## **Application & Admission Procedure**

### **General Information**

The application submission time frame for the Associate Degree Paramedic Program is **April 8<sup>th</sup>** to July 1<sup>st</sup>.

Contact the Paramedic Department (662 621-4159) for clarification or questions regarding the application.

## **Application to Coahoma Community College:**

An application to Coahoma Community College **must be completed online.** Click on the following hyperlink to access the <u>CCC Application for Admission</u> **The requirements for both general and program-specific admission are:** 

- 1. A completed CCC application
- 2. High school or GED transcript is required.
- 3. A minimum ACT composite score of 16 or higher.
- 4. Academic transcript of all colleges attended.
- 5. Social security card and immunization record.
- 6. A cumulative minimum GPA of 2.0 is required.
- 7. Anatomy & Physiology I with a grade of "C" or better is required.
- 8. Be a nationally registered EMT upon admission and become Mississippi certified upon acceptance to the Program.
- 9. Pass an NREMT basic knowledge exam and skills assessment test with a grade of 80% and complete a professional (affective) self-evaluation.
- 10. Pass a state and federal criminal background check.

#### **Pre-Admission Requirements for Paramedic Program:**

1. All requirements for general admission to the college must be met.

## **Required Pre-Requisites:**

- Nationally Registered Mississippi EMT certification.
- Anatomy & Physiology Requirement:
  - Applicants should have Anatomy & Physiology I with lab with a grade of "C" or better, (2.00 on a 4.00 scale).
  - For classes **older than 7 years**, the student is required to repeat Anatomy and Physiology coursework.

Admission to the Associate Degree Paramedic Program is competitive according to weighted criteria. <u>Meeting pre-admission requirements does not guarantee acceptance</u>.

## **Graduation Requirements**

- a. Requirements for the **Paramedic Certificate**:
  - i. Eight semester credit hours of Anatomy and Physiology with labs with a minimum grade of "C" in both.
  - ii. Completion of all paramedic classes with an average of at least 80% <u>C</u> in each class
  - iii. Completion of all semester and summative cognitive, psychomotor, and affective evaluations by the medical director and program director
  - iv. Completion of all laboratory, clinical, and field requirements
  - v. Completion of one summative (comprehensive) computer exam similar to the National Registry Exam for Paramedics. (This is used to evaluate the student's readiness for the NREMT exam).
- b. Requirements for the **Paramedic Degree**:
  - i. Eight semester credit hours of Anatomy and Physiology with labs with a minimum grade of "C" in both lectures and labs.
  - ii. Completion of all paramedic classes with an average of at least 80% "C" in each class
  - iii. Completion of all semester and summative cognitive, psychomotor, and affective evaluations by the medical director and program director
  - iv. Completion of all laboratory, clinical, and field requirements
  - v. Completion of one summative (comprehensive) computer exam similar to the National Registry Exam for Paramedics. (This is used to evaluate the student's readiness for the NREMT exam).
  - vi. Completion of any general education courses to include:

1.	Oral Communications	3 sch
2.	Written Communications Elective	3 sch
3.	Math/Science Elective** (A & P II validates this)	4 sch
4.	Fine Arts/Humanities Elective	3 sch
5.	Social/Behavioral Science Elective	3 sch

## **Application Process**

## The following documents must be submitted to the Paramedic Program by July 1, 2024, for an applicant to be considered for admission:

- 1. Completed CCC Paramedic Program application (Incomplete application will not be considered for admission).
- 2. <u>Official</u> copy of transcripts from each college or university attended. (Request two (2) official copies of transcripts from each college/university attended; one for the College and one for the Paramedic Program, to be sent to student directly and then <u>submitted with the application</u>.) To be official, transcripts must remain sealed in the original envelope. Failure to submit transcripts of all colleges or universities attended will be considered as an incomplete and/or falsified application.
- 3. **CCC transcripts**-submit a written transcript request form to CCC's Admission Office for an official CCC transcript to be sent to the Paramedic Program.
- 4. Official ACT (American College Test) scores

- 5. Official high school or GED transcript.
- 6. Signed drug abuse policy.
- 7. Signed criminal background check information form.
- 8. Signed program performance standards.

<u>For students</u> **Requesting Readmission** to CCC Paramedic Program – in addition to the above must submit a letter, which include the following:

request for readmission

- request for requested
- semester requested

- reason(s) program was not completed
- action plan for success

## Notification of Acceptance/Non-acceptance

Letters of acceptance or non-acceptance will be mailed. The recipient should respond within one week in **writing** using the "Confirmation of Acceptance" form included with the letter. Not confirming acceptance within a week can result in the admission slot being given to another applicant.

## Post Admittance Requirements

Once accepted into the Paramedic Program, the following will be required at the **student's expense.** All requirements must be met before clinical and field rotations begin.

- 1. Physical examination form is included in the admission packet must be completed which includes if a student requires accommodations for any disabilities.
- 2. Documentation of all vaccines and immunizations previously listed. Applicant's files are incomplete without required clinical documentation and will not be considered for admission to the program.
- 3. Physical examination form, which is included with the application.
- 4. Current American Heart Association Basic Life Support (BLS) certification for healthcare providers.
- 5. Criminal background check clinical clearance letter (arranged by CCC).
- 6. Copy of NREMT and state EMT credentials.

## **Other Important Information:**

- 1. Student malpractice and accident insurance are obtained through the school and charged to the student after the fall semester begins.
- 2. Student is responsible for cost of Criminal Background check and drug screen which will be administered by the college.
- 3. Each student is responsible for their own transportation, which includes access to a dependable car at their own expense, a valid driver's license, and proof of insurance as requested by law.
- 4. Travel to clinical facilities in adjacent counties for required clinical experiences is the responsibility of the student.

- 5. Clinical hours may be scheduled on day, evening or weekend shifts. Hours may vary from 8 to 24 depending on clinical or field requirements.
- 6. Students must have access to the internet, a computer, e-mail and a working telephone number.
- 7. All students are required to attend the Summer Enrichment Camp on July 17, 2024 at 9:00a.m.

Coahoma Community College is an equal opportunity institution in accordance with civil rights and does not discriminate on the basis of race, color, national origin, sex, disability, age, or other factors prohibited by law in any of its educational programs, activities, and employment opportunities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Taneshia Turner, Director of Human Resources/Coordinator for 504/ADA, Title IX Compliance Officer, Office #A100, Vivian M. Presley Administration Building, 3240 Friars Point Road, Clarksdale, Mississippi 38614, Phone: (662) 621-4853, Email: tyoung@coahomacc.edu

I am applying to the Paramedic Program. PLEASE PRINT LEGIBLY!

Date of Birth	Se	Social Security Number			
Student's Name					
(Last)	(First)	(Middle)	(	Maiden)	
Address					
(Street)	(City)	(State)	(Zip)	(County)	
Mailing Address					
Telephone Number(s)					
(Home)	(Cell)	(W	ork)		
E-mail Address No		U. S.	. Citizen? Ye	S	
Have you ever been ad When	mitted to CCC? Yes	No			
If yes, under what name	e?				
Applied/Admitted to an	ny other Paramedic prog	gram? Yes No _			
WhenWh	ere				
Reason for non-comple	tion				

## **PRIOR EDUCATION:**

High School graduation date	High School GPA	GED
College Degrees earned		
Last college attended		
Are you currently enrolled in college course	es? YES NO	
If yes, expected completion date	ACT score (	composite)
Courses presently enrolled in		
Will you receive a loan or scholarship to as If yes, describe 		
Agency	-	
Have you ever been convicted of, plead gui you for a felony or misdemeanor in any star NO		
If yes, please explain		
Have you ever been convicted of a felony, of possession or sale of drugs, murder, mansla offense listed in Section 45-33-23 (f), child lust or aggravated assault, or felonious abus	aughter, armed robbery, rape l abuse, arson, grand larceny	, sexual battery, sex , burglary, gratification of

YES \_\_\_\_ NO \_\_\_\_ If yes, please explain\_\_\_\_\_ Have you ever been disciplined by any state or federal regulatory agency or national certifying agency? YES \_\_\_\_ NO \_\_\_\_

If yes, provide details\_\_\_\_\_\_

## All applicants should be advised of the following:

- Any statement made on this application, which is false and known to be false by the applicant at the time of making such statement, shall be deemed fraudulent and subject the applicant to disciplinary proceedings.
- Admission to the Associate Degree Paramedic Program may be denied based on the results of the criminal background check.

I certify that the information on this application is true and accurate.

Applicant's Signature

Date

### DRUG ABUSE POLICY

It is the goal of Coahoma Community College to maintain an environment that is free from the effects of intoxicants or other behavior affecting substances. It is the college's belief that a drug free environment is to the benefit of students and employees of Coahoma Community College as well as the surrounding community.

Once admitted to the associate degree Paramedic program, unannounced and/or random drug screens may be done. In addition, if a student exhibits any sensory symptoms or behavior indicative of being under the influence of mind-altering substances, a drug screen will be required immediately. Refusal to be tested will result in program dismissal.

All students must have evidence of a negative drug screen when tested.

I, \_\_\_\_\_\_, have read and understand the substance use policy of Coahoma Community College. I grant permission for drug and alcohol testing of myself and acknowledge consent by this signature affixed hereto. I grant permission for the laboratory facility to release lab results to Coahoma Community College.

I understand that I am responsible for providing written documentation from my physician regarding controlled substances that I am taking that could be positively identified in a drug profile.

Student Signature

Date

**Return this completed form with your application information.** 

## Performance Standards for Admissions and Progression

In order to successfully complete the Paramedic program, an applicant must be able to do the following:

## 1. Demonstrate critical thinking sufficient for clinical judgment.

## Examples

- prioritize information and identify cause-effect relationships in the clinical setting.
- analyze assessment findings and use findings to plan and implement care.
- evaluate the plan of care and make revisions as appropriate.
- make decisions using logic, creativity, and reasoning to make sound clinical judgments based on the standards of the EMS profession.
- demonstrate the arithmetic ability to correctly compute dosages, tell time, and use measuring tools.

## 2. Display interpersonal skills sufficient to interact with individuals, families, and groups in a variety of settings in the community.

## Examples

- respect differences among clients and exhibit an attitude accepting of clients as individuals.
- establish rapport in order to communicate effectively with clients, families, significant others, and health team members.
- work effectively in small groups as a team member and a team leader.
- recognize crises and institute appropriate interventions to help resolve adverse situations.

## 3. Demonstrate appropriate verbal and written communication skills.

Examples

- speak English coherently to clients, families, and other staff members.
- clearly explain treatment procedures and initiate health teaching for clients, families, or groups based on assessed needs, available resources, age, lifestyle, and cultural considerations
- provide clear, understandable written client documentation based upon proper use of the English language.
- convey critical information to other caregivers through graphic, print, and/or electronic media in an accurate, timely, and comprehensible manner.
- 4. Exhibit physical ability sufficient to assist patients to meet health care needs in a variety of settings, including moving from room-to-room, to maneuver in small spaces, and to negotiate stairwells when necessary.

Examples

- physical mobility and strength sufficient to propel wheelchairs, stretchers, etc. through doorways and close-fitting areas alone or with assistance.
- stand, walk up to 75% of 12-to-24-hour shifts.

- stoop, bend, squat, reach overhead as required to reach equipment and provide advanced life support/paramedic care
- lift a minimum of 20 pounds of weight
- transfer/position up to 300 pounds with assistance while lifting, positioning, and transferring patients
- perform CPR satisfactorily and respond quickly in an emergency situation

## 5. Demonstrate gross and fine motor abilities sufficient to provide safe and effective patient care.

Examples

- demonstrate physical dexterity and coordination in delivery of care, treatment, and medications
- hold skin taut with one hand while inserting needle in skin or vein with other hand and perform other procedures requiring the use of 2 hands
- pick up, grasp, and effectively manipulate small objects such as dials, syringes, switches
- calibrate and use equipment
- maintain sterile technique when performing sterile procedures

# 6. Display auditory, visual, and tactile ability sufficient to safely assess and care for clients.

Examples

- hear monitors, alarms, emergency signals, lung/heart sounds, bowel sounds, and cries for help, telephone, intercom interactions, and public address systems (codes)
- perceive and receive verbal communications from patients, families, and health team members
- read written words and information on paper and computer screens, small print, gauges, measuring cups, syringes, and other equipment
- discriminate colors: changes in color, size and continuity of body parts
- discriminate alterations in normal body activities such as breathing patterns and level of consciousness
- observe hazards in environment (water spills, safety rails, restraints) and harmful situations
- perform physical assessment: palpate pulses, feel for heat or cold, tap body surfaces

## PLEASE CHECK:

\_\_\_\_\_ I do not require special accommodations to meet the performance standards.

\_\_\_\_\_ I will need the following accommodations to meet performance standards.

Please list

#### BACKGROUND INFORMATION SIGNATURE FORM

All students who will be providing direct patient care in health care institutions regulated by the MS Department of Health should be aware that Mississippi law requires background checks for individuals seeking employment in a health care facility.

According to the Mississippi State Law, an individual may not be eligible for employment if the criminal history record check discloses a felony conviction, guilty plea or plea of no contest to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23 (f), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult that has not been reversed on appeal or for which a pardon has not been granted.

#### Each student must submit a recent criminal background clinical clearance letter by July

**17, 2024).** If a student does not receive a letter of clinical clearance following fingerprinting, the CCC Health Science Review Committee will determine clinical clearance according to the Student Background Policy as stated in the CCC Student Handbook for Health Sciences Programs <a href="http://www.coahomacc.edu/programs/health-sciences/HS-Student-Handbook">http://www.coahomacc.edu/programs/health-sciences/HS-Student-Handbook</a>

#### A clinical clearance letter must be provided to the Associate Degree Paramedic Program for a student to be able to meet the clinical agency practice requirements of the program.

I, \_\_\_\_\_\_\_ have read and understand the above information regarding the Mississippi State Law requiring background checks for individuals providing direct patient care in health care institutions regulated by the MS Department of Health.

Signature of Student

Date of Signature

#### Return this completed form with your application information.

## Coahoma Community College

## Health Sciences Division Physical Examination (Page 1 of 3)

Name\_\_\_\_\_

Allergies\_\_\_\_\_

Sex	Age	_Weight	B/P	Pulse	Respiration

No.	System	Normal	Abnormal	Describe Abnormality
1.	Skin			
2.	Lymphatic			
3.	Eyes/Ears			
4.	Nose /throat			
5.	Chest/ Breast/ Lungs			
6.	Heart rate/Rhythm			
7.	Abdomen/ Liver			
8.	Kidneys/ Spleen			
9.	Extremities			
10.	Back/ Spine			
11.	Joints			
12.	Neurological			
13.	Psychological			

History	v of emotional.	nsychological.	or psychiatric disturbance	Yes	No
mout	, or childholial,	psychological,	of psychiatric disturbance -	105	110

Pregnant	Yes	No

EDC History of alcohol or abuse problem \_\_\_\_\_Yes \_\_\_\_No

The following abnormalities should be noted:

Signature of Physician, Nurse Practitioner, or Physician Assistant

Date

## **COURSE CURRICULUM**

\*NOTE- Both semesters of Human Anatomy & Physiology may be taken with Paramedic courses. <u>However, the course load is very demanding.</u> It is best practice to complete at least A & P I prior to matriculation into the Paramedic program, then complete A & P II as a co-requisite.

Certificate or Associate Degree Paramedic Program			
Prerequisites A & P I with lab Hours	4		
Freshman Year		Sophomore Year	
Fall Semester		Spring Semester	
EMS 1133 Fundamentals of EMS	3	EMS 2715 Concepts Trauma Patients	5
EMS 1213 Concepts of Airway/Resp. Medicine	3	EMS 1913 Fundamentals of AEMT	5 3 5 <u>3</u> 16
EMS 1325 Concepts of Cardio Medicine	5	EMS 1525 Practicum II	5
EMS 1514 Practicum I	4	EMS 1713 Neurological Medicine	<u>3</u>
EMS 2912 EMS Operations	2		16
	17		
Summer Semesters		Fall Semester (for degree-seeking)	
EMS 2314 Medical Emergencies	4	Art Appreciation or	3
EMS 2934 Practicum Capstone	4	Music Appreciation	
EMS 2566 Practicum Clinical III	6	General Psychology or	3
	14	Sociology I	
		Public Speaking	3
		Written Communication	3
		Math or Science Elective	3 3 <u>3</u> 15
			15
Total Required Hours	35	Total Required Hours	31
Pre-requisites:			
BIO 2513 Anatomy & Physiology I			
BIO 2511 Anatomy & Physiology Lab I			
Co-requisites:			
BIO 2523 Anatomy & Physiology II			
BIO 2521 Anatomy & Physiology Lab II			

\*A & P II satisfies the *Math/ Science elective* for the general education requirements to earn the Associate degree\*

## COAHOMA COMMUNITY COLLEGE PARAMEDIC PROGRAM

Mailing Address: Coahoma Community College 3240 Friars Point Road Clarksdale, Mississippi 38614 Telephone: (662) 621-4159 (662) 621-4049 Physical Location: Coahoma Community College Rena Butler Health Sciences Annex 917 Ohio Street Clarksdale, Mississippi 38614

Website Address: http://www.coahomacc.edu/programs/healthsciences/paramedic/programs.html

#### **Type of Program:**

- Associate Degree Paramedic Program
- Certificate of Completion Paramedic Program

Length of Time:

• Up to 2 academic years –

Credits required for graduation:

- 66 hours for degree (A & P I and II included, general education courses included)
- 55 hours for certificate (A & P I and II included)

Degree or Certificate awarded:

- Associate in Applied Science Degree (AAS)
- Certificate of Completion in Paramedic Studies

Estimated Costs/Fees:

The cost/fees include tuition/related fees and the paramedic program costs. They include but are not limited to:

- Textbooks or other online material
- Standardized testing/remediation software
- Uniforms, laboratory supplies
- Professional development, graduation, etc. as appropriate for each semester.