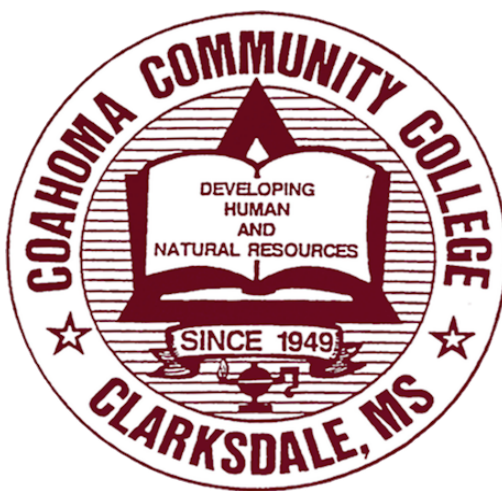


# **Coahoma Community College Committees and Functions 2025-2026**



**Dr. Valmadge T. Towner, President  
Coahoma Community College  
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Clarksdale, Mississippi 38614  
[www.coahomacc.edu](http://www.coahomacc.edu)**

Revised 01.20.26

### **ACCREDITATION**

Coahoma Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Associate of Arts degree, Associate of Applied Science Degree and Certificates. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Coahoma Community College.

### **NON-DISCRIMINATION STATEMENT**

Coahoma Community College is an equal opportunity institution in accordance with civil rights and does not discriminate on the basis of race, color, national origin, sex, disability, age, or other factors prohibited by law in any of its educational programs, activities and employment opportunities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Taneshia Winston, Director of Human Resources/Coordinator for 504/ADA, Title IX Compliance Officer, Office #A100, Vivian M. Presley Administration Building, 3240 Friars Point Road, Clarksdale, Mississippi 38614, Phone: (662) 621-4853, Email: mhouston@coahomacc.edu.

### **APPOINTMENT TO ADVISORY BOARDS, COUNCILS, AND COMMITTEES**

Coahoma Community College has the authority to designate and create advisory boards, councils, and committees as may be necessary to carry on the business of the institution. The appointment of members of such boards, councils, and committees shall be made in a non-discriminatory manner consistent with the College's Non-Discrimination Statement. The authority of employees on academic and governance matters is established through employee representation on Coahoma Community College's committees. These committees recommend and review instructional policies and governance procedures. A description of the committees is published by the President's Office.

# Coahoma Community College

## Committees and Functions

### 2025-2026

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#### **Academic Council**

##### **Function:**

The Academic Council reviews and revises academic policies and procedures, and makes recommendations to the Dean of Academic Affairs. Organizes the aspects of the academic program, and ensures that they operate in a manner consistent with the strategic goals of the college:

- academic regulations and standards
- curriculum development
- academic assessment
- academic professional development
- Develops, implements, and ensures that departments are following processes for academic assessment.
- Examines new course and program proposals for measurable outcomes and ways in which faculty propose to assess those outcomes.
- Assists faculty and department chairs in developing plans for assessment.

##### **Members:**

Dr. Rolonda Brown, <i>Chairperson</i>	Dr. Taneshia Winston	Dr. Tolernisa Butler
Brendalyn Scurlock Bell, <i>Secretary</i>	Selina Reid	Deborah Carter
Cherry Lockett	Kevin Towers	Katrina Jordan
Shanelle Frazier	Rosalind Wilcox	Karen Done
Amquita Taylor	Dr. Stacy Jones	David Jones
Cynthia W. Roberson	Linda D. Robinson	

#### **Achieving the Dream (ATD) Student Success and Equity Council**

##### **Function:**

This team consist of a broadly representative group of college leaders who are highly regarded, influential members of the college community. This committee guide the student success work at the college. This team should generate energy for change as team members reinforce one another's commitment and work together to infuse their shared vision throughout the institution.

##### **Members:**

Dr. Valmadge T. Towner, <i>Chairperson</i>	Dr. Rolonda Brown	Dr. Alexis Hunter
Joseph Mckee, <i>Co-Chairperson</i>	Dr. Chequitia Dixon	Damandrick Taylor
Jeremy Pittman, <i>Co-Chairperson</i>	Dr. Tolernisa Butler	Tony Brooks
Karen Woods-Done	Vivian Williams	Dr. Willie Lockett, Jr.
Kimberly Hollins	Dr. Larry Webster	Loria Barfield

Marica Gatewood  
Raymond Pullen  
Rita Hanfor  
Dr. Stacy Jones  
Teresa Griffin  
Community Representative (s)

Monica Johnson  
Reggy Hankerson  
Selina Reid  
Dr. Cynthia W. Roberson  
ATD Leadership Coach

Dr. Nakedra Blockett  
Richard Cosby  
Tony Brooks  
Dr. Tolernisa Butler

### **Administrative Judicial Council**

#### **Function:**

The council will hear cases of severe student infractions and also hear cases of appeals. The council will make a recommendation to the Director of Enrollment and Student Engagement of the institution as related to proposed disciplinary actions. If necessary, the Director of Enrollment and Student Engagement will then make recommendations to the President.

#### **Members:**

Karen Done, Presiding Ex-Officio Member  
Carolyn Hunter, Recorder  
Dr. Larry Webster  
Dr. Rolonda Brown  
Dr. Cynthia W. Roberson

Gwendolyn Johnson  
Dorothy Smith-Conley  
Kyrie Antici  
Dr. Chequitia Dixon

### **Admissions Committee**

#### **Function(s):**

- (1) To make recommendations to the deans and directors concerning students challenging denial of admission to Coahoma Community College.
- (2) To evaluate the Admission Policies to determine compliance with SACSCOC criteria and other governing agencies.
- (3) To present all policy recommendations to the President to acquire Board approval.
- (4) To review, prepare, and upgrade registration procedures.
- (5) To evaluate all applications for academic restart.

#### **Members:**

Dr. Nakedra Blockett, <i>Chairperson</i>	Reggy Hankerson
Admissions Clerk, <i>Secretary</i>	Amy Landfair
Dr. Taneshia Winston	Lashundra Crittle
Dr. Rolonda Brown	Dr. Stacy Jones
Dr. Larry Webster	

### **Assessment Committee**

#### **Function:**

To evaluate the institution's Assessment Committee Plans; to evaluate overall effectiveness of the College's planning and evaluation tools and reports, including institutional surveys.

#### **Members:**

Tara Bell, <i>Chairperson</i>	Kimberly Hollins
Dr. Cynthia W. Roberson, <i>Secretary</i>	Kristina Bolton
Jeremy Pittman	Amquita Taylor
Cherry Lockett	Dr. Tolernisa Butler
Fran Noah	

### **Athletic Committee**

#### **Function:**

To ensure that the operations of the Athletic Department are consistent with and support the educational goals of the college. To recommend athletic policies and procedures to the President and serve in an advisory capacity to the President on matters related to intercollegiate athletics as requested.

#### **Members:**

Selina Reid, <i>Chairperson</i>	Student Engagement Personnel
Carol Brooks, <i>Secretary</i>	Dell Cannon
Dr. Richard Cosby	Reggy Hankerson
Wanda Hargrow	Kelvin Towers
Lee Craven	SGA President
Athletic Personnel	

### **Budget Committee**

#### **Function:**

To monitor the ongoing effectiveness of the financial functions of the college; to evaluate and prioritize departmental and divisional budget requests.

#### **Members:**

Dr. Valmadge T. Towner, <i>Chairperson</i>	Dr. Rolonda Brown
Linda Williams, <i>Secretary</i>	Chivas Davis
Karen Done	Dr. Cynthia W. Roberson
Dr. Chequitia Dixon	Kyrie Antici
Dr. Taneshia Winston	Dorothy Smith-Conley
Dr. Alexis Hunter	

### **Office of Civil Rights Compliance Committee**

#### **Function(s):**

To ensure the institution is an equal opportunity institution in accordance with civil rights and does not discriminate on the basis of race, color, national origin, sex, disability, age, or other factors prohibited by law in any of its educational programs, activities, and employment opportunities.

#### **Members of Civil Rights Compliance Committee:**

Dr. Taneshia Winston, <i>Chairperson</i>	Amquita Taylor	Cherry Lockett
Dr. Cynthia W. Roberson, <i>Secretary</i>	Dorothy Smith-Conley	LaShun Sims
Gwendolyn Johnson	Nicole Ross	Selina Reid
Carlos Pealez	Shanelle Frazier	Teri Williams
Ezra Howard	Leandrew Presley	Dr. Larry Webster
Dr. Tolernisa Butler	Kyrie Antici	Reggy Hankerson
Chivas Davis	Lashundra Crittle	Workforce Personnel
Dr. Chequitia Dixon	Dr. Alexis Hunter	Linda Robinson

### **College Catalog Committee**

#### **Function:**

The function of the Committee is to review, revise, and make recommendations to the College Catalog.

#### **Members:**

Dr. Rolonda Brown, <i>Chairperson</i>	Dr. Cynthia W. Roberson
Amquita Taylor, <i>Secretary</i>	Nancy Howard
Dr. Taneshia Winston	Dr. Alexis Hunter
Deborah Carter	Kyrie Antici
Dr. Chequitia Dixon	Lorean Willingham
Dr. Larry Webster	Dorothy Smith-Conley
Shanelle Frazier	Delores Richard
Karen Done	Letha Richards
Selina Reid	Donna Honour

Cherry Lockett  
Dr. Stacy Jones  
Chivas Davis

Gwendolyn Johnsons  
Kristina Bolton

### **Curriculum Committee**

#### **Function(s):**

- (1) To review departmental committee curricula changes and suggestions and make final recommendations to the Program Review Committee;
- (2) To verify the relationship between specific programs of study, curricula, and articulation agreements with upper division institutions; and
- (3) To provide liaison connectivity between the main campus and off-campus sites.
- (4) To ensure that Coahoma Community College is in compliance with the Substantive Change Policies of the Commission on Colleges and informs the Commission of such changes according to the established Substantive Change Policy.

#### **Members:**

Dr. Rolonda Brown, <i>Chairperson</i>	Lorean Willingham
Brendalyn Scurlock Bell, <i>Secretary</i>	Selina Reid
Dr. Cynthia W. Roberson, <i>Substantive Changes</i>	Tony Brooks
Kimberly Hollins	Vivian Williams
Joharrison Rockett	Dr. Willie Lockett, Jr.
Deborah Carter	Andy Pullen
Dr. Chequitia Dixon	Dr. Kevin Towers
Dr. Larry Webster	Heidi Wilder
Kristina Bolton	

### **Executive Leadership Council**

#### **Function:**

- (1) To advise the President on improvements in policies, procedures, budget, and operational aspects of the College.
- (2) To carry out the action items and activities resulting from meetings and duties assigned by the President.

#### **Members:**

Dr. Valmadge T. Towner, <i>President</i>	Dr. Rolonda Brown
Brenda Williams, <i>Secretary</i>	Dr. Alexis Hunter
Letha Richards	Karen Done
Dr. Chequitia Dixon	Kyrie Antici
Dr. Larry Webster	Damandrick Taylor
Dorothy Smith-Conley	Dr. Taneshia Winston
Dr. Cynthia W. Roberson	

### **Facility Planning Committee**

**Function:**

- (1) To plan for the construction and renovation of facilities that enhances the learning environment for students.
- (2) To devise and update the physical facility master plan.

**Members:**

Letha Richards, <i>Chairperson</i>	Dr. Alexis Hunter
Chivas Davis	Dr. Taneshia Winston
Carlos Pealez	Ralph Simpson
Dr. Chequitia Dixon	Lee Craven
Dr. Larry Webster	Nelson Hobart

**Faculty Association****Function:**

To promote professionalism through the pursuit of excellence and competency in teaching and to serve as a voice for the faculty in decision-making and to support the overall mission of the college and the president.

**Members:**

Deborah Carter, <i>Chairperson</i>	Dr. Rolonda Brown
Sharon Butler, <i>Secretary</i>	David L. Jones
Vivian Williams	Jeremy Pittman
Cherry Lockett	Monica Tompkins
Linda Gail Elliott	Faculty Representative

**Faculty and Staff Federal Professional Development & Growth Committee****Function:**

To recommend approval of faculty/staff to receive tuition assistance for coursework that is determined as an institutional need and is directly related to their position at Coahoma Community College.

**Members:**

Gwendolyn Johnsons, <i>Chairperson</i>	Dr. Rolonda Brown
Tara Bell, <i>Secretary</i>	Dr. Taneshia Winston
Kyrie Antici	Karen Done
Dr. Chequitia Dixon	Dr. Larry Webster
Dr. Cynthia W. Roberson	

**General Education Committee****Function:**

The General Education Committee is responsible for the review of the general education components of associate degree graduation requirements. The Committee is also responsible for identifying expected outcomes within the general education curriculum, providing assessment of general education outcomes, and providing recommendations to



the Curriculum Committee and the appropriate instructional division for the improvement of general education, review, evaluate, and enhance the effectiveness.

**Members:**

Dr. Stacy Jones, <i>Chairperson</i>	Kimberly Hollins	Elizabeth Gee
Deborah Carter, <i>Co-Chair</i>	Shanetta Williams	Linda Robinson
Dr. Rolonda Brown	Joharrison Rockett	Dr. Kevin Towers
Anthony Brooks	David L. Jones	Selina Reid
Vivian Williams	Dr. Cynthia W. Roberson	Jeremy Pittman

**Graduation Committee**

**Function:**

To make recommendations on matters concerning graduation activities to the president and deans/directors.

**Members:**

Dr. Nakedra Blockett, <i>Chairperson</i>	Lynda Gail Elliott
Cherry Lockett, <i>Secretary</i>	LaShun Sims
Linda Williams	Dorothy Smith-Conley
Dr. Rolonda Brown	Karen Done
Dr. Chequitia Dixon	Henry Dorsey
Dr. Larry Webster	Teri Williams

**Institutional Review Board**

**Function:**

The purpose of the Institutional Review Board is to conduct initial and continuing reviews of projects that involve the use of human subjects in accordance with the policy and Federal Regulations.

The Institutional Review Board assures the college that human subjects used in research or educational programs that monitor human subjects are not at undue risk and that the participants are informed of any risks.

**Members:**

Dr. Valmadge T. Towner, <i>Chairperson</i>	Letha Richards
Dr. Cynthia W. Roberson, <i>Liaison</i>	Dr. Rolonda Brown
Gwendolyn Johnsons, <i>Secretary</i>	Community Representative
Dr. Chequitia Dixon	Damandrick Taylor
Karen Done	Dr. Larry Webster

**Institutional Leadership Team**

**Function:**

This Council serves as the college-level body for the administration of educational programs and support service programs. The Leadership includes all of the College's administrators including the executive officers of the institution. The Leadership Team members have the authority to administer educational policies within their assigned areas.

**Members:**

Dr. Valmadge T. Towner, *President*  
Linda Williams, *Secretary*  
Brenda Williams, *Secretary*  
Kyrie Antici  
Dr. Larry Webster  
Joseph McKee  
Dorothy Smith-Conley  
Dr. Cynthia W. Roberson  
Selina Reid  
Dr. Taneshia Winston  
Dr. Tolernisa Butler  
Chivas Davis

LaShun Sims  
Dr. Chequitia Dixon  
Dr. Rolonda Brown  
Karen Done  
Dr. Alexis Hunter  
Dr. Larry Webster  
Cherry Lockett  
Dr. Nakedra Blockett  
Gwendolyn Johnsons  
Nicole Ross  
Damandrick Taylor  
Letha Richards

**Jenzabar User Group Committee**

**Function:**

The purpose of the Jenzabar User Group Committee is to ensure that employees are appropriately and adequately using the administrative management system and all related sub-systems to enhance the student, faculty, and staff experience. The objectives are as follows: (1) Develop, document, and implement policies and procedures related to data entry standards; (2) Streamline the internal data and information flow process; (3) Ensure that all data is compliant with institutional, state, and federal regulations; (4) Certify that the policies of the ERP are reviewed on a regular basis and are compliant.

**Members:**

Information Technology Representative, Chairperson  
Dr. Nakedra Blockett—Admission  
Dr. Taneshia Winston—HR  
Santana Lee—Financial Aid  
Dorothy Smith-Conley—Business Office  
Diane Thomas—Residence Life  
Sharron Young—Physical Plant  
Nicole Ross—Student Engagement

## **Library Committee**

### **Function:**

To develop and implement strategies to improve library and learning resources.

### **Members:**

David Jones, *Chairman*  
Cherry Lockett, *Ex-Officio Member*  
Vivian Williams, *Secretary*  
Faculty Representative  
Dr. Larry Webster

Dr. Kelvin Towers  
Student Engagement  
Career Technical Faculty  
Leandrew Presley  
Dr. Stacy Jones

## **Lyceum Committee**

### **Function:**

To plan, approve and bring culturally enriching programs and activities to the college campus for the student body, faculty/staff and the community, as well as, allow students and faculty/staff to attend such activities away from the college that are directly related to enhancing their education.

### **Members:**

Yvonne Stanford, *Chairperson*  
Carol Brooks, *Secretary*  
Dr. Larry Webster  
Gwendolyn Johnson  
Rita Hanfor  
Dorothy Smith-Conley

Dr. Alexis Hunter  
Amquita Taylor  
Dr. Cynthia W. Roberson  
Cherry Lockett  
Karen Done

## **Marketing/Branding Committee**

### **Function(s):**

- (1) To promote the activities of Coahoma Community College as well as raise awareness about the institution and the benefits it provides to its five-county service area of Coahoma, Tunica, Bolivar, Quitman and Tallahatchie Counties.
- (2) To grow the brand of Coahoma Community College and formulate marketing strategies and seek out new marketing options for the purpose of branding and advertising CCC, as a whole.

### **Members:**

Dr. Alexis Hunter, *Chairperson*  
Selina A Reid  
Jeremy A Pittman  
Dr. Chequitia Dixon  
Ezra Howard

Christopher Dixon  
Shanelle Frazier  
Nicole Ross  
Jasalyn Lucas

## **Operational Policies and Procedures Committee**

**Function(s):**

- 1) To review and review the institution's *Policy and Procedures Manual* annually or as needed.
- 2) Provide policies, directions, and procedures for present action and a basis for future planning.
- 3) To assist employees in understanding their jobs and how they relate to the overall accomplishment of the mission.
- 4) Provide for control and efficiency by spelling out duties and responsibilities that clarify work relationships.

**Members:**

Dr. Taneshia Winston, <i>Chairperson</i>	Damandrick Taylor
Dr. Cynthia W. Roberson, <i>Secretary</i>	Kyrie Antici
Dr. Alexis Hunter	Dr. Rolonda Brown
Dr. Larry Webster	Gwendolyn Johnsons
Dorothy Smith-Conley	Dr. Chequitia Dixon

**Physical Facility Insurance Committee****Function:**

To review, examine, and advise the President on recommendations pursuant to insuring the buildings and their contents of our institution.

**Members:**

Dorothy Smith-Conley, <i>Chairperson</i>	Diane Thomas
Sharron Young, <i>Secretary</i>	Chivas Davis
Dr. Taneshia Winston	Ralph Simpson

**Physical Plant and Auxiliary Committee****Function(s):**

- (1) To make recommendations to directors of buildings, grounds, transportation and maintenance regarding construction, renovations, transportation, energy conservation and campus beautification for improving the physical and other auxiliary service of the college.
- (2) To ensure that committee reports are submitted to the Facility Planning Committee.

**Members:**

Letha Richards, <i>Chairperson</i>	LaShun Sims
Dr. Stacy Jones, <i>Secretary</i>	Dr. Larry Webster
Carlos Pealez	Dorothy Smith-Conley
Chivas Davis	Dr. Kevin Towers
Deborah Carter	Career Technical Faculty

**Program Review Committee****Function(s):**

- (1) To review all instructional and non-instructional programs of the institution to determine if they serve the mission of the institution and are effective.
- (2) To report findings to the President and the Executive Council and make recommendations based upon program review results.

**Members:**

Tara Bell, <i>Chairperson</i>	Dr. Willie Lockett, Jr.
Dr. Cynthia W. Roberson, <i>Secretary</i>	Kristina Bolton
Dr. Rolonda Brown	LaShun Sims
Amquita Taylor	Joseph McKee
Kyrie Antici	Dr. Chequitia Dixon
Dr. Larry Webster	Dorothy Smith-Conley
Nancy Howard	External Reviewers
Gwendolyn Johnson	Eddie Bradford

**Quality Enhancement Team - FINAL**

**Function(s):**

- (1) To serve as the advisory committee for the total operation of “ROAD to Success: Revitalizing Orientation and Advisement Development”
- (2) To review all QEP results and the QEP Annual Progress Report.
- (3) To make suggestions for any modifications to the plan’s actions, initiatives, and assessment measures.

**Members:**

Dr. Shelia Holmes-Carter, Director	Rosie Miller
Monica Johnson, Co-Director/Curriculum Coordinator	Loria Barfield
Dr. Cynthia W. Roberson	Mary Suggs
Trina Cox	SGA President
Dr. Chequitia Dixon	Miss CCC
Lynda Gail Elliott	Mr. CCC
Kimberly Hollins	Amquita Taylor
Delores Richard	Dr. Rolonda Brown
Dr. Tony Newson	Dr. Tolernisa Butler
Tara Bell	Chenelle Holiday

**Quality Enhancement Team: Professional Development Committee**

**Function(s):**

- (1) Coordinate faculty professional development training including faculty roundtables
- (2) Secure any needed professional development supplies, handouts, and refreshments
- (3) Reserve rooms and equipment for professional development activities including faculty Roundtables.
- (4) Administer assessments after activities as described in the ROAD to Success Assessment Plan
- (5) Launch and Maintain a webpage for ROAD to Success
- (6) Monitor and assess QEP instructors’ classrooms

- (7) Submit all completed assessments to the Assessment Committee
- (8) Submit a written report of all activities in May of each year to the QEP Director

**Members:**

Dr. Shelia Holmes-Carter, Director	Dr. Cynthia W. Roberson
Monica Johnson Co-Director/Curriculum Coordinator	Dr. Tony Newson
Dr. Ouida McAfee, Chairperson	Loria Barfield
Joseph McKee	Dr. Tolernisa Butler
Trina Cox	Dr. Rolonda Brown
Dr. Chequitia Dixon	Amquita Taylor
Delores Richard	Heidi Wilder

**Quality Enhancement Team: Advisement Committee**

**Function(s):**

- (1) Coordinate the implementation of Advisement protocol
- (2) Serve as a liaison between QEP and Academics and Admissions Offices
- (3) Serve as a liaison between QEP and Professional Development Committee
- (4) Supervise electronic data collected from Jenzabar concerning student advisement
- (5) Secure any needed supplies, equipment, or brochures to achieve tasks
- (6) Submit a written report of all activities to the QEP Director in May annually

**Members:**

Dr. Shelia Holmes-Carter, Director	Rosie Miller
Monica Johnson, Co-Director/Curriculum Coordinator	Tara Bell
Dr. Chequitia Dixon	Dr. Cynthia W. Roberson
Delores Richard	Lynda Gail Elliott
Damandrick Taylor	Loria Barfield
Dr. Tony Newson	

**Quality Enhancement Team: Marketing Committee**

**Function(s):**

- (1) Market ROAD to Success activities
- (2) Publish a semi-annual newsletter
- (3) Take pictures and submit articles to the media for publication
- (4) Update the QEP website on twice per semester
- (5) Secure any needed materials, supplies, handouts, and incentive programs
- (6) Submit a written report of all activities in May of each year to the QEP Director

**Members:**

Dr. Shelia Holmes-Carter, Director/Chair	Mr. CCC
Dr. Alexis Hunter	Jasalyn Lucas
Ezra Howard	Trina Cox
SGA President	Lynda Gail Elliott
Miss CCC	Tara Bell

### **Quality Enhancement Team: Assessment Committee**

#### **Function(s):**

- (1) Coordinate the implementation of QEP assessments
- (2) Coordinate data collection for the QEP
- (3) Collect, analyze, interpret assessment results and publish findings
- (4) Secure any needed materials and supplies
- (5) Submit a written report of all activities to the QEP Director in May annually

#### **Members:**

Dr. Shelia Holmes-Carter, Director of QEP	Loria Barfield
Monica Johnson, Co-Director/Curriculum Coordinator	Rosie Miller
Dr. Cynthia W. Roberson, Chair	Dr. Tony Newson
Dr. Chequitia Dixon	

### **Quality Enhancement Team: Orientation Curriculum Committee**

#### **Function(s):**

- (1) Coordinate the implementation of Orientation & Student Success Course
- (2) Serve as a liaison between QEP and CCC Curriculum Committee
- (3) Serve as a liaison between QEP and ATD Data Collection group
- (4) Supervise scheduling of Orientation and Student Success Course sections
- (5) Coordinate scheduling of guest facilitators for the Orientation & Student Success Course
- (6) Coordinate data collection from course grades from instructors to present to Assessment Committee for analysis
- (7) Submit a written report of all activities to the QEP Director in May annually

#### **Members:**

Dr. Shelia Holmes-Carter, Director	Mary Suggs
Monica Johnson, Co-Director/Curriculum Coordinator	Loria Barfield
Delores Richard	Dr. Rolonda Brown
Dr. Tolernisa Butler	
Trina Cox	

### **Quality Enhancement Team: Best Practices Committee**

#### **Function(s):**

- (1) Coordinate the monthly meetings of instructors of the Orientation and Student Success Course
- (2) Record best practices presented by instructors on the course
- (3) Serve as liaison with Professional Development Committee on future professional development for instructors of the course
- (4) Submit a written report of all activities to the QEP Director in May annually

#### **Members:**

Dr. Shelia Holmes-Carter, Director	Dr. Rolonda Brown
Monica Johnson, Co-Director/Curriculum Coordinator	Dr. Tolernisa Butler
Joseph McKee	Mekeshia Sanders
Amquita Taylor	

### **Quality Enhancement Team: Budget Committee**

#### **Function(s):**

- (1) Develop, assess, and balance the QEP's multi-year detailed budget
- (2) Requisition and submit requests to the Business Office for all QEP activities and funding
- (3) Secure any needed materials and supplies
- (4) Submit a financial report in May of each year to the QEP Director

#### **Members:**

Dr. Shelia Holms-Carter, Director/Chair	Joseph McKee
Monica Johnson, Co-Director/Curriculum Coordinator	Dr. Cynthia W. Roberson
Dr. Alexis Hunter	Lynda Gail Elliott

### **Recruitment Committee**

#### **Function(s):**

- (1) To assist the Recruiter(s) in devising strategies for recruitment of students.
- (2) To evaluate recruitment materials.
- (3) To assist in recruitment booths.

#### **Members:**

Dr. Nakedra Blockett, <i>Chairperson</i>	Dell Cannon
Admissions Clerk, <i>Secretary</i>	Reggy Hankerson
Athletics Personnel	Athletics Personnel
Otha Williams	Carolyn Hunter
Athletics Personnel	Softball Coach
Selina Reid	Shanelle Frazier

### **Retirement Activity Committee**

#### **Function:**

To plan activities for retirees.

#### **Members:**

Rita Hanfor, <i>Chairperson</i>	Cherry Lockett
Linda Williams, <i>Secretary</i>	Kelvin Towers
Brenda Williams	

### **Safety Committee**

#### **Function(s):**

- (1) To assist the Safety Director in the formulation and implementation of a safety program.
- (2) To draft safety rules and regulations.
- (3) To schedule drill practices.

#### **Members of Safety Committee:**

LaShun Sims, <i>Chairperson</i>	Reginald Thomas
Gwendolyn Johnson, <i>Secretary</i>	Dr. Chequitia Dixon



Charles Barnes, Jr.

Letha Richards

### **Salvage Committee**

#### **Function:**

Make recommendations to delete obsolete equipment and inoperable vehicles from inventory.

#### **Members:**

LaShun Sims, *Chairperson*  
Brenda Williams, *Secretary*  
Chivas Davis  
Dr. Taneshia Winston

Leandrew Presley  
Kyrie Antici  
Monica Tompkins  
Letha Richards

### **Scholarship Committee**

#### **Function:**

- (1) To uphold Coahoma Community College scholarship guidelines and policies published in the College Catalog.
- (2) To secure all scholarship applications and select deserving and outstanding recipients.
- (3) To rule on appeals for any scholarship offered by Coahoma Community College.

#### **Members:**

Dr. Cynthia W. Roberson, *Chairperson*  
Aneika Moore  
Amquita Taylor  
Shanelle Frazier

Christopher Dixon  
Trina Cox  
Rita Hanfor

### **Strategic Planning Council**

#### **Function:**

- (1) To organize and direct the activities to move the institution toward its mission and goals.
- (2) Review the mission, goals, vision statement and values.
- (3) To evaluate the progress of the institution's Strategic Plan and use results to make changes and improvements.

#### **Members:**

Dr. Valmadge T. Towner, *Chairperson*  
Dr. Cynthia W. Roberson, *Secretary*  
Dr. Rolonda Brown  
Dr. Larry Webster  
Dorothy Smith-Conley  
Cherry Lockett  
Damandrick Taylor  
Community Members

LaShun Sims	Dr. Chequitia Dixon
Dr. Tolernisa Butler	Dr. NeKedra Blockett
Dr. Taneshia Winston	Karen Done
Dr. Alexis Hunter	Joseph McKee
Kyrie Antici	Gwendolyn Johnson
Nicole Ross	Letha Richards
Board Members	Selina Reid

### **Student Handbook Committee**

#### **Function:**

The function of this committee is to assist in the materialization and annual maintenance of the content of the Student Handbook. Committee members are to submit possible policies or amendments for the Student Handbook that are based on institutional, local, state, and/or federal regulatory policy/procedural changes that might affect and/or enhance the operational policies/procedures of the college. The committee submits the final document to the President of the college for approval in an effort to attain approval by the Board of Trustees.

**Members:**

Karen Done, Chairperson	LaShun Sims	Dr. Cynthia W. Roberson
Nicole Ross, Secretary	SGA President	Jeremy Pittman
Board Attorney	Trina Cox	Joseph McKee
Dian Thomas		

**Student Senate Judicial Council**

**Function:**

The functionality of this council is to hear cases of minor and moderate student infractions. The council will make recommendations to the Director of Student Engagement/Services as related to proposed disciplinary actions for cases heard.

**Members:**

Karen Done, *Advisor*  
Dr. Tolernisa Butler, *Co-advisor*  
Student Government Association President, Chief Justice  
Five (5) students

**Technology Committee**

**Function:**

- (1) To assist, advise, and approve all technology purchases - computer hardware and/or software - in coordination with the various divisional directors and the President.
- (2) To oversee the entire campus technology operation.
- (3) To evaluate the College's management information system and recommend upgrades as needed.
- (4) To set standards and policies for all content and material which is put on the School's Website.

**Members:**

Damandrick Taylor, <i>Chairperson</i>	Jeremy Pittman
(Appoint) <i>Secretary</i>	Cherry Lockett
Shanelle Frazier	Dr. Rolonda Brown
Ezra Howard	Dr. Cynthia W. Roberson
Otha Williams	Victor McClain
Samuel Miller	