate small objects such as dials, syringes, switches
- calibrate and use equipment
- maintain sterile technique when performing sterile procedures

6. Display auditory, visual, and tactile ability sufficient to safely assess and care for clients.

Examples

- hear monitors, alarms, emergency signals, lung/heart sounds, bowel sounds, and cries for help, telephone, intercom interactions, and public address systems (codes)
- perceive and receive verbal communications from clients, families, and health team members
- read written words and information on paper and computer screens, small print, gauges, measuring cups, syringes, and other equipment
- discriminate colors; changes in color, size and continuity of body parts
- discriminate alterations in normal body activities such as breathing patterns and level of consciousness

- observe hazards in environment (water spills, safety rails, restraints) and harmful situations
- perform physical assessment: palpate pulses, feel for heat or cold, tap body surfaces

PLEASE CHECK:	
I do not require special accommodations to	o meet the performance standards.
I will need the following accommodations	to meet performance standards.
Please list	
I understand the requirements and feel that I can addescribed for the Associate Degree Nursing Progra	1
Signature	Date
I understand the requirements and feel that I can addescribed for the Associate Degree Nursing Progra	nm.

*Return this completed form with your application information.

COAHOMA COMMUNITY COLLEGE ASSOCIATE DEGREE NURSING PROGRAM

BACKGROUND INFORMATION SIGNATURE FORM

All students who will be providing direct patient care in health care institutions regulated by the MS Department of Health should be aware that Mississippi law requires background checks for individuals seeking employment in a health care facility.

According to the Mississippi State Law, an individual may not be eligible for employment if the criminal history record check discloses a felony conviction, guilty plea or plea of nolo contendere to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23 (f), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult that has not been reversed on appeal or for which a pardon has not been granted.

Each student must submit a criminal background clinical clearance letter by May 13. If a student does not receive a letter of clinical clearance following fingerprinting, the CCC Health Science Review Committee will determine clinical clearance according to the Student Background Policy as stated in the CCC Student Handbook for Health Science Programs http://www.coahomacc.edu/healthsciences/HealthSciencesStudentHandbook.pdf

A clinical clearance letter must be provided to the Associate Degree Nursing Program

prior to start of NUR 20	3 Nursing Transition.
0 11	have read and understand the above information tate Law requiring background checks for individuals providing care institutions regulated by the MS Department of Health.
Signature of Student	
Date of Signature	

*Return this completed form with your application information.

Coahoma Community College

Information Sheet for the TEAS (Test of Essential Academic Skills)

What is the TEAS? The TEAS is a computerized pre-entrance test required for all applicants to the Coahoma Community College (CCC) Associate Degree Nursing Program (ADN) and Practical Nursing Program (PN). The TEAS is used to evaluate applicants for admission to both nursing programs. The TEAS is only one of several criteria used in the selection process. The TEAS evaluates 4 different academic areas-Reading, Math, Science, and English.

How do I prepare for the TEAS? The TEAS Study Guide is available for sale in the CCC Bookstore or online at www.atitesting.com.

It is highly recommended that applicants take time to prepare for the TEAS. Applicants are scored and ranked according to their TEAS sub-scores, as well as ACT score and GPA on prerequisites-the higher the scores, the better the chance of acceptance into the program.

How do I register to take the TEAS? Complete and submit the TEAS Registration Form along with a \$65.00 money order at least one week before the test date chosen. (See TEAS Registration Form)

Where do I take the TEAS? The TEAS is given on computer at the CCC Gathwright Workforce Center at 510 Sunbelt Drive, Clarksdale, MS (located on Highway 49 South), phone number (662) 627-9139. Parking is available in the front of the building.

- All applicants must pay according to the above instructions and create an account online prior to the day of testing
 - o Go to www.atitesting.com
 - o At the top left of the screen go to Sign In and click the tab Create an Account
 - o Fill in the information
 - Create a user name and password (write it down so you will remember it on the day of the test as well as for future use once in the program)
 - o After filling in the information click Register
- Bring a picture ID on the day of the test. Applicants will not be allowed to test without it.
- Calculators are not allowed.

What do I need to make on the TEAS to pass? Applicants are ranked according to performance on the TEAS as well as ACT and GPA. A TEAS specific passing score has not been set. The higher the TEAS sub-scores, the better the chances of acceptance are as long as ACT and GPA meet the admission criteria.

How often can I take the TEAS? Applicants may take the TEAS no more than once a year.

Where do I submit the TEAS Registration Form? See Registration form

COAHOMA COMMUNITY COLLEGE

TEAS Registration Form

Name	
Mailing Address	
Email address_	
Phone number	
Space is limited so please choose your date for testing. You will receemail. You will not be scheduled for TEAS testing until application	_
Dates for the TEAS: 9:00 a.m. (Note: Cancellation – 48 hour notice required)	
*Wednesday, February 17, 2021 *Wednesday, February 24, 2021 Friday, February 26, 2021	
*Wednesday, March 3, 2021 Friday, March 19, 2021 Friday, March 26, 2021	
*Only eight slots available	
Enclosed is my money order for \$65.00 made payable to C College (required-no personal checks).	oahoma Community
All and is onto must have taken the TEAC and submitted their consults	11:4: 1

All applicants must have taken the TEAS and submitted their completed application by March 26 to be considered for admission to the Associate Degree Nursing Program.

Associate Degree Applicants-Submit the TEAS Registration form to:

Attention: Bobbie Robertson Robert G. Mason Health Sciences Building 901 Ohio Street Clarksdale, MS 38614 (662) 621-4210

Check List for Completion of Application to the Associate Degree Nursing Program
1. Completion of general admission application to CCC online (go to website).
Submit the following to the Associate Degree Nursing Program, 901 Ohio Street, Clarksdale, MS, 38614, (662) 621-4210, by mail or in person.
 2. Completed CCC Associate Degree Nursing application packet. 3. Official copy of transcript(s) from each college/university attended. 4. Official ACT (American College Test) scores 5. Registration for TEAS with \$65.00 money order (Optional-purchase TEAS Study Manual from Bookstore or online at www.atitesting.com to prepare for TEAS) 5. Official high school transcript or GED 6. Signed nursing program performance standards 7. Signed criminal background check information form 8. Signed drug policy understanding 9. Current LPN license without restrictions to practice in Mississippi 10. Employer verification of employment of at 6 to 9 months of continuous nursing practice.
LPN Students Requesting Readmission to the ADN Program-letter which includes the following: 11.Request for readmission12. Semester requested13. Reason(s) program was not completed14. Complete of Action Plan for Success form

All application information must be received by the Associate Degree Nursing Program no later than March 26 to be considered. Incomplete applications will not be considered.

Submit COMPLETE application packet to the attention of Ms. Bobbie Robertson, Coahoma Community College, Associate Degree Nursing Program, 901 Ohio Street, Clarksdale, MS 38614 by mail or in person.

Coahoma Community College Associate Nursing Degree Program Action Plan for Success

(Must be completed only by students applying for readmission to program)

Name		Date				
1. 2. 3.	Year and Course unsuccessful in program					
4.						
	Academic Factors [] Reading comprehension [] Science background [] Instructor/Student conflict [] Math skills	[] Verbal skills	[] Computer skills			
	Personal Factors [] Personal illness/crisis [] Other List					
	Family Factors [] Family illness/crisis [] Other List					
	Work Factors [] Worked too many hours [] Work and school schedule of [] Other List	conflict				
	<u>Financial Factors</u> [] No financial support [] Other List		pport			
5.	Which resources did you utilize [] Faculty advisement [] ATI [] Library Electronic Database [] Other List	[] Student Navigator [] Textbooks Resources	[] Campus Tutorial			

6.		List other resources you think would have assisted your success in the program.
7.		After identifying your challenges for success in the program, did you seek assistance? Yes No If yes, who and when did you seek assistance?
	8.	If your performance was due to factors listed in #3 or #4, how will you manage those situations or similar issues if they arise in the future?
	9.	What steps have you taken to improve factors that led to your inability to progress in the program?
	10.	List three or more actions you have taken to ensure success in the program if readmitted:
Sig	gnatı	nre Date

(Adopted from IHL Exit Interview, Dec. 2015) (L. Willingham, Jan. 2017, revised 2019)

COAHOMA COMMUNITY COLLEGE ASSOCIATE DEGREE NURSING PROGRAM

Rating Scale for Admission

Name of Applicant:		
following criteria.	rated competitively for admission according to the competitive of the	ording to the
- ACT Score-maximum of 3	points	Points for ACT
3 Points for 22 or above		
2 points for 20 or 21		
1 point for 18 or 19		
- GPA on AD General Education	on courses – maximum 3 points for	Points
3 points for GPA of 3.5 or gre	eater	
2 points for GPA of 3.0 or 3.		
1 point for GPA of 2.5 to 2.9		
Grade/Course	College/Date Taken	In Progress
- ENG Comp I		Calculate Credits Earned: A (4) x 3 hours = 12
- PSY General Psychology		$B(3) \times 3 \text{ hours} = 9$
- EPY Human Growth & Dev.		$C(2) \times 3 \text{ hours} = 6$
- BIO Nutrition		Calculate A.D.N. GPA:
- ART or MUSIC		Total credits earned Total credit hours earned
- College Algebra or Int. Algebra		Total create flours carried
- BIO A&P I Lecture		
- BIO A&P I Lab		
- BIO A&P II Lecture		
- BIO A&P II Lab		
- BIO Micro Lecture		
- BIO Micro Lab		
- LLS Orientation		
TEAS - Pts based on Program		Points
Mean		
-Reading sub score	1 point for Reading 71.2 or greater -	
- Math sub score	1 point for Math 69.8 or greater-	
- Science sub score	1 point for Science 54.3 or greater-	
- English sub score	1 point for English 64.3 or greater-	
Student unsuccessful in any RN		
program will be deducted one point		
from total score.		
FINAL SCO	RE	

Recommended for program: Yes $\ \square$ No $\ \square$

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C	COAHOMA COMMUNITY COLLEGE - ASSOCIATE DEGREE NURSING PROGRAM						
	ESTIMATED COST - LPN to RN Track- \$9316						
						Grand	
Summer	Cost	Fall	Cost	Spring	Cost	Total	
Tuition-	480	Tuition-	1920	Tuition-	1920		
ATI CARP (Fall)	467	Publication Fee -	60	Publication Fee -	60		
Books-	500	Technology Fee -	50	Technology Fee -	50		
Registration Fee	25	Science Major Fee -	25	Science Major Fee -	25		
		ATI CARP (Spring)	433	ATI Virtual	600		
		MOSA Dues -	20	Books -	100		
		Electronic Health Record	65	TB Certification -	40		
				Board Hearing/Nursing			
		Books -	450	Summit -	280		
		3 rd Party Background	60	M-OADN Convention -	155		
		Liability Insurance	17	Graduation Fee -	65		
		Uniforms/Equip -	300	Pinning Fee -	100		
		Accident Insurance -	54	NCLEX Review	350		
				Pharm Review -	150		
				MBON-license and bgC -	185		
				NCLEX Fee -	200		
				Transcript Fee -	10		
				NCSBN Extension Course	100		
	\$1,472		3,454.00		\$4,390.00	\$9,316	